

- (16) Prior to construction of the Operation and Maintenance Facility and concrete batch plant, the Applicant must provide a detailed Site Plan of the Operation and Maintenance facility pursuant to Section 509 of the Perquimans County Zoning Ordinance. Included in the Site Plan, the Applicant must comply with Article XIX Parking and Loading of the Perquimans County Zoning Ordinance. Where applicable, all handicapped parking spaces shall be marked in accordance with State law.
- (17) A separate Sign Permit must be obtained from the Planning & Zoning Office and the Building Inspections Department for any sign not exempted by the Perquimans County Zoning ordinance, Article XX.
- (18) The Applicant shall establish a method to receive and address complaints and concerns from area residents and the general public through the construction process and throughout the operating life of the Project.
- (19) During construction of the project, the Applicant shall provide the County with annual reports outlining progress to date along with circumstances that may result in delays. If the Conditional Use Permit is not recorded within 12 months from the date of BCC approval, the BCC may revoke the Conditional Use Permit
- (20) Cultural Resources: The Applicant shall submit a copy of any inventory, study, plan, etc., required or prepared by State or Federal regulations or agencies which documents historical or archaeological resources found within the project boundaries.

The Board discussed the condition to require the applicant to come before the Planning Board and Board of Commissioners if there is any movement of the turbines. The Staff looked at several ways to measure this and comply with what the Planning Board desired and they could not find one. He said that there were several ways to handle this: (1) accept what the Planning Board recommended; (2) rely on the setbacks; and (3) try to come up with some kind of measurement to require that it come back before the Board. Petitioner's Attorney, Henry Campen, Jr., said that the Boards had determined the setbacks at the adoption of the Ordinance and feels that there is probably going to be some movement of the turbines depending upon Corps of Engineer's reports and feels that having to come back to the Boards would mean a lot more work and more meetings like this to resolve the issue. Commissioner Nixon does not feel that we have the resources to monitor these things any way. He feels that we should adhere to the setbacks in the Ordinance. Craig Poff said that there are residents all along this property and moving it from one place to another may affect another resident. He further stated that he will do everything to work with the landowners when building these turbines. Vice Chair Cole asked if Commissioner Nixon was willing to amend the motion to approve the Conditional Use Permit with the changes that County Manager Darden had presented on Condition No. 5 and Condition No. 1. Commissioner Nixon said that he would like to leave the Ordinance with the understanding that we have setbacks and it is not necessary to drag this process through both Boards again if they have to move one of the turbines a certain number of feet. Commissioner Nixon amended the motion with this change to the Condition No. 1 and the change to Condition 5. Commissioner Miller-White seconded the amended motion. Vice Chair Cole asked for a vote. The amended motion was unanimously approved by the Board. Petitioner's Attorney Campen, Jr. asked for clarification of the changes to Condition No. 1 and Condition No. 5. After some discussion, the Board left the wording of these Conditions to the attorneys and County Manager Darden.

ADJOURNMENT

There being no further comments or business to discuss, the Regular Meeting was adjourned by the Chairman at 7:50 p.m.

Benjamin C. Hobbs, Chairman

Clerk to the Board

SPECIAL CALLED MEETING
 June 27, 2011
 6:00 p.m.

The Perquimans County Board of Commissioners met in a Special Called Meeting on Monday, June 27, 2011 at 6:00 p.m. in the upstairs Courtroom of the Perquimans County Courthouse Annex Building. The purpose of the meeting was to hold Public Hearings for the NCDOT Secondary Road Improvement Program and the FY 2011-2012 Budget.

MEMBERS PRESENT: Benjamin Hobbs, Chairman Janice McKenzie Cole, Vice- Chair
 Tammy Miller-White Edward R. Muzzulin
 Mack Nixon Sue Weimar

MEMBERS ABSENT: None

OTHERS PRESENT: Bobby C. Darden, County Manager Mary P. Hunnicutt, Clerk to the Board

Chairman Hobbs called the meeting to order and asked Commissioner Miller-White to give the invocation. The Chairman then led the Pledge of Allegiance. Chairman Hobbs explained that, the purpose of this meeting tonight was to hold two Public Hearings – one for NCDOT Secondary Road Improvement Program and one for FY 2011-2012 Budget.

AGENDA

The Agenda, as amended, was unanimously approved on motion made by Mack E. Nixon, seconded by Tammy Miller-White.

PUBLIC HEARINGS

NCDOT Secondary Road Meeting

Chairman Hobbs opened the first Public Hearing stating that the purpose of the public hearing was to receive public comments on the proposed County's 2011-2012 Secondary Road Improvement Program. There were six (6) people present. The Chairman recognized Sterling Baker, Division Maintenance Engineer, who introduced his staff as follows: Ronnie Sawyer, County Maintenance Engineer, and Kenny White, Transportation Supervisor in Perquimans County. Mr. Baker proceeded to explain that he was presenting the FY 2011-2011 Secondary Road Improvement Program. The actual allocation for FY 2011-2012 was \$427,988.81. He reviewed the status of previously funded projects. Commissioner Nixon informed Mr. Baker that Charney Umphlett Road is now named Powers Lane. The following questions were asked from the Board and public:

- **Commissioner Miller-White:** Ms. Miller-White asked that, out of the funding to-date, \$620,000 has already been set aside for the pavement of 2.63 miles of New Hope Road (SR 1300) but nothing has moved forward on the project yet. Mr. Baker said that the only thing that has been done is survey work and obtained the right-of-ways. No construction work has been done on the project yet.
- **Commissioner Nixon:** Mr. Nixon stated that last year a gentleman asked NCDOT about a road in Snug Harbor, Spruce Lane, a cut-through street in Snug Harbor that was not a State Road but the School buses use it on a regular basis. He asked

if there was anything that can be done about that situation. Mr. Baker said that at this time nothing can be done. He further stated that, if all other qualifications existed, the bus traffic will add points to its paving. Mr. White said that they sympathize with his situation but there is nothing that they can do. Mr. Nixon said that the individual has tried to get help from the Homeowners Association, but has not received any assistance from them. Mr. Nixon said that his point was that, if there was no traffic going through there, this individual would not have the pot holes that are there.

- **Commissioner Muzzulin:** Mr. Muzzulin asked about the deterioration of Burnt Mill Road. Mr. Baker said that he was on that road recently and agreed that it had deteriorated. Mr. Sawyer could better address when NCDOT plans to resurface the road. Mr. Sawyer said that it was not on this year's project but it is on a later year list. Mr. Baker said that the bridge on Burnt Mill Road is one of the bridges that are scheduled to be replaced.
- **Commissioner Miller-White:** Ms. Miller-White asked that, when you said "Awaiting Spending Authority", what is the anticipated date. Mr. Baker explained he could not give you a date but he should better be able to answer that question after all the Secondary Road Improvement Programs have been presented to his 14 counties in his district. Ms. Miller-White asked if it is contingent upon the funding review which should be completed in the fall. Mr. Baker agreed.
- **Commissioner Cole:** Ms. Cole asked about the Churches Lane which was discussed last year. Commissioner Nixon said that Mr. Winslow was in the audience and has asked to speak. Mr. Baker said that they have investigated that several times and there are still a couple who have not signed the right-of-way.
- **Arnold Winslow:** Mr. Winslow asked about Churches Lane. He said that Mr. William Bundy came to the meeting last year and agreed to sign the paperwork giving NCDOT the proper right-of-way. Mr. Winslow said that he had contacted Mr. Bundy a couple of days ago and Mr. Bundy said that no one from NCDOT had been there to talk with him. Mr. Baker said that he had been contacted but he would check into it for him. He further stated that it was his understanding that he was not the only property owner that had not signed over the right of way. Mr. Baker said that he would get that information to Bobby Darden. He asked Mr. Sawyer to get contact information from Mr. Winslow so that Mr. Baker can send the updated information to him also.
- **County Manager Darden:** Mr. Darden asked that according to your Subdivision List, after these few roads to be handled in July are completed, there are no more subdivision roads remaining to be paved. Mr. Baker agreed unless some more are added.
- **Emerson Cullings:** Mr. Cullings asked about Sassafras Street in Snug Harbor. He wanted to know when it would be completed because it has been on the list for about 5 years. Mr. Baker said that he could not locate it on his list. It has been graveled several times but it has not been paved yet. He will have to check on this and let Mr. Darden know the status.
- **Chairman Hobbs:** Mr. Hobbs commented on Pender Road and how it is coming apart.
- **Commissioner Weimar:** Ms. Weimar asked when NCDOT will be coming to Snug Harbor again to repair the aprons in the subdivision. Mr. White said that he usually handled these jobs on rainy days. He could not promise when he would be there but will get there as soon as possible.
- **A. O. Roberts:** Mr. Roberts asked that, when they agreed to the right-of-way on Powers Lane, they asked that a bridge be placed from the road across the ditch to the farm and made it a part of their agreement. Mr. Roberts wanted to make sure that NCDOT was going to comply with his request. Mr. Baker said that, if it was written into the Agreement, NCDOT would comply but normally that is not included.
- **County Manager Darden:** Mr. Darden asked that if NCDOT was going to replace the upper Perquimans River bridge in the Whiteston area. Mr. Baker asked if that was the bridge up from the railroad bridge. Mr. Darden said that it was. Mr. Baker said that it was schedule to be replaced. Mr. Darden verified that this will not come from the County's funds. Mr. Baker said that it comes from a separate budget.
- **Commissioner Miller-White:** Ms. Miller-White asked when they will be repaving Hog Neck Road. Mr. White said that it would probably be next year or the year after.
- **Commissioner Nixon:** Mr. Nixon asked what the problem was with the pavement at the bridge. Mr. Baker said that it was slipping. He further stated that they have discussed this many times with Barnhill.
- **Commissioner Muzzulin:** Mr. Muzzulin asked if the price of oil and asphalt affects their budget. Mr. Baker said that it affects if by a fair amount. He cited various examples.
- **Chairman Hobbs:** Mr. Hobbs asked what was the criteria between tar & rock or resurfacing the road. Mr. Baker said that they use this in areas with less traffic and come back in about 5 years and resurface the road.
- **Commissioner Nixon:** Mr. Nixon asked that they not pave with less than 1½" pavement. That is what they did on White Hat Road. It wasn't long before it cracked and fell apart and grass began to grow in it. If they don't have money to do it right, keep the funds for next year and add some to it and do it right the first time..
- **Commissioner Weimar:** Ms. Weimar asked, of the 14 counties in his district, how many have DOT facilities within the county. Mr. Baker said that he has 14 counties that are divided into 3 districts. Each district has 2 County maintenance facilities. Camden does not have a maintenance facility. All the much larger counties have at least one facility except Bertie County which has two – one in Ahoskie and one in Windsor. She asked about our Maintenance Facility here in Perquimans and who it serves. Mr. Baker said that it serves just Perquimans.

There being no further questions or comments from the Board and/or public, the Chairman stated that they would have to wait until 7:00 p.m. to hold the next Public Hearing.

FY 2011-2012 Budget

Chairman Hobbs opened the second Public Hearing stating that the purpose of the public hearing was to receive public comments on the proposed FY 2011-2012 Budget. There were six (6) people present. The Chairman recognized County Manager Bobby Darden who distributed copies of the changes to the Budget that was presented at the June 6, 2011 meeting. Those changes were as follows:

General Fund – Department of Social Services

- Increase – TANF Domestic Violence Expense (10-610-468) \$580
- Increase – State Grants Social Services Revenue (10-348-000) \$580
- **EXPLANATION:** Requested by DSS to carry forward TANF funds from the Fiscal Year 2010-2011.

General Fund – Public Buildings & Special Appropriations

- Decrease – Buildings & Grounds Contract Work Expense (10-500-031) \$2,000
- Increase – Special Appropriations Juvenile Detention Expense (10-269-921) \$2,000
- **EXPLANATION:** The budget change proposes to move the cost of mowing the Solid Waste Convenient Center Sites from the General Fund to the Solid Waste Fund. This is a \$5,000 annual savings to the General Fund, however the FY 10-11 Budget was overspent by approximately \$3,000 for Contract Services, which is mainly grass mowing and landscaping work. I am proposing to reduce the Contract Work line item from \$27,000 to \$25,000. I'm proposing to increase the Juvenile Detention line item from \$3,000 to \$5,000 to budget closer to actual expenses in FY 10-11.

Solid Waste Fund

- Increase Fund Balance Appropriated Revenue (38-399-000) \$5,000
- Increase Contract Work Expense (38-750-031) \$5,000
- **EXPLANATION:** To pay for Convenience Center Sites contracting mowing services from the Solid Waste Fund and not General Fund.

County Construction Fund

- Increase Bank Loan Funds Revenue (50-397-000) \$65,000
- Increase Capital Outlay – Furniture Expense (50-000-720) \$65,000
- **EXPLANATION:** The original budget did not include any EMS furniture for the new facility. This is based on an EMS estimate.

Chairman Hobbs explained that County Manager Darden wants to schedule a time for the Board to take a tour of the Albemarle Electric Membership Building to get an idea of where this money is being spent. The Board discussed the taking of current furniture to the new building. Mr. Darden said that most of the furniture will be going to the new building but with the EMS part, we currently did not have any bunk beds or overnight provisions so they have to purchase new items for that. Commissioner Miller-White concurred and said that most of the furniture at the EMS building has lived its useful life. Chairman Hobbs stated that only one individual had asked for speak on the budget. The following comments/questions were made:

- **Alan Barnes:** Mr. Barnes is a retired senior citizen in Snug Harbor whose income has not increased but his expenses have increased. His question to the Board was do they have a plan to live within their means. He said that at the last assessments the property values went up. He is not sure when the next assessment is scheduled but he feels that, if they are done fairly, the values will fall. Does the County have a Strategic Plan in place to overcome this shortfall? His concern is that this may be the first step to raising rates to overcome the reduction in assessed values. Chairman Hobbs said that Perquimans County has chosen to reassess every 8 years. County Manager Darden said that, by law, 8 years is the maximum time between revaluations. He further stated that it would be impossible to set up a revenue plan because so much of the County's revenues are volatile such as sales tax, land transfer tax, building inspection fees, interest earnings, etc. These revenues are economy based. It is difficult if not impossible to predict what these incomes will be. With regard to the revaluations, Mr. Darden said that, if we were to reevaluate now so that it would reflect a more accurate rate, it would cost the County \$400,000. In order to pay for this, the County would have to increase the tax rate a couple of cents to cover the \$400,000. Also, with the reduction of the revaluation rate, the tax rate would be adjusted upward to cover the shortfall. He stated that when the revaluations went up the tax rate was \$.67/\$100 valuation of property to \$.41/\$100 valuation of property. Chairman Hobbs said that at the time of revaluation Mr. Darden had to determine what the revenue neutral rate was which was determined to be \$.40/100 valuation of property. The Board decided to set the rate at \$.41/\$100 valuation of property. It remained at \$.41/\$100 for two years and last year we increased it to \$.42/\$100 valuation of property. Mr. Hobbs further stated that we have the 11th lowest tax rate in the state.
- **Commissioner Cole:** Ms. Cole asked about the Office of Juvenile Justice line item in the Budget and in the Budget Ordinance. They did not match. Mr. Darden explained that several of the line items combine figures on the Budget Ordinance.
- **Commissioner Miller-White:** Ms. Miller-White had several question. The first question had to do with the e-mails that we had received regarding an increase in the Library Budget to cover medical insurance for an employee in the amount of \$5,112. She said that the Library Fund had not increased for the last 3 years and that she felt that because this is a unique situation, the Board needs to revisit this and consider increasing their budget by \$5,112. County Manager Darden explained that he had included e-mails from the Perquimans County Librarian and the Regional Director of Pettigrew Library. Commissioner Cole asked that, since she had not been here for the past three years, how does this compare to the other funds. Ms. Miller-White said that she was comparing it to the School Budget but they have received an increase but the Library's funds are being cut this year by the state. Commissioner Muzzulin asked how many employees are in this type of situation. Mr. Darden said that there are several that could participate in our insurance but chose to be included in their spouse's insurance. Commissioner Cole said that she was trying to understand the situation in that the County is responsible for all employees' insurance. Mr. Darden said that was correct. She wants to understand the relationship between the library employees and the county employees. Mr. Darden said that the Library does receive State funding but we provide them a facility and space for them. We also provide them, as we do the schools, with some operating income. Ms. Cole asked if the Library and the School System were the only two departments that fall into this category. Mr. Darden said that Extension is probably close to this type of funding. Finance Officer, Sharon Ward, asked about what the other counties are doing in a situation like this. Commissioner Cole asked where Mr. Darden would pull the funds to cover this. Mr. Darden said from the General Fund and he would recommend Fund Balance reserves. Bob Bastek, representative from the Library Board, spoke to the Board and asked them to consider this request. Commissioner Weimar expressed her thanks to Commissioner Miller-White for her input on this request. Commissioner Miller-White's second question was the \$100,000 transferred from the Water Fund to the General Fund. She wanted to know what that was for. Mr. Darden explained that it was to cover the water clerk's salary & benefits along with any other overhead expenses for this area.
- **Commissioner Muzzulin:** Mr. Muzzulin asked what the Farm Rent was. Mr. Darden explained that it is the income from the crops at the Commerce Centre and a small farm off Lake Road behind the Winfall Fire Department. He also asked what the Revenue Item "Utility Franchise Distribution" included. Mr. Darden explained that it was the cable TV franchise.

There being no further questions or comments from the Board and/or public, the Chairman closed the Public Hearing at 7:28 p.m. and proceeded with the Special Called Meeting.

RESOLUTION: SECONDARY ROAD IMPROVEMENT FY 2011-2012

The Public Hearing was held earlier in the meeting. On motion made by Mack E. Nixon, seconded by Tammy Miller-White, the Board unanimously approved the following Resolution:

RESOLUTION

2011-2012 Secondary Roads Improvement Programs

PERQUIMANS COUNTY

Upon motion made by Mack E. Nixon, seconded by Tammy Miller-White, and unanimously passed, the Board of Commissioners of Perquimans County adopted the following resolution at their Special Called Meeting held on June 27, 2011 at 7:00 p.m. in the upstairs Courtroom of the Perquimans County Courthouse Annex. The Public Hearing was held on June 27, 2011 at 6:00 p.m.

WHEREAS, the North Carolina Department of Transportation presented the actual FY 2011-2012 Secondary Roads Improvement Program for Perquimans County totaling \$427,988.81.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Perquimans County hereby adopted the Secondary Roads Improvement Programs for Perquimans County as presented by the North Carolina Department of Transportation.

**NORTH CAROLINA
PERQUIMANS COUNTY**

I, Mary P. Hunnicutt, Clerk to the Board of Commissioners of the aforesaid State and County, hereby certify that the foregoing is a true and correct copy of the **RESOLUTION** adopted by the Board of Commissioners of Perquimans County at a Special Called Meeting held on June 27, 2011 as the same appears on record in the Board Minute Book of the said Commission and filed in the Perquimans County Registry.

Witness my hand and official seal this 27th day of June, 2011.

Mary P. Hunnicutt
Clerk to the Board

HOME & COMMUNITY CARE BLOCK GRANT (HCCBG)

County Manager Darden presented the Home & Community Care Block Grant for FY 2011-2012 totaling \$176,996. This is administered through Albemarle Commission and is reflected in the Social Services Budget. Tammy Miller-White made a motion to accept these funds and Sue Weimar seconded the motion. Commissioner Cole asked about the Annual Expenditures listed on page 6 of the contract. There is nothing listed for \$25,000 – just < \$25,000 and > \$25,000. County Manager Darden said that we would check into that. Commissioner Miller-White amended her motion to include a request to correct this error. Commissioner Weimar seconded the amended motion. The amended motion was unanimously approved accepting the HCCBG Grant funding for FY 2011-2012 totaling \$176,996.

MEMORANDUM OF AGREEMENT: INSURANCE BENEFITS FOR AMHC QUALIFIED RETIREES

County Manager Darden explained that he had received an e-mail from Russell Overman, Martin County Manager, stating that they have obtained coverage for all of the retirees. It is Mr. Overman's understanding that we are paying between \$25 and \$1,300 per month for coverage. Mr. Darden explained that the AMHC Counties agreed to this about a year ago when AMHC officially dissolved and East Carolina Behavioral Health formally took over. Basically, these funds were held for the retirement

benefits for Tideland and Albemarle Mental Health employees that retired from these organizations. AMHC was financially obligated to provide those post-retirement benefits to those employees. There was a question as to how this was going to be funded. The State was kind enough to put \$500,000 into a fund held by Martin County to pay the retirement benefits until these individuals are no long eligible for the benefits. Mr. Darden believes that it is until age 65 when Medicare picks up. Commissioner Nixon asked if they have a supplement to the Medicare that needs to be paid for. Mr. Darden said that he thought that they would have a supplement until they die but the premiums would be lower than the regular coverage. Martin County has requested this Agreement to be signed by all the Counties involved.

**MEMORANDUM OF AGREEMENT
PROVISION OF HEALTH INSURANCE BENEFITS
for QUALIFIED RETIREES OF ALBEMARLE MENTAL HEALTH
and TIDELAND MENTAL HEALTH**

WHEREAS, July 1, 2007 four counties from Tideland Mental Health (Tideland) merged with the six counties comprising Albemarle Mental Health (Albemarle); and

WHEREAS, certain qualified employees retired from Albemarle and Tideland and therefore were and are entitled to post retirement health insurance benefits as set forth in policies approved by the Boards of each of those agencies; and

WHEREAS, neither Albemarle or Tideland is an ongoing entity; and

WHEREAS, the ten counties that were the remaining member counties of Albemarle Mental Health upon its dissolution are Camden, Chowan, Currituck, Dare, Hyde, Martin, Pasquotank, Perquimans, Tyrrell and Washington; and

WHEREAS, funds were provided by Tideland at the time of merger for the purpose of funding the post retirement health insurance benefits for qualified Tideland employees and funds were provided by the State of North Carolina at the time of dissolution to assist with the funding of these benefits for both Albemarle and Tideland retirees; and

WHEREAS, Martin County has agreed to handle the administration of providing the retiree health insurance and therefore Martin County has possession of the funds available for same and Martin county is willing to do so for no compensation but also has no individual liability to provide these benefits in the event the funds set aside for this purpose are exhausted; and

WHEREAS, Martin County will provide a financial report to each of the county managers no later than July 31st each year which will include at a minimum the beginning balance of the fund, charges to the fund and the ending balance of the fund; and

WHEREAS, in the event the funds are exhausted prior to the retirees no longer being eligible for coverage the counties will determine what action to take and if it is to make up the shortfall it shall be done on a per capita basis for each county; and

WHEREAS, the county managers of each county are collectively given the authority to make any necessary administrative decisions regarding these funds with the exception of decisions regarding funds being exhausted.

NOW, THEREFORE BE IT RESOLVED that each of the counties named below evidenced by the signature of the Chairman of the Board of Commissioners hereby agrees to the recitals above regarding the provision of post retirement health insurance benefits to those eligible former employees of Albemarle Mental Health and Tideland Mental Health.

CAMDEN COUNTY DATE _____

CHAIRMAN CLERK TO THE BOARD

CHOWAN COUNTY DATE _____

CHAIRMAN CLERK TO THE BOARD

CURRITUCK COUNTY DATE _____

CHAIRMAN CLERK TO THE BOARD

DARE COUNTY DATE _____

CHAIRMAN CLERK TO THE BOARD

HYDE COUNTY DATE _____

CHAIRMAN CLERK TO THE BOARD

MARTIN COUNTY DATE _____

CHAIRMAN CLERK TO THE BOARD

PASQUOTANK COUNTY DATE _____

CHAIRMAN CLERK TO THE BOARD

PERQUIMANS COUNTY DATE _____

CHAIRMAN CLERK TO THE BOARD

TYRRELL COUNTY DATE _____

CHAIRMAN CLERK TO THE BOARD

WASHINGTON COUNTY DATE _____

CHAIRMAN CLERK TO THE BOARD

Commissioner Miller-White asked how the funds will be invested and hoped that they would not invest it into risky investments. Mr. Darden said that since it is being managed by Martin County, they have to adhere to Local Government Commission standards. It is very limited to how they can invest those funds. Commissioner Nixon asked if they received any financials from them this past year to know what the balance is. Mr. Darden said that we had not. Mr. Nixon said that before the Board makes a decision on this Agreement we should know the balance in this account. He further stated that that they promised to give financial reports every year by July 31st but what about the current year - did

we get a report. Mr. Darden said that Martin County has asked that we give them a decision by July 1st but he knows that some of the Boards will not be able to meet prior to July 1st. Commissioner Muzzulin asked how did this situation come about. Chairman Hobbs, County Manager Darden, and Commissioner Nixon explained that, when Tideland merged with AMHC, the employees were assured that their retirement benefits would stand. Without the approval of the full Board, the contract was amended by the directors and AMHC moved this money to the General Fund. Commissioner Cole asked, without this Agreement, who will administer this fund. Mr. Darden said that Martin County would continue to administer the fund. It was the consensus of the Board to table the matter until the July 5th meeting and have County Manager Darden find out the balance in the fund.

APPOINTMENT: ATHLETIC FACILITY FUNDRAISING COMMITTEE

Chairman Hobbs said that he had received a call from Amy Spaugh, Chairman of the Board of Education, asking that at least two Board of Education members serve in an ex officio status on this Committee. Mr. Hobbs along with Bobby Darden and Charles Ward said that they did not have a problem with this but wanted to know how the Board felt about this. Mr. Hobbs said that the meetings are an open meeting. On motion made by Tammy Miller-White, seconded by Mack E. Nixon, the Board unanimously appointed the following individuals to the Athletic Facility Fundraising Committee:

- | | | | |
|-------------------|----------------|--------------|--------------------------------------|
| Al Gesler | Pat Harrell | Helen Hunter | <u>Ex-Officio Members</u> |
| Charlie Lacefield | Shirley Manley | Charles Ward | Bobby Darden, County Manager |
| Charles Woodard | | | Dr. Dwayne Stallings, Superintendent |

BUDGET AMENDMENT NO. 25

On motion made by Sue Weimar, seconded by Edward R. Muzzulin, the Board unanimously approved the following Budget Amendment:

**BUDGET AMENDMENT NO. 25
GENERAL FUND**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-348-000	State Grants - DSS	580	
10-610-468	TANF - Domestic Violence	580	
EXPLANATION: Additional State - Domestic Violence Funds which will need to be carried over to next budget year.			

FY 2010-2011 YEAR-END BUDGET AMENDMENTS

Mr. Darden explained that Budget Amendment numbers 26 through 30 have been prepared to balance the current year's expense overruns. On motion made by Edward R. Muzzulin, seconded by Tammy Miller-White, the Board unanimously approved the following Budget Amendment Numbers 26 through 30:

**BUDGET AMENDMENT NO. 26
GENERAL FUND**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-410-030	Governing Body - Salaries	1,350	
10-410-050	Governing Body - FICA	105	
10-410-570	Governing Body - Miscellaneous		1,455
10-420-050	County Manager - FICA		385
10-420-060	County Manager - Group Insurance	385	
10-420-041	Tower Consultant Fees	4,000	
10-357-003	Tower Consultant Fee	4,000	
10-430-031	Elections - Salary (Officer)		2,235
10-430-032	Elections - Salary (Part-Time)	2,235	
10-450-050	Tax Administration - FICA		765
10-450-060	Tax Administration - Group Insurance	765	
10-470-040	Legal Fees	7,500	
10-345-008	Medicaid Hold Harmless	7,500	
10-480-050	ROD - FICA		300
10-480-060	ROD - Group Insurance	300	
10-500-060	Public Buildings - Group Insurance	480	
10-500-020	Public Buildings - Salaries	125	
10-500-031	Public Buildings - Contract Work	3,800	
10-500-150	Public Buildings - Maintenance & Repair - Buildings		4,405
10-511-020	Communications - Salaries (Full)		18,500
10-511-030	Communications - Salaries (Part)	27,305	
10-511-050	Communications - FICA	145	
10-511-060	Communications - Group Insurance		2,000
10-511-070	Communications - Retirement		2,100
10-345-008	Medicaid Hold Harmless	4,850	
10-530-020	Emer. Mgmt. - Salaries	2,725	
10-530-050	Emer. Mgmt. - FICA	205	
10-345-008	Medicaid Hold Harmless	2,930	
10-540-070	Inspections - Retirement		285
10-540-060	Inspections - Group Insurance	285	
10-592-020	EMS - Salaries (Full)		16,300
10-592-030	EMS - Salaries (Part)	9,080	
10-592-060	EMS - Group Insurance	670	
10-592-041	EMS - Professional Billing	6,550	
10-592-020	EMS - Salaries (Full)		16,300
10-610-060	DSS - Group Insurance	2,275	
10-610-020	DSS - Salaries		2,275
10-610-060	DSS - Group Insurance	2,275	
10-660-060	Senior Center - Group Insurance	180	
10-660-030	Senior Center - Salaries (Part)		150
10-660-050	Senior Center - FICA		30
10-685-060	Recreation - Group Insurance	385	
10-685-050	Recreation - FICA		385

**BUDGET AMENDMENT NO. 26 (continued)
GENERAL FUND**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-615-020	Extension - Salaries		5,850
10-615-050	Extension - FICA	1,600	
10-615-060	Extension - Group Insurance	2,500	
10-615-070	Extension - Retirement	1,750	

EXPLANATION: Year-end entry for FY 2010-11 Amendments made within department budgets except Legal, Communications and Emergency Management - Medicaid Hold Harmless Revenue used to balance these budgets.

**BUDGET AMENDMENT NO. 27
WATER FUND**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
35-660-070	Water Plant - Retirement		400
35-660-020	Water Plant - Salaries	400	
35-660-060	Water Plant - Group Insurance	200	
35-660-130	Water Plant - Utilities	11,200	
35-660-162	Water Plant - Segal Expense	400	
35-660-331	Water Plant - Salt/Chemicals	26,000	
35-660-334	Water Plant - Sedimentation		14,800
35-399-000	Fund Balance Appropriated	23,800	
35-720-060	Water - Group Insurance	575	
35-720-050	Water - FICA		575
35-660-110	Water Plant - Telephone/Postage	800	

EXPLANATION: Year-end entry for Water Fund.

**BUDGET AMENDMENT NO. 28
SOLID WASTE FUND**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
38-750-280	Solid Waste Fee Refunds	2,000	
38-301-001	Landfill Fee - Prior Years	2,000	

EXPLANATION: Year-end entry for Solid Waste Fund.

**BUDGET AMENDMENT NO. 29
ECONOMIC DEVELOPMENT FUND**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
40-660-040	Professional Services	3,652	
40-399-000	Fund Balance Appropriated	3,652	

EXPLANATION: Year-end entry for Economic Development Fund. To budget for portion of wind energy project legal fees for FY 2010-11.

**BUDGET AMENDMENT NO. 30
COURT FACILITIES FUND**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
55-745-452	Fines & Forfeitures	8,300	
55-348-000	Fines & Forfeiture Fees	8,300	

EXPLANATION: Year-end entry for Court Facilities Fund to budget additional Fines & Forfeiture Funds received in FY 2010-11.

FY 2011-2012 BUDGET

Tammy Miller-White made a motion to approve the FY 2011-2012 Budget as presented with the adjustments that County Manager Darden listed and to add \$5,112 to the library fund from the Fund Balance Appropriated. The motion was seconded by Janice McKenzie Cole. Sharon Ward, Finance Officer, informed the Board that the changes which Mr. Darden referred to were already corrected in the Budget Ordinance. Commissioner Miller-White amended her motion to approve the FY 2011-2012 Budget as presented with the addition of the \$5,112 to the library fund from the Fund Balance Appropriated. Commissioner Cole seconded the motion. There being no further discussion, the Chairman called for a vote. The motion was unanimously approved by the Board. *(See Attachment A).*

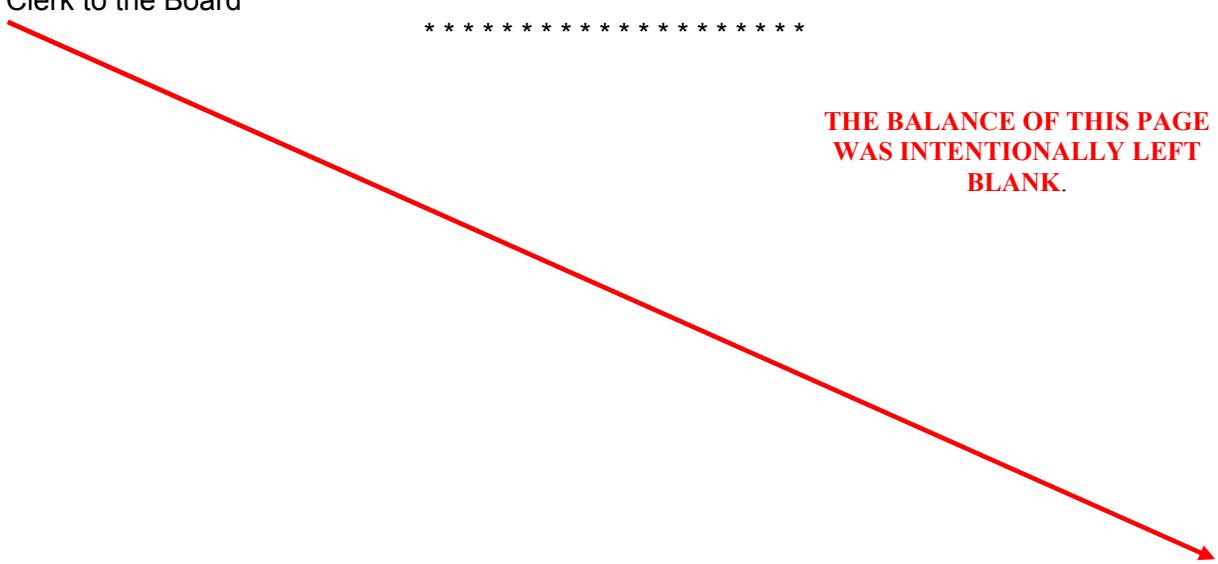
ADJOURNMENT

There being no further comments or business to discuss, the Special Called Meeting was adjourned by the Chairman at 7:50 p.m.

Benjamin C. Hobbs, Chairman

Clerk to the Board

**THE BALANCE OF THIS PAGE
WAS INTENTIONALLY LEFT
BLANK.**



ATTACHMENT A**PERQUIMANS COUNTY****BUDGET ORDINANCE****FY 2011-2012**

BE IT ORDAINED THIS 27th DAY OF JUNE, 2011, BY THE BOARD OF COMMISSIONERS OF PERQUIMANS COUNTY, NORTH CAROLINA:

I. GENERAL FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the General Fund for the operation of the County Government and its activities for the fiscal year beginning July 1, 2011, and ending June 30, 2012, in accordance with the chart of account heretofore established of this County:

Governing Body	\$ 61,410
County Manager/Finance/Planning	351,930
Elections	103,423
Tax Department	468,916
Legal	18,000
Register of Deeds	231,130
Public Buildings	662,985
Albemarle Commission	10,268
Sheriff	952,871
Communications	419,055
Jail - Operations	595,045
Jail - Debt Service	244,545
Juvenile Detention	5,000
Jury Commission	1,100
Fire Departments/Emergency Management	388,960
Medical Examiner	3,000
Inspections	174,680
Forestry Services	50,960
Emergency Medical Services	728,715
Natural Resource Conservation Service	46,080
NRCS - Cost Share Program	12,100
Extension Services	159,639
Veterans Services	8,080
Social Services	2,176,611
Albemarle Regional Health Services	51,310
Mental Health	29,102
Schools - Current Expense	2,137,040
Schools - Capital Outlay	200,000
Schools - Debt Service	742,940
Inter County Public Transportation Authority	5,978
Pettigrew Regional Library	149,368
Recreation	258,770
Various Non-Profit Contributions	16,546
Revaluation Reserve	34,000
Mentoring Focus Group	53,667
Transportation/Scrap Tires/White Goods	140,476
Transfer to County Construction Fund	165,000
Aquatic Weed Control	850
Professional Services - Library Study	7,500
Education - OJJ Programs	64,160
Newbold-White House	11,000
College of the Albemarle	30,000
Senior Citizens	177,431
Land Use Plan Update	1,000
Animal Shelter Operations	53,007
Economic Development	22,140
County Drainage Study	20,000
TOTAL GENERAL FUND	\$ 12,245,788

ATTACHMENT A

**PERQUIMANS COUNTY
BUDGET ORDINANCE
FY 2011-2012**

Section 2: REVENUES - It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

Ad Valorem Taxes:

Budget Year	\$ 7,256,862
Current Year	135,000
Prior Years Summary	46,000
Penalties & Interest	60,000

Other Taxes & Licenses:

Wine & Beer License	\$ 500
Local Option Sales Tax	260,000
Local Option Sales Tax	610,000
Local Option Sales Tax	240,000

Unrestricted Intergovernmental:

Tax Collections - Municipalities	\$ 14,000
ABC Bottle Revenue	2,500
Beer & Wine	45,000
Utility Franchise Distribution	21,000
Medicaid Hold Harmless	350,000

Restricted Intergovernmental:

State Grants:

Social Services	\$ 1,402,244
Soil Conservation - Operating	4,000
VA Officer	2,000
Soil Conservation - Technician	17,000
Management Entity Funds	4,600
OJJ	113,570
Register of Deeds - A.E. & P.F.	6,250
Health Department - T/ST/WG	149,187
School Resource Officer - Board of Education	50,000
Senior Programs	6,509
Electronic Recycling Fees	1,000
Drainage Fees	8,300
Emergency Management Grant	15,000
DWI - DMV License Revocation	1,000
Nutrition	8,392
Pesticide Container Recycling	1,033
Senior Medicare	2,872
Floodplain Mapping	5,100
Register of Deeds - Dept. of Cultural Resources	2,600
Register of Deeds - State General Fund	2,500

Permits & Fees:

Building Permits	\$ 110,000
Register of Deeds	119,000
Recreation Fees	17,000
Ambulance Fees	398,000

ATTACHMENT A
PERQUIMANS COUNTY
BUDGET ORDINANCE
FY 2011-2012

III. SOLID WASTE FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Solid Waste Fund for the fiscal year beginning July 1, 2011, and ending June 30, 2012.

Administration & Operations	798,935
Recycling Centers Maintenance	11,000
Solid Waste Refunds	4,000
TOTAL SOLID WASTE FUND	\$ 813,935

Section 2: REVENUES - (Solid Waste Fee: \$120.00 per Household). It is estimated that the following revenues will be available in the Solid Waste Fund for the fiscal year beginning July 1, 2011, and ending June 30, 2012.

Solid Waste Fees	\$ 802,000
Investment Earnings	360
Disposal Tax	6,575
Fund Balance Appropriated	5,000
TOTAL SOLID WASTE FUND	\$ 813,935

IV. REVALUATION RESERVE FUND

1. **Section 1: APPROPRIATIONS** - The following amounts are hereby appropriated in the Revaluation Reserve Fund for the fiscal year beginning July 1, 2011, and ending June 30, 2012.

Reserve for Revaluation	\$ 34,250
TOTAL REVALUATION FUND	\$ 34,250

2. **Section 2: REVENUES** - It is estimated that the following revenues will be available in the Revaluation Reserve Fund for the fiscal year beginning July 1, 2011, and ending June 30, 2012.

Investment Earnings	\$ 250
Transfer from General Fund	34,000
TOTAL REVALUATION FUND	\$ 34,250

V. COURT FACILITIES FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Court Facilities Fund for the fiscal year beginning July 1, 2011, and ending June 30, 2012.

Administration & Maintenance	\$ 40,160
District Attorney Office Expense	10,240
Fine & Forfeitures	145,000
TOTAL COURT FACILITIES	\$ 195,400

Section 2: REVENUES - It is estimated that the following revenues will be available in the Court Facilities Fund for the fiscal year beginning July 1, 2011, and ending June 30, 2012.

Investment Earnings	\$ 400
Facility Fees	50,000
Fines & Forfeiture Fees	145,000
TOTAL COURT FACILITIES	\$ 195,400

VI. ECONOMIC DEVELOPMENT FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Economic Development Fund for the fiscal year beginning July 1, 2011, and ending June 30, 2012.

Professional Services & Expenses	\$ 21,000
Other Expenses	3,450
TOTAL ECONOMIC DEVELOPMENT	\$ 24,450

Section 2: REVENUES - It is estimated that the following revenues will be available in the Economic Development Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012.

Transfer from General Fund	\$ 22,140
Fund Balance Appropriated	2,200
Investment Earnings	\$ 110
TOTAL ECONOMIC DEVELOPMENT	\$ 24,450

ATTACHMENT A
PERQUIMANS COUNTY
BUDGET ORDINANCE
FY 2011-2012

VII. TOURISM DEVELOPMENT FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Tourism Development Fund for the fiscal year beginning July 1, 2011, and ending June 30, 2012.

Promotions, Marketing, Operating Expenses	\$ 12,330
Fireworks Contribution	1,500
TOTAL TOURISM DEVELOPMENT	\$ 13,830

Section 2: REVENUES - It is estimated that the following revenues will be available in the Tourism Development Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012.

Occupancy Tax	\$ 10,695
Fund Balance Appropriated	3,070
Interest	65
TOTAL TOURISM DEVELOPMENT	\$ 13,830

VIII. USDA RESERVE ACCOUNT

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the USDA Reserve Account for the fiscal year beginning July 1, 2011, and ending June 30, 2012.

Reserve - USDA High School Loan	\$ 67,540
TOTAL USDA RESERVE ACCOUNT	\$ 67,540

Section 2: REVENUES - It is estimated that the following revenues will be available in the USDA Reserve Account for the fiscal year beginning July 1, 2011 and ending June 30, 2012.

Transfer from General Fund	\$ 67,540
TOTAL USDA RESERVE ACCOUNT	\$ 67,540

IX. OTHER PROVISIONS

Section 1: The Budget Officer is hereby authorized to transfer appropriations within a fund contained herein under the following conditions:

- a) The Budget Officer may transfer amounts between objects of expenditures within a department except salary amounts without limitation.
- b) The Budget Officer may not transfer any amount between funds nor from any contingency appropriations within any fund.

Section 2: The Board of Commissioners hereby authorizes the attached Fee Schedule for FY 2011-2012.

X. TAX LEVY

Section 1: There is hereby levied a tax at the rate of 44 ¢ (forty four) per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2011 for the purpose of raising the revenue listed as "Budget Year's Taxes" in the General Fund - Part I, Section 2 of this Ordinance.

Section 2: This rate of tax is based on an estimated total valuation of property for the purpose of taxation of \$1,626,715,116 and an estimated collection rate of 96.12%.

This Budget was approved with a vote of six (6) to zero (0) on June 27, 2011 by a quorum of the Perquimans County Board of Commissioners being present and all present casting a vote.

Benjamin C. Hobbs, Chairman
Perquimans Co. Board of Commissioners

ATTACHMENT A
FEE SCHEDULE
FY 2011-2012

There is hereby established, for the fiscal year beginning July 1, 2011, and ending June 30, 2012, the following fees for services as indicated:

Building Inspections

Construction Fees

Square Foot	\$.25/SF
Minimum Fee	\$50.00
State Fee	\$10.00
In-ground pool (Residential)	\$50.00
In-ground pool (Commercial)	\$125.00
Carports (open all 4 sides)	\$.125/SF
Daycare & ABC	\$75.00
Storage Building 12 x 12 or less	\$25.00

Electrical Fees

Minimum Fee	\$30.00
Square Foot	\$.10/SF
Temporary Service	\$30.00
Service Repair	\$30.00
Service Charge	\$.30/amp
Swimming Pools	\$30.00
Sub panel	\$10.00
Generators	\$10.00
Baseboard Heat (per thermostat)	\$10.00

Plumbing Fees

Minimum Fee	\$40.00
Per Fixture	\$5.00
Sprinklers	\$50.00
Per Head	\$5.00

Mechanical Fees

Central Heating/Air Conditioning	\$55.00
Central - Additional Unit	\$55.00
Minimum Fee	\$30.00
Hood System	\$50.00

Insulation Fees

Insulation	\$50.00
------------	---------

L.P. & Natural Gas Fees

Minimum Fee	\$30.00
Per Gas Outlet	\$5.00

Sign Fees

Free Standing	\$50.00
---------------	---------

Renovation Fees

1/2 New Construction	
----------------------	--

Fire Inspection Fees

New Fire Alarm System	\$25.00
Fire Alarm System Renovations	\$15.00
New Fixed Fire Suppression System	\$25.00
Fixed Supression System Renovations	\$15.00
New Fire Sprinkler System (minimum)	\$50.00
Plus - per sprinkler head	\$1.00
Fire Sprinkler System Renovation	\$50.00
Plus per sprinkler head	\$1.00
Storage Tank Installation/Removal	\$50.00 per tank
Fire Flow	\$100.00 per flow test
Special Testing & Inspection (Including Fireworks Display)	\$25+Direct Cost Incurred

There shall be no initial fee for fire inspections of Level I, II, or III properties requiring inspection under the mandatory inspection schedule. Thirty (30) days following the initial fire inspection, a re-inspection shall be conducted by the fire official. If all violations of the fire code have been corrected, no fee shall be imposed. If all violations of the fire code have not been corrected, a second notice to comply shall be issued and a fee of thirty-five dollars (\$35.00) shall be imposed. Seven (7) days following the issuance of the second notice to comply, the fire official shall return for a re-inspection. If all violations have not been corrected, a final notice shall be issued and an additional thirty-five dollar (\$35.00) fee shall be imposed. Seven (7) days following the issuance of the final notice, the fire official shall return for a re-inspection. If all violations have not been corrected and all fees paid at this time a two hundred dollar (\$200.00) fine shall be imposed and criminal proceedings shall be initiated by the fire official, if necessary, to bring the establishment within compliance with the fire code.

Manufactured Homes

Single Section	\$115.00
Multi Section	\$165.00
Electrical	\$30.00
Mechanical	\$35.00
Plumbing	\$20.00

ATTACHMENT A**Modular Homes**

All set-up	\$.25/SF
Electrical	\$.30/amp
Plumbing	\$40.00
Mechanical	\$55.00

Administrative, Negligence & Reinspections

Administrative	\$50.00
Negligence	\$50.00
Re-Inspection	\$50.00

Junk Car & Trash Administration

\$75.00

Fire Fees

Fireworks & Pyrotechnic Exhibitions (private shows)	\$300.00
---	----------

Junk Car & Trash Administration

\$75.00

Sheriff Department Fees

Fingerprints	\$5.00/card
Gun Purchase Permits	\$5.00 each
Concealed Handgun Permits	\$90.00
Concealed Handgun Permit Renewals	\$85.00
Service Fees (civil papers)	\$15.00/service
Out of State Service Fees (civil papers)	\$50.00

EMS Fees

ALS-I Emergency A0427	\$300.00
ALS-II Emergency A0433	\$400.00
ALS-I or II Treatment / No Transport A0999 (<i>including Helo</i>)	\$300.00
ALS-I Non Emergency A0426	\$250.00
BLS-Emergency A0429	\$250.00
BLS-Non Emergency A0428	\$200.00
Transports to Funeral Homes	\$200.00
Drag Strip Standby - 1st 2 hours	\$100.00
Drag Strip Standby - additional hours	\$40.00/hour
Attorney's Fees (patient's records)	\$10.00
Ground Mileage - ALS or BLS	\$8.21/Loaded Mileage

Recreation Fees**Rental Fees:**

Meeting Room	(3 hr minimum)	\$40.00/hr
Meeting Room/Kitchen	(3 hr minimum)	\$60.00/hr
Gymnasium (1/2 day)		\$250.00
Gymnasium (full day)		\$400.00
Tennis Courts (1/2 day)		\$50.00
Tennis Courts (full day)		\$100.00
Outside Basketball (1/2 day)		\$50.00
Outside Basketball (full day)		\$100.00
Field Rental (1/2 day)		\$75.00/field
Field Rental (full day)		\$150.00/field
Field Rental (non-Recreation teams)		\$15.00/hr
Field Rental with lights (non-Recreation teams)		\$25.00/hr

Deposit in addition to any rental fees. All fees are refundable if cancelled at least 72 hrs before scheduled rental day.

Registration Fees

Youth Soccer	\$20.00
Youth Basketball	\$20.00
Volleyball	\$20.00
Softball (9-16)	\$20.00
Babe Ruth (13-15)	\$20.00
Football	\$20.00
Cheerleading	\$20.00
T-Ball (4-6)	\$20.00
Coach Pitch (7-8)	\$20.00
Adult Softball	\$200.00/team
Adult Basketball	\$200.00/team
Open Gym	No charge
Skate Park	No charge

There is a maximum of \$50 per family for each activity.

Register of Deeds

All Instruments (Except Deeds of Trust)

1st page \$14.00
 Each additional page thereafter \$3.00
 Multi-instrument \$10.00

Deed of Trust 1st Page

Each additional page \$3.00

UCC

1 to 2 pages \$38.00
 3 to 10 pages \$45.00
 Over 10 pages *(Plus \$2 per page over 10)*
 Search per name \$30.00
Copy per page \$1.00

Plats

1st page \$21.00
 Each additional page \$21.00

DOT Highway Maps

1st page \$21.00
 Each additional page thereafter \$5.00

Copies

Plat copies \$3.00 each
 Regular copies (per page) \$0.25

Certified copies (instruments & plats)

1st page \$5.00
 Each additional page \$2.00

Notary

Oath \$10.00
 Commission verification \$5.00

Marriage License

Issuance of license \$50.00

Vital Records

Certified copy (birth, death, marriage) \$10.00
 Delayed birth applications \$20.00
 Amendments \$10.00
 Records search from Vital Records \$15.00
 Plus payable to Vital Records \$15.00
 Legitimations \$10.00
 Plus payable to Vital Records \$15.00

Tax Department

Copies \$0.25
 Non-aerial maps \$0.50
 Aerial maps \$1.20

GIS Mapping Price List

Plotter

Size	Black & White	Image Color
8.5 x 11	\$1.00	\$2.00
11 x 17	\$2.00	\$3.00
16 x 20	\$3.00	\$5.00
22 x 34	\$5.00	\$8.00
34 x 46	\$8.00	\$10.00

Laser Printer

Size	Black & White	Image Color
8.5 x 11	\$0.50	\$1.25
8.5 x 14	\$0.75	\$1.25
11 x 17	\$1.00	\$1.75

Data Layers

Entire County parcels with aerial images and ownership information \$200.00
(Available on CD & ZIP drive)

Individual Layers \$50.00 first layer
 \$25.00 each additional layer

Individual Plotter Maps

Township & Municipality Street Maps \$2.00 each/\$14.00 set of 7
 Zoning Maps per Township/Municipality \$5.00 each/\$35.00 set of 7
 Full County Zoning Map \$12.00
 County street maps, subdivision maps, and other maps created without image and little color same as listed under Plotter Black & White
 Flood maps, soil maps, census maps and others created with full color same as listed under Plotter Image/Color

Availability

Requests can be made Monday through Friday from 8 am to 5 pm except holidays. All efforts will be made to provide information within 5 working days

Payment

Payment is required prior to preparation of CD's, extensive copying requests and maps to be sent by mail

Custom Work

A fee of \$25.00 per hour will be charged for requests for maps that we do not have the data layers for. For instance, having to go on the internet to download information.

County Manager

Zoning Ordinance	\$15.00
Subdivision Ordinance	\$10.00
Junk Ordinance	\$10.00
Junkyard Ordinance	\$10.00
Manufactured Home Park Ordinance	\$5.00
Minimum charge for copy of any other Ordinance	\$5.00
Copies	\$0.25

Water Department

Rate Schedule

WATER RATES			
\$10 minimum (up to 1000 gallons)			
\$6.00/1000 gallons for usage over 1000 gallons/month			
GALLONS	NEW	GALLONS	NEW
-	\$10.00	11,000	\$70.00
1,000	10.00	12,000	76.00
2,000	16.00	13,000	82.00
3,000	22.00	14,000	88.00
4,000	28.00	15,000	94.00
5,000	34.00	16,000	100.00
6,000	40.00	17,000	106.00
7,000	46.00	18,000	112.00
8,000	52.00	19,000	118.00
9,000	58.00	20,000	124.00
10,000	64.00	Over 20,000	\$6/1000 gal

<u>Tap-on Fees</u>	Size Meter	Cost of Tap
	¾"	\$1,500.00
	1"	\$2,500.00
	2"	\$3,000.00
	Late Payment Charge	10% of bill
	Renter's Deposit	\$75.00
	Reconnection Fee	\$25.00
	Water Meter Test Fee	\$100.00

Seasonal Water Conservation Rates

\$8/1000 gallons for usage more than 8000 gallons per month from May 1 through October 31

Water Facility Fee

\$500 per lot for up to and including four lots

\$2,500 per lot for any lots over four

Water Facility Fee must be paid before the Final Subdivision Plat is recorded in the Perquimans County Register of Deeds' Office.

Planning/Zoning

Zoning Permit	\$0.00
Sign Permit	\$50.00
Zoning Map Change (Re-Zoning)	\$300.00
Zoning Text Change	\$300.00
Conditional Use Permit	\$300.00
Planned Unit Development	\$300.00 + Applicable Subdivision Fees
Appeal or Interpretation	\$300.00
Variance Request	\$300.00
Subdivision Sketch Plat	\$100.00
Minor or Abbreviated Subdivision Plat	\$50.00
Preliminary Plat	\$100 + \$15 per lot
Final Plat	\$100 + \$15 per lot
New Communications Tower or Collocation	\$500 + consultant fees (\$3500 minimum)
Existing Tower (most antenna modifications, changeouts and Wireless Broadband)	\$500 + consultant fees (\$1500 minimum)

ATTACHMENT A
PERQUIMANS COUNTY
CAPITAL PROJECTS RESERVE ORDINANCE
LAND TRANSFER TAX
FOR
CAPITAL PROJECTS

This Capital Projects Ordinance is being authorized to provide a portion of the required funds needed for the School Construction Project and for the other Capital Projects deemed appropriate by the Board of Commissioners.

The following appropriations are being made with revenues, as listed, being available for this fund.

Section 1: **APPROPRIATIONS** - The following amounts are hereby appropriated in this Capital Projects Ordinance beginning July 1, 2011, and ending June 30, 2012.

<u>Reserve for Capital Projects</u>	\$	<u>253,000</u>
TOTAL CAPITAL RESERVE	\$	<u><u>253,000</u></u>

Section 2: **REVENUES** - It is estimated that the following revenues will be available for appropriation in the Capital Projects Reserve Ordinance beginning July 1, 2011, and ending June 30, 2012.

<u>Land Transfer Tax</u>	\$	<u>250,000</u>
<u>Investment Earnings</u>		<u>3,000</u>
TOTAL CAPITAL RESERVE	\$	<u><u>253,000</u></u>

 Benjamin C. Hobbs, Chairman
 Perquimans County Board of Commissioners

PERQUIMANS COUNTY
CAPITAL PROJECTS ORDINANCE
FOR CONSTRUCTION OF
WATER SYSTEM IMPROVEMENTS
"PHASE III"

This Capital Projects Ordinance is being authorized for the Water System Improvements.

The following appropriations are being made with revenues, as listed, being available for this fund.

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in this Capital Projects Ordinance beginning July 1, 2011, and ending June 30, 2012

<u>Capital Outlay</u>	\$	<u>577,657</u>
<u>Professional Services</u>		<u>71,300</u>
TOTAL CAPITAL PROJECTS FUND	\$	<u><u>648,957</u></u>

Section 2: REVENUES - It is estimated that the following revenues will be available for appropriation in the Capital Projects Ordinance beginning July 1, 2011, and ending June 30, 2012.

<u>Investment Earnings</u>	\$	<u>2,000</u>
<u>Transfer from Water Fund</u>		<u>227,972</u>
<u>Fund Balance Appropriated</u>		<u>418,985</u>
TOTAL CAPITAL PROJECTS FUND	\$	<u><u>648,957</u></u>

 Benjamin C. Hobbs, Chairman
 Perquimans County Board of Commissioners

ATTACHMENT A
PERQUIMANS COUNTY
CAPITAL PROJECTS RESERVE ORDINANCE
E-911 RESERVE FUND
FOR
CAPITAL PROJECTS

This Capital Reserve Ordinance is being authorized for the accumulation of revenues derived under the Perquimans County Telephone Surcharge as approved by the Perquimans County Board of Commissioners. This Reserve Fund will provide revenues necessary for Capital Improvements for the purchase of E-911 Equipment for the Central Dispatch Services.

The following appropriations are made with revenues, as listed, being available for this reserve fund.

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in this Capital Projects Reserve Ordinance beginning July 1, 2011, and ending June 30, 2012.

<u>Operations</u>	\$	77,939
<u>Transfer to General Fund</u>		11,900
<u>Transfer to County Construction Fund</u>		145,074
<u>Capital Equipment</u>		372,619
TOTAL CAPITAL RESERVE	\$	<u>607,532</u>

Section 2: REVENUES - It is estimated that the following revenues will be available for appropriation in the Capital Projects Reserve Ordinance beginning July 1, 2011, and ending June 30, 2012.

<u>Investment Earnings</u>	\$	1,200
<u>Emergency 911 Fee</u>		98,462
<u>State Grants</u>		322,619
<u>Fund Balance Appropriated</u>		185,251
TOTAL CAPITAL RESERVE	\$	<u>607,532</u>

 Benjamin C. Hobbs, Chairman
 Perquimans County Board of Commissioners

PERQUIMANS COUNTY
CAPITAL PROJECTS ORDINANCE
COUNTY CONSTRUCTION FUND

This Capital Projects Ordinance is being authorized for the proposed Perquimans County Emergency Services Building.

The following appropriations are being made with revenues, as listed, being available for this fund.

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in this Capital Projects Ordinance beginning July 1, 2011, and ending June 30, 2012

<u>Capital Outlay</u>		1,320,095
<u>Contingency</u>		58,514
<u>Professional Services</u>	\$	5,000
TOTAL CAPITAL PROJECTS FUND	\$	<u>1,383,609</u>

Section 2: REVENUES - It is estimated that the following revenues will be available for appropriation in the Capital Projects Ordinance beginning July 1, 2011, and ending June 30, 2012.

<u>Bank Loan Proceeds</u>	\$	1,073,535
<u>Transfer from General Fund</u>	\$	165,000
<u>Fund Balance Appropriated</u>	\$	145,074
TOTAL CAPITAL PROJECTS FUND	\$	1,383,609

 Benjamin C. Hobbs, Chairman
 Perquimans County Board of Commissioners