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**SPECIAL CALLED MEETING**

May 20, 2013

6:00 p.m.

The Perquimans County Board of Commissioners met in a Special Called Meeting on Monday, May 20, 2013, at 6:00 p.m. in the Commissioners' Room located on the first floor of the Perquimans County Courthouse Annex.

MEMBERS PRESENT: Janice McKenzie Cole, Chair Edward R. Muzzulin, Vice Chair  
 Benjamin Hobbs Kyle Jones  
 Matthew Peeler Tammy Miller-White

MEMBERS ABSENT: None

OTHERS PRESENT: Frank Heath, County Manager/Deputy Clerk to the Board

After the Chair called the meeting to order, she explained that the purpose of this Special Called Meeting was to review and accept the JCPC Budget Amendments.

**JCPC BUDGET AMENDMENTS**

County Manager Heath informed the Board that the State has awarded the county additional funding through the JCPC Grant. Restitution/Community Service Program received \$34,027 plus 10% match and RHEMA Academy received \$12,250 plus \$1,225. The revised budgets are as follows:

**LINE ITEMS IN THE CURRENT DPS/JCPC APPROVED BUDGET ARE BEING ADJUSTED AS FOLLOWS:**

Item #	Increase	Decrease	Explanation
<b>RESTITUTION/COMMUNITY SERVICE PROGRAM</b>			
190	\$15,000		Project Director @ \$2,500 x 6 months (January – June 30, 2013). Retroactive for reimbursement to Perquimans County.
220	\$4,000		To provide food, snacks, refreshments, dinner and provisions for community forums, group mentoring sessions, youth/parent workshops, cultural/enrichment field trips, and volunteer/parent recognition/appreciation cookout.
230	\$5,000		To provide education/cultural enrichment field trips and certification in safe baby sitting and first aid/CPR.
260	\$2,000		Computer ink cartridges, gardening tools/supplies for adjudicated and at risk youth to maintain a vegetable garden for seniors and the elderly.
370	\$1,000		News releases for community forums, community projects, speakers and news articles.
390	\$6,552		Bus transportation for education/cultural enrichment field trips and back to school supplies.
410			Rental
410	\$3,000		The additional building is being utilized when the North Carolina Cooperative Extension Center Auditorium/Kitchen is in use.
550	\$485		To maintain a vegetable garden for seniors and the elderly that was created and being maintained by adjudicated and at risk youth.
550	\$48		To purchase a garden tiller to maintain vegetable garden.
<b>Total</b>	<b>\$37,075</b>		<b>Difference \$37,075</b>
<b>RHEMA ACADEMY</b>			
190	\$384		Expanded program 12 days 4 hrs day @ \$8.00 plus \$384.
190	\$1,920		Additional mentoring staff at 12 days x 8 hrs x \$8 hr (@ 2.5 staff).
190	\$384		Additional service 12 days @ 4 hrs day @ \$8.00 plus \$384.
190	\$384		Expanded program 12 days @ 4 hrs @ \$8.00 plus \$384.
190	\$1,920		Expanded program 12 days @ 8 hrs/day @ \$20.00 plus \$1,920.
190	\$135		Additional hours expanded program plus \$135.
190	\$1,920		Additional 12 days/8 hrs @ \$20 expanded program - \$1,920
250	\$250		Expanded program field trip expenses plus \$250.
290	\$1,560		Expanded technology: 6 ea Nook 8 GB @ \$160 ea total \$960. 4 each Nooks 12 GB @ \$200 each total \$800.
320	\$200		Additional service Plus \$200
330	\$200		Additional utilities elect plus \$200
390	\$802		Additional funds for field trips and related expense
410	\$400		Additional expanded program plus \$400
450	\$111		Additional insurance cost plus \$111.
550	\$3,960		Expanded program Smart Board \$3,000 includes installation purchased through Perquimans School System; 2 each HP #2330 computer @ \$480 each total \$960.00
<b>Total</b>	<b>\$14,530</b>		<b>Difference \$14,530</b>

On motion made by Tammy Miller-White, seconded by Edward R. Muzzulin, the Board unanimously approved the above JCPC budget amendments, the following County budget amendments and authorized Chair and County Staff to sign appropriate documents:

**BUDGET AMENDMENT NO. 16  
 GENERAL FUNDS**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-348-001	State Grants - OJJ	46,277	
10-690-915	Education Programs - OJJ	12,250	
10-672-040	Professional Services	15,000	
10-672-141	Travel Services	6,552	
10-672-143	Educational	5,000	
10-672-160	Equipment	475	
10-672-260	Advertising	1,000	
10-672-330	Supplies	2,000	
10-672-470	Food & Provisions	4,000	
<b>EXPLANATION:</b> To budget additional State Funds for RHEMA (\$12,250) and Mentoring Focus (\$34,027) for FY 2012-2013.			

**BUDGET AMENDMENT NO. 16a  
 GENERAL FUNDS**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-348-005	ECBH Collaborative Funds		12,000
10-335-000	Miscellaneous		3,000
10-672-040	Professional Services		15,000
<b>EXPLANATION:</b> To correct budget when advised \$15,000 not available for mentoring budget.			

ADJOURNMENT

There being no further business to discuss, the Special Called Meeting was adjourned by the Chair at 6:10 p.m. on motion made by Edward R. Muzzulin, seconded by Tammy Miller-White. The Board then proceeded with their Budget Work Session and their Regular Work Session.

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Janice McKenzie Cole, Chair

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Deputy Clerk to the Board

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