

## AGENDA

*All items are for discussion and possible action.*  
Perquimans County Board of Commissioners  
**Meeting Room at Perquimans County Library**  
**November 1, 2021**  
**7:00 p.m.**

### I. Call to Order

### II. Prayer & Pledge

### III. Approval of Agenda

### IV. Consent Agenda

*(Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal of an item or items is made from a Commissioner or Commissioners.)*

- A. Approval of Minutes: October 4, 2021 Regular Meeting and October 18, 2021 Work Session (*cancelled*)
- B. Tax Refund/Release Approvals
- C. Personnel Matters
  - 1. Appointment: Fill-In at Senior Center
  - 2. Appointment: Permanent PT Nutrition Site Manager
  - 3. Appointment: Planning & Zoning Technician
  - 4. Appointment: Certified Deputy (2)
  - 5. Promotion: Full-Time Certified Telecommunicator
  - 6. Certification: Part-time/Fill-in AEMT
  - 7. Resignation: Nutrition Site Manager
- D. Step/Merit Increases
  - 1. Telecommunications (1)
  - 2. Sheriff's Office (1)
  - 3. Tax Department (1)
- E. Budget Amendment No. 9
- F. Board Reappointments/Resignations:
  - 1. Reappointment: Community Advisory Committee
  - 2. Reappointment: Highway 17/64 Association Board of Trustees
  - 3. Resignation: Local Library Board
  - 4. Appointment: Local Library Board
- G. Miscellaneous Documents:
  - 1. Recreation Concessions Contract
  - 2. Records Retention Schedules

### V. Introduction of New Employees

- 1. Emergency Services (3)
- 2. Sheriff's Office (3)
- 3. Water Department (1)

### VI. Scheduled Appointments

- A. Jonathan Nixon, Emergency Services 7:00 p.m.
- B. 7:05 p.m.
- C. 7:10 p.m.

### VII. Commissioner's Concerns/Committee Reports

- A.
- B.

### VIII. Old Business

- A. Updates from County Manager
- B. Board Appointment: Trillium Northern Regional Advisory Board

**IX. New Business**

A.

B.

**X. Unscheduled Appointments/Public Comments**

*(If you wish to address the Board, please state your name for the record prior to speaking)*

A.

B.

C.

**XI. Adjournment**