

Vera Murrill, Chairperson  
Ella Fields-Bunch, Secretary  
Victoria Butler, Member  
Bobby Siller, Member  
Kevin Jones, Member



Jackie Greene, Director  
Erica Cartwright, Deputy Director

## Perquimans County Board of Elections

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### MINUTES

Wednesday, June 14<sup>th</sup>, 2023

The Perquimans County Board of Elections held its meeting on Wednesday, June 14<sup>th</sup>, 2023, in the conference room at the NC State Extension Building, 601 S. Edenton Road St., Hertford, NC at 6 p.m.

#### **Board of Elections**

Members Present: Vera Murrill, Chair; Ella Fields-Bunch, Secretary; Victoria Butler, Kevin Jones, Bobby Siller

#### **Others Present**

Jackie Greene, Director; Erica Cartwright, Deputy Director

Board of Elections Chair, Vera Murrill welcomed all in attendance. The meeting was called to order at 6:00 p.m.

#### **Consent Agenda**

Upon a motion by Kevin Jones and second by Victoria Butler, the Board voted unanimously to approve the minutes of May 2<sup>nd</sup>, 2023 as presented.

#### **Old Business**

**Resolutions presented to change the polling places of East Hertford, West Hertford, and Bethel** - Upon a motion made by Victoria Butler and seconded by Kevin Jones, the Board voted unanimously to approve Resolution #2023-02, #2023-03, and #2023-04. The Resolutions were signed by all BOE members and will be shared with the State Board of Elections.

**Evaluation Form for Director of Board of Elections** - Board of Elections Secretary, Ella Fields-Bunch shared with her fellow Board Members more information on the evaluation form needed to evaluate the Director of Elections. She suggested the BOE use the evaluation form provided by Perquimans County but add an addendum that will be specific to elections and board relations. The Board agreed that Director Greene should complete a self-evaluation and provide a list of her accomplishments over the past year. Director evaluation will be performed once a year. The Board will meet in closed session on June 20, 2023, at 6 p.m. to evaluate, as a group, the Director On June 30, 2023, the Board Chair and Secretary will review said results with the Director.

**New Business**

**Voter tally** - Director Greene shared guidance provided by the State Board of Elections regarding voter demographics. Per the State Board of Elections' Elections Administrative Manager, it is best practice to avoid reviewing specific voter demographics in open Board of Election meetings. The Board discussed the topic in depth. ~~In the future the Board stated that all voter demographic requests should be made in writing as a citizen as opposed to as a Board member and used at the citizen's own discretion.~~ The Director also provided the Board members with the links for the NCSBE website for voter information and the contact number for the Elections Administrative Manager at the NCSBE. 2/5

**Public Comment**

Republican Party Chair, Tim Brinn shared that he personally felt that voter demographic information could be useful in some cases.

**Closed Session**

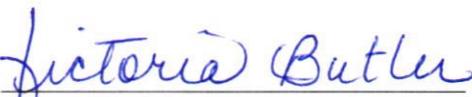
Upon a motion by Victoria Butler and second by Kevin Jones, the Board voted unanimously to move to closed session per § 143-318.11. (a) (9) at 7:08 p.m.

**Adjournment**

Upon a motion made by Victoria Butler and second by Kevin Jones, the Board unanimously voted to adjourn the meeting at 7:43 p.m.

  
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Vera Murrill, Chair

  
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Ella Fields- Bunch, Secretary

  
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Victoria Butler, Member

  
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Bobby Siller, Member

  
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Kevin Jones, Member