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REGULAR MEETING

February 4, 2019

7:00 p.m.

The Perquimans County Board of Commissioners met in a regular meeting on Monday, February 4, 2019, at 7:00 p.m. in the Commissioners Room located on the first floor of the Perquimans County Courthouse Annex.

MEMBERS PRESENT: Wallace E. Nelson, Chairman  
Joseph W. Hoffer  
Alan Lennon  
Fondella A. Leigh, Vice Chair  
T. Kyle Jones

MEMBERS ABSENT: Charles Woodard

OTHERS PRESENT: Frank Heath, County Manager  
Hackney High, County Attorney  
Mary Hunnicutt, Clerk to the Board

The meeting was called to order by Chairman Nelson. Commissioner Lennon gave the invocation and the Chairman led the Pledge of Allegiance.

AGENDA

Joseph W. Hoffer made a motion to approve the Agenda, as amended. The motion was seconded by Alan Lennon. The Board voted unanimously to approve the Agenda, as amended.

CONSENT AGENDA

The following items were considered to be routine and were unanimously approved on motion made by Fondella A. Leigh, seconded by Joseph W. Hoffer.

1. **Approval of Minutes:** January 7, 2019 Regular Meeting and January 22, 2019 Work Session (cancelled).
2. **Tax Release Approvals:**

PERQUIMANS COUNTY TAX RELEASES:

**Marlin Leasing** ----- \$144.11  
Double billed in error. Account No. 429942.

**Brown's Landscaping & Hauling** ----- \$2,154.00  
Taxpayer states his equipment is not in town limits. Account No. 258216.

3. **Personnel Matters:**

Employee Name	Employee Job Title	Action Required	Grade/Step	New Salary	Effective Date
Rachel Sawyer	Part-Time/Fill-In EMT-B	Remove from Roster			10/01/2018
Shirley Felton	Part-Time Housekeeper	Retirement			02/01/2019
Robert Elliott	Water Tech I	Certification	58/6	\$27,088	02/01/2019
Adm. Officer I	Amend Salary Classification	Amendment			02/01/2019
Nicole Elliott	Administrative Officer I	Reclassification	67/11	\$45,261	02/01/2019
Natalie Verner	IMC III Lead Worker	Promotion	65/2	\$33,434	02/01/2019

4. **Step/Merit Increases:**

Employee Name	Employee Job Title	Grade/Step	New Salary	Effective Date
Lindsey Ford	Certified Telecommunicator Fill-In	62/2	\$12.90/hr.	02/01/2019
Holly Hunter	Board of Elections Supervisor	64/4	\$33,593	02/01/2019

5. **Budget Amendments:**

BUDGET AMENDMENT NO. 10  
GENERAL FUNDS

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-348-010	State Grant - EMS/Post Overdose	30,000	
10-592-741	Perq/Pasq Post Overdose Response	30,000	
<b>EXPLANATION:</b> To amend FY 18/19 budget to include the Post-Overdose Response Team Grant as awarded by the State - Joint effort between Perquimans and Pasquotank Counties.			

6. **Board Appointments:** The following Board reappointments were unanimously approved by the Board:

NAME	BOARD	ACTION	TERM	EFFECTIVE DATE
Morgan, John	Agricultural Advisory Board - Parkville	Reappointment	3 yrs.	02/01/2019
Baker, Julian	Agricultural Advisory Board - Belvidere	Reappointment	3 yrs.	02/01/2019
Madre, Donald	Agricultural Advisory Board - Bethel	Reappointment	3 yrs.	02/01/2019

PRESENTATION & INTRODUCTION OF NEW EMPLOYEES/STAFF

While waiting on the drug dog, Roll, to get ready, the Board had the following introduction of new employees:

- Susan Chaney, Social Services Director, introduce Courtney Shadle, Office Assistant III, who was appointed effective 12/1/2018.
- Bill Jennings, Tax Administrator, introduced Patsy Miller, Part-Time Tax Lister, who was appointed effective 12/1/18.

After the two new employees made a few comments, Chairman Nelson welcomed them to Perquimans County. Once Roll was ready, Chairman Nelson proceeded with the presentation to Roll and the Sheriff's Department:

- Bethany Thompson, member of the local AWARE (Animal Welfare of the Albemarle Region Everyday) group. After explaining their main mission, she explained that they had heard about Perquimans County Sheriff's Department obtaining Roll, a 2½ year old German Shepherd drug detection dog from Germany, their group began to think about his safety. After doing some research and checking with Sheriff White, they decided to purchase the \$975 multi-thread ballistic vest for Roll because he is a drug detection dog. Roll's handler and partner is Deputy Bobby Farrar who made many measurements to get that vest to fit Roll. Roll loves to train with his tactical chicken and they appreciate Roll and Deputy Farrar for their service to Perquimans County. They are very pleased to present the vest to Roll tonight. Deputy Farrar made a few comments about what Roll does in addition to the drug detection. He thanked AWARE for this presentation and Sheriff White thanked AWARE and the County for supporting this program. Chairman Nelson thanked them for their donation and for their interest and involvement in the care of domesticated animals.

JAMES BUNCH, INTERIM SCHOOL SUPERINTENDENT

James Bunch, Interim School Superintendent, presented a school calendar flexibility resolution that was adopted by the Board of Education at their meeting on January 28, 2019 and is asking the

Board of Commissioners to support their Board by adopting a similar Resolution. After explaining the current calendar, he asked the Board who better knows the best calendar for Perquimans County school residents than the Board of Education. As of last Monday, there were twenty (20) Boards of Education and eleven (11) Boards of Commissioners that approved this Resolution. Commissioner Jones asked what the argument was against the Resolution. Mr. Bunch said that the tourism industry was the one that got the law changed to its current form in 2005. Commissioner Hoffler asked that, if the Board of Commissioners vote yes tonight, will it have to be approved by another entity. Mr. Bunch explained that they would send a copy of the Resolution to the N.C. School Board Association, send a copy of the original to County Manager Heath, and to our State legislators (Senator Steinburg & Rep. Goodwin). Chairman Nelson asked if this was one of the priorities for the School Board Association for 2019-20 School Year. Mr. Bunch said that it was. It will probably go into effect in a couple of years. After discussing how to handle the action on this Resolution, Chairman Nelson asked for a motion. On motion made by T. Kyle Jones, seconded by Fondella A. Leigh, the Board adopted the following Resolution:

**RESOLUTION SUPPORTING LOCAL CONTROL  
OF SCHOOL CALENDARS**

WHEREAS, the North Carolina General Statutes give local boards of education powers of supervision and control of local school systems; and  
WHEREAS, local control over establishing school calendars is an integral component of school system supervision and administrative powers with which local boards of education have been vested; and

WHEREAS, in 2004 the North Carolina General Assembly seized control of setting school calendars and imposed a one-size-fits-all mandate on how school calendars are to be set; and

WHEREAS, the current one-size-fits-all school calendar start date is no earlier than the Monday closest to August 26 and the end date is no later than the Friday closest to June 11; and

WHEREAS, the State mandated late August start date means high schools do not complete the first semester until mid to late January; and

WHEREAS, the current law essentially requires high school students to take first semester exams after the winter break, which negatively impacts test scores, according to students and educators; and

WHEREAS, the second semester for high schools starts two to three weeks later than community colleges and universities; and

WHEREAS, the superintendents report that the calendar misalignment makes it nearly impossible for high school students or recent winter graduates to take courses at a nearby community college or university during the second semester; and

WHEREAS, exams for Advanced Placement and International Baccalaureate classes are given on the same day nationwide, and the current calendar law shortens the amount of time North Carolina's students have to learn the material before test day; and

WHEREAS, it is well-documented through multiple studies that children will experience a phenomenon known as summer learning loss, which has a disproportionate impact on low-income children; and

WHEREAS, long summer breaks can also negatively impact child nutrition, as low-income children who have access to regular meals at school through the free and reduced priced meal program may not have access to regular meals at home; and

WHEREAS, with little flexibility built in to the calendar, scheduling make-up days is extremely challenging; and

WHEREAS, major hurricanes and severe winter snow storms have caused Perquimans County Schools to miss 16 school days over the past three years; and

WHEREAS, fall sports and band begin August 1, schedules for extracurriculars have not changed to coincide with the State-mandated school calendar; and

WHEREAS, local boards of education are best equipped to understand the balancing act of meeting the community's needs and maximizing student success; and

WHEREAS, restoring local control of school calendars will allow local boards of education to best meet the calendar preferences of the families, educators, and businesses in our community while allowing for innovative experimental approaches to improve student achievement.

THEREFORE, be it resolved that the Perquimans County Board of Commissioners supports that the Perquimans County Board of Education's resolution in support of calendar flexibility which was adopted on January 28, 2019.

Adopted by the Perquimans County Board of Commissioners this 4<sup>th</sup> day of February, 2019.

\_\_\_\_\_  
Wallace E. Nelson, Chairman  
Perquimans County Board of Commissioners

ATTEST:

\_\_\_\_\_  
Mary P. Hunnicutt, Clerk to the Board

Chairman Nelson asked Mr. Bunch if there were any other items that he would like to bring up to the Board of Commissioners. Mr. Bunch mentioned the following items:

- He stated that about a month ago, he attended a Juvenile Crime Prevention Meeting and had the opportunity to meet Roll and was very pleased that the County has a drug detection dog of that caliber.
- **Elaine Riddick Charter School Update:** On January 16, 2019, the Board of Trustees for this Charter School presented their proposal to the N.C. Charter School Advisory Board to seek acceleration of their application to start for the next school year. Their request was not approved for acceleration but they were approved for the 2020-21 School Year but it was just a preliminary approval. The N.C. Charter School Advisory Board makes a recommendation to the State Board of Education and it is State Board of Education that would make final decision on approval or denial. This is just a short update. County Manager Heath asked Mr. Bunch, in that audio of the hearing, was there anything mentioned about the letter that Mr. Cheeseman wrote about the application. Mr. Bunch said that it was not. What Mr. Cheeseman had sent was an impact statement which is what local School Districts are allowed to write when a Charter School is trying to form in their county. In that letter, Mr. Cheeseman talked about the financial concerns that he and the district had should this charter school be allowed to come into Perquimans County. If you go to the N.C. Department of Public Education website or Google N.C. Charter School Approval, you can pull up their application along with a copy of the impact statement that Mr. Cheeseman prepared. County Manager Heath asked to make a comment about the hearing. He stated that he had listened to some of the hearing and he heard that the applicants for the Charter School had contacted the County to use the old library building for the Charter School. Mr. Heath wanted the public to know that he nor anyone else associated with the County has been contacted to use the old library building.

Chairman Nelson thanked Mr. Bunch for his information tonight and discussed upcoming meetings on the FY 2019-20 Fiscal Year Budget. Mr. Bunch thanked the Board for allowing him to come speak and update them on the events at the school system.

**BILL JENNINGS, TAX ADMINISTRATOR**

Mr. Jennings presented his monthly report.

**SUSAN CHANEY, SOCIAL SERVICES DIRECTOR**

Ms. Chaney presented her monthly report.

**JONATHAN NIXON, EMERGENCY SERVICES DIRECTOR**

Mr. Nixon had two things to bring up tonight. There were as follows:

- **StormReady Certification:** Jeff Orrock, Meteorologist in Charge – NOAA/NWS – Wakefield, VA, gave a 10-minute presentation on what the StormReady Certification was. He was very proud to present to Chairman Nelson a sign that shows that Perquimans County had achieved the StormReady Certification. He congratulated Mr. Nixon and his staff for working hard to obtain this certification. Chairman Nelson thanked Mr. Orrock for coming and making this presentation.
- **Public Officials Conference:** Mr. Nixon presented his annual Public Officials Conference to the Board of Commissioners and to the following public officials from the Towns of Hertford and Winfall: Fred Yates, Mayor of Winfall, and Quentin Jackson, Hertford Town Councilman. Chairman Nelson thanked Mr. Nixon and his staff for all their hard work and was impressed that the Sheriff's Department has worked so closely with them in many rescue calls.

**COMMISSIONER'S CONCERNS/COMMITTEE REPORTS**

The following commissioner's concerns/committee reports were given:

- **Commissioner Leigh:** Ms. Leigh updated the Board about the Albemarle Commission. She stated that Tracey A. Johnson from Washington County is the new Chair of the Albemarle Commission Board of Delegates and Rob Ross from Dare County is the new Vice Chair. In addition, the Board voted to appoint Melody Wilkins from Johnson County as the new Executive Director effective January 28, 2019. Ms. Leigh explained that the County should be receiving more information from their Attorney, John Leidy, regarding the proposed revisions of their Charter and By-Laws. County Manager Heath said that he had received some information from Mr. Leidy's office today.
- **Chairman Nelson:** Mr. Nelson presented the following report from the Trillium Advisory Board:
  - Medicaid Reform
    1. Department of Health and Human Services (DHHS) continues to release more and more of their plans to design the Tailored Plan.
    2. DHHS announces plans for regions after January session of the General Assembly.
    3. Request for Proposal released for Tailored Plans in February 2020
    4. Announce successful applicants for Tailored Plans in May 2020
    5. Tailored plans go live July 2021.
  - Service Expansion in the Northern Region
    1. Licensed Independent Practitioners in all counties – closes 1-31-19
    2. Outpatient Opioid Program – Bertie County (opened until filled)
  - Pinehurst Conference – first week in December
    1. Record breaking attendance
    2. Trillium only MCO to win award
      - a. Advancing Technology – Implement a web based assessment (CHAT)
      - b. Community Inclusion – our work with Oxford House in opening Oxford Homes in our catchment are.
  - Health Information Exchange/Electronic Health Record
    1. Mandates that all providers of Medicaid and State funded services be connected to the HIE system and have an electronic health record.
    2. Concerns from small providers in our Provider Network about requirement because it is an expensive undertaking and they say they cannot afford it so they may have to go out of business.
    3. Encouraging small providers to possibly work with other providers to share the cost of this requirement.
    4. What the State has done
      - a. Offered incentives to providers to assist with implementation
      - b. State has offered some funding to help with the cost of implementing the Electronic Health Record.
      - c. Publish benefits for connecting to HIE and HER
  - What Trillium is doing
    1. 2017 – Network Communication Bulletins to promote upcoming trainings for the Provider Network
    2. Published several updates in Network bulletins informing providers of requirements.
    3. Actually held 3 trainings on HIE/HER. One in each region.
  - Transportation Agreement
    1. Reviewed requirement for counties to develop Transportation Agreements found in Senate Bill 630.
    2. Shared Letter from the DHHS to NC Commissioners Association regarding Transportation Agreements. Commissioners had not seen the letter.

**UPDATES FROM COUNTY MANAGER**

County Manager Heath presented the following updates:

- **Golden Leaf Grant:** The County was invited to apply for the Golden Leaf Grant which we did for \$1.5 million to be used for the Marine Park Basin. The decision on the award of the grant will be made on February 7, 2019. He will keep the Board informed of that decision.
- **Federal EDA Grant:** We applied for almost \$3.0 million but the federal government shut down has delayed the process.
- **NCACC Essentials of County Government Course:** Mr. Heath, Mr. Nelson, Mr. Hoffler, and Mr. Lennon attended the NCACC Essentials of County Government Course last week in Greenville. It was a great training for all of them.
- **Mini Board Retreat:** Mr. Heath reminded the Board of their Mini Retreat meeting which is scheduled for February 18<sup>th</sup> from 2:00 to 5:00 p.m. at the EMS Building. Kevin Leonard, Director of NCACC, will be coming to kick off the meeting.
- **Library:** Mr. Heath reported that, this month, he, the architect, and the contractor did an annual walk-thru of the Library to determine if there were any issues that needed to be handled before the warranty expires. It went well and there were a few issues that the contractor needed to address. He hopes that those issues will be taken care of in a month or two.
- **Social Services Building:** While here, the architect met with him and the Social Services staff regarding the construction of their new facility. They were able to further refine the drawings for the facility. The costs of the drawings were included in FY 2018-19. A work project on this facility will probably come about in a couple of months.
- **Pasquotank County Reverse Osmosis Plant:** Mr. Heath reported Pasquotank County had notified the County that the wells for that plant are draining the aquifer at a faster rate than they originally expected. Mr. Heath discussed this situation with our County Engineer, Bill Diehl, and they will continue to get information about this situation from Pasquotank County and report back to the Board. Pasquotank County stated that they may have to acquire some well sites in Perquimans County to alleviate the problem.
- **Boat Ramp Restrooms:** Mr. Heath reported that the boat ramp bathrooms are complete. They are still waiting on the utility hookups from the Town of Hertford.
- **Perquimans/Chowan/Gates Landfill (PCG):** Ralph Hollowell of PCG came to one of the Commissioners' Work Sessions last year to explain that there may be some landfill billing procedures that needed to be looked out. The County had the auditor review the billing process and they made their recommendations. Mr. Heath will follow up with Ralph Hollowell on whether or not these recommendations have been made.
- **Meeting with Towns of Hertford & Winfall:** On January 14, 2019, Mr. Heath and Chairman Nelson met with Winfall Mayor Fred Yates, Hertford Mayor Horace Reid, and Town Manager Pam Hurdle to discuss the 911 Communications fee issue that was discussed in the newspaper. Mr. Heath reported that answered their questions and provided them with as much information as we could. After discussing the matter with Chairman Nelson, Mr. Heath explained that a follow up letter will be forwarded to the Towns.

**BOARD APPOINTMENTS**

Chairman Nelson reported that, at this time, we still have a couple of Board appointments to be made. They are as follows:

1. **Northern Regional Advisory Board for Trillium:** The County still needs to appoint a new representative to the Northern Regional Advisory Board for Trillium. Notice has been placed on the website to receive applications for this seat but, to date, we have not received any responses.
2. **Joint Community Advisory Committee:** With the resignation of Mary Vidaurri in January, this committee now has two vacancies. Notice has been posted on the website to receive applications for these seats but, to date, we have not received any responses.

With no applications to review, the Board took no action and tabled the matter until next month.

**CENTURYLINK EASEMENT – PURCHASE LETTER AGREEMENT**

County Manager Heath explained that CenturyLink had approached the County to purchase an easement. He read the following “Statement of Necessity of Work R-4467”:

NCDOT has work in progress to replace the existing pivot bridge crossing the Perquimans River on North Church Street in Hertford. CenturyLink currently has cable facilities that cross under the Perquimans River and rise up and onto a pole line on the west side of N. Church Street to the intersection with Winfall Boulevard. NCDOT plans to remove the existing road bed along this route once the new bridge is placed in service which leaves CenturyLink with no way to access this pole line in the future. CenturyLink’s proposal is to remove this pole line by building a new fiber optic route under the Perquimans River on the west side of Ocean Highway (US 17) and placing a new switching center at the Perquimans County E911 Center on Creek Drive. All telephone and data lines currently working on the north side of the Perquimans River will be re-homed into the new switching center. This will allow CenturyLink to not only remove the existing facilities along the road but will shorten the loops to subscribers in this area resulting improved service and higher internet speeds. The proposed switch will be mounted on a galvanized steel platform, above the flood elevation, with a metal under penning around its perimeter to match the E911 generator existing on the site. Landscaping and site prep will be done in a manner agreeable to the Perquimans County Manager and the E911 Director.

County Manager Heath recommends this easement and purchase letter agreement. On motion made by T. Kyle Jones, seconded by Alan Lennon, the Board unanimously approved the following easement and purchase letter agreement:

**EASEMENT PURCHASE LETTER AGREEMENT**

Date: \_\_\_\_\_

Perquimans County  
P.O. Box 45  
Hertford, NC 27944

**RE: Easement Purchase Letter Agreement ("Letter Agreement")**

Dear Mr. Heath:

For good and valuable consideration, the sufficiency of which is acknowledged by the parties to this Letter Agreement, *Carolina Telephone and Telegraph Company, LLC* d/b/a (“CenturyLink”) and *County of Perquimans* a North Carolina Body Politic (“Owner”) agree that CenturyLink may purchase an easement from Owner upon the terms and conditions set forth in this Letter Agreement.

Owner owns certain real property located in the Township of Parkville, County of Perquimans, State of North Carolina, as described in Exhibit "A" attached to and incorporated by reference into this Letter Agreement ("Property"). CenturyLink desires to purchase from Owner, and Owner desires to grant to CenturyLink, an easement upon, under, through, over and along a portion of the Property ("Easement Tract"), such easement being in form and substance substantially the same as that set forth in Exhibit "B" marked "EXAMPLE" and attached to and incorporated by reference into this Letter Agreement ("Easement"). The Easement Tract is approximately located on the Property as set forth on the sketch attached to and incorporated into this Letter Agreement as Exhibit "C."

Prior to purchasing the Easement, CenturyLink is entitled to a period of 90 days ("Review Period") during which CenturyLink, its employees, agents or contractors ("Authorized Parties") can enter upon the Property for the limited purpose of conducting any survey, title work, environmental testing or other due diligence necessary, in CenturyLink's sole discretion, for CenturyLink to determine if the Easement Tract is acceptable to CenturyLink ("Permitted Activities"). The Review Period will begin to run on the date this Letter Agreement is last signed by both Owner and CenturyLink where indicated below ("Effective Date"). Owner will make the Property and access to the Property available to the Authorized Parties during the Review Period for such Permitted Activities. Upon completion of the Permitted Activities, CenturyLink will, if applicable, at its sole cost and expense, restore the Property to substantially the same condition it was in before the Authorized Parties' entry onto the Property, except for reasonable wear and tear.

If, on or before the expiration of the Review Period, CenturyLink determines, in its sole discretion, that the Easement Tract is acceptable to CenturyLink, CenturyLink will, within a reasonable time after the expiration of the Review Period, pay **\$5000.00** ("Purchase Price") to Owner. In exchange for the Purchase Price, Owner will deliver to CenturyLink an original signed and notarized Easement.

If on or before the expiration of the Review Period CenturyLink determines, in its sole discretion, that the Easement Tract is not acceptable to CenturyLink, CenturyLink will, within a reasonable amount of time after the expiration of the Review Period, communicate to Owner in writing that it will not purchase the Easement. In that event, CenturyLink will have no further obligations under this Letter Agreement and no rights in or to Owner’s Property under this Letter Agreement.

This Letter Agreement will become effective upon the Effective Date. The parties to this Letter Agreement evidence their agreement to and acceptance of the terms and conditions of this Letter Agreement by signing below where indicated.

“CENTURYLINK”

“OWNER”

*Carolina Telephone and Telegraph Company, LLC d/b/a/ CenturyLink*

*County of Perquimans, a North Carolina Body Politic*

By: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Signature Date: \_\_\_\_\_

Signature Date: \_\_\_\_\_

**EXHIBIT A TO EASEMENT PURCHASE LETTER AGREEMENT**

**DESCRIPTION OF PROPERTY**

BEGINNING at a set iron pin in the northern edge of the 100 ft. public right of way of U.S. Highway 17 Business ("Creek Drive") thence alongside property now or formerly owned by Ronald Hamlin N 02° 56' 28" W 191.20 feet to a found concrete monument; thence alongside property now or formerly owned by the Willis L. Jessup Estate N 27° 40' 39" feet W 199.85 feet to a found concrete monument; thence alongside property now or formerly owned by the Willis L. Jessup Estate N 14° 07' 25" E 186.55 feet to a found concrete monument; thence alongside property now or formerly owned by the Willis L. Jessup Estate S 54° 45' 51" E 343.94 feet to a found concrete monument; thence alongside property now or formerly owned by the Willis L. Jessup Estate S 02° 50' 48" W 57.29 feet to a found concrete monument; thence S

46° 28' 55" E 299.19 feet to a found iron pipe; thence S 05° 38' 33" E 59.13 feet to a point; thence S 88° 04' 09" E 84.00 feet to a point; thence N 68° 41' 47" E 63.00 feet to a point; thence S 86° 52' 41" E 182.00 feet to a point; thence S 04° 05' 51" W 35.00 feet to a point in the northern edge of the 100 ft. public right of way of U.S. Highway 17 Business ("Creek Drive") which said point is located N 79° 39' 00" W 144.19 feet from USCGS Mon "44 MEA"; thence alongside said right of way N 87° 39' 09" W 322.30 feet to a found iron pipe; thence alongside said right of way along a curve having coordinates of R:2.821.56" 1.; 444.36' Chord: S 87° 50' 09" W 443.90 feet to the point and place of beginning.

Said parcel containing 3.757 acres more or less as more particularly shown on that certain survey by Josiah A. Webb, III, Licensed Surveyor, entitled "A Recombination Survey for the County of Perquimans, 159 Creek Drive (former AEMC Site)" dated September 15, 2011, a copy of which is recorded at Plat Cabinet 3 Page 19 Slide N/A of the Perquimans County Registry.

The parcel conveyed herein is a recombination of two parcels of land heretofore identified as Perquimans County Parcel Numbers 7940-92-5309 and 7940-92-3631 and which are the same parcels conveyed to the grantor herein by deeds recorded at Book 51 Page 275 and Book 74 Page 211 of the Perquimans County Registry.

SUBJECT to electrical power lines and power poles which serve the subject property and which are shown on the aforementioned survey.

**EXHIBIT B TO EASEMENT PURCHASE LETTER AGREEMENT**

**EASEMENT**

**Prepared by:**

**CenturyLink**  
**14111 Capital Blvd.**  
**Wake Forest, NC 27587**

**After recording please return to:**

**Zach Palmer**  
**809 Silver Linden Lane**  
**Wake Forest, NC 27587**

**RECORDING INFORMATION ABOVE**

**EASEMENT AGREEMENT**

The undersigned *County of Perquimans* ("Grantor") whose address is P.O. Box 45, Herford, NC 27944 for good and valuable consideration, the receipt and sufficiency of which are acknowledged, hereby grants and conveys to *Carolina Telephone and Telegraph Company, LLCJ*, d/b/a CenturyLink its successors, assigns, lessees, licensees, agents and affiliates ("Grantee"), having an address of 100 CenturyLink Drive, Monroe, Louisiana 71203, Attn: Construction Service, a perpetual, non-exclusive easement ("Easement") to construct, operate, maintain, repair, expand, replace and remove a communication system that Grantee from time to time may require, consisting of but not limited to, cables, wires, conduits, manholes, drains, splicing boxes, vaults, surface location markers, equipment cabinets and associated wooden or concrete pads, aerial lines, poles and cables, and other facilities and structures, including utility service if required to operate such system, facilities and structures (collectively, the "Facilities") over, under and across the following property located in the County of Perquimans, State of North Carolina, which Grantor owns ("Easement Tract"):

SEE THE DESCRIPTION SET FORTH ON **EXHIBIT A** ATTACHED TO, AND BY THIS REFERENCE MADE A PART OF, THIS AGREEMENT

Grantor further grants and conveys to Grantee the following incidental rights:

- (1) The right of ingress and egress over and across Grantor's lands to and from the Easement Tract; and
- (2) The right to clear all trees, roots, brush and other obstructions that interfere with Grantee's use and enjoyment of the Easement Tract.

Grantor reserves the right to use and enjoy the Easement Tract so long as Grantor's use does not materially interfere with the rights granted in this Easement Agreement. Grantor will not erect any structure or plant trees or other vegetation within the Easement Tract and will not alter the surface or subsurface of the Easement Tract or the ground immediately adjacent to the Easement Tract by grading or otherwise excavating, without Grantee's written consent.

Grantor warrants that Grantor is the owner of the Easement Tract and will defend title to the Easement Tract against all claims. Grantee will have no responsibility for environmental contamination unless caused by Grantee

The rights, conditions and provisions of this Easement Agreement will run with the land and will inure to the benefit of and be binding upon Grantor and Grantee and their respective successors and assigns.

Signed by Grantor this \_\_\_ day of \_\_\_\_\_, 2019

**GRANTOR: *County of Perquimans***

BY: \_\_\_\_\_  
( \_\_\_\_\_ )

BY: \_\_\_\_\_  
( \_\_\_\_\_ )

STATE OF NORTH CAROLINA )

COUNTY OF \_\_\_\_\_ )

On this \_\_\_\_\_ day of \_\_\_\_\_, 2019, before me \_\_\_\_\_, the undersigned officer, personally appeared \_\_\_\_\_ known to me (or satisfactorily proven) to be the person(s) whose name is subscribed to the within instrument and acknowledged that they executed the same for the purposes therein contained.

In witness whereof, I hereunto set my hand and official seal.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_

**EXHIBIT A TO EASEMENT AGREEMENT**

**Legal Description of Easement Tract**

The Easement Tract is located in the Township of Parkville, Perquimans County, North Carolina within and across a tract of land known as Parcel - PIN Number 7940-92-5309 and described in the Perquimans County, North Carolina Office of the Register of Deeds in Deed Book 391, Page 687.

**LEGAL DESCRIPTION TO BE**

**ATTACHED**

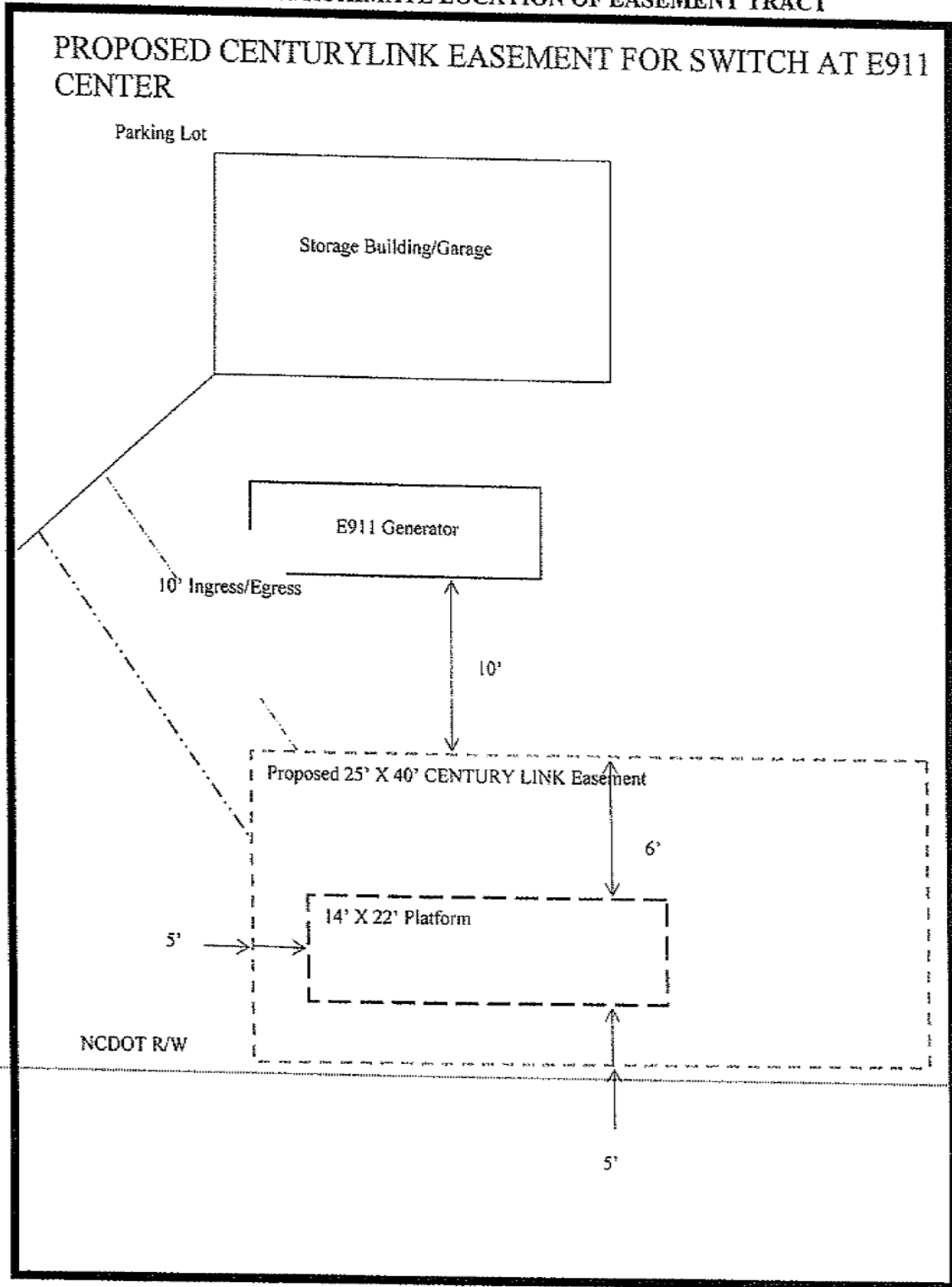
**EXHIBIT A CONTINUED**

**Sketch or Drawing of Easement Tract**

**SURVEY TO BE ATTACHED**

**EXHIBIT C TO EASEMENT PURCHASE LETTER AGREEMENT**

**SKETCH OF APPROXIMATE LOCATION OF EASEMENT TRACT**



**SALE OF SURPLUS EQUIPMENT & DECLARATION OF TWO BOAT TRAILERS AS "DISPOSABLE ITEMS"**

County Manager Heath reported that, with the help of the Finance Office and Helen Hunter, we have sold the following surplus item on GovDeals. The highest bids on the item is as follows:

BUYER	ITEM	SERIAL NO.	DATE SURPLUSED	START BID	SOLD AMOUNT
Dale Needham	2000	Ford F-150 Truck – VIN #8223	7/6/15	\$250	\$515.00

In addition, the following boat trailers, which have been assessed to be unfit to be sold, will need to be declared "Disposable Items" and direct County Manager Heath to dispose of them:

YEAR	MAKE	MODEL	VIN #	DATE SURPLUSED
1998	Load Rite	Trailer	274	7/6/2015
	Custom made	Boat Trailer	*	2013

\*no information was available on trailer.

County Manager Heath also notified the Board that GovDeals no longer is charging their fee so the sold amount is the net results amount. On motion made by Joseph W. Hoffler, seconded by Fondella A. Leigh, the Board unanimously approved the sale of the 2000 Ford F-150 Truck, VIN #8223, and to declare the two trailers as "Disposable Items" and directed County Manager Heath to dispose of them.

**PERSONNEL MATTERS**

County Manager Heath reported that these personnel matters were received after the Agenda Packets were distributed so it could not be included in the Consent Agenda. On motion made by Alan Lennon, seconded by Joseph W. Hoffer, the Board unanimously approved the following personnel matters:

<b>Employee Name</b>	<b>Employee Job Title</b>	<b>Action Required</b>	<b>Grade/ Step</b>	<b>New Salary</b>	<b>Effective Date</b>
Eugene Knight	Water Technician II	Retirement			06/01/2019
James Cochrane, Jr.	Bailiff	Reinstatement	n/g	\$14.61/hr.	02/01/2019

**PUBLIC COMMENTS**

There were no public comments.

**ADJOURNMENT**

There being no further comments or business to discuss, the Regular Meeting was adjourned at 8:35 p.m. on motion made by T. Kyle Jones, seconded by Fondella A. Leigh.

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Wallace E. Nelson, Chairman

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Clerk to the Board