

Please note the change
in location:
514 S. Church Street
Hertford, NC 27944

AGENDA
All items are for discussion and possible action.
 Perquimans County Board of Commissioners
 Meeting Room at Perquimans County Library
 October 5, 2020
 7:00 p.m.

- I. **Call to Order**
- II. **Prayer & Pledge**
- III. **Approval of Agenda**
- IV. **Consent Agenda**
(Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal of an item or items is made from a Commissioner or Commissioners.)
 - A. Approval of Minutes September 8, 2020 Regular Meeting and September 21, 2020 Special Called Meeting/Work Session
 - B. Tax Release & Refund Approvals
 - C. Personnel Matters
 - 1. Appointment: IMC I working toward IMC II
 - 2. Removed from Roster: PT/FI Paramedic
 - 3. Leave Without Pay: IMC III Lead Worker
 - 4. Continuation of Leave Without Pay: Administrative Officer I
 - 5. Appointment: Deputy Director of Board of Elections
 - D. End of Probationary Period & Added to Retirement System
 - 1. Sheriff's Department (1)
 - 2. Water Department (1)
 - E. Budget Amendment Nos. 6-7
 - F. Board Reappointments/Resignation
 - 1. Reappointment: Highway 17/64 Association Board of Trustees
 - 2. Reappointment: RPO Transportation Advisory Committee - Alternate
 - 3. Resignation: Board of Adjustment
 - 4. Reappointments: Board Trustees for Volunteer Fire Departments (8)
 - G. Miscellaneous Documents: 2021 Holiday Schedule
- V. **Scheduled Appointments**
 - A. Jonathan Nixon, Emergency Services Director 7:00 p.m.
 - 1. Fire Department Insurance District Line Change Resolution (Action Required)
 - 2. Mutual Aid PSAP Memorandum of Understanding (Action Required)
 - 3. Dive Equipment Donation Letter (Action Required)
 - 4. Fire Department Automatic Aid Information/Update (For Information Only)
 - 5. Grants Update (For Information Only)
 - 6. Budget Amendments Nos. 8-10 (Action Required)
 - B. 7:20 p.m.
 - C. 7:25 p.m.
- VI. **Commissioner's Concerns/Committee Reports**
 - A.
 - B.
 - C.
- VII. **Old Business**
 - A. Updates from County Manager
 - B. Board Appointments:
 - 1. Board of Adjustments (2)
 - 2. Community Advisory Committee

ACTION
REQUIRED

NO
ACTION
REQUIRED

ACTION
REQUIRED

VIII. New Business

**ACTION
REQUIRED**

- A. Economic Development Grants / Budget Amendment No. 11
- B. Farm Land Lease Bid Award
- C.
- D.

IX. Unscheduled Appointments/Public Comments

**NO
ACTION
REQUIRED**

(If you wish to address the Board, your comments can be made in person or in writing. If you are addressing the Board in person, please state your name for the record prior to speaking. Comments are usually limited to three (3) minutes. If you wish to send something in writing, you may fax it to (252) 426-4034 or e-mail mhunnicutt@perquimanscountync.gov.)

- A.
- B.
- C.

X. Closed Session: Per NCGS #143-318-11(3) - Consult with County Attorney regarding a legal matter and approve closed session minutes. (After the Closed Session, the Board is subject to return to Open Session and may take action as needed on any items discussed during the closed session.)

**ACTION
REQUIRED**

XI. Adjournment

FOR INFORMATION ONLY:

- Open Letter from Independent Insurance Agents of North Carolina

DEPARTMENT HEAD REPORT:

- Plat Log
- Building Inspector's Reports
- Code Enforcement's Report
- Fire Marshal's Report
- Tax Department Report

COMMITTEE WRITTEN REPORTS:

-

NOTES FROM THE COUNTY MANAGER
October 5, 2020
7:00 p.m.

IV. **Enclosures.** Items included on the Consent Agenda are enclosed. *If you wish to discuss any of these items, please make that request during the meeting.*

V.A. **Enclosures.** Jonathan Nixon, Emergency Services Director, will present the following items to the Board for action:

1. **Fire Department Insurance District Line Change Resolution:** They are moving the fire district lines for Hertford and Belvidere. A map is attached for your review. The Board is requested to consider the attached resolution and take action on it.
2. **Mutual Aid PSAP Memorandum of Understanding:** Mr. Nixon will explain that the purpose of this document is to establish a temporary, short-term Mutual Aid Agreement whereby, in the event of a Primary and Backup PSAP failure, Perquimans County's 911 calls will be transferred to the other counties, subject to the terms of this Mutual. The Board is requested to consider the attached Memorandum of Understanding and take action on it.
3. **Request for Donation of County Owned Property Dated January 23, 2019:** Jonathan will the transfer of several pieces of diving equipment from the Volunteer Water Rescue Team to the Chowan Sheriff's Office for use with their Emergency Response Dive Team. The Board is requested to consider the attached letter and take action on it.
4. **Fire Department Automatic Aid Information/Update:** Mr. Nixon will explain the new program that may help Perquimans County residents reduce the cost of their insurance. This is for information purposes only.
5. **Grants Update:** Mr. Nixon will discuss the listing of grants that they have applied for the Emergency Services Department. This is for information only purposes.
6. **Budget Amendment Nos. 8 – 10:** Emergency Management has received approval of three new grants: (1) Mini-Sheltering Exercise - \$4,550; Hazmat Shipping Exercise - \$10,260; and Hurricane/Tornado Workshop & Tabletop Exercise - \$7,475. The Board will need to accept the funds and approve the enclosed Budget Amendments.

VII.A. County Manager Heath will present several updates to the Board.

VII.B. **Enclosures:** Updates on the following Board vacancies (Volunteer Listing is enclosed):

- A. **Board of Adjustments:** With the resignation of Teressa Bianchard, we now have two vacancies on the Board of Adjustment, one member and one alternate. I have contacted Mr. Koltmann who has expressed an interest in serving on this Board along with his neighbor, Dale Englehardt. A copy of their Statement of Interest to Serve is included in your packet. Board direction is being requested.
- B. **Community Advisory Committee:** I have contacted Jasmine Wilson, Aging Program & Contract Specialist, to find out the status of the training of potential members. She explained that, because the nursing homes and rest homes are not allowing visitors into their facilities, they cannot complete their training. One of the requirements is that they visit the facilities. It may take a while to get them appointed.

VIII.A. **Enclosure.** County Manager Heath will present information on the One NC Grant and Rural Building Reuse Grant for East Coast Steel Fabrication. Budget Amendment No. 11 is enclosed for Board consideration and action.

VIII.B. **Enclosure.** The enclosed notice was placed in The Perquimans Weekly on September 10th and 17th. The bids for the farm land lease will be opened on September 30th. County Manager Heath will present the bids at Monday night's meeting. The Board will need to consider the bids and award the contract to lease the County's farm land.

X. **Enclosure.** Pursuant to NC General Statute 143-318-11(3), the Board will go into closed session to discuss a legal matter with the County Attorney and approval of closed session minutes.

CONSENT AGENDA NOTES

(Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal from the Consent Agenda is heard from a Commissioner)

- A. **Enclosure:** Approval of Minutes: September 8, 2020 Regular Meeting, September 21, 2020 Special Called Meeting, and September 21, 2020 Work Session (*Cancelled*)
- B. **Enclosure:** Tax Release & Refund Approvals – See attached listing
- C. **Enclosures:** Personnel Matters

Employee Name	Employee Job Title	Action Required	Grade/Step	New Salary	Effective Date
Sandi Lorenson	IMC I working toward IMC II	Appointment	61/3	\$29,294	10/01/2020
Linwood Browder	PT/FT Paramedic	Removed from Roster			09/03/2020
LaShawnda Graham-Wells	IMC III Lead Worker	Leave without Pay			09/15/2020
Nicole Elliott	Administrative Officer I	Extended Leave Without Pay			09/23/2020
Karen Danes	Deputy Director – Board of Elections	Appointment	n/g	\$9.55/hr.	09/22/2020

- D. **Enclosure:** Since we are not giving step/merit increases, we have added an item to authorize employees who have completed their probationary period and are eligible to go on Local Government Retirement for audit purposes:

Employee Name	Employee Job Title	Hire Date	Effective Date
Leroya Banks	Uncertified Deputy/SRO Officer	10/01/2019	10/01/2020
Steven Staffings	Water Plant Operator	10/01/2019	10/01/2020

- E. **Enclosure.** Budget Amendment Nos. 6-7 are enclosed for your review and action.

- F. The following Board reappointments/resignation will need to be considered for action:

Name	Board/Committee	Term	Appt.	Expire
Heath, Frank	Highway 17/64 Association Board of Trustees	Review Every Year	09/04/2019	11/01/2020
Heath, Frank	RPO Transportation Advisory Committee - Alternate	2 yrs.	12/01/2018	11/30/2020
Winslow, Wade	Board Trustees for Belvidere/Chappell Hill VFD	1 yr.	10/01/2019	09/30/2020
Baker, Julian	Board Trustees for Belvidere/Chappell Hill VFD	1 yr.	10/01/2019	09/30/2020
Hobbs, Benjamin	Board Trustees for Bethel VFD	1 yr.	10/01/2019	09/30/2020
Mathews, Chad	Board Trustees for Bethel VFD	1 yr.	02/01/2020	09/30/2020
Chappell, Laurence	Board Trustees for Durant's Neck VFD	1 yr.	10/01/2019	09/30/2020
Nixon, Mack E.	Board Trustees for Durant's Neck VFD	1 yr.	10/01/2019	09/30/2020
Boyce, Jonathan	Board Trustees for Inter-County VFD	1 yr.	10/01/2019	09/30/2020
Swayne, Robert D.	Board Trustees for Inter-County VFD	1 yr.	10/01/2019	09/30/2020

- G. **Enclosure.** Each year, the Board needs to approve the State Holiday Schedule for Social Services Department. Board action is requested for the approval of the 2021 State Holiday Schedule.

Alan Lennon

Charles Woodard

MEMBERS ABSENT: None

OTHERS PRESENT: Frank Heath, County Manager Mary Hunicutt, Clerk to the Board

The meeting was called to order by Chairman Nelson. Commissioner Jones gave the invocation and the Chairman led the Pledge of Allegiance.

AGENDA

Chairman Nelson stated that a copy of the Agenda was at their seats tonight. Charles Woodard made a motion to approve the Agenda. The motion was seconded by Joseph W. Hoffler and unanimously approved by the Board.

CONSENT AGENDA

Chairman Nelson asked if there were any items that the Board wished to remove from the Consent Agenda to discuss. Commissioner Leigh asked about the resignation of the Deputy Director of the Board of Elections and if they had filled that position yet. County Manager Heath said that they have advertised the position but it has not been filled as of today. She said she did not want to remove it but wanted clarification of it. Therefore, the following items were considered to be routine and were unanimously approved on motion made by Alan Lennon, seconded by Joseph W. Hoffler.

1. **Approval of Minutes:** Approval of Minutes: August 3, 2020 Regular Meeting, and August 17, 2020 Work Session (cancelled)
2. **Tax Refund Approval:**
Morris, Jr., James Ronald _____ \$100.18
Vehicle was sold. 4-month refund. Account No. 45637636.

3. **Personnel Matters:**

Employee Name	Employee Job Title	Action Required	Grade/ Step	New Salary	Effective Date
Brian Pauli	AEMT	Certification	66/2	\$17,13/hr.	08/01/2020
Morris Robbins, Sr.	Part-Time Bailiff	Appointment	n/g	\$14.90/hr.	09/01/2020
Nicole Elliott	Administrative Officer I	Leave without Pay			08/25/2020
Devin Wilder	Deputy Director of the Board of Elections	Resignation			08/21/2020
Terrence Brown	Moved to IMC II	IMC II Completion	63/1	\$30,466	09/01/2020
Sarahtha Farrar	Moved to IMC II	IMC II Completion	63/1	\$30,466	09/01/2020
Alicia Kim White	Moved to IMC II	IMC II Completion	63/1	\$30,466	09/01/2020

4. **End of Probationary Period & Added to Retirement System**

Employee Name	Employee Job Title	Hire Date	Effective Date
Julie Solesbee	PIO/Grant Manager/AEMT	07/01/2019	07/01/2020
John Downum, Jr.	Athletic Program Supervisor	07/01/2019	07/01/2020
Robert Smith	Water Technician I	07/01/2019	07/01/2020
Amy Ward	Business Personal Property Clerk	07/01/2019	07/01/2020
Terrence Brown	IMC II	09/01/2019	09/01/2020
Elena Radcliff-Howell	Office Assistant III	09/01/2019	09/01/2020
Alicia White	IMC II	09/01/2019	09/01/2020
Alyssa Walters	Paramedic	09/01/2019	09/01/2020
Kristen Myers	Deputy Register of Deeds	09/01/2019	09/01/2020

5. **Budget Amendment:**BUDGET AMENDMENT NO. 5
GENERAL FUND

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-343-012	State Grants - Emergency Management	4,100	
10-530-341	Emerg. Mgmt. - Vidant Comm. Grant	4,100	
EXPLANATION: To amend FY 20/21 budget to include additional Vidant Comm.			

6. **Resolution - Plat Review Officers:** The following Resolution was unanimously approved by the Board.RESOLUTION
PLAT REVIEW OFFICER

WHEREAS S.L. 1997-309 (§875) made a number of significant changes in the procedures for recording maps and plats; and

WHEREAS NCGS 47-30.2 requires the Board of County Commissioners in each County, by Resolution, to appoint a person or persons to serve as Review Officer(s) to review each plat prior to it being recorded and to certify that it meets the statutory requirements for recording; and

WHEREAS it is the desire of the Perquimans County Board of County Commissioners to insure expeditious review of all maps and plats as required by NCGS 47-30.2; and

WHEREAS Kimberly A. Bray, Primary Review Officer, and Bill Jennings and Wilma Robbins, Alternate Review Officer, all located in the Perquimans County Tax Office, have served and it is the desire of the Perquimans County Board of Commissioners that they continue to serve in the capacity of Primary Review Officer and Alternate Review Officers for all Plats/Maps to be recorded in the Perquimans County Register of Deeds' Office since April 25, 2005, and

WHEREAS Frank Heath, County Manager, was appointed Alternate Review Officer on November 7, 2011, and Rhonda Money, GIS Mapper/Planner, was appointed Alternate Review Officer on April 3, 2017, and

WHEREAS in order to insure continuous and prompt service to persons or entities seeking review of plats or maps, the Board of Commissioners wishes to authorize Bill Jennings, Tax Administrator, and Wilma Robbins, Tax Clerk, to serve as Alternate Review Officers under NCGS 47-30.2.

NOW, THEREFORE BE IT RESOLVED that Kimberly A. Bray shall continue to serve as Primary Review Officer and Frank Heath shall continue to serve as Alternate Review Officer for all plats or maps to be recorded in the Perquimans County Registry and that Rhonda Money, GIS Mapper/Planner, Bill Jennings, and Wilma Robbins is hereby appointed to serve as Alternate Review Officers under NCGS 47-30.2, when needed.

BE IT FURTHER RESOLVED that a copy of this Resolution designating the Review Officer(s) shall be recorded in the Perquimans County Register of Deeds' Office and indexed in the name of the Review Officers.

ADOPTED this the 8th day of September, 2020.

Wallace E. Nelson, Chairman
Perquimans County Board of Commissioners

ATTESTED:

Mary P. Hunnicutt, Clerk to the Board
Perquimans County Board of Commissioners

7. **Board Reappointment:** The following reappointment was unanimously approved by the Board:

NAME	BOARD	ACTION	TERM	EFFECTIVE DATE
Knight, Marshall	Board of Adjustments	Reappointment	3 yrs.	10/01/2020

COMMISSIONER'S CONCERNS/COMMITTEE REPORTS

The following commissioner concerns/committee report was given:

- > **Commissioner Woodard:** Mr. Woodard updated the Board on the ALS Resolution and research by NC State. Hopefully, they will find a cure for ALS soon.
- > **Chairman Nelson:** Mr. Nelson updated the Board on the request to relocate the Confederate Monument on the Courthouse lawn. Mr. Nelson stated that the Board is still researching items so that they can make a decision on relocating it. Among the items is determining the cost of the relocation, determination of where to relocate it, are we complying with any General Statutes regarding the relocation, and to set up a time for public comments on the relocation of the monument. He also stated that he would like to research if the County could receive some assistance from the State.
- > **Commissioner Jones:** Mr. Jones stated that Dwayne Stallings, former Superintendent of Schools, passed away on August 9, 2020. After expressing his appreciation for the work that Dwayne Stallings did for the Perquimans County School System, Mr. Jones asked if the Commissioners wanted something in their Minutes recognizing Mr. Stallings. Chairman Nelson also mentioned the death of Pat Harrell, former School Superintendent, on June 2, 2020. He felt that the Board should also recognize him. With regard to Dwayne Stallings, Mr. Jones stated that his goal was to include something in the Minutes. Mr. Nelson said that he felt the same way about Pat Harrell and stated all his accomplishments in Perquimans County, the State, and COA. He asked the Board what their thoughts were. Commissioner Woodard suggested a letter of appreciation from the Board to their wives. Mr. Heath stated that, in the past (for Emerson Cullins), the Board asked Mary Hunnicutt, Clerk to the Board, to send a letter to the family with an excerpt from the Minutes where the Board expressed their appreciation for their service to Perquimans County. It was the consensus of the Board to proceed with this letter with except of Minutes to their wives.

There being no further comments or reports, Mr. Nelson proceeded with the rest of the meeting.

UPDATES FROM COUNTY MANAGER

County Manager Heath presented the following updates:

- > **Maine Basin Bids:** Mr. Heath explained that the County was supposed to open bids for the Maine Basin Project on September 3rd but they have moved it to September 11th in order for the sub-contractors to provide their bids.
- > **COVID-19 Update:** The County is continuing to take measures to keep our employees and residents safe from the virus. Currently, Perquimans County has 29 active cases.
- > **Recreation Department:** Mr. Heath discussed the reopening of the Recreation Department. With Governor Cooper moving us to Phase 2.5, he felt that the County could begin to open activities in the Recreation Department. He is recommending that we reopen the Recreation Department with small groups of 25 inside and 50 for each outside field. This is the guidance from the State and he is recommending that Perquimans County follow their recommendation. Social distancing will be enforced. Mr. Heath listed what his recommendations were with regard to the number of games per night per sport, coaches wearing masks, etc. There would be no concessions. He really feels that we need to get some activities scheduled. Because of the age of the seniors and their susceptibility to this disease, he still feels that we need to keep the Senior Center closed. We will continue to focus on feeding them by drive thru meals or home delivered meals. When we reach Phase 3, we can look at the Senior Center. Commissioners Woodard and Leigh stated that they had several parents ask them about having no activities for their children. It was the consensus of the Board to follow County Manager's recommendation with the regard to reopening the Recreation Department and keeping the Senior Center closed.

NCACC LEGISLATIVE GOALS

Last month, County Manager Heath mentioned during his Updates that NCACC was beginning to work on their Legislative Goals and asked the Board to think about any legislative goals that they would like to include. We have received an e-mail from NCACC asking that our Legislative Goals be presented to them for consideration by September 30th. Therefore, if the Board has any goals that they wish to include, please provide it to the Chairman or to County Manager before that date.

BOARD APPOINTMENTS

County Manager Heath reviewed the following Board appointments and Mary Hunnicutt, Clerk to the Board, had provided a Volunteer Application listing for their review in the Agenda Packets:

1. **Board of Adjustments:** We still have one vacancy on the Board of Adjustment and that is for an alternate. Board direction is being requested. No action taken at this time.
2. **Planning Board:** Last month, County Manager Heath asked the Board to think about a replacement for Brenda Lassiter on the Planning Board whose term ends on September 30, 2020. Fondella A. Leigh made a motion to appoint Teresa Blanchard to the Planning Board effective October 1, 2020 for a three-year term to replace Brenda Lassiter. The motion was seconded by T. Kyle Jones. Commissioner Lennon thought that she was serving on a number of Boards. Mary Hunnicutt explained that she currently is serving on the Board of Adjustment but, should she be appointed to the Planning Board, she would have to step down from the Board of Adjustment which was explained to her. Commissioner Woodard said that she had served well on the Social Services Board until her last term ended. Commissioner Jones said that she is very competent to serve and, as Commissioner Leigh stated, she is from Belvidere and Ms. Lassiter was from Belvidere. The motion was unanimously approved. With this approval, we now have two vacancies on the Board of Adjustment, one alternate and one member.

RESOLUTION: EASTERN NORTH CAROLINA CIVIC GROUP

County Manager Heath explained that Commissioner Hoffer brought this to the Board and asked him to present it. Commissioner Hoffer explained that he was given this Resolution by Fred Yates, President of the Eastern North Carolina Civic Group. This group includes 23 rural counties in eastern North Carolina. This Resolution is being presented as a result of problems with children being able to access broadband service in rural areas and not being able to enable real time interaction between the student and teacher for a valid Virtual Classroom experience due to the COVID-19 Pandemic. President Yates has asked that this Board join other counties in this group in supporting the accessibility of broadband speed of 25 megabits, as available in urban communities in North Carolina. On motion made by Joseph W. Hoffer, seconded by Alan Lennon, the Board unanimously adopted the

following Resolution supporting their request for 25 megabits broadband service in rural areas of eastern North Carolina:

EASTERN NORTH CAROLINA CIVIC GROUP RESOLUTION

Whereas, COVID-19 has necessitated full and/or partial closing of public schools throughout 23 counties in eastern NC that include: Beaufort, Bertie, Camden, Carteret, Chatham, Craven, Currituck, Dare, Edgecombe, Gates, Greene, Halifax, Hertford, Hyde, Lenoir, Martin, Northampton, Pamlico, Pasquotank, Perquimans, Pitt, Tyrrell and Washington; and

Whereas, despite expenditure of millions of dollars spent for broadband, the state of North Carolina has failed to ensure broadband (25 Megabits) to the aforementioned counties; and

Whereas, the Internet in each of the counties is operated on 100 year old copper telephone wires which provide a maximum of 10 megabits, but more often than not, 3-8 megabits or less; and

Whereas, the schools in rural communities in eastern North Carolina, in normal times, are therefore unable to offer quality education equal to students who have access to broadband in urban areas; and

Whereas, COVID-19 has further handicapped the quality of education in the above counties by forcing parents to choose between the health of their children and a mediocre education utilizing so called virtual classrooms which will, in most cases, not work; and

Whereas, the proposed solution for effective Virtual Classes requires a constant 25 Megabits with interaction between students and teachers in real time; and

Whereas, any speed below 25 Megabits could result in buffering which is equivalent to the classroom leaving the students; and

Whereas, the state of NC, recognizing this problem, proposes to address the problem with "Hot Spots" which is also an invalid solution because accessibility is only available to students who live close to the Tel-Com providers' wireless towers. (A mobile "hot spot" is basically a cell phone without a speaker.); and

Whereas, the necessity of broadband is not only essential for K-12 education in rural communities during COVID-19, these communities also suffer the lack of broadband (25 Megabits) which is essential for telemedicine and e-commerce; and

NOW, THEREFORE BE IT RESOLVED, that the Perquimans County Board of Commissioners supports the counties' request that, in order to enable real time interaction between the class and the teacher for a valid Virtual Classroom experience, the state devise a solution to the above stated problems that are caused by the lack of accessibility to the FCC Standard for broadband speed of 25 megabits, as available in urban communities in North Carolina.

Adopted this the 8th day of September, 2020.

Attest:

Wallace E. Nelson, Chairman
Perquimans County Board of Commissioners

Clerk to the Board

SEAL

Chairman Nelson stated that expanding the broadband service throughout rural North Carolina was part of the Legislative Goals last year and he feels certain that this will be one again this year. He anticipates that it will be a priority goal this year.

PUBLIC COMMENTS

The following public comment was made:

> Terry Swope: Mr. Swope stated that during Chairman Nelson's comments about the relocation of the Confederate Monument, it was stated that the items the Board was considering was the cost of the relocation, a new relocation site, and how you can relocate it within State Statutes. That would be like a horse and cart thing. The reason this matter was brought up at the July 20th meeting was that some people find it offensive. Again, he stated that he may have misinterpreted what Mr. Nelson said but it almost sounded as though the Board is not looking at removing it because some people find it offensive but we will find a way to work within the confines of a written rule and then use our original reason for relocating the monument. He feels that this would be difficult to defend in court. He had hoped that the County Attorney would have been present to clarify this for him. Chairman Nelson stated that was not what he was saying and thanked him for his comments.

There being further comments or questions, Chairman Nelson proceeded with going into the Closed Session. Because they were going to consult with their attorney and the attorney was not present, Chairman Nelson asked if they needed to proceed with the Closed Session. County Manager Heath stated that we have other items to discuss and that Mr. High had texted him stating that he was delayed by a Council Meeting and provided the information needed for the Closed Session. Mr. Heath could present it to the Board and let Mr. High know how to proceed.

CLOSED SESSION: CONSULT WITH ATTORNEY REGARDING A LEGAL MATTER, DISPOSITION OF PROPERTY, ECONOMIC DEVELOPMENT MATTER, AND CLOSED SESSION MINUTES

Pursuant to NC General Statute 143-318.11(3)(4)(5), the Board will need to go into Closed Session to consult with their attorney regarding a legal matter, disposition of property matter, economic development matter, and closed session minute approval. On motion made by T. Kyle Jones, seconded by Fondella A. Leigh, the Board unanimously voted to go into Closed Session.

The Closed Session was adjourned and the Regular Meeting reconvened on motion made by Alan Lennon, seconded by Joseph W. Hoffer, and unanimously approved by the Board.

No action was required from the Closed Session. Because several individuals wanted to speak to the Board tonight but failed to sign up prior to the Closed Session, the Chairman asked the Board what their feelings were. Commissioner Lennon stated that he would be willing to make a motion to allow them to speak their three minutes. The motion was seconded by Joseph W. Hoffer and unanimously approved by the Board.

PUBLIC COMMENTS

There following public comments were made:

> Anna Joyce McPherson: Ms. McPherson wanted to address the Board about the relocation of the Monument. After reviewing the law Chapter 425 Sections 410 and 810, Ms. McPherson explained to the Board that she was mainly commenting on Section 410. History tells us that many of the rebel soldiers did not own slaves, did not know why they were fighting except they wanted to protect their homes and their state. When they died, many of the soldiers were buried in mass graves so family members did not have anywhere to visit their fallen soldier. That was why many of the monuments were erected by organizations like the Daughters of the Confederacy, Sons of the Confederacy, and the Ladies' Memorial Societies. Because they were not wealthy organizations, they had to raise the funds to erect these monuments. They have been here a long time and have not seemed to bother anybody. Now, all of a sudden, people now find them offensive and now some people want them gone. She feels that these monuments represent people and should remain where they are because it would cost a lot of money to relocate the monument. If you Google, "Why the Confederate Monuments should stay", you will see other reasons as to why these monuments should stay where they are and, some say, why the monuments should be relocated. It will be an eye-opening experience when you read this.

September 28, 2020

Tax Releases: (Perquimans County)

Larry Brooks \$172.57
 Incorrect assessment on personal property.
 Account#: 427056

Charles & Paula Saje \$366.13
 Incorrect assessment on personal property.
 Account#: 255808

Jody & Victor Burdell \$112.75
 Incorrect assessment on personal property.
 Account#: 260019

Helping Hands Outreach Ministries \$459.78
 New Church; should have been exempt
 Account#: 357759

James & Mary Bennett \$190.87
 Did not receive senior citizen discount.
 Account#: 256761

Matt & Kelli Geetsch \$172.28
 Mobile home was removed last year without
 notifying office. Should not be taxed.
 Account#: 358348

Tax Refunds: (Perquimans County)

Anfernee White \$167.25
 Vehicle totaled; 7 month refund
 Account#: 52873059

Dennis Sobota \$102.58
 Sold vehicle; 8 month refund
 Account#: 48401186

EMPLOYMENT ACTION FORM

DATE SUBMITTED: 9-15-2020

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Sandi Lorenson
POSITION: Income Maintenance Caseworker II Adult Medicaid
SOC.: SEC. NO. .
DEPT.: Social Services

EMPLOYEE EFFECTIVE DATE: October 1, 2020

GRADE: 61 STEP: 3 SALARY: \$ 29,294.00

Ms. Lorenson is not fully qualified for the IMC II position and therefore is an IMC I working against the IMC II position for a year.

ENDING DATE OF PROBATIONARY PERIOD:

CURRENT: GRADE: STEP: SALARY:

JOB PERFORMANCE EVALUATION

YEAR 1 2 3 4 (CIRCLE)

DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND

Date
GRADE: STEP: SALARY: \$

DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP

RAISE. (YEAR 2 3 4)
GRADE: STEP: SALARY: \$

DATE OF EMPLOYEE TERMINATION:

RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE STEP RAISE: CHANGE IN GRADE AS WORKER COMPLETED IMC I WORKING AGAINST THE IMC II POSITION FOR A YEAR.

Date: GRADE: STEP: SALARY: \$

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: _____ PER THE COUNTY PERSONNEL POLICY.

DEPARTMENT RECOMMENDATION

Susan M Chaney

DATE: September 15, 2020

COUNTY MANAGER APPROVAL

Frank Heath

DATE: 9-17-2020

FINANCE OFFICER

DATE: _____



PERQUIMANS COUNTY EMERGENCY SERVICES

P.O. Box 563 - 159 Creek Drive - Hertford, NC 27944

(252) 426-5646 Phone - (252) 426-3306 Fax

Jonathan A. Nixon, Emergency Services Director

Linwood Browder
111 Nixon Road
Edenton, NC 27932

September 3, 2020

Mr. Browder,

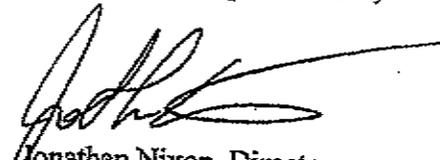
This letter is to inform you that according to SOG 114 Employee Expectations, you have not met the following:

Section 2. Scheduling

E. Part-time staff members are an integral and important component of the Perquimans EMS System. For this reason, part-time staff are required to work a minimum of 6 shifts every 90 days. Some of these shifts can be substituted for volunteer work with the Perquimans Water Rescue Team or other volunteer opportunities as approved by the Emergency Services Director.

According to our records, you have not submitted any time for scheduling in our organization since February of 2020. Since you have failed to communicate with us regarding your intentions, we are removing you from Perquimans EMS System Roster. You are no longer affiliated with Perquimans County Emergency Services and all uniform items and key fob should be returned immediately.

Thanks for your past service,


Jonathan Nixon, Director
Perquimans Emergency Services

- c. Frank Heath, County Manager
EMS Shift Supervisors/Compliance Officer
Mary Hunnicutt, Human Resources

EMPLOYMENT ACTION FORM

DATE SUBMITTED: 9/30/2020

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Karen Dames

SOC. SEC. NO.: _____

POSITION: Deputy Director

DEPT.: Board of Elections

NEW EMPLOYEE EFFECTIVE DATE: September 22, 2020

GRADE: N/G STEP: _____ SALARY: \$9.55/hour

ENDING DATE OF PROBATIONARY PERIOD: September 22, 2021

CURRENT: GRADE: _____ STEP: _____ SALARY: _____

JOB PERFORMANCE EVALUATION

YEAR 1 2 3 4 (CIRCLE)

_____ DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND RECOMMENDATION BY DEPARTMENT FOR PERMANENT STATUS. GRADE: _____ STEP: _____ SALARY: _____

_____ DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP RAISE. (YEAR 2 3 4) GRADE: _____ STEP: _____ SALARY: _____

_____ DATE OF EMPLOYEE TERMINATION DUE TO UNSUCCESSFUL PROBATIONARY PERIOD.

_____ RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE MERIT RAISE. DATE GRADE: _____ STEP: _____ SALARY: _____

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: _____ PER THE COUNTY PERSONNEL POLICY.

DEPARTMENT RECOMMENDATION

Holley Hunt
DATE: 9/30/2020

COUNTY MANAGER APPROVAL

Frank Heath
DATE: 9/30/2020

FINANCE OFFICER

DATE: _____

LIST OF EMPLOYEES ELIGIBLE FOR RETIREMENT

October-20					
Sheriff	Banks, Leroya	Leroya Banks	10/01/19	FT	Uncertified Deputy/SRO Officer
Water	Stallings, Stev	Steven Stallings	10/01/19	FT	Water Plant Operator

Wallace E. Nelson, Chairman

BUDGET AMENDMENT
PERQUIMANS COUNTY BOARD OF COMMISSIONERS
GENERAL FUNDS
NO. 6

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE 5th DAY OF OCTOBER, 2020, PASSED THE FOLLOWING AMENDMENTS TO THE FY 2020 - 2021 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-348-000	State Grants - Social Services	7,282	
10-610-072	APS/CPS CARES ACT	7,282	
EXPLANATION: To amend FY 20/21 budget to include APS/CPS CARES ACT Funding as approved by DHHS.			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, THIS 5th DAY OF OCTOBER, 2020.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON 5th DAY OF OCTOBER, 2020.

 Chairman, Board of Commissioners

 Finance Officer

BUDGET AMENDMENT
PERQUIMANS COUNTY BOARD OF COMMISSIONERS
GENERAL FUNDS
NO. 7

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE 5th DAY OF OCTOBER, 2020, PASSED THE FOLLOWING AMENDMENTS TO THE FY 2020 - 2021 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-348-024	Local Funds - Range Improvement	2,500	
10-510-337	Local Funds - Range Improvement	2,500	
EXPLANATION: To amend FY 20/21 budget to include local funds designated to assist with range improvements.			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, THIS 5th DAY OF OCTOBER, 2020.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON 5th DAY OF OCTOBER, 2020.

 Chairman, Board of Commissioners

 Finance Officer

Re: Highway 17/64 Association Board of Trustees

Frank Heath <frankheath@perquimanscountync.gov>

Wed 9/9/2020 4:16 PM

To: Mary Hunnicutt <mhunnicut@perquimanscountync.gov>

Yes, I will continue to serve.

From: Mary Hunnicutt <mhunnicut@perquimanscountync.gov>

Sent: Wednesday, September 9, 2020 4:06 PM

To: Frank Heath <frankheath@perquimanscountync.gov>

Subject: Highway 17/64 Association Board of Trustees

Frank, I am looking ahead to the October Agenda with regarding to Board Appointments. I notice that your appointment to the Highway 17/64 Association Board of Trustees is due to expire on November 1, 2020 and that we are to review it every year.

Are they still meeting and are you still serving and wish to continue to serve?

Thanks.

Mary P. Hunnicutt
Clerk to the Board
Perquimans County
P.O. Box 45
Hertford, NC 27944
Phone: (252) 426-8484
Fax: (252) 426-4034
E-Mail: mhunnicut@perquimanscountync.gov

Perquimans County's Vision:

To be a community of opportunity in which to live, learn, work, prosper and play.

Re: RPO Transportation Advisory Committee

Frank Heath <frankheath@perquimanscountync.gov>

Wed 9/9/2020 4:16 PM

To: Mary Hunnicutt <mhunnicut@perquimanscountync.gov>

Yes, I will continue to serve. Thanks,

From: Mary Hunnicutt <mhunnicut@perquimanscountync.gov>

Sent: Wednesday, September 9, 2020 4:08 PM

To: Frank Heath <frankheath@perquimanscountync.gov>

Subject: RPO Transportation Advisory Committee

Your two-year term as alternate to the above referenced Committee is due to expire on November 30th. Are you still willing to continue to serve on this Committee for another 2 years?

Thanks.

Mary P. Hunnicutt
Clerk to the Board
Perquimans County
P.O. Box 45
Hertford, NC 27944
Phone: (252) 426-8484
Fax: (252) 426-4034
E-Mail: mhunnicut@perquimanscountync.gov

Perquimans County's Vision:

To be a community of opportunity in which to live, learn, work, prosper and play.

From: Teresa Blanchard <blanchardteressa8@gmail.com>
Sent: Wednesday, September 9, 2020 6:44 PM
To: Mary Hunnicutt <mhunnicutt@perquimanscountync.gov>
Subject: Re: Documents

I would like to resign from the Board of Adjustments effective immediately.

Thanks,
Teresa

Re: Board of Trustees for Fire Departments

Mary Hunnicutt
 Wed 9/9/2020 3:39 PM
 To: Tracy Mathews

Thanks, I will add it to the October Agenda.

Mary

From: Tracy Mathews <tracymathews@perquimanscountync.gov>
Sent: Wednesday, September 9, 2020 3:22 PM
To: Mary Hunnicutt <mhunnicutt@perquimanscountync.gov>
Subject: Board of Trustees for Fire Departments

All departments have requested to keep their appointees the same.

Name	Board/Committee	Term	Appt.	Expire
Winslow, Wade	Board Trustees for Belvidere/Chappell Hill Fire Dept.	1 yr.	10/1/2019	9/30/2020
Baker, Julian	Board Trustees for Belvidere/Chappell Hill Fire Dept.	1 yr.	10/1/2019	9/30/2020
Hobbs, Benjamin	Board Trustees for Bethel Fire Dept.	1 yr.	2/1/2020	9/30/2020
Mathews, Chad	Board Trustees for Bethel Fire Dept.	1 yr.	10/1/2019	9/30/2020
Chappell, Laurence	Board Trustees for Durant's Neck	1 yr.	10/1/2019	9/30/2020
Nixon, Mack E.	Board Trustees for Durant's Neck	1 yr.	10/1/2019	9/30/2020
Boyce, Jonathan	Board Trustees for Inter-County Fire Dept.	1 yr.	10/1/2019	9/30/2020
Swayne, Robert D.	Board Trustees for Inter-County Fire Dept.	1 yr.	10/1/2019	9/30/2020



**PERQUIMANS COUNTY
BOARD OF COMMISSIONERS**

P.O. BOX 45
HERTFORD, NORTH CAROLINA 27944
TELEPHONE: 1-252-426-7550

MARY P. HUNNICUTT
CLERK TO BOARD
W. FRANK HEATH, III
COUNTY MANAGER

WALLACE E. NELSON
CHAIRMAN
FONDELLA A. LEIGH
VICE CHAIR
JOSEPH W. HOFFLER
T. KYLE JONES
ALAN LENNON
CHARLES WOODARD
W. HACKNEY HIGH, JR.
COUNTY ATTORNEY

MEMORANDUM

TO: County Commissioners
Hackney High, Jr., County Attorney
All Department Heads:

- | | | |
|-------------------|--------------------|----------------------------|
| Tax | Veterans Services | Emergency Medical Services |
| Finance | Inspections | Senior Citizens |
| Register of Deeds | Board of Elections | Water Department |
| Sheriff | Extension | Buildings & Grounds |
| Social Services | County Manager | |
| Soil Conservation | Recreation | |

FROM: Mary P. Hunnicutt, Clerk to the Board

DATE: September 14, 2020

RE: 2021 HOLIDAY SCHEDULE

Below is the holiday schedule for the year 2021. Please distribute to your department. If you have any questions, please let me know.

2021 HOLIDAY SCHEDULE		
HOLIDAY	OBSERVANCE DATE	DAY OF THE WEEK
New Year's Day	January 1, 2021	Friday
Dr. Martin Luther King, Jr. Day	January 18, 2021	Monday
Good Friday	April 2, 2021	Friday
Memorial Day	May 31, 2021	Monday
Independence Day	July 5, 2021	Monday
Labor Day	September 6, 2021	Monday
Veterans Day	November 11, 2021	Thursday
Thanksgiving	November 25 & 26, 2021	Thursday & Friday
Christmas	December 23, 24, & 27, 2021	Thursday, Friday, & Monday

Perquimans County's Vision:
To be a community of opportunity in which to live, learn, work, prosper and play.

R E S O L U T I O N

For Approval of Insurance District Boundaries

NORTH CAROLINA

PERQUIMANS COUNTY

Upon motion and second the Board of Commissioners of the County of Perquimans resolved to approve the updated 6 mile boundary lines of The Belvidere-Chappell Hill Volunteer Fire Department, Inc. and the Hertford Fire Department Insurance District in accordance with the maps and description filed this date with the Board of County Commissioners and recorded in the minutes of the meeting. The Belvidere-Chappell Hill Volunteer Fire Department, Inc. and the Hertford Fire Department Insurance District being described as follows:

See Attachment A – Copy of GIS map

NORTH CAROLINA

PERQUIMANS COUNTY

This is to certify that the foregoing is a true and accurate copy of excerpt from the Minutes of the Board of County Commissioners of Perquimans County, adopted this the 5th day of October 2020.

Clerk to the Board



**STATE OF NORTH CAROLINA
COUNTY OF PERQUIMANS
PSAP MUTUAL AID AGREEMENT**

V.A.2. - Page 1

1. PURPOSE OF MUTUAL AID AGREEMENT

Perquimans County recognizes there may be times when their Primary Public Safety Answering Point (PSAP), as well as their Backup PSAP, located in Chowan County, becomes incapacitated. The purpose of this document is to establish a temporary, short-term Mutual Aid Agreement whereby, in the event of a Primary and Backup PSAP failure, Perquimans County's 911 calls will be transferred to the following county(ies), subject to the terms of this Mutual Aid Agreement:

1. Chowan County (see existing Memorandum of Understanding),
2. Wilson County,
3. Lincoln County,
4. _____ County.

The preferred methods of communication between Perquimans and the Assisting PSAP will be:

1. Statewide VIPER 800 channel
2. Telephone
3. DCIN Message.

2. RESPONSIBILITIES OF PERQUIMANS COUNTY PSAP

- 2.1 Perquimans County understands that each party's foremost responsibility is to its own citizens.
- 2.2 Perquimans County will be responsible for obtaining radio resources for the duration of the event.
- 2.3 Should Perquimans County's Primary PSAP remain incapacitated for longer than 24 hours, the respective PSAP Managers will discuss compensation for any upstaffing needed to assist with the additional workload.
- 2.4 Perquimans will request any necessary documentation to include recordings from the Assisting PSAP Manager during a Perquimans failure.
- 2.5 Perquimans agrees to give the Assisting PSAP Manager as much advance notice as practicable under the then existing circumstances of its need for 911 Calls to be answered and information relayed.

3. RESPONSIBILITIES OF ASSISTING COUNTY PSAP

- 3.1 The Assisting PSAP agrees to maintain its 911 Center facility operationally functional and up to date as possible.
- 3.2 The Assisting PSAP agrees to capture all telephone traffic associated with Perquimans during a Perquimans failure and share any requested recordings as time allows.
- 3.3 The Assisting PSAP agrees to process all Perquimans' telephone calls during a catastrophic failure until which time Perquimans can resume operations.

All parties also covenant and agree to the following:

1. Governing Law. This Agreement shall be governed by and construed in accordance with the internal laws of the State of North Carolina, without reference to any conflict or choice of laws provision which would operate to make the internal laws of any other jurisdiction applicable.
2. Modification. This Agreement shall only be modified, amended or supplemented, by a written instrument signed by both parties to this Agreement.
3. Term and Termination. This Agreement is in effect perpetually, unless replaced by future edition. Any party may cancel its participation by providing written notice addressed to the respective County Manager and PSAP Manager, delivered by registered or certified mail.
4. Non-Discrimination. Neither party hereto shall discriminate on the basis of race, religion, creed, color, gender or national origin.

5. Other Agreements.

- a) Nothing herein shall prevent either party to this Agreement from entering into other agreements with other counties or local governmental entities in relation to the same subject matter herein.
- b) This Agreement is not intended to impact or change the provision of any existing Backup Center plan.
- c) This Agreement shall not be construed to impose an unconditional obligation on any party to the Agreement.
- d) This Agreement is in effect perpetually, unless replaced by future edition.
- e) Each PSAP will be responsible for its own expenses incurred while traveling, and reimbursement of expendable resources may be required.

The County of Perquimans hereby adopts the PSAP Mutual Aid Agreement as of October 5, 2020.

Attest:

Chairperson, Perquimans Board of Commissioners

Clerk to the Board of Commissioners

The County of Wilson hereby adopts the PSAP Mutual Aid Agreement as of _____.

Attest:

Chairperson, _____ Board of Commissioners

Clerk to the Board of Commissioners

The County of Lincoln hereby adopts the PSAP Mutual Aid Agreement as of _____.

Attest:

Chairperson, _____ Board of Commissioners

Clerk to the Board of Commissioners

The County of _____ hereby adopts the PSAP Mutual Aid Agreement as of _____.

Attest:

Chairperson, _____ Board of Commissioners

Clerk to the Board of Commissioners



PERQUIMANS COUNTY EMERGENCY SERVICES

P.O. Box 563 - 159 Creek Drive - Hertford, NC 27944

(252) 426-5646 Phone - (252) 426-1875 Fax

Jonathan A. Nixon, Director

TO: Detective M. John R. McArthur

FROM: Jonathan A. Nixon, Director

DATE: October 6, 2020

RE: Request for donation of county owned property dated January 23, 2019

On Monday, October 5, 2020 the Perquimans County Board of Commissioners agreed to transfer the following Dive Equipment from the Volunteer Water Rescue Team to the Chowan Sheriff's Office for use with your Emergency Response Dive Team:

- 2- Weight Belts with Weights
- 9- Pair of Fins
- 3- Steel 80 cf tank
- 5- Aluminum 80 cf tank
- 3- Aluminum pony 19 cf tank
- 3- Main Regulators with padded bag
- 2- Pony Regulator
- 3- Auga Masks with communications
- OTS underwater communication transmitter
- 3- Lifeguard Systems Buoyancy Compensator (BC)
- 3- BC Hanger
- 1- Diver Down Flag
- 4- Immersion Suit
- 1- Immersion Suit Repair Kit
- 6- Pair of Dive Boots
- 1- Dive Tank Holding Rack

With this transfer, two assumptions are made:

1. The Chowan Sheriff's Office Emergency Response Dive Team will respond to assist Perquimans County, upon request, when available.
2. Should the Chowan Sheriff's Office Emergency Response Dive Team disband, the equipment transferred from Perquimans County will be returned.



January 23, 2019

Chowan County Sheriff's Office

Detective M. John R. McArthur

Request for donation of county owned property

The Chowan County Sheriff's Office is the overseeing agency of the Chowan County Emergency Response Dive Team. There are several members of this team. All of these team members have had to purchase and provide their own dive gear and cover their own training expenses. During the tenure of the Chowan County ERDT team members have been successful in recovering evidence in crimes and bodies of deceased drowning victims. Other agencies have requested our services and we as a team are available to assist other agencies per Sheriff D.L. Goodwin's approval.

It has come to my attention and to the attention of several other members of the Chowan County ERDT that Perquimans County has county owned dive equipment, dive storage cabinets, and other dive related property. This property is no longer in use by the County of Perquimans. It is the request of the members of the Chowan County ERDT that Perquimans County donate these items of dive related gear and equipment to the county of Chowan for its own dive team. All donated items will be greatly appreciated.

With this donation it is the hope of the Chowan County ERDT that the burden and expense of some members having to purchase their own equipment will be lessened and the overall quality of our team inventory will increase tremendously. Thank you again for your consideration for this donation.

Signed: *M. John R. McArthur*

Date: 1-23-2019





MIKE CAUSEY
INSURANCE COMMISSIONER & STATE FIRE MARSHAL

BRIAN TAYLOR, CHIEF STATE FIRE MARSHAL

To: Fire Marshals / Fire Chiefs

From: Brian Taylor, Chief State Fire Marshal

Date: June 25, 2020

Automatic Aid for Station Location

To help your property owners lower their homeowner's insurance rates, you may be eligible to participate in a new process that will not change your fire district lines.

If the primary fire response district has an area over 5 road miles, from any of your fire stations, but the neighboring fire district has a fire station within 5 road miles of that same area, then the automatic aid for station location may be used. By using the automatic aid to these areas, the property owners will then be able to receive the primary fire districts five-mile district rating. For districts to utilize this automatic aid for station location credit, the following steps must be followed:

1. The Department providing the automatic aid must be willing to sign a contractual agreement stating they will respond with at least one (1) engine 24 hours/7 days a week for the 365 days in the year to all reported structure fires - provided they have the equipment, in service, to respond.
2. A legal contract or agreement between the two Departments over and above the automatic aid agreements that are currently in place must be executed. This new agreement or contract will ensure that the responding Department is sending an engine to the call in the specific 5-mile area.
3. The County or the Departments must provide a map indicating the area in which automatic aid will be provided.
4. The County or Department must provide proof, by dispatch protocols or actual response reports, to show that the Automatic Aid Department is being dispatched on the first initial alarm with no delays.

OFFICE OF STATE FIRE MARSHAL

1202 MAIL SERVICE CENTER | RALEIGH, NC 27699-1202 | WWW.NCDOI.COM/OSFM

5. The County or the Departments must provide copies of the contract or agreement, signed and dated by the governing body representative (Board President, Mayor or City Manager etc.).
6. The County or the Department must submit all the above information to the Rating Division within the NC Department of Insurance/OSFM, once completed. After receipt, we will update the Public Protection Classification for that area. Once the information is approved by OSFM, rating changes will be published within 90 to 120 days to the insurance companies.

AUTOMATIC AID AGREEMENT FOR FIRE PROTECTION

North Carolina

Perquimans County

THIS AGREEMENT, authorized and entered into by virtue of action taken by the governing bodies of all Fire Departments hereby signed, shall hereinafter be known or identified or referred to as the "agreement.,,

THAT, WHEREAS, the General Assembly of North Carolina did enact into law an act to authorize automatic aid assistance between fire departments whereby full authority may be exercised by fire departments to send firemen and apparatus beyond the territorial limits which they normally serve, said act having been codified as Chapter 58, Section 83-1, of the General Statutes of North Carolina;

WHEREAS, the County has written automatic aid protocols which are maintained and utilized by the Perquimans County 911 Communications Center and is utilized on all structure fires whereby they simultaneously dispatch the automatic aid departments;

WHEREAS, the purpose of this agreement is to provide each of the parties hereto, through their mutual cooperation, a pre-determined plan; as agreed upon in dispatch protocol, by which each of them renders aid to the other in case of any incident;

WHEREAS, it is deemed to be in the public interest for the parties hereto to enter into an Agreement for automatic aid assistance, and in order to increase fire defenses and to assure proper fire control, as well as providing reserves needed to assure the community of adequate protection;

WHEREAS, by action of the undersigned officials, this agreement for reciprocal automatic

aid assistance was duly authorized;

NOW, THEREFORE, in consideration of the mutual covenants contained herein by and between the parties hereto, it is hereby agreed as follows:

1. To activate the terms of this agreement as herein set forth, due to conflagration, holocaust, civil disorder or natural disaster, upon notification that an emergency does, in fact, exist, and that aid is needed. The County will dispatch available apparatus equipment and manpower into action to assist the needed party.
2. It shall be the responsibility of the officer of the fire department of the responding party that all personnel responding to the assistance are responsible persons and that the conduct and actions of said personnel shall be the responsibility of the party sending assistance.
3. The party responding to the automatic aid under the terms of this agreement shall assume all liability and responsibility for damage to its own apparatus and/or equipment. The party responding shall also assume all liability and responsibility for any damage caused by its own apparatus while responding to or returning from a specific location.
4. Each party to this agreement shall assume all costs of salaries, wages, bonuses or other compensation for its own personnel that responds for duty under the terms of this agreement and shall also assume all cost involving the use of apparatus, equipment, tools used specifically in response to the request for aid and shall make no charge for such use to the party requesting assistance.
5. Either party may, at any time, terminate this agreement, through its Board of Directors/Governing Body, and upon the serving of a thirty-day written notice to the Perquimans County Fire Marshal.
6. When fire department personnel respond pursuant to the agreement, the jurisdiction,

authority, rights, privileges, and immunities including coverage under workers compensation laws shall be extended to department personnel during the entire incident until completion.

7. When any party contained in this agreement is providing automatic aid to another party, it is agreed to respond with a minimum of 1 Class A Pumper / Tanker - Certified Engine with a minimum of 1,000 gallons of water.
8. Specific Automatic Aid Designations (PRIMARY – Automatic Aid Depts) - See attached map.

-BETHEL – Hertford, Winfall

-BELVIDERE – Hertford, Winfall

-DURANTS NECK – Inter-County, Winfall

-HERTFORD – Belvidere, Bethel, Winfall

-INTER-COUNTY– Durants Neck, Hertford, Winfall

-WINFALL– Belvidere, Durants Neck, Hertford, Inter-County

The Governing Body of the Town of Hertford Fire Department hereby approves the *Automatic Aid Agreement for Fire Protection* and agrees to participate in the *Automatic Aid Agreement for Fire Protection*.

By: [Signature]
Fire Chief Date 8/20/20

By: [Signature]
Mayor Date Aug 20, 2020

THE STATE OF NORTH CAROLINA

COUNTY OF Perquimans

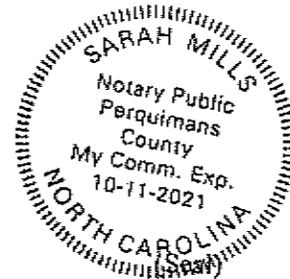
I, Sarah Mills, Notary Public, do hereby certify that Earnell Brown
(Mayor of Hertford) personally appeared before me this day and acknowledged the due execution of the
foregoing instrument. Witness my hand and official seal this 20 day of August 2020

[Signature]

Notary Public Signature

Print Sarah Mills

My commission expires: 10/11/2021



The Governing Body of the Town of Winfall Fire Department hereby approves the *Automatic Aid Agreement for Fire Protection* and agrees to participate in the *Automatic Aid Agreement for Fire Protection*.

By: [Signature] Date 8/21/20
Fire Chief

By: [Signature] Date 8/21/20
Mayor

THE STATE OF NORTH CAROLINA

COUNTY OF Perquimans

I, Valerie J. Jackson, Notary Public, do hereby certify that Frederick L. Yates

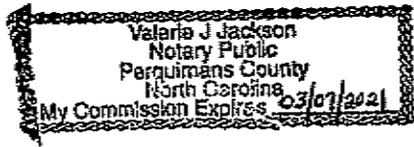
(Mayor of Winfall) personally appeared before me this day and acknowledged the due execution of the foregoing instrument. Witness my hand and official seal this 31 day of August 2020.

[Signature]

Notary Public Signature

Print Valerie J. Jackson

My commission expires: March 07, 2021



(Seal)

Belvidere-Chappell Hill Volunteer Fire Department

We, the undersigned officials, meeting on the 10th day of August, 20 20, hereby approve the Automatic Aid Agreement for Fire Protection and agree to participate in the Automatic Aid Agreement for Fire Protection.

By: Christopher Lee Piel 8-10-20
Fire Chief Date

By: Charlie Zylka 8-10-20
President, Board of Directors
Date

By: Charles J. Behm 8-10-20
Secretary, Board of Directors
Date

Bethel Volunteer Fire Department

We, the undersigned officials, meeting on the 19th day of August, 2020, hereby approve the Automatic Aid Agreement for Fire Protection and agree to participate in the Automatic Aid Agreement for Fire Protection.

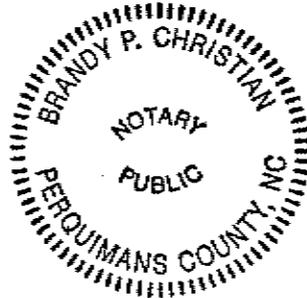
By: [Signature]
President, Board of Directors Date 8-19-20

By: [Signature]
Fire Chief Date 8-19-20

By: [Signature]
Secretary, Board of Directors Date 8-19-20

I, Brandy P. Christian do hereby certify that Robert Alan Corprew, Jr.; Darren Morris Saunders + Roy Kent Chappell signed the foregoing document this 19th day of August, 2020.

[Signature]
My commission expires: 10/12/2021



Durants Neck Volunteer Fire Department

We, the undersigned officials, meeting on the 10 day of August, 2020, hereby approve the Automatic Aid Agreement for Fire Protection and agree to participate in the Automatic Aid Agreement for Fire Protection.

By: [Signature] Date: 8/10/2020
President, Board of Directors

By: [Signature] Date: 8/10/2020
Fire Chief

By: [Signature] Date: 8/10/2020
Secretary, Board of Directors

We, the undersigned officials, meeting on the 18 day of August, 2020, hereby approve the Automatic Aid Agreement for Fire Protection and agree to participate in the Automatic Aid Agreement for Fire Protection.

By: [Signature]
President, Board of Directors Date 8-18-20

By: [Signature]
Fire Chief Date 8-18-20

By: [Signature]
Secretary, Board of Directors Date 8-18-20

PERQUIMANS COUNTY EMERGENCY SERVICES – FY19-20 ACTIVE GRANTS

Grant	Managing Division/Group	Contract Start Date	Contract End Date	Total Amount	Notes
2019 EMPG (Emergency Management Performance Grant)	EM Division	10/1/2019	9/30/2020	\$20,625	-EMPG funds are used to support comprehensive emergency management at the state and local levels. -This grant requires 100% match.
2019 HSGP #1 (Homeland Security Grant Program)	EM Division	11/30/2018	9/1/2019	\$10,000	Active Shooter Exercise (Applied in TERMS - May 2019) (Requested \$16,000 - Received \$10,000) SCHEDULE -Planning June/July 2021 -Exercise July/Aug 2021 -Finalize September 2021
2019 HSGP #2 (Homeland Security Grant Program)	EM Division	11/30/2018	9/1/2019	\$11,000	Water Rescue Exercise (Applied in TERMS - May 2019) (Requested \$16,000 - Received \$11,000) (Planning July/August 2020 * Tabletop & Functional Exercise Oct 8, 2020 * Finalize Nov 2020)
Emergency Management Performance Grant - Supplemental	EM Division	5/13/2020	1/27/2020	\$12,695	COOP/COG Plan and improve Vulnerable Population Registry through outreach and contacts 50/50 match with local including in kind services
Vidant Community Benefits Grant Specialist	911 Division			\$4,100	911 Simulator Device
2020 NC Tier II Non-Competitive Grant Program	Chowan-Perquimans LEPC			\$2,000	2020 Tier II Non-competitive - LEPC Activities
2019 HMEP (Hazardous Material Emergency Preparedness Grant Program)	Chowan/Perquimans LEPC	10/1/2019	9/30/2020	\$10,000	-HMEP provides funding for training and planning for potential emergencies related to hazardous materials. -HAZMAT Response Exercise - Regional HAZMAT Exercise - Training & exercise for 1st responders (Planning July - Exercise August * Finalize September) UPDATED SCHEDULE -Planning Aug/Sept 2020 -Exercise Oct/Nov 2020 Finalize Dec 2020
2021 HSGP #1	EM Division	8/17/2020	9/1/2020	\$4,550	Mini Sheltering Exercise SCHEDULE -Planning Feb/March 2021 -Exercise April/May 2021 -Finalize May/June 2021
2021 HSGP #2	EM Division	8/17/2020	9/1/2020	\$10,260	Hazmat Shipping Exercise SCHEDULE -Planning Oct/Nov/Dec 2021 -Exercise Jan/Feb/March 2022 -Finalize April/May 2022
2022 HSGP #3	EM Division	8/17/2020	9/1/2020	\$7,475	Hurricane/Tornado Workshop and Tabletop Exercise SCHEDULE -Planning Jan/Feb 2021 -Exercise March/April 2021 -Finalize May/June 2021
TOTAL AWARDED				\$92,705	

PERQIMANS COUNTY EMERGENCY SERVICES – PENDING GRANTS

2019 AFGB17:B17:G24	EMS Division & 6 Fire Depts	10/26/2018			\$1,000,000	Regional/Joint Grant with 6 Perq Co Fire Depts for 800mhz Radios
NC 911 Grant	911 Communications	6/1/2020			\$5,041,623	Grant for Tower and Console Upgrades.
2020 Emergency Management Performance Grant	EM Division.				\$20,625	2020 EMPG - Award Notification - 10/20; 1st Qtr Act. - 12/20; 2nd Qtr Act. 03/21; 3rd Qtr Act. 06/21; Finalize 09/21 *NLT 09/21* - This Grant requires 100% match.
2020 Homeland Security Grant Program #1	EM Division.				\$9,975	2020 HSGP- Confined Space Awareness and Stabilization - Award Notification - 10/20; 1st Qtr Act. - 01/21; 2nd Qtr Act. 04/21; 3rd Qtr Act. 07/21; Finalize 10/21 * NLT* 02/23
2020 Homeland Security Grant Program #2	EM Division- Perquimans County				\$12,000	2020 HSGP- Perquimans County Continuity of Operations Plan - Award Notification- 10/20; 1st Qtr Act. 01/22; 2nd Qtr Act. 04/22; 3rd Qtr Act. 07/22; Finalize 10/22; *NLT 02/23*
2020 Homeland Security Grant Program #3	EM Division- Disaster Awareness Work Group				\$9,550	2020 HSGP - DAWG EOC Overhead Team Functional Exercise- Award Notification - 10/20; 1st Qtr Act. 01/21; 2nd Qtr Act. 04/21; 3rd Qtr Act. 07/21 Finalize 10/21; *NLT 02/23*
2020 Hazardous Materials Emergency Preparedness Grant Program	Chowan-Perquimans LEPC				\$18,000	2020 HMEP- Cropduster Exercise - Award Notification 10/20; SemiAnnual Report 04/21; Finalize 09/21
Assistance to Firefighters Grant- Supplemental	EM Division-	5/15/2020			\$83,884	DENIED - PPE Supplies for COVID response 5% Local Match
Hazard Mitigation Grant Program- Due to Winter Weather Storm	EM Division	Letter of Interest Submitted 08/07/20			\$1,515,000	10 MW Generator for Primary Shelter 200 KW Generator for Alternate EOC and Courthouse Complex
Stop The Bleed Training Kit Grant	EMS Division					Training Kit - for Stop the Bleed Training
TOTAL REQUESTED					\$7,715,857	
					\$7,809,561	

BUDGET AMENDMENT
PERQUIMANS COUNTY BOARD OF COMMISSIONERS
GENERAL FUNDS
NO. 8

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE 5th DAY OF OCTOBER, 2020, PASSED THE FOLLOWING AMENDMENTS TO THE FY 2020 - 2021 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-348-012	State Grants - Emergency Management	4,550	
10-530-340	HSGP Grant	4,550	
EXPLANATION: To amend FY 20/21 budget to include additional grant from HSGP - Mini Sheltering Exercise.			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, THIS 5th DAY OF OCTOBER, 2020.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON 5th DAY OF OCTOBER, 2020.

 Chairman, Board of Commissioners

 Finance Officer

BUDGET AMENDMENT
PERQUIMANS COUNTY BOARD OF COMMISSIONERS
GENERAL FUNDS
NO. 9

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE 5th DAY OF OCTOBER, 2020, PASSED THE FOLLOWING AMENDMENTS TO THE FY 2020 - 2021 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-348-012	State Grants - Emergency Management	10,260	
10-530-340	HSGP Grant	10,260	
EXPLANATION: To amend FY 20/21 budget to include additional grant from HSGP for Hazmat Shipping Exercise.			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, THIS 5th DAY OF OCTOBER, 2020.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON 5th DAY OF OCTOBER, 2020.

 Chairman, Board of Commissioners

 Finance Officer

BUDGET AMENDMENT
PERQUIMANS COUNTY BOARD OF COMMISSIONERS
GENERAL FUNDS
NO. 10

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE 5th DAY OF OCTOBER, 2020, PASSED THE FOLLOWING AMENDMENTS TO THE FY 2020 - 2021 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-348-012	State Grants - Emergency Management	7,475	
10-530-340	HSGP Grant	7,475	
EXPLANATION: To amend FY 20/21 budget to include additional grant from HSGP for Hurricane/Tornado Workshop & Tabletop Exercise Project.			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, THIS 5th DAY OF OCTOBER, 2020.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON 5th DAY OF OCTOBER, 2020.

 Chairman, Board of Commissioners

 Finance Officer

Re: Statement of Interest to Serve

Gary Kollmann <gkkollmann@gmail.com>

Thu 9/17/2020 3:05 PM

To: Mary Hunnicutt <mhunnicutt@perquimanscountync.gov>

Ms Hunnicutt,

Yes, I am interested in joining that Board. Please forward my name. In addition, my neighbor who was also waiting on CAC activity is interested as well. He can be your alternate. His name is Dean Englehardt.

Gary

On Thu, Sep 17, 2020 at 11:25 AM Mary Hunnicutt <mhunnicutt@perquimanscountync.gov> wrote:

Mr. Kollmann, we are looking for two members of the Board of Adjustment. I believe that it will be 1 member and 1 alternate. The purpose of this Board is to hear & decide on appeals from any order, decision, requirement, or interpretation made by the Zoning Administrator; Applications for variances to Zoning Ordinance requirements & any other matter the Board is required to act upon according to any other county Ordinance. The Board meets on the 3rd Thursday of each month, as needed, at 7:00 p.m. in Commissioners' Room. Contact person will be Rhonda Money, Planner/GIS Tax Maps at (252) 426-2027 for further information.

Is this something that you would be interested in? If so, I will place you name for appointment at our October meeting.

Again, thank you for your interest in serving.

Mary Hunnicutt

MAR 2 2020

STATEMENT OF INTEREST TO SERVE

If you are a Perquimans County resident and would like to volunteer your time and expertise to your community, please complete and return to:

Perquimans County Board of Commissioners
c/o Clerk to the Board
P.O. Box 45
Hertford, NC 27944

Please list in order of preference the Boards and Commissions for which you would be willing to serve:

1. No particular preference 3. _____
2. Just want to help 4. _____

Your full name Gary Kurt Kollmann

Date of Birth 8/29/1953

Mailing Address 109 Christine Ct.

City and Zip Code Hertford 27944

Home Phone _____ Work Phone _____ Cell Phone 201-396-8968

Current Job Title Retired

Company or Agency _____

Email Address gkkollmann@gmail.com

Do you live in the county? Yes No

Please list the name of your Township Hertford
(This information can be obtained from the Tax Office at (252) 426-7010)

Educational Background BS Electrical Engineering (Virginia Tech)
MS Administration (Central Michigan)
MS Strategic Studies (National War College)

Work Experience 27 yrs Army (COL) - Communications Officer
14 yrs Defense Contractor (HARRIS Corp)

Prior Board/Committee Experience NONE

This "Statement of Interest to Serve" will remain active for two (2) years from date received in the County Manager's Office.

If I am appointed to serve on one or more boards, I will agree by signing an Affirmation of Understanding, to attend the required number of meetings each calendar year and not to exceed unexcused absences as set forth by the by-laws or rules for that Board.

Signature Gary K Kollmann

Date 2/27/2020

Please feel free to attach a resume or additional information if so desired.

APR 6 2020

STATEMENT OF INTEREST TO SERVE

If you are a Perquimans County resident and would like to volunteer your time and expertise to your community, please complete and return to:

Perquimans County Board of Commissioners
 c/o Clerk to the Board
 P.O. Box 45
 Hertford, NC 27944

Please list in order of preference the Boards and Commissions for which you would be willing to serve:

1. Community Advisory Committee
2. _____
3. _____
4. _____

Your full name Dean Engelhardt

Date of Birth ~~APR 27 1957~~ April 8 1954

Mailing Address 113 Christine Court

City and Zip Code Hertford 27944

Home Phone 571-319-2275 Work Phone _____ Cell Phone 571-319-2275

Current Job Title Retired

Company or Agency N/A

Email Address dean-engelhardt@gmail.com

Do you live in the county? Yes No

Please list the name of your Township _____

(This information can be obtained from the Tax Office at (252) 426-7010)

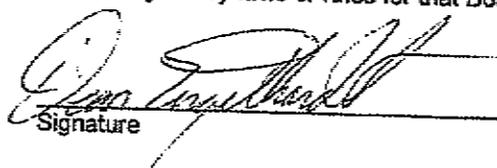
Educational Background Masters degree - Business Administration (MBA)

Work Experience Retired Navy - 22 yrs Retired Federal Service employee - 16 yrs - Government Contractor 11 yrs

Prior Board/Committee Experience Served on various boards & committees during Naval & Federal Service careers

This "Statement of Interest to Serve" will remain active for two (2) years from date received in the County Manager's Office.

If I am appointed to serve on one or more boards, I will agree by signing an Affirmation of Understanding, to attend the required number of meetings each calendar year and not to exceed unexcused absences as set forth by the by-laws or rules for that Board.


 Signature _____

3/31/20
 Date _____

Please feel free to attach a resume or additional information if so desired.

**LIST OF VOLUNTEER APPLICATIONS
by Expiration Date**

9/29/2020

DATE OF APPLICATION	NAME	ADDRESS	CITY	STATE	ZIP	PHONE	COMMITTEES	EXPIRATION DATE
12/19/18	Martina McClenney	212 Crescent Drive	Hertford	NC	27944	(252) 340-6999	1. Recreation Adv Board 2. 3. 4.	12/19/20
12/28/18	Lillian Holman	712 W. Grubb Street	Hertford	NC	27944	(252) 333-5056	1. Senior Citizens Adv. Board 2. 3. 4.	12/28/20
8/1/16 Rec'd updated application 2/15/19	Harrell, Darlene G.	384 Woodland Church Rd. leneharrell@yahoo.com	Hertford	NC	27944	(252) 340-0880	1. Sr Tarheel Del. Leg. 2. 3. 4.	2/15/21
12/18/14 Updated 2/18/19	Smith, Jr., Lewis W.	127 Smith Cove Road lewis_smith@ncsu.edu	Hertford	NC	27944	(252) 426-7347 (252) 426-7164 (252) 331-3362	1. Planning Board 2. Agri Adv Board 3. 4.	2/18/21
7/18/16 Came by/ info correct/keep on file 2/19/19	Simpson, Ernestine E.	398 Chapanoke Road ernestine_simpson@yahoo.com	Hertford	NC	27944	(252) 264-3284 (252) 435-7769	1. Comm. Adv. Committee 2. Planning Board 3. Citizen Advisory Board 4. Sr Citizen Adv. Board	2/19/21
2/19/19	Freda Kaye Bonner	431 Ballahack Road fbonner@pqschools.org	Hertford	NC	27944	(252) 426-5332 (252) 339-7080	1. Northern Reg Adv Bd - Trillium 2. 3. 4.	2/19/21
8/26/14 Rec'd call - 2/19/19 Info correct Keep on list	Knight, Marshall	751 Body Road marshallknight751@centurylink.net	Hertford	NC	27944	(252) 264-3201	1. Board of Adjustments 2. Planning Board 3. 4.	2/19/21
9/5/16 Rec'd updated application 2/22/19	Lassiter, Brenda	725 Sandy Cross Road blassiter@pqschools.org	Belvidere	NC	27919	(252) 297-2740	1. Planning Board 2. Board of Commissioners 3. 4.	2/22/21
9/4/16 Rec'd call/info correct/keep on file 2/25/19	Roberts, III, A.O.	1632 New Hope Road eureseedfarms@yahoo.com	Hertford	NC	27944	(252) 464-2037 (252) 264-3326 (252) 333-9575	1. Planning Board 2. Vol Ag District Committee 3. Water Mgmt Committee 4.	2/25/21

**LIST OF VOLUNTEER APPLICATIONS
by Expiration Date**

9/29/2020

DATE OF APPLICATION	NAME	ADDRESS	CITY	STATE	ZIP	PHONE	COMMITTEES	EXPIRATION DATE
7/30/14 Rec'd call/info correct/keep on file 2/25/19	Burket, Stephen G.	111 Shady Circle sburket@ix.netcom.com	Hertford	NC	27944	(252) 426-3817 (252) 337-4303	1. Sr Citizen Adv. Board 2. 3. 4.	2/25/21
2/2/17 Rec'd call - 2/27/19 Info correct Keep on list	Reed, Deborah S.	1488 Center Hill Hwy deborahreed74@gmail.com	Hertford	NC	27944	(252) 331-5426	1. Board of Adjustment 2. Recreation Adv Board 3. 4.	2/27/21
9/23/15 2-27-19 Rec'd an updated application keep on file	Layden, Dianne M.	177 Perrys Bridge Road diannelayden@hughes.net	Belvidere	NC	27919	(252) 297-2596	1. Board of Elections 2. Social Services Board 3. Board of Adjustment 4. Northern Reg Adv Bd - Trillium	2/27/21
9/24/16 Rec'd call - 3/26/19 Info correct Keep on list	Page, Frank	147 Explorer Arch page3@embarqmail.com	Hertford	NC	27944	(252) 426-1149 (757) 376-2001	1. Minzies Creek Utility District 2. 3. 4.	3/26/21
9/15/16 Rec'd ltr 3/27/19 Info correct Cannot do after dark driving & primarily desk activities	Lacefield, Charles	234 Beech Point Blvd. cwlacefield@earthlink.net	Hertford	NC	27944	(252) 426-4851 (252) 619-4256	1. COA - Board of Trustees 2. Chowan Hospital Board 3. Bd of Comm Facilitator 4.	3/27/21
8/30/12 Rec'd ltr 3/27/19 chg e-mail address keep on list	Winslow, III, Lynwood	1209 Belvidere Road lcwiii63@gmail.com	Belvidere	NC	27919	(252) 297-6532	1. Planning Board 2. Board of Adjustments 3. 4.	3/27/21
11/16/15 3-29-19 Rec'd an updated application keep on file	Mathis, Lynn W.	178 Sue Lane mahitabell@gmail.com lynn.mathis@ncdenr.gov	Hertford	NC	27944	(252) 264-3901 (252) 333-6619	1. Planning Board 2. RC&D 3. Albemarle Commission 4.	3/29/21
5/2/16 3-29-19 Rec'd e-mail Info correct Keep on list	Aples, Archie	1126 W. Grubb Street archieaples@yahoo.com	Hertford	NC	27944	(252) 482-1033 (575) 218-0606	1. Historic Hertford, Inc. 2. Local Library Board 3. Recreation Department 4.	3/29/21
4/28/17 3/29/19 - Rec'd e-mail Info correct continue to serve - only on COA Board when W Nelson resigns	McMullan, Philip	111 W. Camp Perry Road psmjr@hughes.net	Hertford	NC	27944	(252) 264-2021	1. COA - Board of Trustees 2. County Historians 3. 4.	3/29/21

**LIST OF VOLUNTEER APPLICATIONS
by Expiration Date**

9/29/2020

DATE OF APPLICATION	NAME	ADDRESS	CITY	STATE	ZIP	PHONE	COMMITTEES	EXPIRATION DATE
10/12/16 3-29-19 Rec'd updated application Info correct Keep on list	Antoine J. Moore	116 Sydni Street ajavonmoore@gmail.com	Hertford	NC	27944	(252) 335-0582 (252) 339-1505	1. Planning Board 2. 3. 4.	3/29/21
2/14/17 Rec'd call - 4/1/19 updated information Keep on list	Juanita T. Bailey	P.O. Box 3057	Eliz. City	NC	27906	(252) 562-3049	1. Sr Citizen Adv. Board 2. 3. 4.	4/1/21
4/12/17 Rec'd e-mail - 4/11/19 Information correct Keep on list	Rhonda Money	412 Hurdletown Road rhondamoney@perquimanscountync.gov	Hertford	NC	27944	(252) 426-2027	1. Local Library Board 2. 3. 4.	4/12/21
9/15/16 6-8-2020 - rec'd new application Keep on list	Blanchard, Terissa J.	228 Bethany Church Road tblanchard@pqschools.org	Belvidere	NC	27919	(252) 297-2561 (252) 426-7355 (252) 339-5973	1. Social Services Board 2. Albe Hosp Board of Trustees 3. COA - Board of Trustees 4. Smart Start Board 5. Local Library Board 6. Planning Board	6/8/22
6/5/17 Rec'd e-mail - 6/19/19 Information correct Keep on list	April Smith	800 Lake Road aasmith12@gmail.com aasmit10@sentara.com	Hertford	NC	27944	(252) 426-3182 (252) 384-4977 (252) 312-7959	1. Recreation Adv Board 2. 3. 4.	8/26/22 6/19/21
8/27/19	Sandra Sheehan	168 Highland Pony Road sheeselz@aol.com	Hertford	NC	27944	(540) 903-1871	1. Tourism Development Authority 2. 3. 4.	8/27/21
8/28/19	Deborah Black	100 Brace Avenue Apt 04	Hertford	NC	27944	(252) 455-4820	1. Community Advisory Comm. 2. Economic Improvement 3. Smart Start Board 4. Social Services Board	8/28/21
9/10/19	Vanora B. Brothers	1782 Harvey Point Road mrsv45@centurylink.net	Hertford	NC	27944	(252) 426-5956 (252) 333-0752	1. Local Library Board 2. 3. 4.	9/10/21
10/3/19	Guy John Simmons	105 Wando Circle guysimmons@aol.com	Hertford	NC	27944	(978) 976-3895	1. Local Library Board 2. 3. 4.	10/3/21

**LIST OF VOLUNTEER APPLICATIONS
by Expiration Date**

9/29/2020

DATE OF APPLICATION	NAME	ADDRESS	CITY	STATE	ZIP	PHONE	COMMITTEES	EXPIRATION DATE
10/4/19	Cynthia N. Stallings	161 Wiggins Road ray_yaf@yahoo.com	Hertford	NC	27944	(252) 426-5785	1. Local Library Board 2. 3. 4.	10/4/21
2/27/20	Gary Kurt Kellman	109 Christine Court gkkollmann@gmail.com	Hertford	NC	27944	(201) 693-8968	1. Any where we can use him 2. He just wants to help 3. 4.	2/27/22
3/31/20	Dean Engelhardt	113 Christine Court dean-engelhardt@gmail.com	Hertford	NC	27944	(571) 319-2275	1. Community Advisory Comm. 2. 3. 4.	3/31/22
5/20/20	Robert Neal	201 Winfall Boulevard neal.robert@mchsi.com	Hertford	NC	27944	(252) 457-5207	1. Albemarle Commission 2. Board of Adjustments 3. Citizens Advisory Board 4. Local Library Board	5/20/22
5/28/20	Amy Cooper	646 New Hope Road thespouseandi@gmail.com	Hertford	NC	27944	(252) 340-1543	1. Local Library Board 2. 3. 4.	5/28/22
6/9/20	Rodney D. Lyons, Sr. mailing address	407 King Street P.O. Box 27 rlyons@pqschools.org	Hertford Winfall	NC NC	27944 27985	(252) 426-7166 (252) 339-0671	1. Local Library Board 2. 3. 4.	6/9/22
6/3/20	Debbie Jean Parker	304 Winfall Blvd whedbeedebbie@yahoo.com	Hertford	NC	27944	(252) 619-3132	1. Local Library Board 2. 3. 4.	6/3/22
6/3/20	Anisha N Speilman	113 Smith Acres Road anishaspellman@pqschools.org	Hertford	NC	27944	(252) 426-5778 (252) 339-2548	1. Local Library Board 2. 3. 4.	6/3/22
7/27/20	George W. Long, Jr.	436 Pender Road george19650401@gmail.com	Hertford	NC	27944	(252) 333-5125	1. Recreation Advisory Board 2. 3. 4.	7/27/22

BUDGET AMENDMENT
PERQUIMANS COUNTY BOARD OF COMMISSIONERS
GENERAL FUNDS / ECONOMIC DEVELOPMENT FUNDS
NO. 11

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE 5th DAY OF OCTOBER, 2020, PASSED THE FOLLOWING AMENDMENTS TO THE FY 2020 - 2021 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-399-000	Fund Balance Appropriated	29,500	
10-690-720	Transfer to Industrial Development	29,500	
10-690-720	Transfer to Industrial Development		29,500
10-120-000	Treasurer	29,500	
40-120-000	Treasurer		29,500
40-397-000	Transfer from General Fund	29,500	
40-397-000	Transfer from General Fund		29,500
40-660-720	Matching Grants	29,500	
EXPLANATION: To amend FY 20/21 budget to include matching grants in Industrial Development budget.			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, THIS 5th DAY OF OCTOBER, 2020.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON 5th DAY OF OCTOBER, 2020.

Chairman, Board of Commissioners

Finance Officer

NOTICE

FARM LAND FOR LEASE

The Perquimans County Board of Commissioners is requesting bids for the lease of County owned farm land located within the Perquimans County Commerce Center, generally known as the **Granby Farm**, consisting of approximately 128± acres as shown on Tract No. 1, Slide 49, Map 3, in Plat Cabinet 2 in the Register of Deeds Office. This lease will be for a four year period beginning January 1, 2021 and ending December 31, 2024. The rent paid shall be cash and payable in four equal payments on or before January 1 of each year of the lease, with the first payment due at the onset of the lease period. **Bids must be submitted on a per acre basis. Bids must be received at the County Manager's by 2:30 p.m. on September 30, 2020 and must be marked as "Farm Bid – Granby Property".** All bids will be opened on October 1, 2020 at 10:00 a.m. in the County Manager's Office located on the second floor of the Perquimans County Courthouse, Hertford, North Carolina. The Board of Commissioners reserves the right to reject any and all bids.

Frank Heath

Frank Heath, County Manager

Please place this in the 9/10/2020 & 9/17/2020 Perquimans Weekly.



Macon Turf Farm, Inc.
337 Cedar Stretch Road
Hertford, NC 27944
Phone: (252) 426-1536
Email: leary@maconturf.com

September 23rd, 2020

Mr. Frank Heath
Perquimans County Manager
P.O. Box 45/128 N. Church Street
Hertford, NC 27944

Dear County Manager Heath:

I would like to express my interest in leasing the County owned farm land located within the Perquimans County Commerce Center on Harvey Point Road for Agricultural use. This farm is generally known as the Granby Farm, consisting of approximately 128 acres. My company, Macon Turf Farm, Inc, was established in 2004 on 2 acres of land in Perquimans County. Since then, we have grown to over 700 acres, providing quality turf grass to Northeastern NC and Southeastern VA. Macon Turf Farm is the region's largest turf provider, employing 10 full-time employees and 4 seasonal employees. 10 of our employees reside in Perquimans County. Over the past 16 years, we have been involved in numerous community service projects. Macon Turf has discounted or donated sod and services to our community churches, schools and county departments.

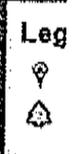
The county farm would provide Macon Turf Farm essential acres needed to expand our Perquimans County location. Currently, we operate the adjacent 70-acre farm which is planted in Tifway Bermuda. The soil types in this area are suitable for quality turf grass growing.

Considering the area's high profile, established turf grass would be more appealing than the current agriculture crops being grown.

Macon Turf Farm, Inc. would like to offer Perquimans County \$16,000 annually, or \$125 per acre for the lease of their farm. Although the county requests a four year contract, we would desire to hold this lease for seven years. Due to the current condition of the farm, there must be extensive time and money spent to get the land back in proper agricultural shape. Also, turfgrass is a longer-term investment than typical row crop agriculture commodities. For that reason, we would require a longer-term lease. Additionally, if this lease is granted, Macon Turf would like to erect an 850-foot irrigation pivot on the center of the farm. This structure would be used for irrigating the crop, and can be easily removed at the termination of the lease. I have enclosed a map of the area to be irrigated, and a picture of what a standard pivot looks like.

Thank you for your consideration. If you have any questions regarding my proposal, please feel free to contact me.

Thank you,
Leary Winslow
President
Macon Turf Farm, Inc.

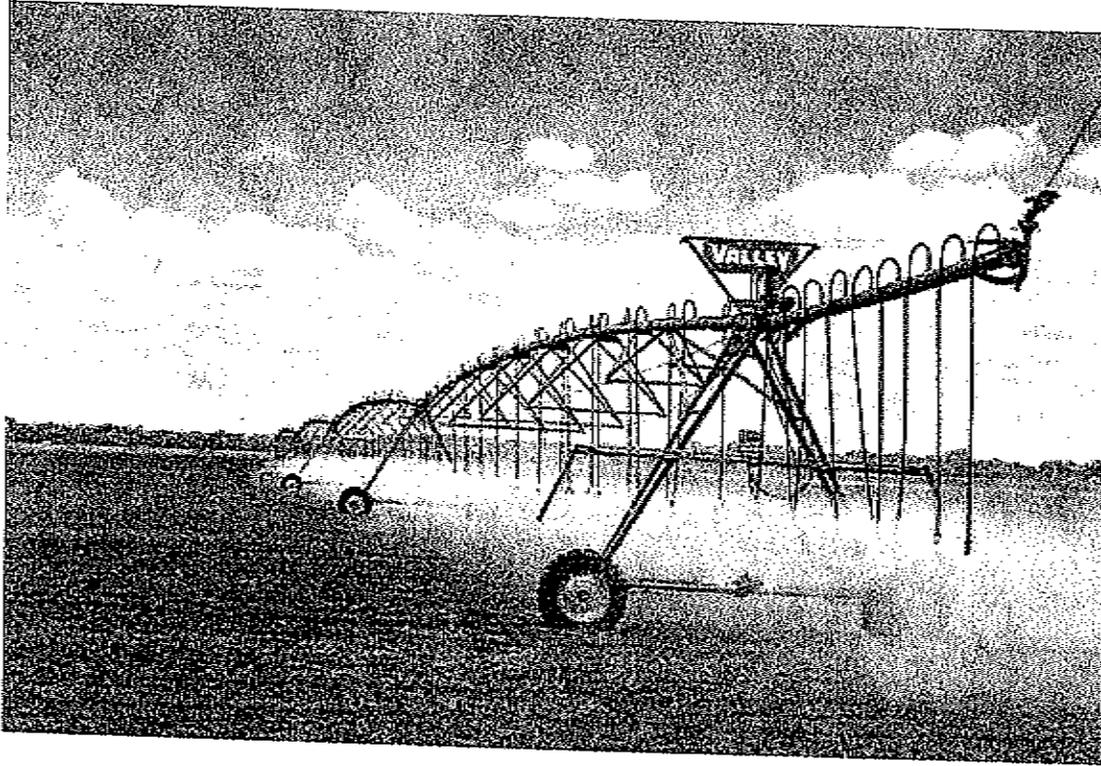


Hertford Boat Ramp

850' Pivotal
63 Acres

Grady St





§ 143-318.11. Closed sessions.

(a) Permitted Purposes. - It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required:

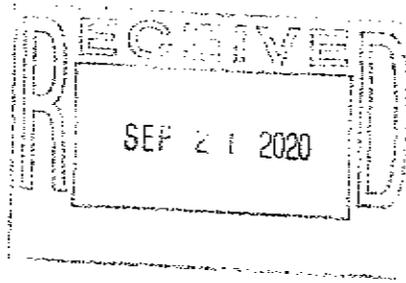
- (1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.
- (2) To prevent the premature disclosure of an honorary degree, scholarship, prize, or similar award.
- (3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded.
- (4) To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations. The action approving the signing of an economic development contract or commitment, or the action authorizing the payment of economic development expenditures, shall be taken in an open session.
- (5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.
- (6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.
- (7) To plan, conduct, or hear reports concerning investigations of alleged criminal misconduct.
- (8) To formulate plans by a local board of education relating to emergency response to incidents of school violence or to formulate and adopt the school safety components of school improvement plans by a local board of education or a school improvement team.
- (9) To discuss and take action regarding plans to protect public safety as it relates to existing or potential terrorist activity and to receive briefings by staff members, legal counsel, or law enforcement or emergency service officials concerning actions taken or to be taken to respond to such activity.

(b) Repealed by Session Laws 1991, c. 694, s. 4.

(c) Calling a Closed Session. - A public body may hold a closed session only upon a motion duly made and adopted at an open meeting. Every motion to close a meeting shall cite one or more of the permissible purposes listed in subsection (a) of this section. A motion based on subdivision (a)(1) of this section shall also state the name or citation of the law that renders the information to be discussed privileged or confidential. A motion based on subdivision (a)(3) of this section shall identify the parties in each existing lawsuit concerning which the public body expects to receive advice during the closed session.

(d) Repealed by Session Laws 1993 (Reg. Sess., 1994), c. 570, s. 2. (1979, c. 655, s. 1; 1981, c. 831; 1985 (Reg. Sess., 1986), c. 932, s. 5; 1991, c. 694, ss. 3, 4; 1993 (Reg. Sess., 1994), c. 570, s. 2; 1995, c. 509, s. 84; 1997-222, s. 2; 1997-290, s. 2; 2001-500, s. 2; 2003-180, s. 2; 2013-360, s. 8.41(b).)

FOR
INFORMATION
ONLY
ITEMS



September 15, 2020

An open letter to North Carolina Local Government Elected Officials:

Just like every locally-elected government official (I am a member of the Lumberton City Council), I want the streets of my community to be safe for all, vehicles and pedestrians alike; as an independent insurance agent, I know that anything that reduces the number of auto crashes, injuries and deaths isn't just good public policy but also keep car insurance rates affordable for everyone.

That's why I am so proud that my profession's trade association, the Independent Insurance Agents of North Carolina (IIANC), has taken a leading role in promoting passage of a hands-free law for our state. Distracted driving has become an absolute peril on North Carolina roads and highways, and time has come for our state legislature to take action.

A fellow independent insurance agent, Rep. Kevin Corbin, was a primary sponsor in 2019 of House Bill 144 *Hands Free NC Act*. Rep. Corbin was able to get HB 144 passed by the House (92 YES votes from 45 Republicans & 47 Democrats), but wasn't able to get a hearing in the Senate Commerce and Insurance Committee before the General Assembly adjourned for the year. Rep. Corbin plans to introduce a hands-free bill again when the legislature reconvenes in January 2021.

To support Rep. Corbin's efforts, in March of this year I proposed the Lumberton City Council adopt a resolution (see enclosed) in support of a hands-free law – it passed unanimously. I am writing to ask you consider adopting a similar resolution now, given that Distracted Driving Awareness Month is October this year (moved from the usual observance in April due to COVID-19). This show of support from the state's local governments will send a strong message to state legislators of the need to address this important driving safety issue (HB 144 was supported by both the NC Sheriffs' Association and the NC Chiefs of Police Association, so local law enforcement is on board with enacting a hands-free law here in North Carolina).

Over, please

Here are three key reasons I believe make the strongest case why to support this legislation:

- 1. Distracted driving is making our roads less safe, and could make our insurance more expensive.**
It's the cause of 1-in-5 of all crashes (52,000 in 2018) and injuries (27,000 in 2018) that occur on NC roads and highways, and is responsible for an average of 150 fatalities each of the last five year. Insurance Commissioner Mike Causey stated last April that a continued increase of distracted driving accidents would create upward pressure on auto insurance rates paid by all North Carolina drivers.
- 2. While there are many forms of distracted driving, a hands-free law is an enforceable way to address one of the most serious.** Unlike unruly children or daydreaming, an officer can observe whether a phone is in a motorist's hand. While the amount varies, all other states that have enacted hands-free laws have seen some decline in accidents, injuries and fatalities ... 26 states now have a hands-free law on the books. A hands-free law with strong sanctions creates greater public awareness of the peril of distracted driving and encourages self-correction of the behavior among the motoring public.
- 3. The public supports the legislature taking action to combat distracted driving, and supports a hands-free law.** A Meredith College Polling Program statewide survey last year revealed 79.3% agreed with the statement 'it's time for the state legislature to do something about distracted driving' and 83.1% supported enactment of a hands-free law, with strong support across partisan lines: Democrats (85%), Republicans (85.9%) and Unaffiliated (81.8%).

Thank you for your consideration of this request.



Owen Thomas,
Lumberton City Council
Owen@dialinsurancenc.com

If you have any questions or need additional information, contact Joe Stewart, IIANC Vice President for Governmental Affairs, at jstewart@iianc.com or (919) 614-0520.

***Resolution for Support of North Carolina's Proposed
Hands Free Law***

WHEREAS, according to NC DOT 2018 statistics, in Robeson County there were 3,702 reported motor vehicle crashes that resulted in 48 persons killed and 2,058 persons injured; and

WHEREAS, also in 2018, there were 313,614 reported motor vehicle crashes on all North Carolina's roads and highways that resulted in 1,436 persons killed and 125,365 persons injured; and

WHEREAS, distracted driving accounted for 19.1% of all crashes, 8.4% of all persons killed and 19.3% of all persons injured in reported motor vehicle crashes on North Carolina's highways; and

WHEREAS, this peril poses so a great a threat to the health, life and safety of the citizens of Lumberton and Robeson County as to necessitate state legislative action to combat this epidemic; and

WHEREAS, while there are many types of distracted driving behavior, including visual (taking eyes off of the road), manual (taking hands off of the wheel), and cognitive (the mind straying from the tasks of driving), the enactment of an enforceable law that addresses one of the most serious forms of distracted driving will encourage motorists to self-select better driving behaviors; and

WHEREAS, a law prohibiting the holding of a wireless communication device, or supporting it with a part of the body while driving has proven to reduce distracted driving crashes, injuries and deaths in other states; be it

RESOLVED that the City of Lumberton, through its Mayor and City Council, supports revising North Carolina General Statutes to prohibit the use of a wireless communication device while holding such device in the driver's hands while operating the vehicle.

This the 4th day of March, 2020.

Bruce W. Davis, Mayor

Laney Mitchell-McIntosh, City Clerk



Let's save lives in NC with a hands-free driving law

Aubie Knight

Published 6:30 a.m. ET Sep. 4, 2020

The Fayetteville
Observer



April usually is designated as America's National Distracted Driving Awareness Month. This year the COVID-19 pandemic's limitation on public events and programs led the National Safety Council, which originated the annual designation as a way to promote safer driving, to reschedule it for October 2020.

The Independent Insurance Agents of North Carolina had planned to participate fully in this year's highway-safety activities across the state to raise public awareness of a proposed hands-free driving law, which we had hoped North Carolina's General Assembly would enact in the legislative session that just ended.

Despite the shift in month designation, IIANC helped raise public awareness by posting billboards along Interstate 40 from Asheville to Wilmington with the message: "Put Down Your Phone While Driving." We also aired statewide radio ads encouraging motorists to "put down your phone while driving -- a hands-free North Carolina makes our roads safer for you and everyone else."

Our community of independent insurance agents across North Carolina has made getting a hands-free driving law passed by the General Assembly a top legislative priority. Agents see up-close the personal harm and financial cost of distracted driving when customers file claims for medical treatment and vehicle repairs.

IIANC members would like to see legislative action to address the growing rate of distracted-driving crashes, injuries and fatalities in North Carolina. Distracted driving is the cause of one in five accidents on our roads and highways. More than 25,000 people went to the emergency room last year with injuries from distracted-driving crashes.

Independent insurance agent Rep. Kevin Corbin (R-Macon) was a primary sponsor of House Bill 144, the Hands Free NC Act, which was introduced at the start of the 2019 legislative session and based on a 2018 Georgia hands-free law that produced an 11% reduction in crashes in just the first six months it was on the books.

Under the law proposed here – cosponsored by a bipartisan mix of 45 legislators – motorists could talk on their phones while driving by using speakers or headsets, but could not hold phones in their hand or prop them using their body. Texting and emailing while driving would remain prohibited, with surfing the Internet or playing phone games also forbidden. But 'one touch' functions for music or navigation would be allowed, as long as a device was not held.

While there are many forms of distracted driving – everything from daydreaming to handling unruly children – holding a cell phone while driving is a dangerous distraction that's conspicuous, so a prohibition against it is enforceable. Cracking down on the practice will promote safer driving and reduce accidents, saving lives and lowering costs for all motorists.

A coalition of law enforcement, insurance agents and companies, and myriad highway-safety advocates, lobbied for a hearing on HB 144 in the N.C. Senate Commerce and Insurance Committee, but the bill was not taken up before the legislature adjourned for the year.

We are disappointed but undeterred. We will be back at the start of the 2021 legislative session to urge the General Assembly to include North Carolina among the 24 other states that have wisely made their roads and highways safer for everyone by enacting a hands-free driving law.

Although we wish we could look forward to October's Distracted Driving Awareness Month as an opportunity to celebrate the passage of HB 144, we will instead continue to promote awareness of the serious threat that innocent motorists and passengers face from the growing menace of distracted drivers on North Carolina's roads – and to build public support for a simple, sensible, long-overdue remedy.

Aubie Knight, CIC, CRM is the CEO of the Independent Insurance Agents of North Carolina (IIANC), a statewide membership organization of almost 950 Trusted Choice® independent insurance agencies who employ 9,000 individuals in communities throughout North Carolina.

DEPARTMENT HEAD REPORTS

PLAT REVIEW LOG - PERQUIMANS COUNTY

SURVEYOR'S NAME PLAT TITLE	SURVEYOR'S PHONE # ADDRESS	DATE IN DATE OUT	APPROVAL YES/NO	COMMENTS
TIMMON GROUP	X	9-2-2020	X	PULLED 4 ACRES OUT OF PARCEL
CAROL C MATTHEWS, DOROTHY C CLAYTON				4-0043-0079A
J H MILLER JR	X	9-2-2020	X	EXISTIN PARCEL
BETHEL COMMUNITY FIRE				2-0070-0013
J H MILLER JR	X	9-8-2020	X	EXEMPT SUBDIVISION 25" EASEMENT FOR
HANNAH SPEAR				4-0055-0009M 11 ACRES
J H MILLER JR	X	9-10-2020	X	RECOMBINATION SURVEY FOR
DWAYNE & KATHY STALLINGS				4-D055-0013-DCS, 4-D055-0014-DCS 2.14 ACRES
MARK PRUDEN	X	9-16-2020	X	SUBDIVISION OF 5-0033-0082B 1ACRE
ZACHARY AMBROSE & SUMMER COX				
TIMMONS GROUP	X	9-17-2020	X	SUBDIVISION OF 1.50 ACRES OUT
KENNETH E WILSON				OUT OF 4-0076-0014A

BISSELL
PO BOX 1068
KITTY HAWK, NC 27949
(252)261-3266

J H MILLER JR.
166 COTTONWOOD DRIVE
HERTFORD, NC 27944
339-6932

PAT MCDOWELL
PO BOX 391
ELIZABETH CITY, NC 27909
338-4161

GLORIA ROGERS
215 B STREET
CAMDEN, NC 27921
338-1415/333-8781

SCOTT TEMPLE
PO BOX 422
ELIZABETH CITY, NC.27907
330-4016

BOWMAN CONSULTING
PAUL J TOTI
131 MAIN STREET
GATESVILLE, NC 27938
357-1581

EUGENE JORDAN
402 SIGN PINE ROAD
TYNER, NC 27980
221-4795

MCKIM & CREED
504 E ELIZABETH ST STE1
ELIZABETH CITY, NC 27909
338-2929

SAUNDERS SURVEYING
510 AVENA ROAD
BLACK MOUNTAIN, NC 28711
(828)669-2777

TONY WEBB
PO BOX 381
EDENTON, NC 27932
482-3066

CHARLES E BROWN, III
2005 JOHNSON ROAD
ELIZABETH CITY, NC 27909
335-0928

MARK PRUDEN
146 OAK GROVE ROAD
EDENTON, NC 27932
482-7804

RACKLEY SURVEYING
1015 MACEY JO COURT
ELIZABETH CITY, NC 27909
(252)679-7670

S.L. CARDWELL SURVEYING
1206 FRANCIS STREET
ELIZABETH CITY, NC 27907
338-6328

ROBEY
150 US HWY 158 W EAST
CAMDEN, NC 27921
335-1888

TIMMONS GROUP 1805 WEST CITY DRIVE ELIZABETH CITY, NC 27909 (252)621-5030

PERQUIMANS COUNTY
OFFICIAL REPORT

Date: September 2020

Board of Commissioners:
Finance Officer:

I wish to report that during September 2020 I received the following funds which were duly deposited in the County's depository on the dates and in the amounts as shown:

DATE	BUILDING PERMITS	#	ELECTRICAL PERMITS	#	PLUMBING PERMITS	#	INSULATION PERMITS	#	MECHANICAL PERMITS	#	MOBILE HOME	#	STATE TAX	MISC	TOTAL DEPOSITED
9/1/2020			\$280	5	\$50	1			\$55	1					\$385
9/2/2020	\$50	1	\$369	2					\$55	1					\$474
9/3/2020															\$0
9/4/2020	\$504	1	\$110	1											\$614
9/5/2020															\$0
9/6/2020															\$0
9/7/2020															\$0
9/8/2020	\$1,262	1	\$349	2	\$175	2	\$50	1					\$10		\$1,846
9/9/2020			\$130	2	\$120	1									\$250
9/10/2020			\$70	1											\$70
9/11/2020	\$288	1	\$110	2			\$50	1	\$110	2			\$10		\$568
9/12/2020															\$0
9/13/2020															\$0
9/14/2020	\$475	1	\$160	2	\$235	3	\$50	1					\$10		\$930
9/15/2020			\$100	2											\$100
9/16/2020	\$228	1					\$50	1					\$10		\$288
9/17/2020	\$1,596	2	\$60	2			\$100	2					\$20		\$1,776
9/18/2020			\$50	1											\$50
9/19/2020															\$0
9/20/2020															\$0
9/21/2020			\$170	4											\$170
9/22/2020	\$375	2	\$120	2					\$55	1					\$550
9/23/2020	\$1,149	2	\$162	3			\$50	1					\$10		\$1,371
9/24/2020	\$138	1			\$110	2									\$248
9/25/2020	\$260	4	\$30	1					\$50	1					\$340
9/26/2020															\$0
9/27/2020															\$0
9/28/2020															\$0
9/29/2020															\$0
9/30/2020															\$0
TOTAL	\$6,325	17	\$2,270	32	\$690	9	\$350	7	\$325	6	\$0	0	\$70	\$0	\$10,030

Signed: _____ Building Inspector

SEPTEMBER 2020

Date	NEW RESIDENT			NEW COMMERCIAL			ADDITIONS			ALTERS			ACCESSORY BUILDING			MEDIUM HOMES			MODULAR HOMES			OTHER			DAILY
	County	Hartford	Windsor	County	Hartford	Windsor	County	Hartford	Windsor	County	Hartford	Windsor	County	Hartford	Windsor	County	Hartford	Windsor	County	Hartford	Windsor	County	Hartford	Windsor	
9/1/2020																									\$ 31,150.00
9/2/2020	\$ 6,000.00																								\$ 6,000.00
9/3/2020																									\$ 16,781.00
9/4/2020																									\$ 184,000.00
9/5/2020																									\$ -
9/6/2020																									\$ -
9/7/2020																									\$ -
9/8/2020	\$ 541,500.00																								\$ 541,500.00
9/9/2020	\$ 8,000.00																								\$ 8,000.00
9/10/2020																									\$ -
9/11/2020	\$ 121,500.00																								\$ 121,500.00
9/12/2020																									\$ -
9/13/2020																									\$ -
9/14/2020	\$ 17,000.00																								\$ 17,000.00
9/15/2020																									\$ -
9/16/2020																									\$ -
9/17/2020	\$ 460,000.00																								\$ 460,000.00
9/18/2020																									\$ -
9/19/2020																									\$ -
9/20/2020																									\$ -
9/21/2020																									\$ -
9/22/2020																									\$ -
9/23/2020																									\$ -
9/24/2020	\$ 852,000.00																								\$ 852,000.00
9/25/2020																									\$ -
9/26/2020																									\$ -
9/27/2020																									\$ -
9/28/2020																									\$ -
9/29/2020																									\$ -
9/30/2020																									\$ -
TOTAL	\$ 1,501,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 166,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,667,000.00



Case Report

9/1/2020 - 9/30/2020

Case #	Case Date	Assigned To	Main Status	Parcel Address	Violation
53	9/28/2020	Erle Solesbee	Open	142 HUNT CLUB TRL	Nuisance vehicle
52	9/28/2020	Erle Solesbee	Open	127 LEEWARD DR	Nuisance vehicle
51	9/28/2020	Erle Solesbee	Closed	174 SUNSET CIR	Nuisance vehicle
50	9/28/2020	Erle Solesbee	Open	145 BETHEL FISHING CENTER RD	solid waste

Total Records: 4

9/30/2020



Perquimans County
Fire Marshal's Office
104 Dobbs Street
Hertford NC, 27944
Telephone 252-426-8283

September, 2020, Monthly Report

Fire Inspections

- Food Lion, numerous false alarms
- Keith Nowell property, burn permit issued
- Left letters of inspection with numerous businesses;
Speedway, Dollar Store, Davita, The Wash house, Dollar General, Park-N-shop,
Hwy 55, Duck Thru Winfall, Duck Thru, Hertford.
- Amy Tinsley, After School Daycare
- Foreman Foster Home
- Social Services – smoke alarms and fire alarm test
- Curtis Trueblood, Fireworks site inspection

Plans Reviews

- Elaine Riddick Charter School
-

Illegal burns

Keith Nowell property, Swamp road

Asbestos Inspections for Fire Department Live Burns

- Durant's Neck Fire Dept – 2 houses to burn
- Winslow Beach, Live Burn
- 939 Foreman Bundy Road, Inter-County live burn

Fire Investigations

- Lightning Strike, Durant's Neck Fire Dept.
- Hollowell Drive fire report for District Attorney

- Antique Store, Church St, Exit complaint inspection

Miscellaneous

- Meeting with Fire Chief's – district boundary maps
- Zoom meeting with NC State Certified Fire Investigators board
- Assisted with delivering Meals on Wheels to Seniors
- Completed COOP documents for NEX disaster
- Hurricane damage surveys
- Completed work in Fire & Emergency Services online class
- Purchased Fire Safety grant items
- Met with Pam Hurdle, False Alarm Policy
- Set up FedEx facility tour for Hertford Fire Department
- * I continue to respond to requests for inspections and investigations, but plan to begin initiating fire inspections at businesses as soon as current Covid restrictions are lifted.

Respectfully submitted,

Barry A Overman, Fire Marshal



107 N. Front Street
Post Office Box 7
Hertford, NC 27944

Phone: (252) 426-7010
(252) 426-5564
Fax: (252) 426-3624

**PERQUIMANS COUNTY
TAX DEPARTMENT**

Enforced Collections- September 2020

GARNISHMENTS: \$2348.47

PAYMENT AGREEMENTS: \$19,961.43

DEBT SETOFFS: \$0

COMMITTEE REPORTS