
SPECIAL CALLED MEETING

February 24, 2011

4:00 p.m.

The Perquimans County Board of Commissioners met in a SPECIAL CALLED MEETING on Thursday, February 24, 2011, at 4:00 p.m. in the Commissioners' Room located in the Perquimans County Courthouse Annex.

MEMBERS PRESENT: Benjamin Hobbs, Chairman Edward R. Muzzulin
Tammy Miller-White Mack E. Nixon
Sue Weimar

MEMBERS ABSENT: Janice McKenzie Cole, Vice Chairman

OTHERS PRESENT: Bobby Darden, County Manager Hackney High, County Attorney
Mary P. Hunnicutt, Clerk to the Board Frank Heath, Tax Administrator
Dave Goss, Economic Development Consultant
Craig Poff, Iberdrola Renewables

Chairman Benjamin C. Hobbs called the meeting to order. Commissioner Edward Muzzulin gave the invocation and the Chairman led the Pledge of Allegiance.

AGENDA

The Agenda was unanimously approved on motion made by Mack E. Nixon, seconded by Edward R. Muzzulin.

CLOSED SESSION

The Chairman explained that the Board needed to go into Closed Session to discuss an economic development matter.

On motion made by Mack E. Nixon, seconded by Sue Weimar, the Board approved the motion to go into closed session to discuss an economic development matter.

The Closed Session was adjourned and the Regular Meeting reconvened on motion made by Edward R. Muzzulin, seconded by Mack E. Nixon, and unanimously passed. There was no action was taken after the Closed Session.

ADJOURNMENT

There being no further business to discuss, the Special Called Meeting was adjourned by the Chairman at 5:35 p.m.

Benjamin C. Hobbs, Chairman

Clerk to the Board

REGULAR MEETING

March 7, 2011

6:55 p.m.

The Perquimans County Board of Commissioners met in a regular meeting on Monday, March 7, 2011, at 6:55 p.m. in the Commissioners' Room located in the Perquimans County Courthouse Annex.

MEMBERS PRESENT: Benjamin Hobbs, Chairman Sue Weimar
Janice McKenzie Cole, Vice Chair Tammy Miller-White
Edward R. Muzzulin

MEMBERS ABSENT: Mack E. Nixon

OTHERS PRESENT: Bobby C. Darden, County Manager Hackney High, County Attorney
Mary Hunnicutt, Clerk to the Board

After the Chairman called the meeting to order and Commissioner Weimar gave the invocation. The Chairman led the Pledge of Allegiance. Chairman Hobbs proceeded with the Public Hearing.

PUBLIC HEARINGS

CDBG Close-Out

Chairman Hobbs opened the Public Hearing stating that the purpose of the public hearing was to receive comments concerning the CDBG funds the County received to assist LMI households in the 2009 Scattered Site Housing Project funded in the amount of \$400,000 through the Department of Commerce, Division of Community Assistance. Activities that were completed under the grant program included clearance, relocation, and emergency repairs. There were twenty-five (25) people present. The Chairman recognized Carolyn Morris, Administrator of the CDBG Program, who thanked the Board for allowing her to handle this project for them and gave an overview of the activities that were completed under this grant program. She said that she tried to obtain extra funding for the County but there were none available at this time. Commissioner Miller-White thanked Ms. Morris for her hard work on this project. The Chairman asked if there were any comments or questions from the Board or the public. There being none, the Chairman closed the Public Hearing at 7:00 p.m.

AGENDA

The Agenda, as amended, was unanimously approved on motion made by Sue Weimar, seconded by Edward R. Muzzulin.

CONSENT AGENDA

On motion made by Edward R. Muzzulin, seconded by Sue Weimar, the Board unanimously approved the Consent Agenda:

- 1. **Approval of Minutes:** February 7, 2011 Regular Meeting & February 24, 2011 Special Called Meeting
- 2. **No Tax Releases/Refunds**
- 3. **Personnel Matters**

Employee Name	Employee Job Title	Action Required	Grade/ Step	New Salary	Effective Date
Heather M. Vanscoy	Part-Time EMT	Appointment	63/1	\$12.75/hour	1/1/2011
Tina Keyes	Part-Time Program Assistant	Resignation			2/23/11
Larry Davis, Jr.	Part-Time Program Assistant	Appointment		\$7.25/hour	3/8/11
Melissa Kight	Deputy	Not Sworn In			12/6/10

4. **Budget Amendments:**

**BUDGET AMENDMENT NO. 14
GENERAL FUND / COMMERCE CENTRE FUND**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-397-009	Transfer from Commerce Centre	4,001.72	
10-399-000	Fund Balance		4,001.72
50-399-000	Fund Balance	4,001.72	
50-000-920	Transfer to General Fund	4,001.72	
EXPLANATION: To transfer sales tax refunds from Commerce Centre to General Fund (project in Fund 50 complete)			

**BUDGET AMENDMENT NO. 15
E-911 FUND**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
78-500-140	Travel / Training	4,000	
78-350-001	Emergency 911 Fees	4,000	
EXPLANATION: To budget allowable travel/training from PSAP Funds by State 911 Board.			

**BUDGET AMENDMENT NO. 16
GENERAL FUND**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-348-006	Electronic Recycling Fees	1,000	
10-690-931	Health Dept. - Electronic Fees	1,000	
EXPLANATION: To budget for Electronic Recycling Fees received from State to be used only to manage discarded computer equipment, televisions & other electronic devices. This is handled like white goods & scrap tire fees.			

**BUDGET AMENDMENT NO. 17
GENERAL FUND**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-348-000	State Grants - DSS	2,000	
10-610-192	Crisis Intervention	2,000	
EXPLANATION: Increase in Crisis Intervention Fund from State.			

5. **Resolution:** The following Resolution was presented for approval:

**RESOLUTION
LITTER SWEEP SPRING 2011
IN PERQUIMANS COUNTY**

WHEREAS, the North Carolina Department of Transportation organizes an annual Spring statewide roadside cleanup to ensure clean and beautiful roads in North Carolina; and

WHEREAS, the Spring 2011 *"Litter Sweep"* roadside cleanup will take place April 16 – 30, 2011, and encourages local governments and communities, civic and professional groups, businesses, churches, schools, families and individual citizens to participate in the Department of Transportation cleanup by sponsoring and organizing local roadside cleanups; and

WHEREAS, Adopt-A-Highway volunteers, Department of Transportation employees, Department of Correction inmates and community service workers, local government agencies, community leaders, civic and community organizations, businesses, churches, schools, and environmentally concerned citizens conduct annual local cleanups during *"Litter Sweep"* and may receive certificates of appreciation for their participation; and

WHEREAS, the great natural beauty of our State and a clean environment are sources of great pride for all North Carolinians, attracting tourists and aiding in recruiting new industries; and

WHEREAS, the cleanup will increase awareness of the need for cleaner roadsides, emphasize the importance of not littering, and encourage recycling of solid wastes; and

WHEREAS, the 2010 LITTER SWEEP cleanup will celebrate the 23rd Anniversary of the North Carolina Adopt-A-Highway program and its 5,750 volunteer groups that donate their labor and time year round to keep our roadsides clean.

WHEREAS, the LITTER SWEEP cleanup will be a part of educating the children of this Great State regarding the importance of a clean environment to the quality of life in North Carolina;

NOW, THEREFORE, BE IT RESOLVED that the Perquimans County Board of Commissioners do hereby proclaim April 16 – 30, 2011, as *"LITTER SWEEP"* time in Perquimans County and encourage its citizens to take an active role in making our community cleaner and more beautiful.

ADOPTED the 7th day of March, 2011.

(SEAL)

Benjamin C. Hobbs, Chairman
Perquimans County Board of Commissioners

ATTESTED:

Mary P. Hunnicutt, Clerk to the Board
Perquimans County Board of Commissioners

6. **Beer & Wine Tax Distribution:** This report was approved which distributes the beer/wine excise tax for period of April 1, 2010 through March 31, 2011.

JUNE BRITT, ECONOMIC IMPROVEMENT COUNCIL (EIC)

Ms. Britt, Case Manager for EIC for Chowan, Gates and Perquimans Counties, explained that Ms. Janie White had to appear before the Chowan Board of Commissioners so she was here to present the Community Services Block Anti-Poverty Grant Program for period from July 1, 2011 through June 30, 2012. Commissioner Miller-White asked Ms. Britt how they planned on marketing these programs. Ms. Britt said that they depended on referrals, phone calls, and personal requests.

BARBARA YATES, FRIENDS OF THE ANIMAL SHELTER

Ms. Yates presented the following report/request to the Board:

Perquimans Board of Commissioners – March 7, 2011

Good Evening Commissioners, County Manager and Staff - My name is Barbara Yates, I live in Edenton and I am here to speak to you on behalf of our group, Friends of the Animal Shelter. Some members of our group are here and I'd like to ask them to stand at this time.

We appreciate the opportunity to appear before you to talk about the Tri-County Animal Shelter. We would like to have an animal shelter that we can all be proud of, but we realize that county governments do not have the time or resources to make that happen without help from the public. We are here tonight to ask if we can partner with you and together work towards the goal of having a model, rural shelter operated with best management practices.

I understand that you have a copy of the comments we made last month before the Chowan County Commissioners that outlines some of our successes and challenges. I'll just recap a few of the points we made at that meeting:

1. Currently the shelter has dismal statistics – a high number of animals entering the shelter, low adoption rate, high euthanasia rate.
2. We took on the responsibility of following-up on the Chowan Gates SPCA adoption/spay/neuter contracts.
3. We donated a pressure washer to the shelter.
4. We are pleased that the newly formed Shelter Advisory Board will address many of the issues regarding the shelter and we would like input on that board.
5. We asked area veterinarians to volunteer to do weekly intake assessments and only Dr. Chris Ford stepped up to help.
6. We initiated teaching Humane Education to 2nd graders in Chowan. This curriculum teaches compassion, empathy, respect and responsibility. We hope to eventually have Yale University's program called Mutti-i-gress taught in the schools in all 3 counties.
7. With the permission of Chowan County, we wrote grants to benefit the shelter; however, Chowan has not monitored or acted upon the grant opportunities.
8. We know there are not enough people in our area to adopt the high number of animals available at the shelter. So, in order to save animals from being euthanized, we need to send as many animals as possible to rescue groups.
9. In 7 months last year we saved 108 dogs by getting them to rescue groups with 15 of our citizens volunteering to transport. Two of our transport volunteers alone drove over 4,000 miles. During this same time we raised over \$10,000 for basic preventative medicines and discounted boarding at a vet hospital for the dogs waiting for rescue transport so space could be made available at the shelter.
10. What we have learned from rescue groups is that they are hesitant to take animals from our shelter because the animals have not been vaccinated and that we are in competition with other shelters. Litters of puppies are even more difficult to send to rescue groups because of the chance of spreading parvo - when puppies go into the kennels in our shelter, there is a very good chance that they will not get out alive. Additionally, people are reluctant to foster animals that have not been vaccinated.
11. We realized that getting cats to rescue groups is generally not possible. The only viable solution to help cats is an aggressive spay/neuter program.
12. We've learned that many of our citizens will go to shelters in surrounding counties and pay a higher adoption fee in order to have a vaccinated pet that is already spayed or neutered.
13. We learned that the shelter does not have a computer program to track the animals. We have found a free program called Pet Point that comes with a micro chipping component and 30 days of free pet insurance plus many other benefits.
14. And the last thing I'll mention, we initiated a shelter evaluation by the Humane Society of the US, a copy of which you have. Our focus tonight will be on the medical aspects mentioned in this report.

To know more about what we have accomplished and the roadblocks we have encountered, Mrs. Hunnicutt has notes from our past meetings and from now on our notes will be distributed to you.

So now, what do we do to get things moving in the right direction? The first priority is to lower the number of animals entering the shelter, which in the long run will save not just lives, but a lot of money. We believe there is a way to have adopted animals s/n before the new owners take possession. We agree with Chowan County Commissioner Keith Nixon when he says that s/n vouchers don't work and that animals need to be fixed before they are adopted. Puppies and kittens, however, would still need vouchers and strict follow-up.

Next, we need a vet under county contract to oversee the shelter. Dr. Ford doing this work for free is not sustainable.

Thirdly, we need to purchase vaccines and other basic meds so that healthy animals can be adopted into our communities and we have a fighting chance to get animals out of the shelter to rescue groups. With veterinarian oversight we qualify to purchase vaccines and meds at discounted/bulk rates.

I will now pass around to you copies of a budget we have proposed to Chowan County for a preventative medical program.

SHELTER OVERSIGHT VET CONTRACT (3 hrs. week @ \$175)	\$ 9,100
PURCHASE OF WHOLESALE VACCINES AND MEDS: \$18* per animal for 500 animals** (Total shelter intake in 2010 – 2,739 animals) *amount could be less with special bulk purchases **total of animals adopted and rescued in 2010	9,000
SPAY/NEUTER SURGERIES -- Based on 2010 adoption stats: 92 cats 205 dogs = 297 adopted x \$105 per animal (average s/n surgery)	31,185
Adoption Fee: \$70 per cat x 92	- 6,440
\$90 per dog x	<u>- 18,450</u>
FUNDING NEEDED	<u>\$24,395</u>

OTHER REQUESTS:

- Additional staffing with extended adoption hours and staff training
- CIP study of shelter
- Computer program (free with refundable deposit)
- Upgrade 7 outside kennels
- Inside painting (funded in current budget)
- Complete electrical work for kennel air conditioning (funded in current budget)

FRIENDS COMMITMENT:

- Transport adopted animals from the shelter to the vets for s/n surgeries;
- Follow-up on s/n for puppy and kitten adoptions;
- Continue to coordinate and transport as many animals to rescue groups as possible;
- Continue raising money for discounted boarding for animals waiting for rescue transport;
- Continue to raise money for AWARE's s/n programs that are available to the public;
- Continue working with AWARE to write grants; and with a commitment from Chowan County, we will continue writing grants that are available to municipal shelters;
- Explore possible funding from the state s/n grant;
- Give regular updates to you on how the medical program is working.

We have researched 3 other counties in NC with county owned shelters and approximately the same human population and household income as our 3 counties. The counties are Jackson, Person and Yadkin. What we have learned is that we have the highest number of animals coming into our shelter and we spend the least amount of money on our animals.

So in conclusion, we are asking you to partner with us to help stop the bleeding at the shelter. If together we can reduce the number of incoming animals and get more animals adopted and sent to rescues, improving the shelter's reputation and saving money will be just two of the many benefits.

Thank you for your time and consideration.

Commissioner Weimar thanked Ms. Yates for all the people that serve in this organization. Commissioner Miller-White asked about the adoption fee. It was \$35 but it is now \$50. Commissioner Cole asked how many veterinarians we have in this area. Ms. Yates said that there are eight or nine if you include those in Elizabeth City. Chairman Hobbs said that the Counties are currently working on an Operating Agreement.

KIP PEREGOY, ALBEMARLE PLANTATION

Mr. Peregoy presented two items to the Board:

1. Several months ago, Albemarle Plantation requested a refund of the road maintenance bond of about \$31,000 for the roads serving Lots 1 through 70 in the Belmont Section of Albemarle Plantation. The roads have been turned over to the Albemarle Plantation Homeowners' Association. He assured the Board that the Homeowners' Association maintains their roads. County Manager Darden explained that this item is on the Agenda under Old Business.
2. Mr. Peregoy distributed a copy of a map showing what they have prepared to distribute to the Planning Staff. He explained that from previous updates, the Board received updated information on traffic studies and water & sewer analysis for Phase 2 of Albemarle Plantation. With changes in environmental regulations and technology, they have been working on stormwater regulations which will greatly impact this project. They have hired a professional golf course architect which would reroute the golf course from the plan that you had seen originally. This should be the first thing we should do is to get the golf course rerouted property. Another thing that they have been working on during this past year is, with the change in the real estate market, is that they have determined that wooded lots are more marketable than non-wooded lots. Therefore, they have projected to place the golf course on the current open field area and the lots along the wooded areas. This is a major shift in what they originally planned for but they feel

that it is a very wise change. During the balance of this year, they will be working on programming and structuring Phase 2 of Albemarle Plantation.

HOMERIA JENNETTE, TELECOMMUNICATIONS

Ms. Jennette presented her monthly report and asked if there were any questions. County Manager Darden had asked Ms. Jennette to give an overview of the funding changes that have been under review by the NC 911 Board. After reviewing the requirements with the Board, she asked if there were any questions. Commissioner Miller-White said that the County needed to prepare a report of how expensive this will be for the County if we implement their changes. Commissioner Cole asked who was on the NC 911 Board. Commissioner Weimar asked if the NCACC had made any comments about these proposed changes. It was the consensus of the Board to have County Manager Darden write our elected officials, check with NCACC to see if they have been following this, and to prepare a summary of how much it will cost Perquimans County if we implement these changes.

SUSAN CHANEY, SOCIAL SERVICES DEPARTMENT

Ms. Chaney presented her monthly report. Commissioner Weimar asked if she knew how many referrals that they were making to the Tyner Community Clinic. Ms. Chaney said that for February they had sixteen (16) referrals.

FRANK HEATH, TAX ADMINISTRATOR

Mr. Heath presented his monthly report and explained how in rem foreclosure sales work.

UPDATES

County Manager Darden updated the Board on the following projects:

Water System Projects:

- Pasquotank RO Plant: Mr. Darden said that there was going to be a joint meeting tomorrow at 4:00 p.m. in Elizabeth City to discuss the concerns that we had regarding the proposed Water Agreement. The Commissioners were welcomed to go.
- Winfall Water Treatment Plant Renovations: The renovations are complete but we are still working on the close out paperwork before the project can be closed out.
- Pilot Study Project for the Bethel Water Treatment Plant: This project has been held up due to a question regarding the raw water quality – mainly the presence of iron in the water – from the Bethel Water Plant.

Jail Project: Commissioner Muzzulin presented his report from the Albemarle District Jail.

ALBEMARLE PLANTATION ROAD MAINTENANCE

In an e-mail included in the Commissioners' Agenda Packets, County Manager Darden and County Attorney High addressed the issue of releasing the road maintenance bond for roads serving Lots 1 through 70 of the Belmont Section of Albemarle Plantation. At this time, they did not see any problem releasing this approximate \$31,000 road maintenance bond. Sharon Ward, County Finance Officer, said that the exact amount was \$31,321.20. Tammy Miller-White made a motion that because Albemarle Plantation has met the requirements of the County Ordinances and the Board recognizes the Albemarle Plantation Homeowners' Association, the County should release the \$31,321.20 road maintenance bond to Albemarle Plantation. The motion was seconded by Edward R. Muzzulin and unanimously approved by the Board.

FIT COMMUNITY DESIGNATION GRANT APPLICATION

County Manager Darden explained that the Fit Community Grant is spear headed by the Healthy Carolinians of the Albemarle and coordinated with Albemarle Regional Health Services. It is to cover the surrounding counties in the Albemarle area. The purpose of the grant is to increase the awareness of a healthier lifestyle. The grant will also help with getting other recreational & conservation grants. What Mr. Darden was asking the Board to do tonight is to authorize him to forward the application to the state by March 18th. On motion made by Tammy Miller-White, seconded by Sue Weimar, the Board unanimously approved the application for the Fit Community Grant.

RBC BANK BANKING AGREEMENT

County Manager Darden explained that the current working Agreement with RBC Bank is 15+ years old. The Agreement that is being presented tonight is a three-year Agreement. Within the Agreement, it is stated that we can cancel the Agreement at any time and, if they close the local branch, this agreement is cancelled. The County staff recommends this. On motion made by Edward R. Muzzulin, seconded by Tammy Miller-White, the Board unanimously approved the three-year Agreement with RBC Bank.

WATER METER READING CONTRACT

Currently, we have a contract with Bellwether to read our water meters. County Manager Darden presented the following chart explaining the savings that the County would receive if we awarded the contract to AccuRead:

Perquimans County Meter Reading Proposal

	<u>Bellwether</u>	<u>AccuRead</u>	
Per Meter Fee	\$0.99	\$0.90	
Base Price for Gas (\$/gallon)	\$2.259	\$3.00	
Per Meter Fee Fuel Surcharge	➢ 1 cent increase for every 15 cent increase	➢ \$0.91 cent for gas between \$3.01 & \$3.50 ➢ \$0.93 cent for gas over \$3.50	
<u>Comparison Based on Gas Prices</u>			<u>Annual Savings</u>
Cost/meter based on \$2.99/gallon gas	\$1.02	\$0.90	
Annual Cost	\$63,073	\$55,652	\$7,420
Cost/meter based on \$3.49/gallon gas	\$1.08	\$0.93	
Annual Cost	\$66,783	\$57,507	\$9,275
Cost/meter based on \$3.99/gallon gas	\$1.11	\$0.93	
Annual Cost	\$68,638	\$57,507	\$11,103

Mr. Darden further explained that this is a two-year contract with successive twelve (12) month terms. Commissioner Cole asked where AccuRead was located. Mr. Darden explained that it is a local company. With regard to cancelling the contract with Bellwether, County Manager Darden said that he would have to verify these terms with them and with County Attorney High. County staff recommendation is to terminate the contract with Bellwether according to the terms of their Agreement

and enter into a contract with AccuRead. County Attorney High said that he believes that a 30-day notification but he wants to review the Bellwether contract and verify that. On motion made by Sue Weimar, seconded by Tammy Miller-White, the Board unanimously awarded the meter reading contract to AccuRead pending County Attorney High's review and approval of the cancellation terms of the contract with Bellwether.

VOLUNTARY AG DISTRICT BOARD APPOINTMENT

Lewis Smith, Cooperative Extension Director, informed County Manager Darden that Curtis Byrum, who was appointed to the Voluntary Ag District Board in December, lives Chowan County and is no longer eligible to serve on this Board. It was his recommendation to appoint Charles Ward to replace him for a three-year term. In addition, Michael Moore's term was approved for one-year but it should have been a three-year term. On motion made by Edward R. Muzzulin, seconded by Tammy Miller-White, the Board unanimously approved the appointment of Charles Ward to the Voluntary Ag District Board for a three-year term and corrected Michael Moore's term from a one-year term to a three-year term.

GovDeals MEMO OF UNDERSTANDING

Last month, the Board declared several vehicles as surplus and authorized County Manager Darden to proceed to sell them. Mr. Darden and Frank Heath, Tax Administrator, has researched GovDeals as a method to sell these vehicles. They presented an Online Auction Memo of Understanding showing several flexible pricing options. Mr. Darden and Mr. Heath feel that Option B2 is the best option which requires the Client pays a 2.5% (subject to a minimum per asset/lot fee of \$5.00) fee and the winning bidder pays a 10% Buyers Premium. Sharon S. Ward, Finance Officer, asked how the funds will be deposited into the bank account. Mr. Darden said that it could be either check or direct deposit. They have agreed to have it done by check. Ms. Ward agreed. She also asked if an individual could submit a sealed bid. Mr. Darden said that this would be the only way that a bid would be received. On motion made by Janice McKenzie Cole, seconded by Tammy Miller-White, the Board unanimously approved the GovDeals Memo of Understanding.

LAWN CARE SERVICE PROPOSALS FOR COMMUNITY CENTER

County Manager Darden presented the following list of bids received for the lawn care service for the Community Center:

BIDDER'S NAME	BID AMOUNTS					
	Herbicide	Per Cut	Total*	Bi-weekly	Total**	Annual
Country Club Landscaping		375.00	12,375.00	115.00	1,897.50	14,272.50
Four Seasons Lawn Care		414.87	13,690.71			13,690.71
Elliott's Lawn Care	50.00	380.00	12,540.00	150.00	2,475.00	15,015.00
Carolina Lawn Care	125.00	565.00	18,645.00	161.20	2,659.80	21,354.80
M2M Total Lawn Care		408.00	13,464.00	103.00	1,699.50	15,163.50
			* 33 cuts			
			** 16.5 cuts			

In the materials distributed tonight, Howard Williams, Recreation Director provided a letter recommending the awarding of this contract to Elliott's Lawn Care even though they were not the lowest bidder. County Attorney High said that the County did not have to award the contract to the lowest bidder. Commissioner Miller-White asked if Elliott's Lawn Care was a local business. Mr. Darden said that it was. Commissioner Weimar asked if they handled fire ants. Mr. Darden said that we would have to pay extra for anything like that. Commissioner Muzzulin asked how they would keep track of the number of cuts done each month. Mr. Darden said that the contractor would be required to provide a report of their cuttings, etc. with the monthly billing. On motion made by Sue Weimar, seconded by Edward R. Muzzulin, the Board unanimously awarded the Lawn Care Service Contract for the Community Center to Elliott's Lawn Care.

HCCBG FUNDING FOR PERQUIMANS COUNTY

Perquimans County has been awarded an additional allocation of State and Federal funds in the amount of \$2,113. Consequently, this increase requires an additional County match of \$235. County Manager Darden explained that there is no additional County funding if this 10% match is to put toward the Congregate or Home Delivered Meals program, since the County has already paid an overmatch for this service. The Board discussed the meals being delivered in New Hope area. On motion made by Tammy Miller-White, seconded by Janice McKenzie Cole, the Board unanimously approved the receipt of the \$2,113 additional HCCBG funds to be applied to the Congregate or Home Delivered Meals program.

PUBLIC COMMENTS

Their being no comments from the public, Chairman Hobbs proceeded with adjourning the meeting.

CLOSED SESSION

The Chairman explained that the Board needed to go into Closed Session to discuss an economic development matter and to approve Closed Session Minutes.

On motion made by Tammy Miller-White, seconded by Sue Weimar, the Board approved the motion to go into closed session to discuss an economic development matter and to approve the Closed Session Minutes.

The Closed Session was adjourned and the Regular Meeting reconvened on motion made by Sue Weimar, seconded by Edward R. Muzzulin, and unanimously passed. There was no action taken after the Closed Session.

ADJOURNMENT

There being no further business to discuss, the Regular Meeting was adjourned by the Chairman at 9:27 p.m.

Benjamin C. Hobbs, Chairman

Clerk to the Board

SPECIAL CALLED MEETING

March 30, 2011

6:00 p.m.

The Perquimans County Board of Commissioners met in a JOINT SPECIAL CALLED MEETING with Pasquotank County Board of Commissioners on Wednesday, March 30, 2011, at 6:00 p.m. in the Auditorium of the Albemarle Commission Building.

MEMBERS PRESENT: Benjamin Hobbs, Chairman Edward R. Muzzulin
Tammy Miller-White Mack E. Nixon
Janice McKenzie Cole, Vice Chairman Sue Weimar

MEMBERS ABSENT: None

OTHERS PRESENT: Bobby Darden, County Manager Hackney High, County Attorney
Mary P. Hunnicutt, Clerk to the Board Bill Diehl, County Engineer
Pasquotank County Commissioners, County Manager, Clerk, Finance Officer, and Water Supervisor

Chairman Benjamin C. Hobbs called the meeting to order. Chairman Hobbs gave the invocation and the Pasquotank County Board of Commissioners Chairman led the Pledge of Allegiance.

RO PLANT UPDATE

Pasquotank Water Supervisor, Johnny Gregory, updated the Boards on the RO Plant Project.

2010 CENSUS

Pasquotank County Manager, Randy Keaton, explained that the only area that is affected by the 2010 Census figures would be the Albemarle District Jail Project.

WATER PURCHASE AGREEMENT

Perquimans County Manager, Bobby C. Darden, gave background information on the request for Perquimans County to purchase water from Pasquotank County. After some discussion, the Boards decided that the County Manager's, Water Staffs, and interested Commissioners would meet again to discuss the reduction in Perquimans County's water request and the number of years the Agreement would run and bring their recommendations back to the full boards for action.

AGENDA

The Agenda was unanimously approved on motion made by Mack E. Nixon, seconded by Edward R. Muzzulin. Tammy Miller-White made a motion to amend the Agenda to go into Closed Session to discuss an Economic Development matter. The motion was seconded by Edward R. Muzzulin and unanimously approved by the Board.

CLOSED SESSION

On motion made by Janice McKenzie Cole, seconded by Tammy Miller-White, the Board approved the motion to go into closed session to discuss an economic development matter.

The Closed Session was adjourned and the Regular Meeting reconvened on motion made by Edward R. Muzzulin, seconded by Janice McKenzie Cole, and unanimously passed. There was no action was to be taken after the Closed Session.

ADJOURNMENT

There being no further business to discuss, the Special Called Meeting was adjourned by the Chairman at 9:07 p.m.

Benjamin C. Hobbs, Chairman

Clerk to the Board