

GUIDE FOR SUBMITTING A SITE PLAN - RESIDENTIAL:

It shall be unlawful for the Zoning Administrator to approve any plans or issue a Zoning Permit for any purpose regulated by this Ordinance until he has inspected such plans in detail and found them in conformity with this Ordinance. To this end, the Zoning Administrator shall require that every application for a Zoning Permit be accompanied by a plan or plat drawn to scale and showing the following in sufficient detail to enable him to ascertain whether the proposed activity is in conformance with this Ordinance.

- (1) The actual shape, location, and dimensions of the lot.
- (2) The shape, size and location of all buildings or other structures to be erected, altered, or moved, and of any building or other structures already on the lot, including building setbacks (distance from property lines) of intended buildings and existing buildings.
- (3) The existing and intended use of all such buildings or other structures.
- (4) Such other information concerning the lot or adjoining lots as may be essential for determining whether the provisions of this Ordinance are being observed.