

# AGENDA

All items are for discussion and possible action.  
Perquimans County Board of Commissioners  
Commissioners' Room - Courthouse Annex Building  
May 1, 2017  
6:30 p.m.

**Board of Equalization & Review to meet in Commissioners' Room at 6:25 p.m.**

- ACTION TAKEN LATER**
- I. Call to Order
  - II. Prayer & Pledge
  - III. Public Hearing
    - A. Conditional Use Permit No. CUP-17-01 (White Family Sun Farm), requested by Heath McLaughlin on behalf of Blue Green Energy, LLC ..... 6:30 p.m.
      - > To receive citizens' comments to consider Conditional Use Permit No. CUP-17-01 (White Family Sun Farm), requested by Heath McLaughlin on behalf of Blue Green Energy, LLC for a 5 MW Large Scale, ground-mounted Solar Power Energy System Facility in the 700-block of Ocean Highway South (US Hwy. 17) on property owned by White Family Company, LLC, to include Tax Parcel Nos. 3-0049-00012 and 3-0049-00013.

- ACTION REQUIRED**
- IV. Approval of Agenda
  - V. Consent Agenda
    - (Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal of an item or items is made from a Commissioner or Commissioners.)
    - A. Approval of Minutes: April 3, 2017 Regular Meeting, April 10 & 11, 2017 Departmental Budget Presentations, April 17, 2017 Joint Work Session with the Board of Education & the Regular Work Session
    - B. Personnel Matters
      - 1. Appointment: Maintenance Supervisor
    - C. Step & Merit Increases
      - 1. Soil & Water Conservation
      - 2. Tax Department
    - D. Budget Amendments No. 18
    - E. Salary Classification Revision
    - F. Response: No Wake Zone - Portion of Yeopim Creek at Heritage Shores North Subdivision
    - G. Board Appointments/Resignations:
      - 1. Resignation: College of the Albemarle Board of Trustees
      - 2. Resignation: Social Services Board
      - 3. Appointment: Social Services Board
    - H. Resolution/Proclamations
      - 1. Proclamation: Older Americans Month 2017
      - 2. Proclamation: Vulnerable Adult & Elder Abuse Awareness Months
      - 3. Resolution: Supporting Sales Tax Refund/Exemption for Public Schools

## VI. Scheduled Appointments

- ACTION REQUIRED**
- A. Alice Coromoski, Holiday Island 7:00 p.m.
  - B. Buddy Lawrence, Albemarle Plantation 7:05 p.m.
  - C. Ashley Stoop, Albemarle Regional Health Services 7:10 p.m.
  - D. Bill Jennings, Tax Administrator 7:15 p.m.
  - E. Susan Chaney, Social Services 7:20 p.m.

## VII. Commissioner's Concerns/Committee Reports

- NO ACTION REQUIRED**
- A.
  - B.
  - C.

**VIII. Old Business**

**NO ACTION  
REQUIRED**

- A. Updates from County Manager
  - 1. Jack, the Dog
- B. Nursing Home Advisory Committee Appointments (2)
- C.

**ACTION  
REQUIRED**

**IX. New Business**

- A. Planning Items
  - 1. Conditional Use Permit No. CUP-17-01 (White Family Sun Farm), requested by Heath McLaughlin on behalf of Blue Green Energy, LLC
- B. Library Board Appointment
- C.
- D.

**X. Unscheduled Appointments/Public Comments**

*(If you wish to address the Board, please state your name for the record prior to speaking)*

- A.
- B.
- C.

**XI. Adjournment**

**FOR INFORMATION ONLY:**

- Prescription Card Program

**DEPARTMENT HEAD REPORT:**

- Plat Log
- Code Enforcement Officer's Report

**COMMITTEE WRITTEN REPORTS:**

- Community Advisory Committee Report
-

**NOTES FROM THE COUNTY MANAGER**

**April 3, 2017**

**6:45 p.m.**

- III. **Enclosure:** Public Hearing is being held regarding the following matter:
  - A. **Conditional Use Permit No. CUP-17-01 (White Family Sun Farm), requested by Heath McLaughlin on behalf of Blue Green Energy, LLC** .....6:30 p.m.
    - *To receive citizens' comments to consider Conditional Use Permit No. CUP-17-01 (White Family Sun Farm), requested by Heath McLaughlin on behalf of Blue Green Energy, LLC for a 5 MW Large Scale, ground-mounted Solar Power Energy System Facility in the 700-block of Ocean Highway South (US Hwy. 17) on property owned by White Family Company, LLC, to include Tax Parcel Nos. 3-0049-00012 and 3-0049-00013.*
- V. **Enclosures.** Items included on the Consent Agenda are enclosed. ***If you wish to discuss any of these items, please make that request during the meeting.***
- VI.A. **Enclosures.** Alice Coromoski of Holiday Island will present the Board with a petition to allow Golf Carts in Holiday Island.
- VI.B. **Enclosure.** Buddy Lawrence, Albemarle Plantation, will present their request to hold fireworks in July at Albemarle Plantation. Board action is being requested.
- VI.C. Ashley Stoop, Albemarle Regional Health Services, present some community health data.
- VI.D. **Enclosure.** Bill Jennings, Tax Administrator, will present his Monthly update.
- VI.E. Susan Chaney, Social Services Director, will present her monthly report.
- VIII.A. County Manager Heath will present several updates to the Board.
- VIII.B. **Enclosures.** The Board will need to take action on finding two replacements on the Nursing Home Advisory Committee. Virgie Whitehurst has agreed to fill one of the three vacancies. We have advertised for these vacancies but have received no responses. A copy of the volunteer listing is enclosed for your review.
- IX.A. A Public Hearing was held earlier to receive citizens' comments to consider Conditional Use Permit No. CUP-17-01 (White Family Sun Farm), requested by Heath McLaughlin on behalf of Blue Green Energy, LLC for a 5 MW Large Scale, ground-mounted Solar Power Energy System Facility in the 700-block of Ocean Highway South (US Hwy. 17) on property owned by White Family Company, LLC, to include Tax Parcel Nos. 3-0049-00012 and 3-0049-00013. Board action is being requested.
- IX.B. **Enclosure.** We have been notified that there are three members on the Local Library Board whose terms expire on June 30, 2017. Of the three, two are agreeing to serve another term. We have received two applications to fill this vacancy. Therefore, the Board will need to consider the following reappointments and an appointment to replace Bob Bastek. The individuals who have applied to replace him are Rhonda Money and Jennifer Poppert.

NAME	BOARD	ACTION	TERM	EFFECTIVE DATE
Darla Matthews	Local Library Board	Reappointment	4 yrs.	07/01/2017
Peter LeRoy	Local Library Board	Reappointment	4 yrs.	07/01/2017

\*\*\*\*\*

**CONSENT AGENDA NOTES**

*(Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal from the Consent Agenda is heard from a Commissioner)*

- A. **Enclosures:** Approval of Minutes: April 3, 2017 Regular Meeting, April 10 & 11, 2017 Departmental Budget Presentations, April 17, 2017 Joint Work Session with the Board of Education & the Regular Work Session
- B. **Enclosures:** Personnel Matters

Employee Name	Employee Job Title	Action Required	Grade/ Step	New Salary	Effective Date
Robin Trueblood	Maintenance Supervisor	Appointment	62/8	\$32,929	5/15/2017

- C. **Enclosures:** During the Budget process, these merit increases were approved for the employees. The following individuals are being recommended by their supervisor for merit step increases:

Employee Name	Employee Job Title	Grade/ Step	New Salary	Effective Date
Janet Stallings	Administrative Assistant	61/6	\$30,010	5/1/2017
Beverly Gregory	Tax Clerk	58/15	\$32,746	5/1/2017

- D. **Enclosure:** Budget Amendment No. 18 is presented for Board action.
- E. **Enclosure:** The Salary Classifications need to be amended to add Sergeant at Grade 67.
- F. **Enclosure:** In October, 2016, the Board adopted a resolution requesting a No Wake Zone in a portion of Yeopim Creek at Heritage Shores Subdivision. The No Wake Zone has been approved. This is for information purposes only.
- G. **Enclosure:** The following Board resignations/appointments are being presented for Board action:

NAME	BOARD	ACTION	TERM	EFFECTIVE DATE
Charlie Laceyfield	COA Board of Trustees	Resignation		06/30/2017
Kyle Jones	Social Services Board	Resignation		05/01/2017
Charles Woodard	Social Services Board <i>(complete Kyle Jones' term)</i>	Appointment	2 yrs.	05/01/2017

- H. **Enclosure:** The following Resolutions are presented for Board review and action:
1. **Proclamation - Older Americans Month 2017:** Board will need to consider the enclosed Proclamation proclaiming May 2017 as Older Americans Month.
  2. **Proclamation: Vulnerable Adult & Elder Abuse Awareness Months:** Board will need to consider the enclosed Proclamation proclaiming Mother's Day through Father's Day as Vulnerable Adult & Elder Abuse Awareness Months.
  3. **Resolution - Supporting Sales Tax Refund/Exemption for Public Schools:** Board will need to consider the enclosed Resolution supporting Sales Tax Refund/Exemption for Public Schools.



107 N. Front Street  
Post Office Box 7  
Hertford, NC 27944

Phone: (252) 426-7010  
(252) 426-5564  
Fax: (252) 426-3624

## PERQUIMANS COUNTY TAX DEPARTMENT

April 25, 2017

To: The Perquimans County Board of Commissioners

From: Bill Jennings  
Perquimans County Tax Administrator

The Board of Equalization and Review will need to convene at the May 1, 2017 meeting. I will pass around the affirmation/oath to be read and signed prior to asking that someone makes a motion to call the meeting to order. I have no scheduled appointments at this time to go before The Board of E & R. The expected adjournment date for The Board of E & R is June 5, 2017.

Sample of affirmation/oath:

I, NAME, do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as a member of The Board of Equalization and Review for Perquimans County, and that I will not allow my actions to be influenced by personal or political friendships or obligations, so help me God.

Thank you,

Bill Jennings  
Perquimans County Tax Administrator

Perquimans County's Vision:  
*To be a community of opportunity in which to live, learn, work, prosper, and play.*

## PUBLIC NOTICE

**The Perquimans County Board of County Commissioners will hold a Quasi-Judicial Hearing on Monday, May 1, 2017 at 6:30 PM** in the Commissioners' Meeting Room on the 1<sup>st</sup> floor of the Perquimans County Courthouse Annex Building located at 110 North Church Street, Hertford, NC, next door to the Historic County Courthouse, to consider Conditional Use Permit No. CUP-17-01 (White Family Sun Farm), requested by Heath McLaughlin on behalf of Blue Green Energy, LLC for a 5 MW Large Scale, ground-mounted Solar Power Energy System Facility in the 700-block of Ocean Highway South (US Hwy. 17) on property owned by White Family Company, LLC, to include Tax Parcel Nos. 3-0049-00012 and 3-0049-00013.

Property owners, residents and other interested parties may review these items during normal business hours before the quasi-judicial Public Hearing at the Perquimans County Planning & Zoning Office, at 104 Dobbs Street, Hertford, NC, or call 252-426-2027 or email [rhondamoney@perquimanscountync.gov](mailto:rhondamoney@perquimanscountync.gov) for more information.

**Publish in Perquimans Weekly on April 19, 2017**



**BACKGROUND INFORMATION continued:**

**Consideration of CUP Criteria and Proposed Conditions:** The County's Zoning Ordinance provides for the BCC to consider the proposed Draft CUP at a Public Hearing and to use Sections 903(a) thru (d) as summarized in the Table as a guide (see below), and to look for concurrence with Section 907.28, Solar Power Energy System regulations. If approved, the CUP document will run with the land and shall be binding on the original applicants for the Conditional Use Permit, their heirs, successors, and assigns.

**PROJECT REVIEW:** For more detailed background, reference is made to the attached Application Form. In summary, the Applicant is seeking approval to install and operate a 5 Megawatt Solar Farm on an approximately 35 acre portion of two parcels that have been combined and total +/- 75.6 acres as determined from recent deed research. This project will utilize a fixed-tilt solar array system, be 500 feet or more from any residence, and have vegetative buffering along both the front (east) and entire north side to screen the highway view. The project site is in an RA zone with access across the CH zone. According to Assistant District Engineer, James Hoadley, NC DOT's driveway permit # 2688 is still viable for this project until Sept. 7, 2017 (one year from original issuance). Parcel acreage not leased for solar farm operations will remain available for rural agricultural use and future RA/CH development opportunities.

The Draft CUP document includes required and suggested conditions for the proposed Solar Energy System. Note that Condition (I) on page 4 of proposed CUP-17-01 was volunteered by the applicant. As with other CUP requests, the Applicant's Site Plan and Statement are part of the CUP itself. If approved, the Draft CUP will be executed by the property owner(s) and the BCC Chair and recorded in a timely fashion by the Applicant or owners in the Register of Deeds Office, along with said Statement and Site Plan. Later, the recorded CUP will be attached to the Applicant's proposed Zoning Permit and then used by Planning & Zoning staff to determine zoning compliance.

**SUGGESTED MOTIONS and ACTIONS:** As previously stated, the County's Zoning Ordinance provides for the BCC to consider the proposed development at a Public Hearing and to use as a guide Sections 903(a) thru (d) as summarized in the Table of Findings (see below). The BCC is requested to consider and act on each finding separately, prior to making a fifth motion for approval or denial of the request. For the fifth action, scripted motions in the positive and negative tense are provided for the BCC's use on page 1, to acknowledge the DRAFT Conditional Use Permit and any changes required to it by the BCC, in the event the BCC approves the project.

When making a motion, BCC members are requested to reference the Draft Conditional Use Permit and the conditions proposed therein. As indicated in Section 903, the Draft CUP, if approved by the BCC, must contain conditions included by the BCC's motion, if so moved. A preliminary listing of potential conditions is contained in the Draft CUP.

Finally, Section 903 states in part that: *"The (BCC) shall consider the application, the Planning Board recommendation, and comments at a public hearing and may grant or deny the Conditional Use Permit. In application consideration, the (BCC) shall use as a guide the specific conditions outlined in the Article for each use proposed"* (in this case, Section 907 in general and Section 907.28 specifically). In addition, the Boards shall find:

<b>Section 903 Table of Findings for Case No. Cup-17-01: Proposed White Family Sun Farm on +/-75.6 acre holdings located to the west of 708 Ocean Hwy South (US Hwy. 17 South)</b>	
<b>Motion to approve finds:</b>	<b>Motion to deny finds:</b>
1) That the CUP will not materially endanger the public health or safety if located according to the plan submitted and approved.	1) That the CUP will materially endanger the public health or safety if located according to the plan submitted and approved.
2) That the use meets the required conditions and specifications.	2) That the use does not meet the required conditions and specifications.
3) That the use will not substantially injure the value of adjoining or abutting property, or that the use is a public necessity.	3) That the use will substantially injure the value of adjoining or abutting property, or that the use is not a public necessity.
4) That the location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located and in general conformity with the Perquimans County Land Use Plan.	4) That the location and character of the use, if developed according to the plan as submitted and approved, will not be in harmony with the area in which it is to be located and not be in general conformity with the Perquimans County Land Use Plan.

**Attachments:** 1) Draft Conditional Use Permit No. CUP-17-01; 2) Application Form and related materials received from Applicant including Deed of Combination [Book 462, pg 241]; and 3) County GIS Zoning Map.

February 10, 2017

Board of Commissioners  
Perquimans County, NC  
P.O. Box 45  
Hertford, NC 27944

Re: Conditional Use Permit Application – White Family Sun Farm

Dear Board of Commissioners:

Please allow this letter to serve as a formal request for a Conditional Use Permit to construct a 5 mega-watt (~35 acre) solar farm on behalf of Blue Green Energy, LLC as the Applicant and the White Family Company, LLC as the property owner. The subject property consists of two parcels: PIN #7848-17-7001 (47.77 acres) and PIN #7848-16-4367 (17.60 acres) with both parcels zoned RA. As a whole, the 65 acre White family property has been primarily used for agriculture crop production. The subject property is located south of the Town of Hertford on the west side of U.S. Hwy 17 within the 700 block of Ocean Hwy South, Hertford, NC 27944. It is anticipated the NC 911 address to be close to 728 Ocean Hwy South depending on final NCDOT driveway designation.

The primary purpose for this Conditional Use Permit application is for Blue Green Energy, LLC to propose a renewable "clean" energy solar farm with the capability to convert natural sunlight into solar power electricity for delivery into the local electrical grid in the form of distributed generation. The solar farm facility will be located outside of the 500' Highway Corridor Overlay District to avoid conflict with CH Zoning and future highway commercial district land use, NCDOT highway expansion plans, and development of commercial transportation services along U.S. Hwy 17 for the benefit of Perquimans County.

The solar farm system size and site footprint on the subject property has been significantly reduced in comparison to the 50 acre solar farm presented to the Board of Commissioners on November 7, 2016. In response to a concern raised by an adjacent property owner regarding potential impact on property value, the site plan has been significantly revised from a single-axis tracker system to a fixed-tilt system to shrink system size and increase setback distance from US Hwy 17 and adjacent properties with residences. In addition to increasing the setback distance from US Hwy 17, the 20' vegetative buffer screen has been revised to run the full length of both the front yard facing east with view to US Hwy 17 as well as the north side to further mitigate sight impact. A revised site plan is enclosed with this CUP Application.

Beth Trahos and Mark Finkelstein with Smith Moore Leatherwood LLP have been retained to support of this CUP application with competent evidence for the four findings found in Section 903 and required for Board of Commissioners CUP approval. Beth and Mark will be available throughout the process to arrange for expert testimony and to address any evidentiary burden of proof as necessary to affirm:

1. That the use will not materially endanger the public health or safety, if located according to the plan submitted and approved;
2. That the use meets all required conditions and specifications;
3. That the use will not substantially injure the value of adjoining or abutting property, and
4. That the location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located and in general conformity with the Perquimans County Land Use Plan.

The subject property will continue to support agricultural crop production as well as preserve open space for future RA & CH development along U.S. Hwy 17. The solar farm will not require water, sewer, schools, or other local county services associated with traditional farming or single family residences in the area.

Final site plan shall be in compliance with the Conditional Use Permit executed by the Applicant and filed with the Perquimans County Register of Deeds. All specific conditions shall run with the land and shall be binding on the Applicant for the Conditional Use Permit, its heirs, successors, and assigns.

Thank you in advance for your thoughtful consideration with this Conditional Use Permit application and I look forward to answering any questions or concerns you may have with the proposed use.

With sincere regards,

  
\_\_\_\_\_  
Heath McLaughlin,  
Authorized Representative



**Perquimans County, North Carolina**  
**APPLICATION FOR CONDITIONAL USE PERMIT REQUEST**  
 Case No. \_\_\_\_\_ - 16- \_\_\_\_\_

This section to be completed by County:

Date received: \_\_\_\_\_ Received by: \_\_\_\_\_  
 Date completed: \_\_\_\_\_ Confirmed by: \_\_\_\_\_  
 Subject Property Tax Map No(s): \_\_\_\_\_  
 Subject Property Zoning District(s): \_\_\_\_\_  
 Will proposed Conditional Use require site improvements? \_\_\_\_\_  
 Will proposed Conditional Use require review by other agencies? \_\_\_\_\_

**Applicant's Information**

Name(s) of Owner(s): White Family Company, LLC

Street Address: 2584 Pruden Blvd.

City/State/Zip Code: Suffolk, VA 23434

Phone Number(s): (757) 539-0214 Fax: \_\_\_\_\_ E-mail Address: Clay@starmotors.com

Applicant (if different from Owner): Blue Green Energy, LLC

Street Address: 176 Mine Lake Court, Suite #100

City/State/Zip Code: Raleigh, NC 27615

Phone Number(s): (321) 202-3600 Fax: (321) 226-7000 E-mail Address: Heath@Blue-GreenEnergy.com

Person to receive comments and correspondence: Heath McLaughlin

**Description of Property**

Address(es) of Subject Property: 728 Ocean Hwy South Hertford, NC 27944 (911 Address TBD)

Property Appraiser's Parcel Nos.: 3-0049-00012 / 3-0049-00013

Location: This property is located on the north side of + US Hwy 17 / Ocean Hwy S. Road, approximately 3,885 feet southwest of S. Edenton Road Street Road.

Township/Region: Hertford Subdivision: N/A Block - Lot Nos.: \_\_\_\_\_

Size of Property: \_\_\_\_\_ ~65 acres. Lot width: \_\_\_\_\_ ~1,200 feet. Lot depth: ~2,500

Flood Plain: No Community Panel No.: \_\_\_\_\_

- 1) I (We), the undersigned, do hereby respectfully make application and request the Planning Board and Board of Commissioners to consider a proposed Conditional Use Permit to make use of the subject property as follows: Rural Agriculture and 5 MW Solar Farm. The subject property is zoned RA. The subject property is owned by White Family Company, LLC as evidenced by deed recorded in Real Estate Book 272, Page 494 OR Will File Number \_\_\_\_\_ in the Perquimans County Register of Deeds.

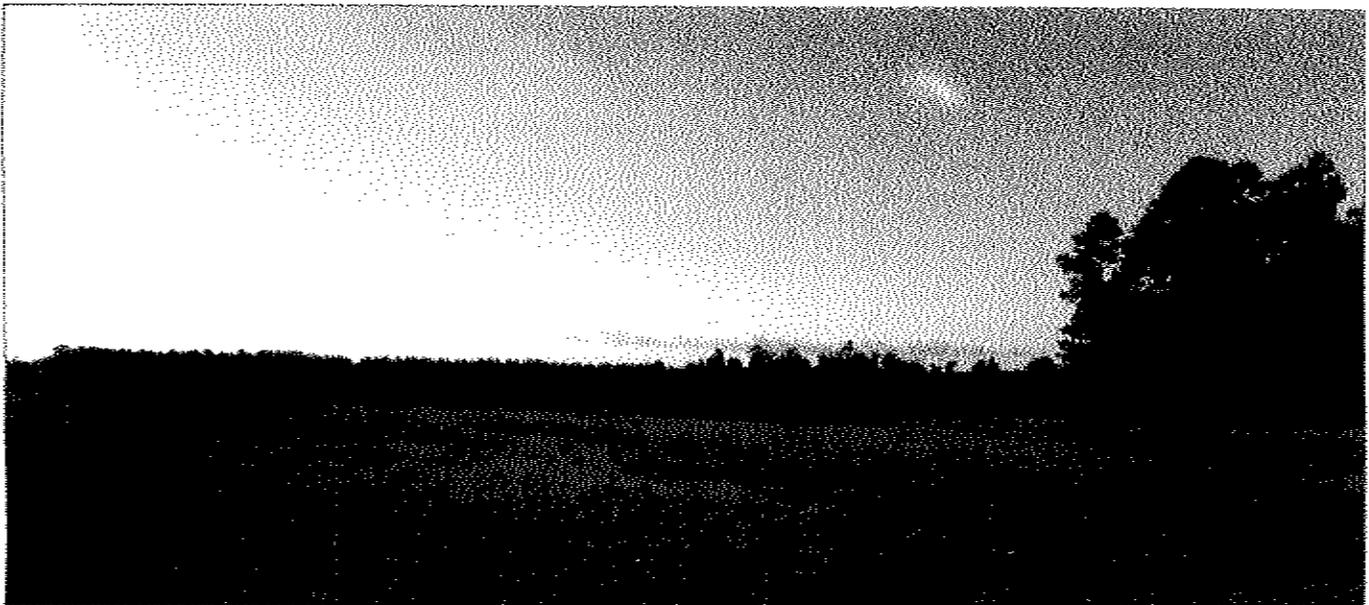
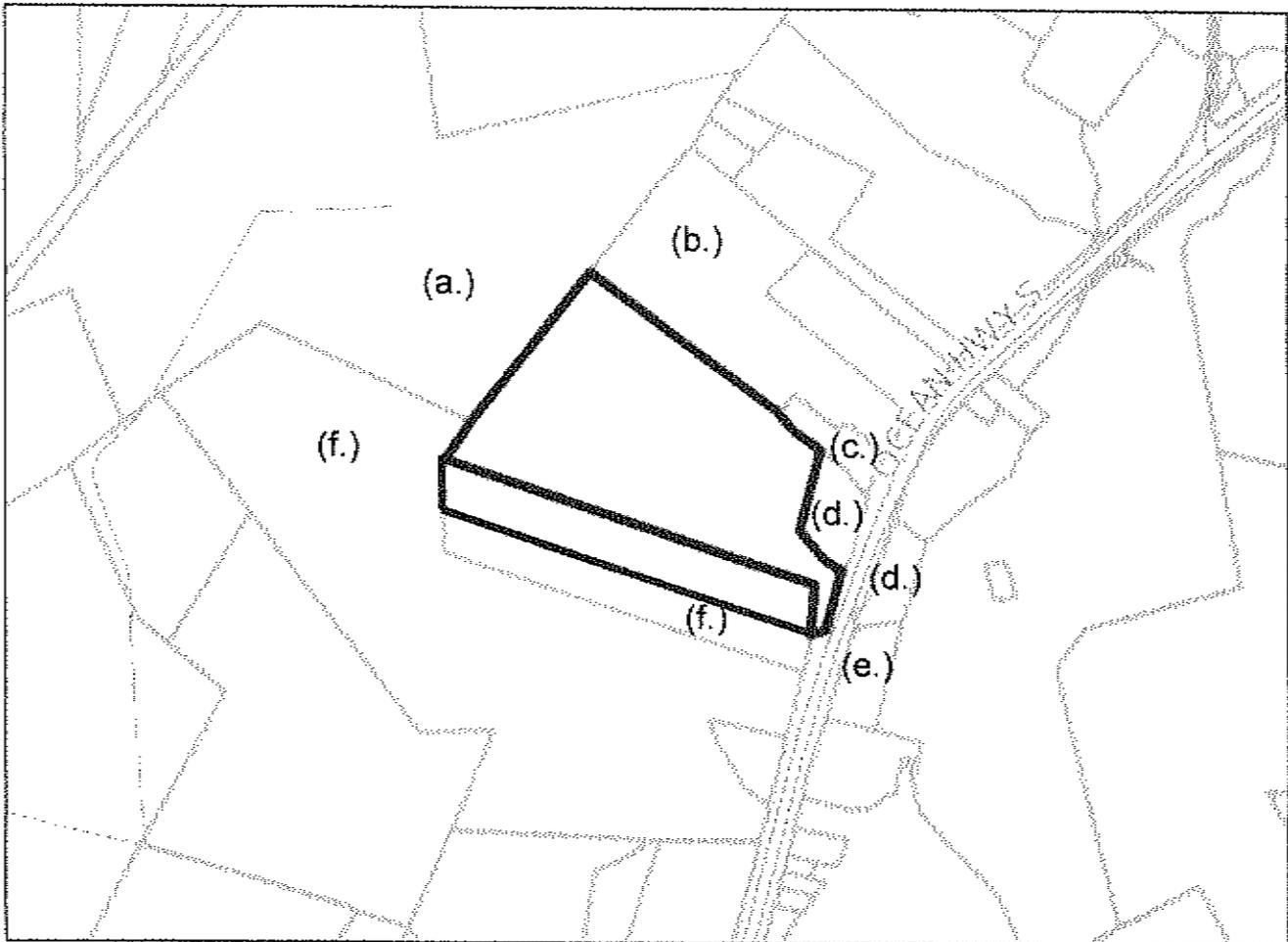
Application for Conditional Use Permit Request  
Case No. \_\_\_\_\_-16-\_\_\_\_\_

2) The following is from the most recent County Tax Office listing and contains all of the individuals, firms, or corporations owning properties involved in the Conditional Use Permit request as well as the owners of all properties any portion of which is within one-hundred fifty (150) feet of the subject property. This includes any property owner who is adjacent to the subject property (to the side, rear or front) and across the street.

Name	Address
a. <u>WEYERHAEUSER COMPANY</u>	<u>Timberlands Acct - 1785 Weyerhaeuser Road</u> <u>[Land Records] Vanceboro, NC 28586</u>
b. <u>Broughton T. Dail</u>	<u>P.O. Box 366</u> <u>Hertford, NC 27944</u>
c. <u>Lewis Perry Bond</u>	<u>688 Ocean Hwy South</u> <u>Hertford, NC 27944</u>
d. <u>Kay Dail Whitley</u>	<u>322 N. Front Street</u> <u>Hertford, NC 27944</u>
e. <u>Alice W. Simons</u>	<u>151 Geraldine Drive</u> <u>Coventry, CT 06238</u>
f. <u>HMM Family Farm, LLC</u>	<u>176 Mine Lake Court, Suite #100</u> <u>Raleigh, NC 27615</u>
g. <u>White Family Company, LLC</u>	<u>2584 Pruden Blvd.</u> <u>Suffolk, VA 23434</u>
h. _____	_____
i. _____	_____
j. _____	_____
k. _____	_____
l. _____	_____

# Perquimans County CUP Application

## List of Property Owner 150' from Subject Property



**Application for Conditional Use Permit Request**  
Case No. \_\_\_\_\_-16-\_\_\_\_\_

Use an additional sheet of paper if necessary.

- 3) **Statement of the nature of the proposed use:** The proposed nature of this Conditional Use Permit is to develop and construct a 5 mega-watt solar farm on two parcels (~35 acre system footprint) owned by the White Family Company, LLC. The proposed solar farm will consist of low-profile ground-mount racking with pilings driven into the ground to an engineered depth well suited for coastal conditions. The racking technology will be a fixed-tilt (no moving parts) racking system oriented due south for maximum clean energy solar power production during the daylight period. The solar power system will not exceed 15' in height, no significant lighting is required, and operation will be near silent day and night. Sight impact to public right-of-ways and local residences will be minimal as the height of the system will not exceed 15' and a 6' security fence with 1' of three strand barbed wire will enclose and secure the facility. The facility will be setback outside of CH zone more than 500' from US Hwy 17 with site impact mitigated by a 20' wide x 7' high vegetative buffer that will meet and exceed the screening requirements found in the Perquimans County Zoning Ordinance in Article XVIII, Sections 1802 and 1803. Solar farm operations and maintenance will be minimal post construction with very little traffic, noise, or additional county services required for solar farm operation. All federal, state, and local building permits will be satisfied prior to start of construction and in compliance with NC state building codes and national electric codes with UL approved system components. The White Family Company acreage not leased for solar farm operations will remain available for rural agricultural use and future RA & CH development opportunities.

To address any concern(s) with vegetative buffer screening, the Applicant is willing for this CUP application to be conditioned with a \$30,000 cash bond (or other security) to be held in escrow until such time as the buffer screening requirements in the approved CUP are satisfied. Upon issuance of a Certificate of Zoning Compliance or other final inspection to confirm compliance with CUP requirements, such bond or other security shall be released or cancelled within (10) ten days thereafter.

Please note, the solar farm system size and site footprint on the subject property has been significantly reduced in comparison to the 50 acre solar farm presented to the BCC on November 7th, 2016.

In response to a concern raised by an adjacent property owner regarding potential impact on property value, the site plan has been significantly revised from a single-axis tracker system to a fixed-tilt system to shrink system size and increase setback distance from adjacent properties with residences. In addition to increasing the setback distances, the 20' vegetative buffer screen has been revised to run the full length of both the front yard facing east with view to US Hwy 17 as well as along the north side to further mitigate sight impact and protect adjacent property values.

See attached letter from Mr. Mark Finkelstein which is incorporated herein by reference as part of the Application.

February 10, 2017

Perquimans County Board of Commissioners  
 Attn: Mary Hunnicutt, County Clerk  
 128 N. Church Street  
 Hertford, North Carolina 27944  
**Submitted as a part of the Conditional Use Permit Application Only**

Re: Conditional Use Permit Application - Blue Green Solar, LLC and White Family Company, LLC

Honorable Commissioners:

I write on behalf of my client Blue Green Energy, LLC ("Blue Green"). We are filing with this letter as part of the Conditional Use Permit Application to operate a Large Scale, ground mounted Solar Power Energy System ("Solar Farm") on Tax Parcel Nos: 3-0049-00012/13 on the north side of Ocean Hwy South (US Hwy 17 South), in Perquimans County, North Carolina. In support of this request, we provide the following information:

#### **I. Introduction**

Blue Green proposes to construct a solar farm on portions of two parcels totaling approximately 65± acres (Tax Parcel Number: 3-0049-00012 and 3-0049-00013) located on the north side of Ocean Hwy South (US Hwy 17 South), approximately three quarters of a mile southwest of S. Edenton Road in Perquimans County, North Carolina (collectively the "Property") owned by White Family Company, LLC. The Property is zoned Rural Agriculture ("RA") and Highway Commercial ("CH"). Adjacent and nearby properties, also zoned RA and CH, include a single family residence and vacant land used for agriculture or timber production.

The portion of the Property to be developed is located within the RA zoning district, which permits development of a Solar Farm under the use category "Large scale, ground-mounted Solar Power Energy System" with a conditional use permit approved by the Board of Commissioners for Perquimans County. Section 907.28 of the Perquimans County Zoning Ordinance ("Zoning Ordinance") sets out requirements for development in the requested use category. The attendant permit application, including a site plan and this brief, is complete and complies with all requirements of the Zoning Ordinance.

The Solar Farm will contain rows of Photovoltaic (PV) cells mounted on pilings driven into the ground. These rows of PV cells are referred to as "solar arrays." The power generated from the Solar Farm will be connected to the power grid for local community "clean power" consumption.

Solar energy is a public necessity. Demand for electricity will continue to increase and our society is dependent upon conventional sources of power such as coal, gas, and nuclear energy. Solar energy is a clean, cheap, and an unlimited resource with little environmental impact.

Perquimans County Board of Commissioners  
February 9, 2017  
Page 2

The proposed Solar Farm will consume almost no county services: no seats in schools or on school buses, no refuse or recycling needs, no special sheriff protection, no light pollution, no emissions of any kind, no demand for water from depleted aquifers, and no sewage disposal.

## **II. Statement in Support of Application**

A. The proposed Solar Farm will comply with all of the requirements of the "Large scale, ground-mounted Solar Power Energy System" use category in Section 907.28 of the Zoning Ordinance.

### **1. Site Considerations.**

The height of the proposed Solar Farm will not exceed 15 feet excluding electric transmission lines and utility poles. It will meet or exceed all setback requirements as depicted on the Site Plan. For example, the setback from the adjacent single-family home located on US Hwy 17 is in excess of 500' feet - far exceeding the standard setback requirement.

### **2. Lighting.**

No lighting is proposed for the site.

### **3. Screening.**

The Solar Farm will be screened from US Hwy 17 and the existing single-family residences adjacent to the Property in accordance with the Perquimans County Zoning Ordinance. A 20-foot landscaped buffer comprising of evergreen trees to reach a height of 7' in 3 years will be planted along both the eastern-facing portion of the Property facing US Hwy 17 as well as the north side of the solar facility to screen public right-of-way view from US Hwy 17 with a minimum setback in excess of 1,250'. The landscaped buffer will be installed outside of the security fence to obscure routine view from US Hwy 17 and the existing residences on the adjacent properties.

The entire perimeter of the site will be secured by 6-foot-tall chain link fence topped with three (3) strands of barbed wire for a total height of 7 feet and gated for security purposes. The eastern-facing landscaped buffer, comprised of evergreen plantings, will be planted between the security fencing at distance in excess of 500 feet from the Highway Corridor Overlay District. This buffer exceeds the development requirement set out in the Zoning Ordinance and will obscure the Solar Farm from view of passing motorists traveling along Ocean Hwy (US Hwy 17).

### **4. Operational Considerations.**

The access gate from Ocean Hwy (US Hwy 17) will remain closed and be secured at all times except when accessed periodically for entry of maintenance vehicles. The secured entrance will provide 24/7 access for fire department and other public safety vehicles via an NCDOT approved driveway.

5. Application Requirements.

All application requirements have been met through submission of the attendant permit application, including a site plan and this brief. The Site Plan shows all required buffers outlined in the Zoning Ordinance and includes horizontal and vertical elevations drawn to-scale. State and local stormwater permits will be sought if required under Article V of the Zoning Ordinance. A driveway permit providing entry from Ocean Highway (US Hwy 17) will be obtained from the NCDOT as required by state law.

6. Approved Solar Components.

All solar components and equipment will have a United Laboratories (UL) Listing (or equivalent). The proposed solar panel configuration is a low profile, single-axis system. The solar panels will have an anti-reflective coating that will protect against glare.

7. Compliance with Building Code.

Construction of the proposed Solar Farm will be in compliance with all state and local Building Codes and will pass inspection by the Perquimans County Building Inspector once construction is complete.

8. Compliance with National Electric Code.

The photovoltaic system to be installed will be in compliance with the National Electrical Code as approved by the NC Department of Insurance current at the time of construction.

B. This Conditional Use Permit application for a Solar Farm meets all the general standards for approval as required under Article IX, Conditional Uses of the Zoning Ordinance.

1. That the use will not materially endanger the public health or safety, if located according to the plan submitted as approved.

The proposed Solar Farm will not materially endanger the public health or safety. The site will generate less traffic than one (1) single family home. The solar facility will not be staffed daily; employees are expected to visit the property periodically to check and maintain the equipment and make repairs. The site will be accessible via a driveway from Ocean Hwy (US Hwy 17) in accordance to the NCDOT-issued driveway permit.

The proposed Solar Farm will protect against soil erosion and sedimentation. Care is taken to minimize grading on the site by individually setting poles to support the solar cells. The areas beneath the solar panels will be planted with grass or alfalfa to stabilize the site. During construction, erosion control measures will be maintained in accordance with state and local regulations. The site will comply with State of North Carolina and Perquimans County stormwater regulations.

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The proposed Solar Farm will protect the public, community, and private water supplies and will avoid adverse impacts on surface water or ground water. As there will be no employees on site, there is no need for utilities. State environmental buffers will be maintained and respected.

2. That the use meets all required conditions and specifications.

The proposed Solar Farm, if developed according to the plan as submitted and approved, will comply with all specific requirements for the "Large scale, ground-mounted Solar Power Energy System" use category in Section 907.28 of the Perquimans County Zoning Ordinance and the general conditions and regulations contained therein. Setbacks will comply with the setback provisions under Section 907.28 as described above. The proposed Solar Farm meets all height requirements. As such, no system equipment or solar arrays will exceed 15 feet in height excluding electrical transmission lines and utility poles.

All landscape and fencing requirements will be met. The active portion of the site containing equipment will be enclosed and secured by a chain link metal fence 6 feet in height with three strands of barbed wire for a total of 7 feet in height. It will be accessible by emergency officials 24/7 via a secured, gated entrance.

The proposed Solar Farm is designed to conform to and will be installed in compliance with all building and electrical codes set forth by the State of North Carolina and Perquimans County. All solar system components will have a UL listing and anti-reflective coating(s). The design and placement of solar panels will prevent glare and will be in compliance with the National Electric Code.

3. That the use will not substantially injure the value of adjoining or abutting property or that the use is a public necessity.

The proposed use will not injure the value of adjoining or abutting properties. Solar farms are quiet. The only sound occurs during daylight hours with the quiet hum of electrical transformers, inverters, and substation delivering solar power to the power grid. At night, when the sun is not available, there is no energy being created and no sound on the site. Solar farms generate fewer vehicle trips than the average home. Employees visit the site only periodically to check and maintain the equipment. Solar panels are designed to absorb light rather than reflect it, thus minimizing glare.

Solar energy is a public necessity; it is essential and desirable to the public. Demand for electricity has increased in recent years, and our society is dependent upon conventional sources of power such as coal, gas, and nuclear energy. Conventional sources of electricity are expensive, finite resources that require significant environmental disruption and public safety risk to maintain or extract. Solar energy is a clean, inexpensive, unlimited resource with little environmental impact.

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4. That the location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located and in general conformity with the Perquimans County Land Use Plan.

The location and character of the proposed solar farm, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located. The adjoining properties to the proposed Solar Farm are also zoned RA and CH. The proposed Solar Farm is consistent with the agricultural and rural residential land use pattern that exists in the area today. Solar farms make good neighbors: they are quiet; they do not create dust or odor as even farming uses can; and there will be no lighting. Solar farms allow owners to maintain large tracts of land, thereby preserving the rural agricultural characteristics of surrounding districts.

The proposed solar farm will be in general conformity with the Perquimans County Land Use Plan ("CAMA Core Land Use Plan"). According to the map of Projected Future Land Use of Unincorporated Portions of Perquimans County, the Property falls within the Residential Agricultural land use classification. (See Exhibit IX-B to the CAMA Core Land Use Plan.) The Land Use Plan classification for this area is Residential Agricultural, which permits varied residential and non-residential land uses with the goal of maintaining rural character. Solar farms are low-impact land uses that maintain rural character. Their appearance, although largely hidden by vegetation in this instance, is similar to greenhouses commonly found in agricultural areas.

## II. Conclusion.

We respectfully requests issuance of a conditional use permit to construct a solar farm on the subject property.

Sincerely,

Smith Moore Leatherwood LLP



Mark A. Finkelstein



Application for Conditional Use Permit Request
Case No. -16-

Owner's Authorization for Agent

NOTE: IF THE APPLICANT REQUESTING DEVELOPMENT APPROVALS OR PERMITS FOR A PARTICULAR PIECE OF PROPERTY IS NOT THE ACTUAL OWNER OF THE PROPERTY, THE ACTUAL OWNER MUST COMPLETE THIS FORM. IF THE PERSON WHO IS REQUESTING THE APPLICATION IS THE OWNER, PLEASE DISREGARD THIS FORM.

White Family Company, LLC (911 Address TBD)

I am (We are) the owner(s) of the property located at 728 Ocean Hwy South, Hertford, NC 27944

I (WE) HEREBY AUTHORIZE Blue Green Energy, LLC / Heath McLaughlin TO ACT ON MY/OUR BEHALF to appear with my consent before the Perquimans County Board of Commissioners and Planning Board in order to request approval(s) for development and/or use of those lands described within the attached application, and as described in the attached deed or other such proof of ownership as may be required, or other action pursuant to one or more of the following:

- [ ] Rezoning Request [ ] Administrative Appeal
[ ] Conditional Use District Rezoning [X] Conditional Use Permit
[ ] Zoning Variance [ ] Non-Zoning Variance

I authorize you to advertise and present this matter in my name as the owner of the property. If there are any questions, you may contact me at address 2584 Prudent Blvd., Suffolk, VA 23434 or

by telephone at (757) 539-0214

White Family Company, LLC

BY:

Signature of Owner

Clay White

(757) 539-0214

Print Name

Telephone Number

Signature of Owner

Print Name

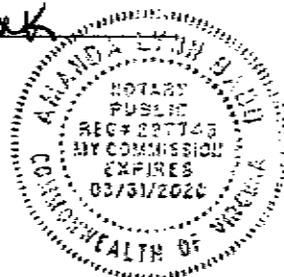
Telephone Number

Sworn to and subscribed before me, this the 7th day of Feb, 2017.

Notary Public Amanda Lynn Babb County of Suffolk

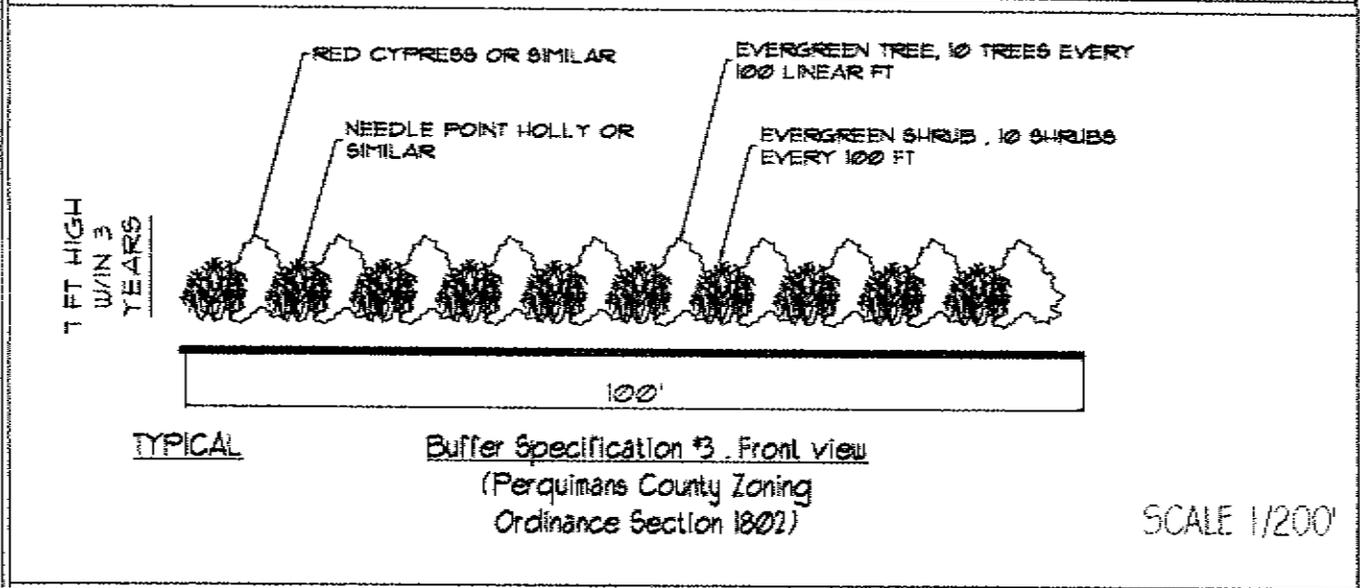
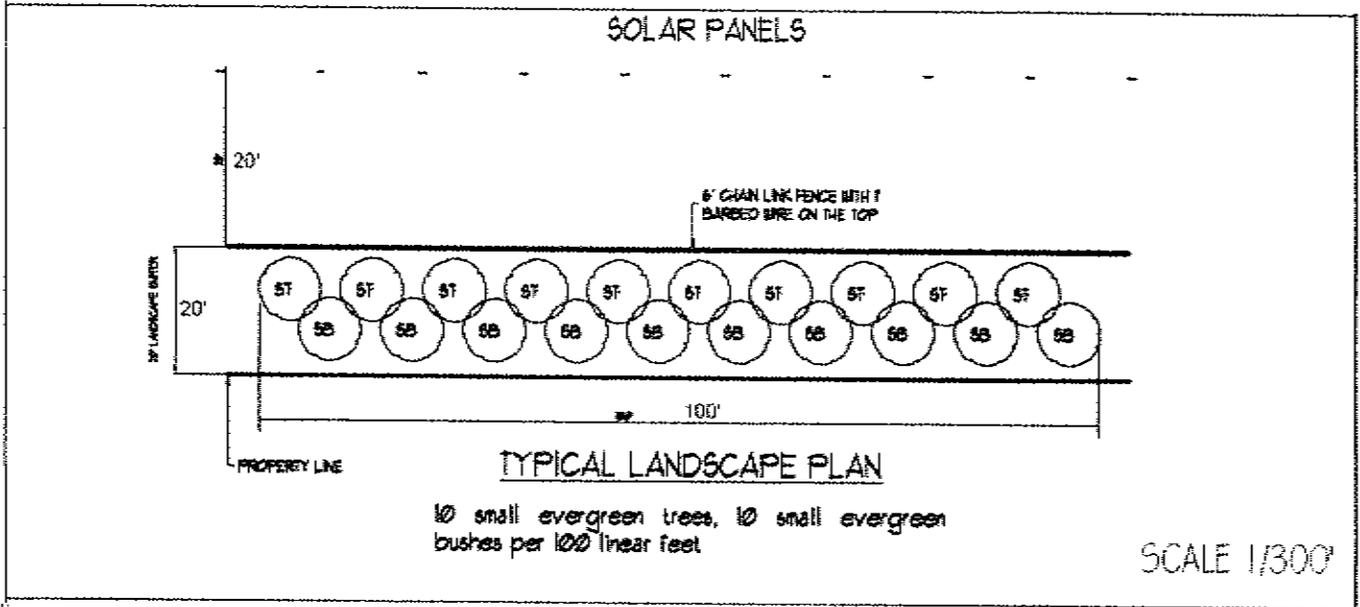
State of Va

My commission expires: 3/31/20



# White Property Sun Farm / CUP-17-0\_

## Typical Landscape Plan



This document presented and filed:  
04/04/2017 02:08:06 PM

*Hunter G. Saberton, Deputy*  
JACQUELINE S. FRIERSON, PERQUIMANS CO., NC  
Excise Tax: \$0.00

BOOK 462 PAGE 241 (2)

414416



Tax Parcel Numbers 3-0049-00012 & 3-0049-00013

Prepared by/return to:  
Rachel S. Gunther, Esq.  
147 N. Church Street  
Hertford, NC 27944

2017-169		RT
PERQUIMANS COUNTY LAND TRANSFER TAX		
AMOUNT \$	0	.00
PAYD	S	on 15

This Deed was prepared without the benefit of a title search and without the advice of the tax consequences.

**DEED OF COMBINATION**

This Deed of Combination made this 31st day of March, 2017, by **WHITE FAMILY COMPANY, LLC**, (hereinafter the "Maker") of 2584 Pruden Blvd. Suffolk, VA 23434

**THAT WHEREAS**, the Maker owns certain properties acquired by deed recorded in Deed Book 460 at Page 915 of the Perquimans County Public Registry and more particularly described as follows:

**FIRST TRACT:** Beginning at a point on the westernly side of the old Edenton-Hertford Road, said point being at an iron stake at the southeasternly corner of the Jacob L. White, Sr. property, and thence north 62 degrees 30' west along a painted line, 2442 feet to an iron stake; thence south 44 degrees 40' west 36 feet to a railroad iron; thence south 7 degrees 30' west 293 feet to a point; thence south 62 degrees 30' East 2416.5 feet to said old Edenton-Hertford Road at an iron axle; thence along said road north 14 degrees 40' east 320 feet to the iron stake, the point of beginning, containing 17.6 acres as shown by plat of survey made by Carlyle C. Webb, Surveyor, June 17, 1969. For said plat and chain of title see deed book 59, page 331, Public Registry of Perquimans County, N.C.

**SECOND TRACT:** Adjoining lands of Milton Dail, Estate of C. W. Wood, Mrs. Humphrey Elliot and the State Highway and being all the lands devised to Margaret Anna Chappell by the will of J.O. White, Sr., being Item 9 of said will and being particularly described in plat annexed to will of J.O. White, Sr. recorded in office of Clerk of Superior Court of Perquimans County in Will Book J page 83 et seq. The land hereby conveyed containing 58 acres according to said plat.

Bounded on north by lands of Milton Dail, east by J.A. White land lot #13 and State Highway, south by lands of H. Williams and Mrs. Humphrey Elliott lot #15 and west by C.W. Wood estate, said land hereby conveyed being lot #12 on plat made by David Cox. For chain of title see deed book 24, page 473, Public Registry of Perquimans County, N.C.

WHEREAS, said Maker wishes to combine the above mentioned properties into a single tract of land which is described by one common boundary for the purpose of complying with all applicable provisions of the Perquimans County Zoning Ordinance and Subdivision Regulations;

WHEREAS, this is a limited special purpose instrument for the purposes specified above and is not a conveyance of title and does not change or modify in any manner, the ownership interests in the above referenced property.

WHEREFORE, Upon execution and recordation of this Deed of Combination those certain parcels formerly known as Tax Parcel: 3-0049-00012 & 3-0049-00013 whereby the property line dividing said parcels is hereby vacated shall become one parcel and shall hereby be combined and shall be thereafter referred to as Tax Parcel: 3-0049-00012 which shall total 75.6 Acres +/-.

Tax Parcel Numbers 3-0049-00012 & 3-0049-00013 will be combined by the Perquimans County Tax Office to create one single parcel identified with one single Tax Parcel Number.

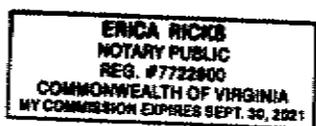
IN WITNESS WHEREOF, the Grantors have hereunto set their hands and seals on the date stated below:

WHITE FAMILY COMPANY, LLC  
*Charles Edward White*  
*aka Eddie White* (SEAL)  
BY: Eddie White, Manager

State of Virginia  
County of Suffolk, to wit:

I, Erica Ricks, a Notary Public of the County and State aforesaid, certify that Eddie White, Manager of WHITE FAMILY COMPANY, LLC, personally appeared before me this day and acknowledged the execution of the foregoing instrument. Witness my hand and official stamp, this 31st day of March, 2017.

My Commission Expires: September 30, 2021



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**CONDITIONAL USE PERMIT No. CUP-17-01****Page 1 of 8**

On the date(s) listed below, the Board of Commissioners for Perquimans County met and held a public hearing to consider the following application:

- Authorized Applicant:** **Blue Green Energy, LLC/Heath McLaughlin, Member**  
176 Mine Lake Court, Suite #100  
Raleigh NC 27615
- Property Owners:** **White Family Company, LLC, c/o Clay White**  
2584 Pruden Blvd  
Suffolk VA 23434
- Site Location:** Portion of a parcel containing about 75 acres located west of 708 Ocean Highway South, adjacent to the Town of Hertford's ETJ.
- Tax Parcel No:** 3-0049-00012 (re-combination April 4, 2017; Deed Book 462, pg 241)
- Zoning Districts:** RA, Rural Agriculture and CH, Highway Commercial
- Proposed Use of Property:** To construct and operate a Large-Scale ground-mounted Solar Power Energy System on property located in Perquimans County, as described herein and depicted on the attached Site Plan. As stated by the Applicant in his Statement of the nature of the proposed use:

*"The proposed nature of this Conditional Use Permit is to develop and construct a 5 mega-watt solar farm on two parcels (~35 acre system footprint) owned by The White Family Company, LLC. The proposed solar farm will consist of low-profile ground-mount racking with pilings driven into the ground to an engineered depth well suited for coastal conditions. The racking technology will be a fixed-tilt...racking system oriented due south for maximum... power production during the daylight period. ...Sight impact to public right-of-ways and local*

**CONDITIONAL USE PERMIT No. CUP-17-01**

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*residences will be minimal as the height of the system will not exceed 15' and a 6' security fence with 1' of three strand barbed wire will enclose and secure the facility. The facility will be setback outside of the CH zone more than 500' from US Hwy 17 with site impact mitigated by a 20' wide x 7' high vegetative buffer that will meet and exceed the screening requirements found in the Perquimans County Zoning Ordinance in Article XVIII, Sections 1802 and 1803. Solar farm operations and maintenance will be minimal post construction with very little traffic, noise, or additional county services required.... All federal, state and local building permits will be satisfied prior to start of construction and in compliance with NC state building codes and national electric codes with UL approved system components. The White Family Company acreage not leased for solar farm operations will remain available for rural agricultural use and future RA & CH development opportunities."*

**Meeting & Hearing Dates:** Planning Board on 4-11-17; & Board of Commissioners on 5-1-17.

Having heard all the evidence and argument presented at the hearing(s), the Board finds that the application is complete, that the application complies with all of the applicable requirements of the Perquimans County Zoning Ordinance for the development proposed, and that therefore the application to make use of the above-described property for the purpose indicated is hereby approved, subject to all applicable provisions of the Zoning Ordinance pertaining to "*Solar Farm (Large-scale, ground-mounted Solar Power Energy System)*" and other conditions as follows:

- A. The Applicant, heirs and assigns shall conduct operations in accordance with the plans and application materials submitted to and approved by the Board of Commissioners (BCC), a copy of which is contained in the County Planning & Zoning Office and recorded with the Register of Deeds Office. Any Major Modification proposed to the approved plans shall require reapplication and approval by the Board of County Commissioners. "Major Modification" is defined as "*Any significant change in land use, and/or change in the project boundary or property boundary and/or any change that results in an increase in the density or intensity of the project, as shown and described in the approved Conditional Use Permit and Site Plans.*" However, it is understood that the conceptual layout of the Solar Farm as shown on the attached Site Plan may require adjustments in the exact location of the equipment, pending the outcome of final survey, wetlands delineation, storm water permits, Army Corp of Engineers requirements, and maximization of solar energy production, as applicable. Minimum setbacks and buffering must comply with Section 907.28 of the Perquimans County Zoning Ordinance. In addition, adjustments may be needed in the final locations of access roads within the overall subject property.
- B. The approved Site Plan includes a total 5 Mega-watts (AC) of solar power production throughout the subject property. The facility will generate power which will be sold directly to the Power Company servicing the facility. The Solar Farm will consist of a single phase of construction.

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**CONDITIONAL USE PERMIT No. CUP-17-01****Page 3 of 8**

- C. The main point of ingress and egress for the facility will be directly off of U. S. Highway 17 South) with an assigned 911 address of 728 Ocean Highway South, Hertford, NC 27944. For both aesthetics and safety, the driveway entrance leading from the public highway shall be surfaced with asphalt or six inches (6") of concrete as measured from the edge of the road for at least 30 feet to facilitate site access in coordination with the NCDOT District Engineer's Office. The remainder of the access or service roads will be constructed of 6" of size 12 crushed stone compacted in native soil to a width of 20 feet with a minimum 30-foot radius of curvature. The Access Roadway is further defined as: "A road bed having a width of 20 feet with a paved entrance apron a minimum of 30 feet long and a minimum 30-foot centerline radius of curvature, with 6" inches of size 13 gravel compacted on native soil in order to provide reliable site access for site construction, maintenance, and emergency vehicles. Said roads must be maintained by the Applicant, heirs and assigns to allow access for emergency vehicles. The access roadway shall be located as specified on the proposed CUP Site Plans.
- D. Prior to final project approval and issuance of a Zoning Permit, the Applicant must apply for and obtain a Driveway Permit from the North Carolina Department of Transportation (NCDOT).
- E. No occupied building structures are anticipated for the solar facility at this time; however, any future proposal to construct an Accessory Building on the property will require the Applicant, heirs and assigns to first apply for and obtain Zoning and Building Permits in compliance with minimum design standards and may require review by the Planning Board to determine if the proposed improvement constitutes a Major Modification. Prior to issuance of a Zoning Permit for any new building, the Applicant, heirs and assigns must provide a Site Plan detailing the existing and proposed site improvements, pursuant to Section 509 of the Perquimans County Zoning Ordinance.
- F. The Solar Energy System equipment and any potential future buildings or structures, shall be secured and screened from routine view from public rights-of-way, existing residential uses and adjacent properties, through compliance with Sections 907.28B(3)(a) and (b), 1802 and 1803.
- G. More specifically, all solar panels and related equipment will meet all required buffering and setbacks along property or leased project boundary lines. The buffering will consist of a security fence plus screening, as required by Sections 907B(3)(a) and (b), 1802 and 1803, and will be continuous around those portions of the perimeter of the project which are not shielded by existing woods or which are interrupted by vehicular access roads. Mounting structures and solar panels will not exceed the maximum height of 15'. Outdoor lighting is expected to be minimal. Standard access gates will be used for any entrances to the Solar Farm and will be kept locked and secured at all times when authorized personnel are not occupying the property. The Facility will meet all Local, State and Environmental requirements.

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**CONDITIONAL USE PERMIT No. CUP-17-01****Page 4 of 8**

- H. The Solar Farm shall be enclosed with a 6' security fence with 1' of barbed wire with a minimum height of seven (7) feet and screened with either a minimum three foot (3') wide strip planted with dense evergreen vegetation such as Wax Myrtle, Wax-Leaf Ligustrum or other suitable plant material with an initial height of at least five feet (5') with expected growth of at least seven (7) feet in height within three (3) years or a twenty (20) foot wide strip of natural wooded area. Minimum setbacks and buffering must comply with Section 907.28 of the Perquimans County Zoning Ordinance.
- I. Vegetative Buffer Bond: Applicant shall produce a \$30,000 cash bond (or other security) to be held in escrow until such time as the buffer screening requirements in the approved CUP are satisfied. Upon issuance of a Certificate of Zoning Compliance or other final inspection to confirm compliance with CUP requirements, such bond or other security shall be released or cancelled within (10) ten days thereafter.
- J. The Applicant, heirs and assigns shall take every precaution to ensure there is no increased stormwater directed onto adjacent properties resulting from new construction and development on the subject property. Should unforeseen stormwater problems occur, the Applicant, heirs and assigns shall take immediate action to rectify the situation in coordination with the owner of any adjacent property adversely impacted by stormwater runoff.
- K. The Applicant, heirs and assigns shall submit a drainage plan for review by the Perquimans County Soil & Water Conservation District Office to confirm acceptance of proposed culverts and compliance with storm drainage requirements of the NCDEQ.
- L. Applicant's Obligation to Restore the Property at the end of the Lease Term: The Applicants, heirs and assigns shall do the following with respect to any portions of the Property disturbed in the course of Solar Operations:
- 1) Within six (6) months after completion of construction of the solar project, the Applicant, heirs and assigns, shall restore such portions of the Property to a condition reasonably similar to its condition on *May 1, 2017*, except for any parts of the Property that the Applicant determines it needs for continuing Solar Operations; and
  - 2) Within twelve (12) months after the expiration, surrender or termination of the Lease between the White Family Company, LLC and Blue Green Energy, LLC, the Applicants, heirs and assigns shall restore the Site to substantially its RA (Rural Agricultural) condition as of the CUP approval date using prudent engineering practices where applicable, including, without limitation, the removal of (i) all improvements and solar farm related

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**CONDITIONAL USE PERMIT No. CUP-17-01****Page 5 of 8**

alterations on the subject Tax Parcel(s), without limitation, all fencing, roads, solar panels, racking, and pilings, and other improvements or alterations, and shall rough grade the Site to the same condition of level as existed as of the CUP approval date, and (ii) any electrical or communication or other utility poles, lines and connections (unless such lines, equipment, and connections are used in connection with subject Tax Parcel(s) and Property Owner elects to allow such lines and connections to remain); provided, however, that Applicant shall not be obligated to replant any crops or plants, and (iii) remove from such portions of the Property any Solar Energy System owned or installed by Applicant thereon, and (iv) restore, in a commercially reasonable manner and to commercially reasonable standards, such portions of the Property to a condition reasonably similar to its condition as of *May 1, 2017*, specifically to a farmable condition.

- M. The Conditional Use Permit is approved and recorded with the Applicants' conceptual Site Plans, to become the basis for the Zoning Permit issued by the Planning & Zoning Office upon submittal and approval of a final Site Plan. If the Conditional Use Permit is not recorded in the Register of Deeds Office by the Applicant, heirs and assigns within three (3) months from the date of BCC approval, the BCC may revoke the Conditional Use Permit.
- N. Annual Reports: The Planning Board and Board of County Commissioners hereby acknowledge the Applicant's intent to complete construction of the Solar Farm in 2017. During construction of the project, the Applicant, heirs and assigns shall provide the County with annual reports outlining progress to date along with circumstances that may result in delays. In the event construction will be delayed beyond (May 1, 2018), the Applicant, heirs and assigns shall formally request an extension be granted by the Board of County Commissioners; otherwise the BCC may revoke the Conditional Use Permit.
- O. Prior to the issuance of a Certificate of Zoning Compliance, the Applicant, heirs or assigns shall provide certified "as built drawings" to the County showing the locations of the solar panel farm location, roads, transmission lines, equipment, components, and all related improvements. Operation of the entire facility or any individual component of the facility may be delayed at the discretion of the Planning & Zoning Administrator to allow for the review and issuance of said certificate which is based upon determination by County staff or its outside consultants, of compliance with the CUP and other applicable zoning standards.

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**CONDITIONAL USE PERMIT No. CUP-17-01****Page 6 of 8**

- P. Pursuant to Section 509 of the Perquimans County Zoning Ordinance, no Certificate of Zoning Compliance will be issued until all required site improvements have been completed and an appropriately licensed person submits an "as built" plan, where deemed necessary. No Final Building Inspection will be conducted and no Certificate of Occupancy will be issued until a Certificate of Zoning Compliance has been issued.
- Q. Continued Access and Inspections: For a period of up to 12 months after the Applicant, heirs and assigns submits the certified "as built" drawings, County staff may confirm compliance with the specific specifications determined to be within compliance according to the Perquimans County Zoning Ordinance, Sections 907.28B.(1)-(8), as amended.
- R. Cultural Resources: The Applicant, heirs and assigns shall inform the County about any historical or archaeological resources found within the project boundaries and provide an opportunity for the County to document said resources. In addition, the Applicant, heirs and assigns shall submit a copy to the County of any inventory, study, plan, etc., required or prepared by State or Federal regulations or agencies which documents historical or archaeological resources found within the project boundaries.
- S. Sign Permits: A separate Sign Permit must be obtained from the Planning & Zoning Office and the Building Inspections Department for any sign not exempted or otherwise required by local, State or Federal law.
- T. Applicant, heirs and assigns shall accommodate and support and hold training sessions for emergency service personnel if requested by the Emergency Services Director with adequate advanced notice.
- U. The access point from Ocean Highway South and the point of interconnection and related attachment facilities and appurtenances are approved for certain portions of the subject property (known as Tax Parcel No. 3-0049-00012 as of 4/4/2017) which are zoned CH and RA as per the approved CUP Site Plan in support of the proposed Solar Power Energy System located behind 708 Ocean Highway South (US Hwy 17 South). All other site improvements for the proposed White Family Sun Farm Solar Power Energy System shall be located within the RA, Rural Agriculture District.

If any of the conditions affixed hereto or any part thereof shall be held by a court to be invalid or void without remedy, then this permit shall be void and of no effect.

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CONDITIONAL USE PERMIT No. CUP-17-01

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IN WITNESS WHEREOF, Perquimans County has caused this permit to be issued in its name, and the undersigned, being all the authorized applicants, agents, representatives, or property owners of the property above described, do hereby accept this Conditional Use Permit, together with all its conditions, as binding on them and their successors in interest.

T. Kyle Jones, Chair, Board of Commissioners \_\_\_\_\_ Date

Attest: \_\_\_\_\_ (Seal)  
Mary P. Hunnicutt, Clerk to the Board \_\_\_\_\_ Date

I (We), \_\_\_\_\_, authorized Applicant(s) of the above identified property, do/does hereby acknowledge receipt of this Conditional Use Permit. The undersigned does further acknowledge that no work may be done pursuant to this permit except in accordance with all of its conditions and requirements and that this restriction shall be binding on them and their successors in interest.

Blue Green Energy, LLC \_\_\_\_\_ Date  
By: Heath McLaughlin, Its \_\_\_\_\_

The State of \_\_\_\_\_  
\_\_\_\_\_ County

I, \_\_\_\_\_, a Notary Public in and for the said State and County, do hereby certify that \_\_\_\_\_ personally appeared before me this day and acknowledged the due execution of the forgoing instrument.

WITNESS my hand and notarial seal, this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public

My Commission expires: \_\_\_\_\_  
(Not valid until fully executed and recorded)

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**CONDITIONAL USE PERMIT No. CUP-17-01**

**Page 8 of 8**

Insert Here Site Plan(s) no larger than 8.5" X 14"

which bear(s) the following statement:

*"THIS MAP IS NOT A CERTIFIED SURVEY  
AND HAS NOT BEEN REVIEWED BY A  
LOCAL GOVERNMENT AGENCY FOR  
COMPLIANCE WITH ANY APPLICABLE  
LAND DEVELOPMENT REGULATIONS."*

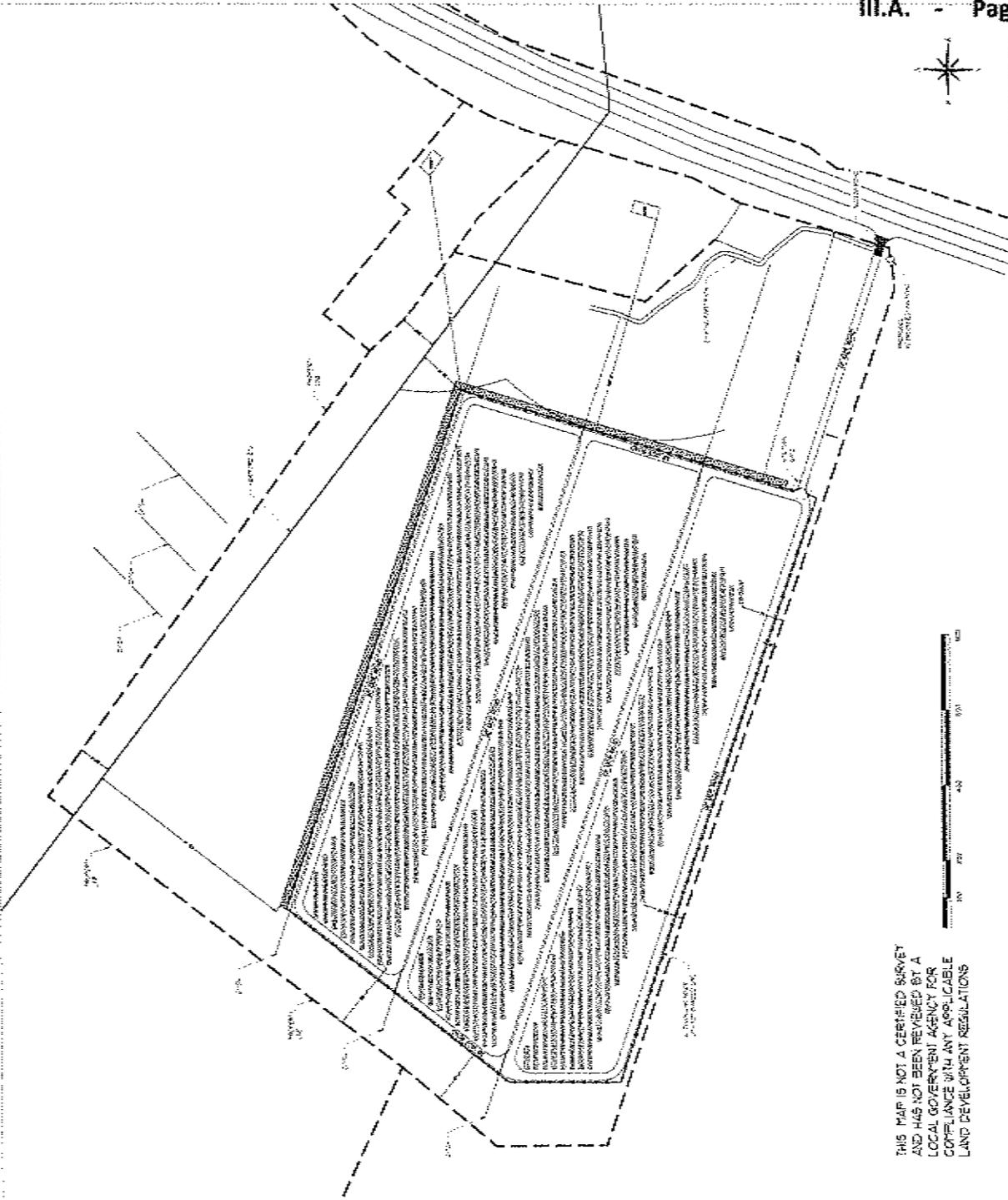
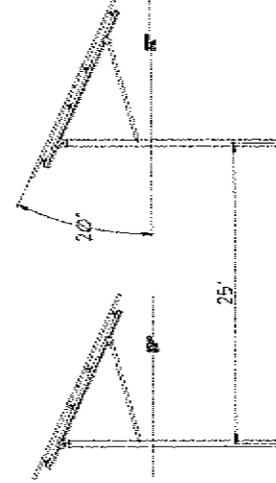
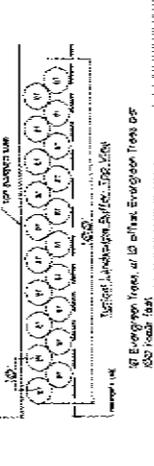
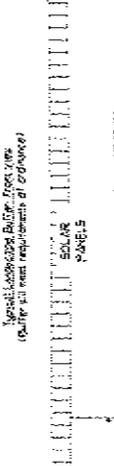
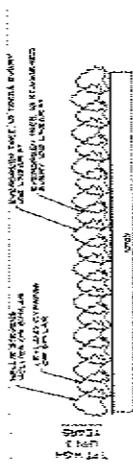
900 THREE R.V. ENERGY, BATE FAMILY SAN PABLO

(Racking Angle Fixed To Racking Angle 20°)

Site Coordinates: 36°15'46"N To 36°22'00"N  
 Lease Area: Approx. 29 Acres

**NOTE:**

- Racks will be built in accordance with zoning, building and NCEM requirements.
- Erection and stormwater plan will be completed in accordance with NCEM requirements and approved prior.
- All setbacks will meet ordinance requirements.
- Racking and layout areas are not fixed and subject to modification.
- Racking height will not exceed ordinance requirements.



THIS MAP IS NOT A CERTIFIED SURVEY AND HAS NOT BEEN REVIEWED BY A LOCAL GOVERNMENT AGENCY FOR COMPLIANCE WITH ANY APPLICABLE LAND DEVELOPMENT REGULATIONS



<p><b>BlueGreen</b></p>	<p><b>ESA MANAGEMENT SERVICES, PLLC</b>                  415 S. 10th Street, Suite 200                  Bismarck, ND 58101                  701.223.5600</p>	<p><b>ESA</b></p>	<p><b>ESA MANAGEMENT SERVICES, PLLC</b>                  415 S. 10th Street, Suite 200                  Bismarck, ND 58101                  701.223.5600</p>	<p><b>BlueGreen Energy, LLC</b>                  17400 14th Court, Suite 100                  Bismarck, ND 58101                  701.223.5600</p>	<p><b>BlueGreen Energy, LLC</b>                  17400 14th Court, Suite 100                  Bismarck, ND 58101                  701.223.5600</p>
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5-1-17 Draft CUP-17-01

**Do NOT record this page**

-End of Proposed Conditional Use Permit No. CUP-17-01  
to be recorded by Blue Green Energy, LLC-

for

**Large scale, ground-mounted Solar Power Energy System  
located west of 708 Ocean Hwy South (US Hwy 17)**

**Do NOT record this page**

5-1-17 Draft CUP-17-01

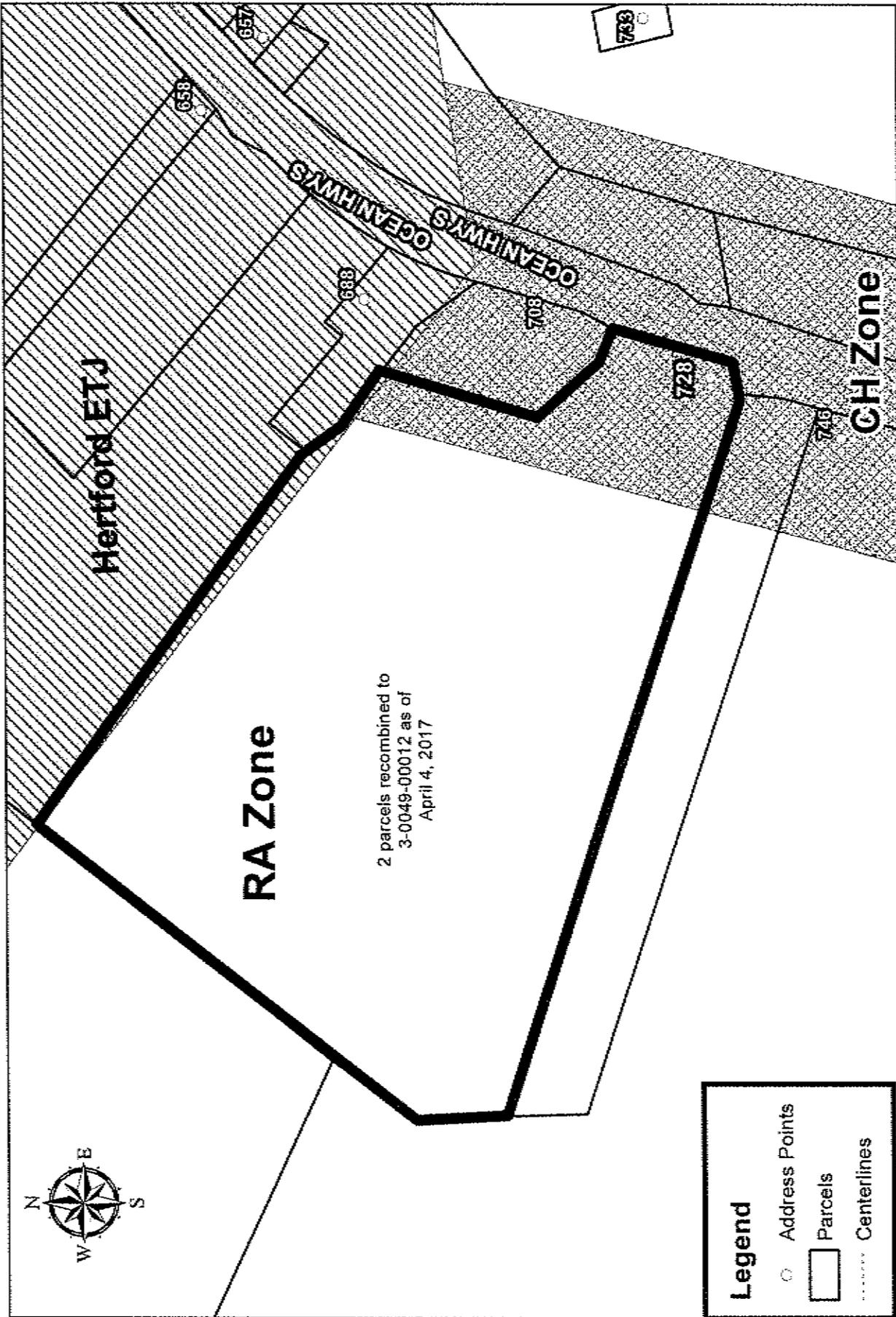
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for

**Large scale, ground-mounted Solar Power Energy System  
located west of 708 Ocean Hwy South (US Hwy 17)**

**Do NOT record this page**



Disclaimer: Parcel lines are for tax purposes only. This map is NOT a substitute for a land survey or legal document. The County assumes no legal responsibility for the information contained on this map.

Map created April 21, 2017  
by Perquimans GIS

1 in = 417 ft

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REGULAR MEETING

April 3, 2017

6:45 p.m.

The Perquimans County Board of Commissioners met in a regular meeting on Monday, April 3, 2017, at 6:45 p.m. in the Commissioners Room located on the first floor of the Perquimans County Courthouse Annex.

MEMBERS PRESENT: Kyle Jones, Chairman  
Joseph W. Hoffer  
Wallace Nelson  
Fondella Leigh, Vice Chair  
Edward R. Muzzulini  
Charles Woodard

MEMBERS ABSENT: None

OTHERS PRESENT: Frank Heath, County Manager  
Hackney High, County Attorney  
Mary Hunnicutt, Clerk to the Board

After the Chairman called the meeting to order, Commissioner Woodard gave the invocation and the Chairman led the Pledge of Allegiance.

PUBLIC HEARING

Noise Ordinance

Chairman Jones opened the Public Hearing stating that the purpose of this public hearing is to receive comments on the following proposed Noise Ordinance:

PERQUIMANS COUNTY NOISE ORDINANCE

(A) It shall be unlawful to create or assist in creating any unreasonably loud, disturbing and unnecessary noise in the County. Noise of a character, intensity and duration as to be detrimental to the public health, welfare and peace is hereby prohibited.

(B) The following acts, among others, are hereby declared to be unreasonably loud, disturbing and unnecessary noises in violation of this section, but the enumeration shall not be deemed to be exclusive:

(1) The sounding of any horn or signal device on any automobile, motorcycle, bus or other vehicle, except as a danger signal, so as to create any unreasonably loud or harsh sound, or the sounding of the device for an unnecessary and unreasonable period of time, or the use of any gong or siren upon any vehicle, other than police, fire or other emergency vehicle;

(2) The use of any electronic devices, stereos, speakers, musical instruments, loudspeaker or other device which project sound that is clearly audible at a distance of not less than 50 feet.

(3) The use of any bicycle, skateboard or similar vehicle which creates an unreasonably loud, disturbing or unnecessary noises. The use of any motor vehicle, motorcycle or other vehicle (a) equipped with special or custom muffler, exhaust or other noise control equipment/system; or (b) not equipped with normal, factory issue muffler, exhaust or other noise control equipment/system in good repair; or (c) in jackrabbit starts, spinning tires, racing engines, or other operations so as to create unreasonably loud, disturbing and unnecessary noises. The provisions of this subsection shall not apply to any legally operating race track in existence at the time of the enactment of this ordinance.

(4) The creation of any excessive noise on any street adjacent to any school or institution of learning while the same is in session which unreasonably and unnecessarily interferes with the working of the institution, provided conspicuous signs are displayed in the streets indicating that the area is in a school area.

(5) The erection of any excessive noise on Sundays on any street adjacent to any church, provided conspicuous signs are displayed in the streets adjacent to churches indicating that the same is a church street;

(6) Shouting, fighting or creating noise through loud or boisterous speech or singing so as to be audible off the premises upon which the activities and noise occur if so loud as to disturb the peace and tranquility of persons occupying residences, motel, hotels, rest homes, nursing homes or hospitals in the vicinity.

(7) The creation of any excessive noise on Sundays on any street adjacent to any church, provided conspicuous signs are displayed in the streets adjacent to churches indicating that the same is a church street;

(8) Shouting, fighting or creating noise through loud or boisterous speech or singing so as to be audible off the premises upon which the activities and noise occur if so loud as to disturb the peace and tranquility of persons occupying residences, motel, hotels, rest homes, nursing homes or hospitals in the vicinity.

(C) This section shall not apply during any period directly after the announcement of any potential, impending disaster.

(E) If any person shall violate this ordinance, he or she shall be guilty of a Class 3 misdemeanor and shall be fined in an amount as set by the presiding judge or imprisoned for not more than 30 days.

(E) In addition, in the county's discretion, a violation of any provision of this ordinance shall subject the offender to a civil penalty of up to \$100 with a minimum penalty of \$15. If the offender fails to pay this penalty within ten days after being cited for a violation, the county may seek to recover the penalty by filing a civil action in the nature of a debt. If the violator of this ordinance is a person under the age of 18, the parents or legal guardians of the minor shall be subject to the civil penalties referenced herein as if they are the offender.

(F) The county may seek to enforce this section through any appropriate equitable action.

(G) Each day that a violation continues after the offender has been notified of the violation shall constitute a separate violation and each violation shall be subject to an additional civil penalty.

(H) The county may seek to enforce this section by using any one or a combination of the foregoing remedies.

(I) A juvenile who violates any provision of this ordinance is subject to being adjudicated delinquent. The court may, in its discretion, impose any dispositional alternative(s) that are provided in the State Juvenile Code for any juvenile who is delinquent.

Statutory reference:

*Authority of county to regulate noise, see G.S. § 153A-133*

Chairman Jones recognized Frank Heath who reviewed the proposed ordinance explaining the changes that have been made to the original draft Noise Ordinance. There were twenty-six (26) people present. There were a couple of people who had signed up to speak. Chairman Jones proceeded with public comments from the following individuals:

- > Tracey Stoddard: Ms. Stoddard addressed and questioned the following items within the Ordinance: no hours listed; do we have the empower to enforce this ordinance; questioned "The use of any bicycle, skateboard or similar vehicle which creates an unreasonably loud, disturbing or unnecessary noises" - she had never heard of a bicycle being that loud; regarding exhaust systems - if the State has legalized the system, how can we say that they cannot be used within our county; regarding "Shouting, fighting or creating noise through loud or boisterous speech or singing so as to be audible off the premises" - what if the individual has a loud, boisterous voice, that carries outside like hers, if it can be heard 50 feet (which is across the street), she can be fined; and, if her kids are playing in the back yard or if her dogs are barking, she can be fined for that. These are the concerns that she has with the ordinance and she feels that it is unreasonable because there are no hours attached to the ordinance.
- > Curtis Trueblood: Mr. Trueblood said that since his race track is in operation and they added wording that this did not apply to his operation, he had nothing to say.

Chairman Jones asked if there were any other public comments. He also addressed Ms. Stoddard's questions about the exhaust systems. There being no further comments or questions, the Chairman closed the Public Hearing at 7:00 p.m. and proceeded with the regular meeting.

**AGENDA**

On motion made by Joseph W. Hoffler, seconded by Edward R. Muzzulin, the Board unanimously approved the Agenda as amended.

**CONSENT AGENDA**

The following items were considered to be routine and were unanimously approved on motion made by Wallace E. Nelson, seconded by Edward R. Muzzulin.

1. Approval of Minutes: March 6, 2017 Regular Meeting, March 13, 2017 Special Called Meeting, and March 20, 2017 Special Called Meeting/Work Session.
2. Tax Refund Approval:

**PERQUIMANS COUNTY TAX REFUND:**

Charles Whidbee Estate ----- \$155.04  
 Incorrect assessment on Parcel #5-0034-0039 reduced value from \$66,500 to \$39,300. Difference of \$27,200.  
 Account Number 317980.

3. Personnel Matters:

Employee Name	Employee Job Title	Action Required	Grade/ Step	New Salary	Effective Date
Anthony Johnston	Certified 911 Shift Supervisor	Promotion	63/8	\$34,410	4/1/2017
Wilma Jordan	P/T F/I Non-Certified Telecommunicator	Resignation			4/1/2017
William "Sam" Barrow	Planner	Appointment	72/8	\$51,136	5/1/2017
Rhonda Moncy	GIS Coordinator/Planner	Promotion	70/E1	\$50,368	4/1/2017
Dafene Lind	P/T F/I Certified Telecommunicator	Appointment	62/E	\$13,34/hr.	4/1/2017
Edana Hart	P/T F/I Non-Certified Telecommunicator	Appointment	60/E	\$12,21/hr.	4/1/2017
Corey Stallings	P/T F/I Non-Certified Telecommunicator	Appointment	60/E	\$12,21/hr.	4/1/2017
Katherine Weiss	P/T F/I Non-Certified Telecommunicator	Appointment	60/E	\$12,21/hr.	4/1/2017
Jonathan Miller	Deputy (Not Certified)	Appointment	64/E	\$30,304	4/1/2017
Debbie Stallings	Assistant Tax Administrator	Retirement			6/30/2017

4. Step/Merit Increases:

Employee Name	Employee Job Title	Grade/ Step	New Salary	Effective Date
Rebecca Coprew	EMC Supervisor II	67/3	\$36,311	4/1/2017
Beverly Pulley	IMC II	63/4	\$31,211	4/1/2017
Jovan Ward	IMC II	63/4	\$31,211	4/1/2017
C J Wilson	EMT-I	66/4	\$35,617	4/1/2017
Stephen Chappell	Animal Control Officer	62/6	\$31,360	4/1/2017

5. Budget Amendments:

**BUDGET AMENDMENT NO. 14  
GENERAL FUNDS**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-672-140	Mentoring - Travel		2,000
10-671-142	Restitution - Travel	2,000	
10-672-330	Mentoring - Supplies		26
10-671-541	Restitution Insurance	26	

EXPLANATION: To budget additional funds allocated to the SHIP program by Department of Insurance for FY 2016-17.

**BUDGET AMENDMENT NO. 15  
GENERAL FUNDS**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-530-450	Sheriff Gun Permits		4,000
10-351-060	Sheriff Fees		4,000
10-500-150	Building Maintenance/Repair		13,000
10-301-010	DMV Taxes/Budget Year		13,000
10-470-040	Legal Services		30,000
10-301-010	DMV Taxes/Budget Year		30,000

EXPLANATION: To cover expenses for FY 2016-17.

**BUDGET AMENDMENT NO. 16  
GENERAL FUNDS**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-690-921	Juvenile Detention		10,000
10-671-451	Restitution Program	10,000	

EXPLANATION: Corrects the Restitution Budget for FY 16/17 to match the State funds allocated for the Restitution Program - \$31,514 total.

**BUDGET AMENDMENT NO. 17  
GENERAL FUNDS**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-690-938	Drainage Study		1,000
10-672-040	Mentoring/Professional	1,000	

EXPLANATION: To cover professional services for FY 16/17.

6. Resolutions/Letter of Support: The following Resolutions and Letter of Support were unanimously approved by the Board:

> **Litter Sweep Spring 2017:** The NC Department of Transportation organizes an annual Spring statewide roadside cleanup. This Resolution sets it up for April 15 - April 29, 2017. The Board adopted the following Resolution:

**RESOLUTION  
LITTER SWEEP SPRING 2017  
IN PERQUIMANS COUNTY**

WHEREAS, the North Carolina Department of Transportation organizes an annual Spring statewide roadside cleanup to ensure clean and beautiful roads in North Carolina; and

WHEREAS, the Spring 2017 "Litter Sweep" roadside cleanup will take place April 15 - April 29, 2017, and encourages local governments and communities, civic and professional groups, businesses, churches, schools, families and individual citizens to participate in the Department of Transportation cleanup by sponsoring and organizing local roadside cleanups; and

WHEREAS, Adopt-A-Highway volunteers, Department of Transportation employees, Department of Correction inmates and community service workers, local government agencies, community leaders, civic and community organizations, businesses, churches, schools, and environmentally concerned citizens conduct annual local cleanups during "Litter Sweep" and may receive certificates of appreciation for their participation; and

WHEREAS, the great natural beauty of our State and a clean environment are sources of great pride for all North Carolinians, attracting tourists and aiding in recruiting new industries; and

WHEREAS, the cleanup will increase awareness of the need for cleaner roadsides, emphasize the importance of not littering, and encourage recycling of solid wastes; and

WHEREAS, the 2017 LITTER SWEEP cleanup will celebrate the 29<sup>th</sup> Anniversary of the North Carolina Adopt-A-Highway program and its over 5,750 volunteer groups that donate their labor and time year round to keep our roadsides clean.

WHEREAS, the LITTER SWEEP cleanup will be a part of educating the children of this Great State regarding the importance of a clean environment to the quality of life in North Carolina.

NOW, THEREFORE, BE IT RESOLVED that the Perquimans County Board of Commissioners do hereby proclaim April 15 - April 29, 2017, as "SPRING LITTER SWEEP" time in Perquimans County and encourage its citizens to take an active role in making our community cleaner and more beautiful.

ADOPTED the 3<sup>rd</sup> day of April, 2017.

(SEAL)

T. Kyle Jones, Chairman  
Perquimans County Board of Commissioners

ATTESTED:

Mary P. Hartsfield, Clerk to the Board  
Perquimans County Board of Commissioners

> Resolution Requesting Restoration to Counties of the Statutorily Authorized Appropriation of Lottery Funds: The Board adopted the following resolution restoring to the counties the statutorily authorized appropriation of lottery funds:

**A RESOLUTION REQUESTING RESTORATION TO COUNTIES OF THE STATUTORILY AUTHORIZED APPROPRIATION OF LOTTERY FUNDS**

WHEREAS, pursuant to Chapter 18C of the North Carolina General Statutes "the North Carolina State Lottery Act and the 2005 Appropriations Act was signed into law establishing the North Carolina Education Lottery. The act created the nine member North Carolina Lottery Commission to initiate, supervise and administer the education lottery"; and

WHEREAS, the North Carolina Education Lottery was promoted and supported on the basis of proceeds enhancing local governments' ability to adequately provide for education expenses; and

WHEREAS, the distribution to counties budgeted from proceeds in FY 2016-2017 has been drastically reduced to \$100 million in contrast to \$208 million at the previous statutory funding rate of 40%, which amounts to \$16,158 in Perquimans County in contrast to \$241,608 at the 40% rate; and

WHEREAS, pursuant to state law, the lottery funds that are allocated to the counties can be used for education for capital outlay projects, including the planning, construction, enlargement, improvement, repair, or renovation of public school buildings and for the purchase of land for public school buildings or for equipment to implement a local school technology plan (NCGS 113-546.2); and

WHEREAS, it is extremely difficult for the Boards of Commissioners and Boards of Education across this State to plan for improvements in school buildings and for technology equipment with the reduction of lottery funds.

NOW, THEREFORE, BE IT RESOLVED, that the Perquimans County Board of Commissioners respectfully requests that the Governor and the North Carolina General Assembly support the allocation to counties at their previous statutorily authorized portion of educational lottery funds to be used for capital needs and technology.

BE IT FURTHER RESOLVED that the Perquimans County Board of Commissioners fully supports the current SB 234, which would allocate additional lottery funds to Tier 1 & 2 counties, on a grant basis, for school capital construction.

BE IT FURTHER RESOLVED that copies of this Resolution are forwarded to the Local Legislative Delegation to the North Carolina General Assembly, the North Carolina Association of County Commissioners and to the other 99 North Carolina counties.

Adopted this the 3<sup>rd</sup> day of April, 2017.

T. Kyle Jones, Chairman  
Perquimans County Board of Commissioners

ATTEST:

Clerk to the Board

> Letter of Support - North Carolina Wildlife Federation Petition for Rulemaking (Shrimp Trawl Ban): The Board adopted the following letter of support for the denial of the Petition for Rulemaking submitted by the N.C. Wildlife Federation:

April 3, 2017

Mr. Sammy Corbett  
North Carolina Marine Fisheries Commission  
P.O. Box 769  
Morehead City, NC 28557

Re: Petition for Rulemaking

Dear Mr. Corbett:

I am writing to you on behalf of the Perquimans County Board of Commissioners. At their April 3, 2017 regular meeting, the Board voted to send this letter that supports Hyde County's Resolution recommending that the North Carolina Marine Fisheries Committee (MFC) deny the Petition for Rulemaking submitted by the North Carolina Wildlife Federation that proposes to designate the internal coastal and near oceanic waters of North Carolina special secondary nursery areas. The rules proposed in the Petition would close the internal coastal and near-shore oceanic waters of North Carolina to trawling unless opened by the North Carolina Division of Marine Fisheries (DMF), establish a shrimp size for shrimp trawling season to open, establish a more restrictive head rope size for shrimp trawls, create a trawl tow time for shrimp trawling, further restrict the taking of shrimp to daylight hours and three days per week, require the use of two DMF certified bycatch reduction devices in shrimp trawls, and create a recreational size limit of 8 inches for spot and 10 inches for croaker. The passage of this amendment would substantially affect the North Carolina residents, tourists, restaurants, and seafood retail.

A copy of the letter of support for Hyde County's Resolution opposing the Petition for Rulemaking will be forwarded to Governor Elect Roy Cooper, our Legislative Delegation, and each county in the State of North Carolina.

Sincerely yours,

T. Kyle Jones, Chairman

TJ/msh

cc: Representative Bob Steinburg  
 Senator Bill Cook  
 Governor Roy Cooper  
 Perquimans County Board of Commissioners

Tim Moore, Speak of the House  
 Phil Berger, President Pro Tempore  
 99 County Board of Commissioners

### PRESENTATION/INTRODUCTION OF EMPLOYEE

The following presentation/introduction of employee was made:

- **Deputy Register of Deeds:** Jacqueline Frieron, Register of Deeds, introduced Hunter Saberon, who was appointed Deputy Register of Deeds effective March 13, 2017.
- **Full-Time Certified Telecommunicator:** Jonathan Nixon, Emergency Services Director, introduced Sue Ann Cestaro who was appointed Full-Time Certified Telecommunicator effective March 1, 2017.

Chairman Jones welcomed them to Perquimans County.

### BLAND BAKER, TRILLIUM

Mr. Baker presented a PowerPoint presentation of their accomplishments and requested that the Board consider adopting the following Resolution:

**Resolution of Support for Adequate Funding to meet the Mental Health,  
 Intellectual and Developmental Disabilities and Substance Use  
 Disorder Service Needs for Citizens of Perquimans County**

**WHEREAS**, Perquimans County knows that citizens dealing with mental illness and substance use disorders can achieve recovery with the appropriate services and supports and that citizens with intellectual and developmental disabilities can live productive lives in our communities with similar services and supports; and

**WHEREAS**, the funding needed for such services and supports is increasing due to North Carolina's increasing population and the opioid epidemic in our State; and

**WHEREAS**, Perquimans County is a member of Trillium Health Resources, a twenty-four county LME/MCO serving eastern North Carolina; and

**WHEREAS**, in accordance with the intent of the NC General Assembly and the NC Department of Health and Human Services, the Board of Trillium Health Resources has developed and is implementing a robust reinvestment plan to use savings that is benefiting the citizens of Perquimans County with such enhancements as accessible playgrounds, Access Point Kiosks, and new evidenced-based services; and

**WHEREAS**, the North Carolina General Assembly has made significant budget reductions in State funding for the past two years; and

**WHEREAS**, the formula used to allocate the reduction statewide in the current fiscal year was based on 2015 information which has resulted in a disproportionate reduction to Trillium Health Resources; and

**WHEREAS**, these budget reductions can no longer be absorbed by Trillium Health Resources without jeopardizing services to Perquimans County citizens, negatively impacting the lives of people in need of service as well as potentially impacting the local economy through job loss;

**NOW, THEREFORE BE IT RESOLVED** that we, the Perquimans County Board of Commissioners do hereby request that the North Carolina General Assembly:

- Maintain full State funding for mental health, developmental disabilities and substance abuse services without further reductions; and
- Allow Trillium Health Resources to continue to use its savings to reinvest in enhanced services in our communities rather than having to use the funding to replace State budget reductions; and
- Modify the formula by which any future reductions in funding are allocated, if such reductions must be made, to ensure the reduction is fairly distributed statewide.

**ADOPTED** this 3<sup>rd</sup> day of April, 2017.

\_\_\_\_\_  
 T. Kyle Jones, Chairman  
 Perquimans County Board of Commissioners

ATTEST:

SEAL

\_\_\_\_\_  
 Clerk to the Board

On motion made by Wallace E. Nelson, seconded by Joseph W. Hoffer, the Board unanimously approved the above resolution as presented.

### JONATHAN NIXON, EMERGENCY SERVICES DIRECTOR

Mr. Nixon presented the following items to the Board:

- > **Emergency Management Public Officials Conference:** The purpose of this presentation was to provide details about our current Emergency Services program and to receive feedback from our elected officials. In addition to the Board of Commissioners, the following elected officials were present: Lillian Holman, Town of Hertford. This event is an activity for our Emergency Management Performance Grant. These funds are used to support the Emergency Management Program for all of Perquimans County.
- > **Hazard Mitigation Grant Program - Hurricane Matthew - Letter of Interest:** Mr. Nixon presented information on this grant program and request Board approval on the following Letter of Interest which they did on motion made by Wallace E. Nelson, seconded by Charles Woodard and unanimously approved by the Board:

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**HAZARD MITIGATION GRANT PROGRAM (HMGP)  
DR-4285 (HURRICANE MATTHEW)  
LETTER OF INTEREST**

APPLICANT:	Perquimans County
COUNTY:	Perquimans County
POINT OF CONTACT NAME AND TITLE:	Jonathan A. Nixon, Emergency Services Director
ADDRESS:	PO Box 563 -- Hertford, NC 27944
TELEPHONE: ( 252 ) 426-5646	
FAX: ( 252 ) 426-1875	
EMAIL:	jnixon@perquimanscountync.gov
NAME OF YOUR JURISDICTION'S LOCAL MITIGATION PLAN:	Albemarle Regional Hazard Mitigation Plan

Print Name: Kyle Jones Title: Chair, Perquimans County Commissioners  
 Signature: \_\_\_\_\_ Date: April 3, 2017

Eligible project types include: Acquisition (Buyouts), Elevation (Hoise Raising), and Mitigation Reconstruction (Dense/Rebuild), Generators, Early Warning Systems, Regional Plans, Stormwater Management, Wind Barriers, and the Mitigation of commercial properties. Please see the attached NCEM Notice of Funds Availability for important information pertaining to this funding cycle.

Federal Guidance: [www.fema.gov/hazard-mitigation-assistance](http://www.fema.gov/hazard-mitigation-assistance)

- Description of problem to be mitigated: Perquimans County estimates that there are two residential homes to be elevated.
- Description of previous damages and/or hazard history specific to the mitigation projects being submitted: n/a
- Description of proposed project or mitigation measure:  
Residential property at 686 Chapanoke Road, Hertford, NC 27944 \_ Elevation or Acquisition  
Residential property at 698 Chapanoke Road, Hertford, NC 27944 \_ Elevation or Acquisition
- Estimated Line Item Budget for Project Costs: To be determined. Estimated property values (residential out buildings, and land) \$
- Technical Assistance Needed from NCEM: (To help us provide you with the best possible level of customer service, please indicate how much support you anticipate needing from NCEM) -- select all that apply:
  - A. General, ongoing assistance and guidance
  - B. Quite a bit of assistance
  - C. Substantial hands-on assistance throughout the process
  - D. Especially need support with intake of potential HMGP participants

We will need support from NCEM in providing data to support a Benefit-Cost Analysis, technical writing, cost estimating, etc.

- NFIP Rep Loss Information  
If you need a current copy of your community's severe repetitive loss list and/or repetitive loss list, please e-mail [hazmit@ncem.gov](mailto:hazmit@ncem.gov) and we will be in touch immediately.

**7. Important Deadlines:**

- A. **March 23, 2017 (Close of Business)** -- Letters of Interest (LOIs) are due for all Expedited Sub-Applications. Expedited LOIs and attachments can be sent anytime before for processing. All documents to support a benefit-cost analysis are due. For acquisition and elevation projects, these include tax cards and elevation certificates (if available), as well as loss histories for all properties being mitigated. NCEM will conduct analysis to determine if projects are cost effective, including use of all waivers, and submit grant applications as NEMS. \*\*Please note that Mitigation projects require a FEMA-approved and adopted Hazard Mitigation Plan at the time of submittal to FEMA, as well as on FEMA's subsequent award date, if selected.\*\* For technical assistance with these requirements, please contact Rick Burk, Section Manager for Hazard Mitigation Grants at (919) 825-2301 or Sharon Wisstead, Hazard Mitigation Supervisor at (919) 825-2356. NCEM will provide grant writing support on expedited subapplications, especially to support emergency housing/resilience needs.
- B. **May 1, 2017 (Close of Business)** -- Letters of Interest (LOIs) are due for Standard Sub-Applications including all previously mentioned required documentation. NCEM-HM will begin working with sub-recipients prior to ensure all required attachments have been retrieved and are formatted correctly.
- C. **June 19, 2017** -- For standard sub-applications selected by NCEM to be submitted to FEMA, NCEM-HM will begin working with sub-recipients on a strong first draft of the grant application.
- D. **August 25, 2017** -- Final drafts of grant applications are due to NCEM, integrating comments from NCEM Hazard Mitigation staff.

Please return completed LOI electronically to:

HM Grants Branch -- Attention: Kathy Brewer  
 Hazard Mitigation Branch  
 e-mail: [hmgrants@ncdhs.gov](mailto:hmgrants@ncdhs.gov)

BILL JENNINGS, TAX ADMINISTRATOR

Mr. Jennings presented his monthly report.

SUSAN CHANEY, SOCIAL SERVICES DIRECTOR

Ms. Chaney presented her monthly report.

JEWEL WINSLOW, EXTENSION DIRECTOR

Ms. Winslow explained that they have been awarded an additional \$1,000 from the SHHP Grant and requested that the Board accept these funds. On motion made by Edward R. Muzzulin, seconded by Joseph W. Hoffer, the Board unanimously approved to accept the additional \$1,000 from the SHHP Grant.

COMMISSIONER'S CONCERNS/COMMITTEE REPORTS

The following report was made:

- > **Commissioner Nelson:** Mr. Nelson wanted to update the Board on what the Board of Health was doing. Basically, they are trying to sure up the future of other post-employment benefits for employees that are outside the pension plan. The pension plan is not accepting any new employees. New employees now are 401(k) participants. These other benefits include life insurance and some disability and long-term care benefits. There is a fund that is maintained by N.C. Department of State Treasurer's Office that is designed for Local Government Agencies. The Board of Health has begun to try to sure this thing up. As of June 30, 2016, Albemarle Regional Health Services (ARHS) has a long-term debt of about \$7.9 million dollars for the post-employment benefits. The Board of Health has entered into a trust that participates with Local Government to fund these benefits as they continue to be out there. The Board of Health adopted a Resolution authorizing an initial contribution of half the proceeds from the sale of Albemarle Home Care last year. The cost of the retirement benefits for these employees is around \$300,000 per year. Basically, this helps with lowering the costs that would come back to the Counties to cover these costs.

There being no other commissioner concerns or reports, Chairman Jones moved onto the old business.

UPDATES FROM COUNTY MANAGER

County Manager Heath presented the following updates:

- > **Jack the Dog:** Mr. Heath introduced a picture of Jack the Dog who was adopted from our Tri-County Animal Shelter. At the Shelter's last meeting, they were told that Jack's owner has pledged that every time Jack's picture is presented at a Commissioner meeting, the County would receive \$200 from Jack's owner. These funds will be used to expand the Tri-County Shelter facility.
- > **Perquimans County Marine Industrial Park Boat Ramp Project:** Mr. Heath explained that we are still lobbying with our legislators to obtain funding for the Marine Industrial Park Boat Ramp Project. Mr. Heath, Cassidy Davison (Albemarle Commission), and Bob Peele (Marine Industrial Park Authority) met with Sen. Cook and the meeting went real well.
- > **State of the Region Meeting:** Commissioners Nelson & Leigh, Dave Goss, Economic Development Consultant, and Mr. Heath attended the State of the Region Meeting in Greenville and heard some good speakers. They also had a break out session on Foreign Trade expansion in the area. Any business that may come to the industrial park would be eligible to participate in this program.
- > **Demolitions:** Mr. Heath explained that we have had several demolitions: one along Perry-Long Road and the two-story house owned by the Brown family.
- > **Library Project:** Mr. Heath explained that the project is actually a couple of days ahead of schedule. The roof should be going on soon.

BOARD APPOINTMENTS: NURSING HOME ADVISORY COMMITTEE

We have now had three people to resign from this committee and we need to replace them. The most recent individual was Linda Swain who resigned effective February 27, 2017 due to family issues. Last month, the Board did authorize Mary Hunnicutt, Clerk to the Board, to contact Virgie Whitehurst about serving on this Committee. Ms. Hunnicutt did contact her and Ms. Whitehurst said that she wanted to find out more about the Committee. She now has agreed to serve. We are awaiting the receipt of her Volunteer Application. That still leaves two positions and we have no one on our volunteer list that is willing to serve. Therefore, it was the consensus of the Board to accept Ms. Swain's resignation and to authorize Ms. Hunnicutt to advertise for this vacancy.

NOISE ORDINANCE

Commissioner Nelson said that, because they have had several people come before the Board expressing their concern about the current Noise Ordinance, there is a need to improve it. On motion made by Wallace A. Nelson, seconded by Edward R. Muzzulin, the Board unanimously adopted Ordinance No. 95 – Noise Ordinance:

## ORDINANCE NO. 95

## PERQUIMANS COUNTY NOISE ORDINANCE

(A) It shall be unlawful to create or assist in creating any unreasonably loud, disturbing and unnecessary noise in the County. Noise of a character, intensity and duration as to be detrimental to the public health, welfare and peace is hereby prohibited.

(B) The following acts, among others, are hereby declared to be unreasonably loud, disturbing and unnecessary noises in violation of this section, but the enumeration shall not be deemed to be exclusive:

(1) The sounding of any horn or signal device on any automobile, motorcycle, bus or other vehicle, except as a danger signal, so as to create any unreasonably loud or harsh sound, or the sounding of the device for an unnecessary and unreasonable period of time, or the use of any gong or siren upon any vehicle, other than police, fire or other emergency vehicle;

(2) The use of any electronic devices, stereos, speakers, musical instrument, loudspeaker or other device which project sound that is clearly audible at a distance of not less than 50 feet.

(3) The use of any bicycle, skateboard or similar vehicle which creates an unreasonably loud, disturbing or unnecessary noises. The use of any motor vehicle, motorcycle or other vehicle (a) equipped with special or custom muffler, exhaust or other noise control equipments/system; or (b) not equipped with normal, factory issue muffler, exhaust or other noise control equipment/systems in good repair; or (c) in jackrabbit starts, spinning tires, racing engines, or other operations so as to create unreasonably loud, disturbing and unnecessary noises. The provisions of this subsection shall not apply to any legally operating race track in existence at the time of the enactment of this ordinance.

(4) The erection of any excessive noise on any street adjacent to any school or institution of learning while the same is in session which unreasonably and unnecessarily interferes with the working of the institution, provided conspicuous signs are displayed in the streets indicating that the acts is in a school area;

(5) The erection of any excessive noise on Sundays on any street adjacent to any church, provided conspicuous signs are displayed in the streets adjacent to churches indicating that the same is a church street;

(6) Shouting, fighting or creating noise through loud or boisterous speech or singing so as to be audible off the premises upon which the activities and noise occur if so loud as to disturb the peace and tranquility of persons occupying residences, motel, hotels, rest homes, nursing homes or hospitals in the vicinity.

- (5) The creation of any excessive noise on Sundays on any street adjacent to any church, provided conspicuous signs are displayed in the streets adjacent to churches indicating that the same is a church street;
  - (6) Shouting, fighting or creating noise through loud or boisterous speech or singing so as to be audible off the premises upon which the activities and noise occur if so loud as to disturb the peace and tranquility of persons occupying residences, motels, hotels, rest homes, nursing homes or hospitals in the vicinity.
  - (C) This section shall not apply during any period directly after the announcement of any potential, impending disaster.
  - (D) If any person shall violate this ordinance, he or she shall be guilty of a Class 3 misdemeanor and shall be fined in an amount as set by the presiding judge or imprisoned for not more than 30 days.
  - (E) In addition, in the county's discretion, a violation of any provision of this ordinance shall subject the offender to a civil penalty of up to \$100 with a minimum penalty of \$15. If the offender fails to pay this penalty within ten days after being cited for a violation, the county may seek to recover the penalty by filing a civil action in the nature of a debt. If the violator of this ordinance is a person under the age of 18, the parents or legal guardians of the minor shall be subject to the civil penalties referenced herein as if they are the offender.
  - (F) The county may seek to enforce this section through any appropriate equitable action.
  - (G) Each day that a violation continues after the offender has been notified of the violation shall constitute a separate violation and each violation shall be subject to an additional civil penalty.
  - (H) The county may seek to enforce this section by using any one or a combination of the foregoing remedies.
  - (I) A juvenile who violates any provision of this ordinance is subject to being adjudicated delinquent. The court may, in its discretion, impose any dispositional alternative(s) that are provided in the State Juvenile Code for any juvenile who is delinquent.
- Adopted this 3<sup>rd</sup> day of April, 2017.

\_\_\_\_\_  
T. Kyle Jones, Chairman  
Perquimans County Board of Commissioners

ATTEST:

\_\_\_\_\_  
Mary P. Hannicutt, Clerk to the Board

*Statutory reference:*

*Authority of county to regulate noise, see G.S. § 153A-133*

**PERQUIMANS COUNTY/CHOWAN COUNTY BOUNDARY LINE RESOLUTION**

County Manager Heath explained that the Board discussed this matter during their March Work Session. Mr. Heath stated that, during the Board's March 20, 2017 Work Session, the Board learned that they will need to adopt the Resolution to request N.C. Geodetic Survey to resurvey the boundary line between Chowan County and Perquimans County as a result of a discrepancy that occurred during the last election. The State line is west from the County's property line. Chowan County is also reviewing and taking action on a similar Resolution. On motion made by Edward R. Muzzulini, seconded by Joseph W. Hoffler, the Board unanimously adopted the following Resolution:

**RESOLUTION OF INTENT TO REQUEST THE NORTH CAROLINA GEODETIC SURVEY TO RESURVEY THE BOUNDARY LINE BETWEEN CHOWAN COUNTY AND PERQUIMANS COUNTY, NORTH CAROLINA PURSUANT TO N.C.G.S. 153A-18a**

WHEREAS, the North Carolina Geodetic Survey (hereinafter "NCGS") has been designated and funded by the North Carolina General Assembly to assist with the resurvey of ambiguous or uncertain county boundaries pursuant to North Carolina General Statute 153A-18a; and

WHEREAS, pursuant to N.C.G.S. 153A-18a, if two or more counties are uncertain as to the exact boundary between them, the counties may cause the boundary to be surveyed, marked and mapped; and

WHEREAS, it has come to the attention of the Perquimans County Board of Commissioners (hereinafter "Board of Commissioners") that the boundary line between Chowan County and Perquimans County may be uncertain; and

WHEREAS, the North Carolina Geodetic Survey has established procedures (hereinafter "NCGS procedures") for counties to request a resurvey of a county's boundary lines where there is reason to believe that a county's boundary line is uncertain; and

WHEREAS, the NCGS procedures call for counties affected by an uncertain boundary line to pass a resolution of intent to request the North Carolina Geodetic Survey to resurvey uncertain boundary lines between counties and to designate and appoint a contact agent to assist NCGS in the resurvey of the uncertain boundary line; and

WHEREAS, representatives of Chowan County and Perquimans County have discussed the uncertain boundary line between the two counties and have indicated a desire for the two counties to request the assistance of the North Carolina Geodetic Survey in resurveying the boundary line.

NOW THEREFORE, pursuant to the NCGS procedures for the purposes of requesting the assistance of the North Carolina Geodetic Survey in resurveying the boundary line between Chowan County and Perquimans County, the Perquimans County Board of Commissioners resolves and declares:

1. That Perquimans County Manager Frank Heath be designated and appointed the contact agent for Perquimans County to assist NCGS in the resurvey of the boundary line between Chowan County and Perquimans County.
2. That Perquimans County Manager Frank Heath and County Attorney W. Hackney High, Jr. be authorized to request, and shall request, the assistance of the NCGS in resurveying the boundary line between Chowan County and Perquimans County.
3. That the Perquimans County Manager and Perquimans County Attorney shall work cooperatively with the Chowan County Manager and Chowan County Attorney in completing a resurvey of the boundary line between the two counties and that the Perquimans County Manager and Perquimans County Attorney be authorized to take such actions as may be required in order to do so.
4. That a copy of this resolution be placed in the minutes of the April 3, 2017 meeting of the Perquimans County Board of Commissioners.

ADOPTED this the 3<sup>rd</sup> day of April, 2017.

\_\_\_\_\_  
T. Kyle Jones, Chairman  
Perquimans County Board of Commissioners

SEAL

\_\_\_\_\_  
Clerk to the Board

**SINGLE FAMILY REHAB GRANT 2017 AGREEMENT**

County Manager Heath explained that the County has additional funding from the 2014 grant that has allowed us to rehab three other homes. Bids were opened on March 29, 2017 for these three rehabs:

CONTRACTOR	CASE #05 1750 Harvey Point Road	CASE #06 1756 Harvey Point Road	CASE #07 305 Dobbs Street
Eure & Sons	\$41,330	\$62,210	\$46,775
B & B Construction	\$38,410	\$47,270	\$41,090
William Holley Construction	\$38,520	\$30,630	\$39,650

It is the recommendation of County Manager Heath and Brendan Nolan, Project Coordinator, to award the contracts as follows:

- Case #5 – Award contract to Eure & Sons Construction
- Case #6 – Award contract to B & B Construction
- Case #7 – Award contract to William Holley Construction

On motion made by Charles Woodard, seconded by Fondella A. Leigh, the Board unanimously approved the recommendation of Mr. Heath and Mr. Nolan.

**SALE OF SURPLUS EQUIPMENT/VEHICLE**

County Manager Heath reported that, with the help of the Finance Office and Helen Hunter, we have sold more surplus equipment/vehicle on GovDeals. The highest bidders were as follows:

BUYER	VEHICLE	VIN No.	DATE SURPLUSED	START BID	SOLD AMOUNT	GOVDEALS FEE	NET RESULTS
Aaron Manley	2004 Chevrolet Impala	7529	7/6/15	\$200	\$200.00	\$10.00	\$190.00
Adonis W. Fong Cejas	CISCO Unified Communications 500 Series Phone System 14 CISCO IP Phones – Model PC-7942G		3/6/17	\$200	\$216.00	\$16.80	\$205.20

On motion made by Edward R. Muzzulin, seconded by Fondella A. Leigh, the Board unanimously authorized Mr. Heath to proceed with the sale of the surplus equipment/vehicle.

**APPOINTMENT: ALTERNATE SUBDIVISION REVIEW OFFICER/PLAT REVIEW OFFICER**

With Donna Godfrey leaving, County Manager Heath recommends that the Board appoint Rhonda Money as secondary Subdivision Review Officer and Alternate Plat Review Officer. On motion made by Charles Woodard, seconded by Joseph W. Hoffer, the Board unanimously appointed Rhonda Money as secondary Subdivision Review Officer and adopted the following Resolution appointing her as Alternate Plat Review Officer:

**RESOLUTION  
PLAT REVIEW OFFICER**

WHEREAS S.L. 1997-309 (S815) made a number of significant changes in the procedures for recording maps and plats; and  
 WHEREAS NCGS 47-30.2 requires the Board of County Commissioners in each County, by Resolution, to appoint a person or persons to serve as Review Officer(s) to review each plat prior to it being recorded and to certify that it meets the statutory requirements for recording; and  
 WHEREAS it is the desire of the Perquimans County Board of County Commissioners to insure expeditious review of all maps and plats as required by NCGS 47-30.2; and  
 WHEREAS Beverly Gregory and Kimberly A. Bray, both of the Perquimans County Tax Office, have served and it is the desire of the Perquimans County Board of Commissioners that they continue to serve in the capacity of Primary Review Officer and Alternate Review Officer for all Plats/Maps to be recorded in the Perquimans County Register of Deeds' Office since April 25, 2005; and  
 WHEREAS Frank Heath, County Manager, was appointed Alternate Review Officer on November 7, 2011; and  
 WHEREAS in order to insure continuous and prompt service to persons or entities seeking review of plats or maps, the Board of Commissioners wishes to authorize Rhonda Money, GIS Mapper/Planner to serve as Alternate Review Officers under NCGS 47-30.2.  
 NOW, THEREFORE BE IT RESOLVED that Beverly Gregory, Kimberly A. Bray, and shall continue to serve as Primary Review Officer and Alternate Review Officers for all plats or maps to be recorded in the Perquimans County Registry and that Rhonda Money, GIS Mapper/Planner, is hereby appointed to serve as Alternate Review Officer under NCGS 47-30.2, when needed.  
 BE IT FURTHER RESOLVED that a copy of this Resolution designating the Review Officer(s) shall be recorded in the Perquimans County Register of Deeds' Office and indexed in the name of the Review Officers.  
 ADOPTED this the 3<sup>rd</sup> day of April, 2017.

\_\_\_\_\_  
T. Kyle Jones, Chairman  
Perquimans County Board of Commissioners

ATTESTED:

\_\_\_\_\_  
Mary P. Hurnicutt, Clerk to the Board  
Perquimans County Board of Commissioners

**PUBLIC COMMENTS**

There being no public comments, Chairman Jones proceeded adjourning the meeting.

**ADJOURNMENT**

There being no further comments or business to discuss, the Regular Meeting was adjourned at 7:50 p.m. on motion made by Edward R. Muzzulin, seconded by Wallace E. Nelson.

\_\_\_\_\_  
T. Kyle Jones, Chairman

\_\_\_\_\_  
Clerk to the Board

The Perquimans County Board of Commissioners met to receive the Departmental Budget Presentations on Monday, April 10, 2017, at 5:00 p.m. in the Commissioners Room located on the first floor of the Perquimans County Courthouse Annex.

MEMBERS PRESENT: Kyle Jones, Chairman  
 Joseph W. Hoffer  
 Wallace Nelson

Fondella Leigh, Vice Chair  
 Edward R. Muzzulin  
 Charles Woodard

MEMBERS ABSENT: None

OTHERS PRESENT: Frank Heath, County Manager/Deputy Clerk to the Board  
 Tracy Mathews, Finance Officer

DEPARTMENTAL BUDGET PRESENTATIONS

The following department supervisors presented their budget requests for FY 2017-18:

- 5:00 p.m. – Bill Jennings Tax Department
- 5:30 p.m. – Scott Alons – Soil Conservation
- 6:00 p.m. – Nick Lories – Water Department
- 6:45 p.m. – Virgil Parrish – Inspections
- 7:15 p.m. – Jonathan Nixon – EMS/Emergency Management/Communications
- 8:00 p.m. – Delphine Madre – Senior Citizens

ADJOURNMENT

After the last Departmental Budget Presentation, the meeting was adjourned.

\_\_\_\_\_  
T. Kyle Jones, Chairman

\_\_\_\_\_  
Deputy Clerk to the Board

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DEPARTMENTAL BUDGET PRESENTATIONS

April 11, 2017

5:00 p.m.

The Perquimans County Board of Commissioners met to receive the Departmental Budget Presentations on Monday, April 11, 2017, at 5:00 p.m. in the Jury Room located in the Perquimans County Courthouse.

MEMBERS PRESENT: Fondella Leigh, Vice Chair  
 Edward R. Muzzulin  
 Charles Woodard

Joseph W. Hoffer  
 Wallace Nelson

MEMBERS ABSENT: Kyle Jones, Chairman

OTHERS PRESENT: Frank Heath, County Manager/Deputy Clerk to the Board  
 Tracy Mathews, Finance Officer

DEPARTMENTAL BUDGET PRESENTATIONS

The following department supervisors presented their budget requests for FY 2017-18:

- 5:00 p.m. – Howard Williams – Recreation Department
- 5:30 p.m. – Jewel Winslow – Cooperative Extension
- 6:00 p.m. – Jackie Frierson – Register of Deeds
- 6:30 p.m. – Shelby White – Sheriff's Department
- 7:00 p.m. – Sydni Banks – Board of Education

ADJOURNMENT

After the last Departmental Budget Presentation, the meeting was adjourned.

\_\_\_\_\_  
T. Kyle Jones, Chairman

\_\_\_\_\_  
Deputy Clerk to the Board

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JOINT WORK SESSION

April 17, 2017

5:30 p.m.

The Perquimans County Board of Commissioners met in a Joint Work Session with the Perquimans County Board of Education on Monday, April 17, 2017, at 5:30 p.m. at the Board of Education's Central Office located at 411 Edenton Road Street, Hertford, NC 27944.

COMMISSIONERS PRESENT: Kyle Jones, Chairman  
 Joseph W. Hoffer  
 Wallace Nelson

Fondella Leigh, Vice Chair  
 Edward R. Muzzulin  
 Charles Woodard

BOARD OF EDUCATION PRESENT: Amy Spaug, Chair  
 Leary Winslow

Anne White, Vice Chair  
 Russell Lassiter

MEMBERS ABSENT: Ralph Hollowell, Board of Education  
 Arlene Yates, Board of Education

OTHERS PRESENT: Frank Heath, County Manager  
 Mary Hunnicutt, Clerk to the Board  
 Matthew Cheeseman, Superintendent  
 Mary Kaye Peele, Administrative Assistant

Tracy Mathews, Finance Officer  
 Candy Tiley, Finance Officer

Chair Amy Spaugh called the meeting to order. After the pledge, the following matter was discussed.

#### SCHOOL FUNDING: 2017-2018

Superintendent Cheeseman presented a PowerPoint presentation showing the improvement of the schools in the district over the last year. He explained a few obstacles that may face the budget this year with legislation at the General Assembly. The Board of Education will officially be presenting their budget to the Board of Commissioners on May 15<sup>th</sup> but Superintendent Cheeseman and Mr. Jim Davison, Director of Maintenance, gave an overview of what they will be asking for. Mr. Cheeseman opened up for questions.

#### ADJOURNMENT

After answering several questions, Chair Spaugh adjourned the meeting at 6:45 p.m. and the Board of Commissioners proceeded to the Commissioners' Room for their Regular Work Session at 7:00 p.m.

\_\_\_\_\_  
T. Kyle Jones, Chairman

\_\_\_\_\_  
Clerk to the Board

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#### WORK SESSION

April 17, 2017

7:00 p.m.

The Perquimans County Board of Commissioners met in a regular Work Session on Monday, April 17, 2017, at 7:00 p.m. in the Commissioners' Room located on the first floor of the Perquimans County Courthouse Annex.

MEMBERS PRESENT:	Kyle Jones, Chairman	Fondella Leigh, Vice Chair
	Joseph W. Hoffer	Edward R. Muzzulini
	Wallace Nelson	Charles Woodard
MEMBERS ABSENT:	None	
OTHERS PRESENT:	Frank Heath, County Manager	Mary Hunicutt, Clerk to the Board
	Hackney High, County Attorney	

After the Chairman called the meeting to order, Commissioner Leigh gave the invocation and the Chairman led the Pledge of Allegiance. The following matters were discussed.

#### CATHY DAVISON, ALBEMARLE COMMISSION

Chairman Jones recognized Ms. Davison, Executive Director of Albemarle Commission, who presented the annual stewardship report. She opened up for any questions.

#### PROPOSED CHANGES TO ZONING ORDINANCE REGARDING LARGE SCALE ENERGY FACILITIES

Chairman Jones asked County Manager Heath to review the proposed changes that the Planning Board is recommending for the large scale energy facilities section of the Zoning Ordinance. The changes are as follows:

##### 907.28 Solar Farms (Large scale, ground-mounted Solar Power Energy System)

- A. Zoning Districts: RA (Conditional Use)  
IL and IH (Permitted Use)
- B. Permitted: A large scale Solar Farm containing ground-mounted solar power electric generation structures, may be permitted in districts as designated in the Table of Permitted and Conditional Uses, subject to the following requirements:
- (1) Site Considerations:
    - (a) Height: Solar energy system structures and related equipment shall not exceed fifteen (15) feet in height.
    - (b) Setback: Solar energy system structures and related equipment must meet the minimum zoning setback for the zoning district in which it is located, or 40 ~~100~~ feet, whichever is stricter. ~~A 150 foot setback shall be required from wetlands identified by State or Federal Agencies.~~
    - (c) The setback for any building or parking area proposed to serve the Solar Farm shall twenty ~~20~~ ~~50~~ (50) feet or as otherwise required, whichever is stricter, from any street right-of-way and any contiguous property line that is used or zoned for residential purposes or located within the Highway Corridor Overlay District.
    - (d) The setback for any building and parking area proposed to serve the Solar Farm shall be in keeping with that required by the zoning district as it applies to any street right-of-way and any contiguous property line that is used or zoned for nonresidential purposes.
    - (e) ~~Maximum allowed power generation for any approved project shall not exceed 20 MW.~~
    - (f) ~~By mowing or other means, grass or weeds on the project site shall not exceed 12 inches in height.~~
    - (g) ~~A drainage study, in conjunction with Perquimans County Soil and Water, shall be performed on each site, and results provided to the Planning Board and Board of County Commissioners.~~
  - (2) Lighting: The project shall utilize minimal lighting. No lighting other than normal security lighting and that required by government agencies shall be permitted.
  - (3) Screening:
    - (a) General: Solar energy system structures and related equipment and buildings shall be screened from routine view from public rights-of-way, existing residential uses and adjacent properties zoned Residential Agriculture, Historic Agriculture, Rural Agricultural, or Commercial Zoning Districts using the County's Buffers and Screening standards currently found in Article XVIII, Sections 1802 and 1803. ~~included in these screening options are items which create an attractive blind barrier as dictated in Section 1803.~~
    - (b) Highway Corridor Overlay Districts: When located adjacent to the Highway Corridor Overlay District, screening is required which completely screens from view the solar energy system panels and related equipment. Such screening shall be a durable wall or fence and access gate(s) at least seven (7) feet high in addition to a minimum fifteen (15) foot wide vegetated strip along any property line adjacent to or within five hundred (500) feet of the Highway Corridor Overlay District. This vegetated strip shall consist of a naturally wooded area or planted with a mix of evergreens and deciduous trees and shrubs to simulate a naturally wooded area within three (3) years.

- (c) To ensure proper maintenance of vegetative and other screening methods, a cash bond equal to the initial cost of installing buffers will be required to be held by Perquimans County until project decommissioning.
- (4) **Operational Considerations:** Any access gate which affords views from an existing residence or from within the Highway Corridor Overlay District must be kept closed and locked at any time the Solar Farm is not occupied by the operator for preventive maintenance, repair and similar activities, etc.
- (5) **Application Requirements:**
  - (a) Submit Site Plan prepared in accordance with current Site Plan Requirements of Section 509 and denoting the dimensions of the subject property, proposed solar farm location, including the arrangement of solar panels, distance from the proposed site improvements to all property lines, and location of proposed driveway(s). No portion of the Solar Farm may encroach into the required setbacks or any buffer area.
  - (b) The Site Plan should also show the location of any required buffers as outlined in Sections 1803 and 1804.
  - (c) Submit horizontal and vertical (elevation) to-scale drawings with dimensions. The drawings must show the location of the system on the property.
  - (d) State and local stormwater permits may be required subject to Article V Site Plan and other requirements as applicable.
  - (e) If applicable, the applicant must apply to and receive from the North Carolina Department of Transportation (NCDOT) a driveway permit, or submit documentation from NCDOT that the existing site access is acceptable for the proposed use prior to final project approval.
- (6) **Approved Solar Components:** Solar energy system components must have a UL listing and must be designed with anti-reflective coating(s).
- (7) **Compliance with Building Code:** All active solar energy systems shall meet all requirements of the North Carolina State Building Code and shall be inspected by a Perquimans County Building Inspector.
- (8) **Compliance with National Electric Code:** All photovoltaic systems shall comply with the National Electrical Code, current edition.
- (9) Decommissioning: Following a six month period in which no electricity is generated, the permit holder will have six (6) months to complete decommissioning of the large scale solar energy facility. Decommissioning includes removal of solar panels, support columns, fences, buffers, buildings, cabling, electrical components, and any other associated facilities down to 36 inches below grade. A decommissioning study showing the total cost, not include salvage value, shall be provided and updated every five (5) years. A cash bond equal to this amount will be required to be held by Perquimans County until project decommissioning.
- (10) **Transfer of Ownership:**

Any solar farm permitted under the rules and regulations identified in this section that is sold or transferred to another entity is still bound to the rules and regulations as stated in this section, any state or federal regulations as well as any additional regulations imposed during the Conditional Use Permit process, Technical Review Committee process, or the Building Permit process.

While Mr. Heath was presenting the changes, the Board discussed each item and made suggestions that Mr. Heath would take back and discuss with the Planning Board and bring the revise proposed changes to the May Work Session for Board discussion.

**ADJOURNMENT**

There being no further business to discuss, the Chairman adjourned the meeting at 8:05 p.m.

\_\_\_\_\_  
T. Kyle Jones, Chairman

\_\_\_\_\_  
Clerk to the Board

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EMPLOYMENT ACTION FORM

DATE SUBMITTED: 4/18/17

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Robin E. Trueblood

SOC. SEC. NO.: \_\_\_\_\_

POSITION: Supervisor

DEPT.: Buildings & Grounds

NEW EMPLOYEE EFFECTIVE DATE: 5-15-17

GRADE: 62 STEP: 8 SALARY: \$32,929

ENDING DATE OF PROBATIONARY PERIOD: 5-15-18

CURRENT: GRADE: \_\_\_\_\_ STEP: \_\_\_\_\_ SALARY: \_\_\_\_\_

JOB PERFORMANCE EVALUATION

YEAR      1      2      3      4      (CIRCLE)

\_\_\_\_\_ DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND RECOMMENDATION BY DEPARTMENT FOR PERMANENT STATUS.  
Date      GRADE: \_\_\_\_\_ STEP: \_\_\_\_\_ SALARY: \_\_\_\_\_

\_\_\_\_\_ DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP RAISE. (YEAR      2      3      4)  
Date      GRADE: \_\_\_\_\_ STEP: \_\_\_\_\_ SALARY: \_\_\_\_\_

\_\_\_\_\_ DATE OF EMPLOYEE TERMINATION DUE TO UNSUCCESSFUL PROBATIONARY PERIOD.  
Date

\_\_\_\_\_ RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE MERIT RAISE.  
Date      GRADE: \_\_\_\_\_ STEP: \_\_\_\_\_ SALARY: \_\_\_\_\_

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: \_\_\_\_\_ PER THE COUNTY PERSONNEL POLICY.

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DEPARTMENT RECOMMENDATION

COUNTY MANAGER APPROVAL

\_\_\_\_\_  
DATE: \_\_\_\_\_

Frank Heath  
\_\_\_\_\_  
DATE: 4/18/17

FINANCE OFFICER

\_\_\_\_\_  
DATE: \_\_\_\_\_

EMPLOYMENT ACTION FORM

DATE SUBMITTED: \_\_\_\_\_

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Janet Stallings

SOC. SEC. NO.: \_\_\_\_\_

POSITION: Administrative Assistant

DEPT.: Soil and Water District

NEW EMPLOYEE EFFECTIVE DATE: \_\_\_\_\_

GRADE: \_\_\_\_\_ STEP: \_\_\_\_\_ SALARY: \_\_\_\_\_

ENDING DATE OF PROBATIONARY PERIOD: \_\_\_\_\_

CURRENT: GRADE: 61 STEP: 5 SALARY: \$29,278

JOB PERFORMANCE EVALUATION

YEAR      1      2      3      4      (CIRCLE)

\_\_\_\_\_ DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND RECOMMENDATION BY DEPARTMENT FOR PERMANENT STATUS.  
Date      GRADE: \_\_\_\_\_ STEP: \_\_\_\_\_ SALARY: \_\_\_\_\_

\_\_\_\_\_ DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP RAISE. (YEAR      2      3      4)  
Date      GRADE: \_\_\_\_\_ STEP: \_\_\_\_\_ SALARY: \_\_\_\_\_

\_\_\_\_\_ DATE OF EMPLOYEE TERMINATION DUE TO UNSUCCESSFUL PROBATIONARY PERIOD.  
Date

5-1-17 RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE MERIT RAISE.  
Date      GRADE: 61 STEP: 6 SALARY: \$30,010

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: \_\_\_\_\_ PER THE COUNTY PERSONNEL POLICY.

\*\*\*\*\*

DEPARTMENT RECOMMENDATION

Scott L. Alons

DATE: 4-24-2017

COUNTY MANAGER APPROVAL

*Frank Heath*

DATE: 4/25/17

FINANCE OFFICER

DATE: \_\_\_\_\_

EMPLOYMENT ACTION FORM

DATE SUBMITTED: 4-24-17

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: BEVERLY GREGORY

SOC. SEC. NO.: \_\_\_\_\_

POSITION: TAX CLERK

DEPT.: TAX

NEW EMPLOYEE EFFECTIVE DATE: \_\_\_\_\_

GRADE: \_\_\_\_\_ STEP: \_\_\_\_\_ SALARY: \_\_\_\_\_

ENDING DATE OF PROBATIONARY PERIOD: \_\_\_\_\_

CURRENT: GRADE: 58 STEP: 15 SALARY: 32,746

JOB PERFORMANCE EVALUATION

YEAR 1 2 3 4 (CIRCLE)

\_\_\_\_\_ DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND RECOMMENDATION BY DEPARTMENT FOR PERMANENT STATUS. GRADE: \_\_\_\_\_ STEP: \_\_\_\_\_ SALARY: \_\_\_\_\_

\_\_\_\_\_ DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP RAISE. (YEAR 2 3 4) GRADE: \_\_\_\_\_ STEP: \_\_\_\_\_ SALARY: \_\_\_\_\_

\_\_\_\_\_ DATE OF EMPLOYEE TERMINATION DUE TO UNSUCCESSFUL PROBATIONARY PERIOD.

5-1-17 RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE MERIT RAISE. Date GRADE: 58 STEP: 16 SALARY: 33,566

THE ABOVE NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: \_\_\_\_\_ PER THE COUNTY PERSONNEL POLICY.

\*\*\*\*\*

DEPARTMENT RECOMMENDATION

COUNTY MANAGER APPROVAL

Bill Jammingo  
DATE: 4-24-17

Frank Heath  
DATE: 4-25-17

FINANCE OFFICER

\_\_\_\_\_  
DATE: \_\_\_\_\_

**BUDGET AMENDMENT**  
**PERQUIMANS COUNTY BOARD OF COMMISSIONERS**  
**GENERAL FUNDS**  
**NO. 18**

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE 1st DAY OF MAY, 2017, PASSED THE FOLLOWING AMENDMENTS TO THE FY 2016 - 2017 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-348-000	State Grants - Social Services		251
10-610-454	Child/Day Care		251
<b>EXPLANATION:</b> To budget actual Daycare Funds to be received in FY 2016-17 as approved by the State.			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, 1st DAY OF MAY, 2017.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON 1st DAY OF MAY, 2017.

\_\_\_\_\_  
 Chairman, Board of Commissioners

\_\_\_\_\_  
 Finance Officer

**PERQUIMANS COUNTY**  
**SALARY CLASSIFICATIONS**

POSITION	GRADE
County Manager	83
Secretary/Clerk to the Board/Personnel Officer	65
Finance Officer	72
Supervisor - Board of Elections	64
Dispatch - Chief	64
Dispatcher	60
Planner	72
Emergency Management Coordinator	67
Emergency Medical Services:	
Captain	68
EMT-D	63
EMT-I	66
Building Inspector:	
Chief	71
Assistant	67
Code Enforcement Officer/Safety Officer	61
Administrative Assistant	61
Recreation Department:	
Recreation Director	70
Athletic Program Supervisor	64
Administrative Assistant	58
Senior Citizens Coordinator	63
Secretary - Senior Citizens	60
Register of Deeds	70
Assistant Register of Deeds	60
Deputy Register of Deeds	58
Sheriff's Department:	
Sheriff	75
Deputy - Investigator	68
Sergeant	67
Deputy	65
Deputy - Uncertified	64
Animal Control	62
Animal Control Assistant	58
Bailiff	54
Administrative Assistant	60
Tax Administrator/Special Projects Coordinator	75
Assistant Tax Administrator	66
Tax Clerk I	58
Tax Clerk II	61
Tax & Finance Specialist	59
Mapper	68

**PERQUIMANS COUNTY**  
**SALARY CLASSIFICATIONS**

POSITION	GRADE
Water Supervisor	68
Water Treatment Plant Superintendent	68
Water Plant Operator	64
Backhoe Operator	65
Water Technician I	58
Water Technician II	60
Billing/Collection Clerk	61
Maintenance Supervisor	62
Housekeepers	54
All other Secretaries with the County	57
Social Services Staff are According to State Grades:	
Director	76
Income Maintenance	
Caseworker II	63
Caseworker III	65
Investigator I	63
Supervisor II	67
Accounting Technician IV	63
Office Assistant III	57
Public Information Assistant IV	59
Social Worker II	66
Social Worker III	68
Social Worker/IA&T	70
Human Services Coordinator	68
Human Resources Placement	63
Social Worker Supervisor III	72

**From:** Frank Heath [mailto:frankheath@perquimanscountync.gov]  
**Sent:** Monday, April 24, 2017 9:03 AM  
**To:** Mary Hunnicutt  
**Subject:** Fwd: Adoption of Yeopim Creek No-Wake Zone

FYI

Frank Heath  
Perquimans County Manager  
P.O. Box 45  
Hertford, NC 27944  
(252)426-8484

Perquimans County's Vision: To be a community of opportunity in which to live, learn, work, prosper and play.

**From:** "Haywood, Betsy" <betsy.haywood@ncwildlife.org>  
**To:** "frankheath@perquimanscountync.gov" <frankheath@perquimanscountync.gov>  
**Cc:** "Huebner, Chris A." <chris.huebner@ncwildlife.org>, "Christofferson, Erik D." <erik.christofferson@ncwildlife.org>, "Clifton, Ray (Personal)" <rmdlclifton@gmail.com>, "White, Brian" <Brian@atmusa.com>  
**Sent:** 4/20/2017 3:20 PM  
**Subject:** Adoption of Yeopim Creek No-Wake Zone

Dear Mr. Heath,

At their meeting this morning, the Wildlife Resources Commission gave final approval for the no-wake zone in a portion of Yeopim Creek at Heritage Shores North Subdivision. Now the rule is presented to the Rules Review Commission for a final review at their May meeting.

The effective date of this rule will be June 1, 2017 and it will be enforceable once appropriate markers are placed.

If we may be of further assistance please let me know.

Sincerely, Betsy

*Betsy Haywood // Commission Liaison // No Wake Zone Coordinator*  
*Director's Office*

NC Wildlife Resources Commission  
Mailing Address: 1701 Mail Service Center  
Raleigh, North Carolina 27699-1701  
Office: 919-707-0013 // Fax: 919-707-0020

[ncwildlife.org](http://ncwildlife.org)



1 15A NCAC 10F .0355 is amended as published in 31:15 NCR 1539 as follows:

2  
3 **15A NCAC 10F .0355 PERQUIMANS COUNTY**

4 (a) Regulated Areas. This Rule applies to the following waters:

5 (1) Perquimans River:

6 (A) The canals of Holiday Island subdivision; and

7 (B) Town of Hertford: that part of the Perquimans River beginning 75 yards northeast of the  
8 Perquimans River Bridge (Hertford S-shaped Bridge) parallel to the bridge, shore to  
9 shore, and ending approximately 550 yards southwest, at a line from a point on the north  
10 shore 36.19300 N, 76.46962 W to a point on the south shore 36.19150 N, 76.47099 W.

11 (2) Yeopim River:

12 (A) The canal entrance between Navaho Trail and Cherokee Trail;

13 (B) The canal entrance between Cherokee Trail and Ashe Street;

14 (C) The boat ramp at Ashe and Pine Street;

15 (D) The canal entrance between Pine Street and Linden Street;

16 (E) The canal entrance and boat ramp between Willow Street and Evergreen Drive;

17 (F) The canal entrance between Sago Street and Alder Street;

18 (G) The swimming area at the Snug Harbor Park and Beach; and

19 (H) Bethel Creek north of a line from a point on the west shore at 36.09552N, 76.47958W to  
20 a point on the east shore at 36.095517N, 76.47735W to a line from a point on the west  
21 shore at 36.10532N, 76.48080W to a point on the east shore at 36.10516N, 76.48047W.

22 (3) Yeopim Creek:

23 (A) The canal entrance between Mohave Trail and Iowa Trail;

24 (B) The canal entrance between Iowa Trail and Shawnee Trail;

25 (C) The area within 75 yards of the Albemarle Plantation Marina Piers; and

26 (D) The area of Beaver Cove as delineated by appropriate ~~markers.~~ markers; and

27 (E) The waters of Yeopim Creek adjacent to Heritage Shore North, shore to shore, east of a  
28 line from a point on the north shore at 36.11356 N, 76.43138 W to a point on the south  
29 shore at 36.11288 N, 76.43173 W, to a line northwest from a point on the east shore at  
30 36.11219 N, 76.42445 W to a point on the west shore at 36.11178 N, 76.42596 W.

31 (4) Little River: The entrance to the cove known as "Muddy Gut Canal," which extends from the  
32 waters known as "Deep Creek."

33 (b) Speed Limit. No person shall operate any motorboat or vessel at greater than no-wake speed within the  
34 regulated area described in Paragraph (a) of this Rule.

35 (c) Placement ~~and Maintenance~~ of Markers. The Board of Commissioners of Perquimans County is designated a  
36 suitable agency for placement ~~and maintenance~~ of markers implementing this Rule.

1 *History Note: Authority G.S. 75A-3; 75A-15;*  
2 *Eff. November 1, 1988;*  
3 *Amended Eff. October 1, 1992;*  
4 *Temporary Amendment Eff. October 1, 1997;*  
5 *Amended Eff. July 1, 1998;*  
6 *Temporary Amendment Eff. February 4, 2000;*  
7 *Amended Eff. January 1, 2015; September 1, 2013; May 1, 2006; June 1, 2005; July 1, 2000;*  
8 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. December*  
9 *6, 2016;*  
10 *Amended Eff. June 1, 2017.*

**C. W. LACEFIELD**

234 Beech Point Blvd.  
Hertford, NC 27944

April 20, 2017

Mr. Frank Heath  
Perquimans County Manager  
P.O. Box 45  
Hertford, North Carolina 27944

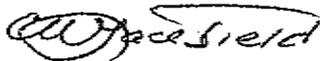
Dear Mr. Heath:

On October 6, 2014 the Perquimans County Board of Commissioners appointed me to the College of the Albemarle Board of Trustees to complete the term of the late Commissioner Charles Ward. This appointment expires on June 30, 2017. At this time it is my full intention to retire from the College of the Albemarle Board of Trustees.

I appreciate the confidence the County Commissioners entrusted in me to represent Perquimans County. Much of the time was spent serving on the Policy and Planning Committee reviewing and editing the Policies of the College. More recently I have been involved in the selection process for a new college president. I am pleased to inform you that Dr. Robert Wynegar was my first choice.

Thank you for this opportunity to serve our County.

Respectfully,



Charles W. Lacefield  
[cwlacefield@earthlink.net](mailto:cwlacefield@earthlink.net)  
252-426-4851



MARY P. HUNNICUTT  
CLERK TO BOARD

W. FRANK HEATH, III  
COUNTY MANAGER

# PERQUIMANS COUNTY BOARD OF COMMISSIONERS

P.O. BOX 45  
HERTFORD, NORTH CAROLINA 27944  
TELEPHONE: 1-252-426-7550

T. KYLE JONES  
CHAIRMAN  
FONDELLA A. LEIGH  
VICE CHAIR  
JOSEPH W. HOFFLER  
EDWARD R. MUZZULIN  
WALLACE E. NELSON  
CHARLES WOODARD  
W. HACKNEY HIGH, JR.  
COUNTY ATTORNEY

## Older Americans Month 2017 A PROCLAMATION

Whereas, Perquimans County includes older Americans who richly contribute to our community; and

Whereas, we acknowledge that what it means "to age" has changed—for the better.

Whereas, Perquimans County is committed to supporting older adults as they take charge of their health, explore new opportunities and activities, and focus on independence; and

Whereas, Perquimans County can provide opportunities to enrich the lives of individuals of *all ages* by:

- involving older adults in the redefinition of aging in our community;
- promoting home- and community-based services that support independent living;
- encouraging older adults to speak up for themselves and others; and
- providing opportunities for older adults to share their experiences.

**NOW, THEREFORE, BE IT RESOLVED** that the Perquimans County Board of Commissioners do hereby proclaim May 2017 to be Older Americans Month. We urge every resident to take time during this month to acknowledge older adults and the people who serve them as influential and vital parts of our community.

**ADOPTED** the 1<sup>st</sup> day of May, 2017.

\_\_\_\_\_  
T. Kyle Jones, Chairman  
Perquimans County Board of Commissioners

**ATTESTED:**

\_\_\_\_\_  
Mary P. Hunnicutt, Clerk to the Board  
Perquimans County Board of Commissioners



MARY P. HUNNICUTT  
CLERK TO BOARD

W. FRANK HEATH, III  
COUNTY MANAGER

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W. HACKNEY HIGH, JR.  
COUNTY ATTORNEY

## VULNERABLE ADULT AND ELDER ABUSE AWARENESS MONTHS 2017

### A PROCLAMATION

WHEREAS, North Carolina joins the world in recognizing World Elder Abuse Awareness Day every June 15<sup>th</sup>; and

WHEREAS, protecting North Carolina's vulnerable and older adults is a community responsibility and all citizens are charged under State law to report suspected abuse, neglect or exploitation to their local County Department of Social Services; and

WHEREAS, North Carolina's vulnerable and older adults of all social, economic, racial and ethnic backgrounds may be targets of abuse, neglect or exploitation which can occur in families, long-term care settings and communities; and

WHEREAS, in state fiscal year 2016 there were 25,980 reports of abuse, neglect or exploitation of vulnerable and older adults were made to North Carolina's 100 County Departments of Social Services; and

WHEREAS, national and international research shows that abuse, neglect and exploitation of vulnerable and older adults is grossly underreported; and

WHEREAS, the State of North Carolina enacted the nation's first elder abuse law and recognizes the need for a comprehensive system of protection for vulnerable and older adults; and

WHEREAS, Mother's and Father's Days are national holidays intended to honor, respect, and promote the dignity and well-being of our older citizens;

**NOW THEREFORE BE IT RESOLVED**, that the Perquimans County Board of Commissioners do hereby proclaim MOTHERS DAY to FATHERS DAY 2017 as "**VULNERABLE ADULT AND ELDER ABUSE AWARENESS MONTHS**" in and commend its observance to the Perquimans County citizens.

Adopted this the 1<sup>st</sup> day of May, 2017.

Perquimans County Board of Commissioners

\_\_\_\_\_  
T. Kyle Jones, Chairman

ATTEST:

\_\_\_\_\_  
Mary P. Hunnicutt, Clerk to the Board

SEAL

**Perquimans County's Vision:**

*To be a community of opportunity in which to live, learn, work, prosper and play.*



MARY P. HUNNICUTT  
CLERK TO BOARD

W. FRANK HEATH, III  
COUNTY MANAGER

## PERQUIMANS COUNTY BOARD OF COMMISSIONERS

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CHARLES WOODARD  
W. HACKNEY HIGH, JR.  
COUNTY ATTORNEY

### Perquimans County Board of Commissioners Resolution Supporting Sales Tax Refund/Exemption for Public Schools

**WHEREAS**, from 1998 until 2005, local boards of education were able to provide additional educational opportunities with savings from State and local sales and use tax refunds; and

**WHEREAS**, a 2005 budget provision revoked LEA sales and use tax refund authority and attempted to supplant the estimated \$33.3 million in lost revenues by authorizing a quarterly transfer of revenue to the State Public School Fund; and

**WHEREAS**, during the 2006 legislative session, the General Assembly reinstated local school boards' authority to apply for the local sales tax refund, but declined to do likewise with regards to the State sales tax refund; and

**WHEREAS**, today school districts remain one of the few public entities that cannot apply for a State sales tax refund at a cost the General Assembly's Fiscal Research Division has estimated to exceed \$40 million a year; and

**WHEREAS**, many other entities, including cities, counties, public universities, charter schools, private schools, and other non-profits, can apply for a State sales tax refund or exemption; and

**WHEREAS**, no entity in recent history, other than public schools, has lost the ability apply for a State sales tax refund or exemption; and

**WHEREAS**, even after a comprehensive tax reform, local boards are still excluded and are rightly troubled at being excluded from the group of entities eligible for a State sales tax refund; and

**WHEREAS**, one of the most problematic aspects of school districts' inability to apply for a State sales tax refund is that no alternative revenue options are available to supplant the lost funds; and

**WHEREAS**, county governments are already appropriating almost \$2.7 billion per year for public school operating costs and bearing the primary burden for an estimated \$8.2 billion in school facility needs; and

**WHEREAS**, inability to apply for a State sales tax refund is costly for districts that are building or renovating schools; and

**WHEREAS**, a 2009 report from the General Assembly's Joint Education Oversight Committee found that without authority to apply for a State sales tax refund many school districts are resorting to a burdensome, wasteful, and highly inefficient exercise of transferring title to their buildings to the county during the construction phase so that the county can apply for the sales tax refund on the school district's behalf; and

**WHEREAS**, the Committee found that "there are reports of significant costs related to these property transfers, and that the ability to engage in such transfers varies depending on the relationship between the school board and county commissioners;" and

#### Perquimans County's Vision:

*To be a community of opportunity in which to live, learn, work, prosper and play.*

**WHEREAS**, districts that cannot transfer their capital costs, meanwhile, have delayed necessary renovations longer than they otherwise would because of the added costs; and

**WHEREAS**, the end result has been a net loss to public schools statewide, with negative repercussions on classroom operations and the delivery of quality educational services across the state.

**NOW, THEREFORE BE IT RESOLVED** that the Perquimans County Board of Commissioners does request that public schools be treated equally as other entities. If North Carolina's tax code is going to continue to allow numerous entities, including other governmental entities, to not pay sales tax, then the Perquimans County Board of Commissioners does request that local boards of education either be granted a sales tax exemption or have their sales tax refund reinstated.

Adopted this 1<sup>st</sup> day of May, 2017

\_\_\_\_\_  
T. Kyle Jones, Chairman  
Perquimans County Board of Commissioners

SEAL

\_\_\_\_\_  
Clerk to the Board

WE ARE HERE TONIGHT TO REQUEST A PERMIT TO DRIVE GOLF CARTS IN OUR COMMUNITY AS WE DID BEFORE THE COUNTY TOOK OVER MAINTAINING OUR STREETS. OUR COMMUNITY STOPS AT THE ALBEMARLE SOUND WITH AN ENTRY STREET OF 35 MPH TURNING INTO 25 MPH STREETS.

THE PERMIT WE ARE SEEKING CAN BE COMPLICATED IF YOU DESIRE, BUT DOESN'T HAVE TO BE. ACCORDING TO N.C. STATUTES 153A-245 + 160A-300.6 THE CARTS HAVE TO BE REGULATED ON STREETS WITH 35 MPH OR LESS AND THE OPERATOR MUST BE 16 YEAR OR OLDER. BUT YOU HAVE THE OPTION OF ADDING MORE REGULATIONS IF YOU WANT. EDENTON'S PERMIT REQUIRES REGISTRATION, INSPECTION, LIABILITY INSURANCE AND A ONE-TIME \$25 FEE. HAVING LESS REGULATION WOULD MAKE IT EASIER FOR LAW ENFORCEMENT AND LESS EXPENSIVE FOR US. THAT'S ENTIRELY UP TO YOU.

BEING MOSTLY A RETIREMENT AND VACATION COMMUNITY, GOLF CART USAGE ADDS A LOT TO OUR WAY OF LIFE. WE HAVE MANY DISABLED CITIZENS, AMPUTEES, STROKE AND ACCIDENT VICTIMS. ALSO WE HAVE TWO ELDERLY GENTLEMEN THAT CAN NO LONGER AFFORD AN AUTOMOBILE, THESE CITIZENS DEPEND ON THEIR CARTS TO SOCIALIZE AND GO TO THE STORE ON THE ISLAND. LOSING GOLF CART USAGE WOULD BE A HARSHIP TO THEM.

IF WE ARE DENIED, WE WILL HAVE TO RETROFIT OUR CARTS TO LOW SPEED VEHICLES ACCORDING TO NC REGULATION CFR 571-500. IT HAS TO BE DONE BY A MANUFACTURER, THERE IS ONE IN KITTY HAWK. IT CAN BE A COSTLY PROCEDURE DEPENDING ON WHAT EQUIPMENT THAT NEEDS TO BE ADDED. THEN IT IS GIVEN A VIN NUMBER, REQUIRED TO BE REGISTERED, PLATED, INSPECTED, + INSURED JUST AS A REGULAR VEHICLE. THIS COULD PROVE TO BE TOO EXPENSIVE FOR MANY OF OUR RETIRED, ELDERLY CITIZENS.

WE HAVE THE BACKING OF THE CIVIC GROUP, YACHT CLUB + HOLIDAY ISLAND PROPERTY ASSOCIATION HAVING GATHERED OVER 300 SIGNATURES. WE ARE VOTING AND TAX PAYING CITIZENS ASKING FOR YOUR HELP AND CONSIDERATION.

# EDENTON

## PERMIT

### Operation Requirements

**Registration Required** - all carts must be registered with the Edenton Police Department prior to operation. A one time \$25.00 registration fee is required and the cart must pass an inspection to include:

Rear view mirror  
Rear Reflectors / Triangle  
6 foot orange flag  
Brakes, Horn, Seat Belts  
Maximum speed of 20mph  
Headlights/Tail lights/Signals  
(for night operation)

**Drivers License Required** - all operators must have a valid drivers license.

**Motor Vehicle Laws** - all traffic, ABC laws, and ordinances regarding motor vehicles also apply to golf carts.

**Travel and Right of Way** - golf carts must be operated at the right edge of the road and only on streets with a posted speed limit of 35 mph or less.

**Capacity** - the seating capacity of the cart shall not be exceeded and standing is not allowed while the cart is in motion. Passengers cannot ride on parts of the cart not designed to carry passengers.

### Operation Requirements

**Parking** - golf carts shall park in the same manner and at the same places designated for parking cars.

**Signals** - hand or mechanical signals are required for turns.

**Financial Responsibility** - All owners shall maintain continuous liability insurance on the vehicle.

**Restricted Streets** - golf carts may not be operated on the following streets except for the sole purpose of crossing at intersections;

Broad Street North of Queen St (US 17 Business)  
Queen Street (US 17 Business)  
East Church Street (NC 32)  
Virginia Road (NC 32)

### Safety Guidelines

- Never drive recklessly. Drive courteously.
- Obey all vehicle traffic laws and rules of the road
- Never drive while impaired
- Avoid distractions just as you would in a vehicle. Avoid talking, texting, and eating.
- Always use seat belts for driver and passengers.
- Only carry the number of passengers for which there are seats.
- Use extra caution when transporting children.

### Safety Guidelines

- Drivers and all passengers should keep all body parts inside vehicle while it is in motion, except when giving turn signals.
- Do not allow anyone to stand, do not put vehicle in motion until all passengers are seated.
- Operate the vehicle from the driver's side only.
- Always use hand signals even if cart is equipped with turn signals.
- Check blind spots before turning.
- Carefully look before backing.
- Avoid sharp turns at maximum speed and drive straight up and down slopes to reduce the risk of rollover.
- Do not leave the keys in cart and make sure the parking brake is set when unattended.
- Always yield to pedestrians and be aware of motor vehicles around you.
- Use extreme caution in bad weather, the cart offers little protection from lightning.



### Can I register my Golf Cart?

No. N.C. General Statutes Chapter 20-54 (6) states that the Division shall refuse registration or issuance of a certificate of title or any transfer of registration if the vehicle is a golf cart or utility vehicle. A Golf Cart is defined in N.C. General Statutes Chapter 20-4.01 (12a) which states that a golf cart is a vehicle designed and manufactured for operation on a golf course for sporting or recreational purposes and that is not capable of exceeding speeds of 20 miles per hour.

### What is a Low Speed vehicle (LSV)?

N.C. General Statutes Chapter 20-4.01 (27) h. states that a low speed vehicle is a four-wheeled electric vehicle whose top speed is greater than 20 miles per hour but less than 25 miles per hour.

### How much does it cost to license my LSV?

N.C. General Statutes Chapter 20-87 states that the fee for a low speed vehicle is the same as the fee for private passenger vehicles of not more than 15 passengers.

### Can I retrofit my golf cart to meet LSV requirements?

No. This can only be accomplished through a manufacturer that has been licensed by the National Highway Traffic Safety Administration (NHTSA) to build LSV. You can locate a licensed manufacturer through the NHTSA Website

### Are there any exceptions to where I can operate my golf cart?

Yes. Some municipalities have been authorized by the General Assembly to regulate the operation of golf carts and all terrain vehicles. You will need to contact your local government in your area to determine if they have been authorized. If authorized what criteria is stipulated. This does not mean that N.C. D.M.V. can license or title your golf cart.

### Where can I operate my LSV and what equipment is required?

N.C. General Statutes Chapter 20-121.1 stipulates the operation of a low speed vehicle on certain roadways as well as required equipment. The operation of a low speed vehicle is authorized with the following restrictions:



- (1) A low-speed vehicle may be operated only on streets and highways where the posted speed limit is 35 miles per hour or less. This does not prohibit a low speed vehicle from crossing a road or street at an intersection where the road or street being crossed has a posted speed limit of more than 35 miles per hour.
- (2) A low-speed vehicle shall be equipped with headlights, stop lamps, turn signal lamps, tail lamps, reflex reflectors, parking brakes, rearview mirrors, windshields, windshield wipers, speedometer, seat belts, and a vehicle identification number.
- (3) A low-speed vehicle shall be registered and insured in accordance with G.S. 20-50 and G.S. 20-309.
- (4) The Department of Transportation may prohibit the operation of low speed vehicles on any road or highway if it determines that the prohibition is necessary in the interest of safety.
- (5) Low-speed vehicles must comply with the safety standards in 48 C.F.R. § 571.509.

### What exactly is 49 CFR 571.500?

It is Section 49 of the Code of Federal Regulations, Part 571.500 which specifies what equipment must be present and what the braking and crash test requirements are for LSV.

Standard No. 500; Low speed vehicles.

#### Scope

This standard specifies requirements for low-speed vehicles.

#### Purpose

The purpose of this standard is to ensure that low-speed vehicles operated on the public streets, roads, and highways are equipped with the minimum motor vehicle equipment appropriate for motor vehicle safety.

#### Applicability

This standard applies to low-speed vehicles.

#### Requirements

- (a) When tested in accordance with test conditions the maximum speed attainable in by each low speed vehicle shall not more than 40 kilometers per hour (25 miles per hour).
- (b) Each low-speed vehicle shall be equipped with:
  - (1) Headlamps
  - (2) Front and rear turn signal lamps
  - (3) Tail lamps
  - (4) Stop lamps
  - (5) Reflex reflectors: one red on each side as far to the rear as practicable, and one red on the rear.
  - (6) An exterior mirror mounted on the driver's side of the vehicle and either an exterior mirror mounted on the passenger's side of the vehicle or an interior mirror.
  - (7) A parking brake.
  - (8) A windshield of AS-1 or AS-5 composition, that conforms to the American National Standard Institute's "Safety Code for Safety Glazing Materials for Glazing Motor Vehicles Operating on Land Highways."
  - (9) A VIN that conforms to the requirements of part 565 Vehicle Identification Number
  - (10) A Type 1 or Type 2 seat belt assembly conforming to Federal Motor Vehicle Safety Standard No. 209, Seat belt assemblies, installed at each designated seating position.

For more information

National Highway Traffic Safety Administration

www.nhtsa.gov

# What do I have?

Golf cart



Low speed vehicle



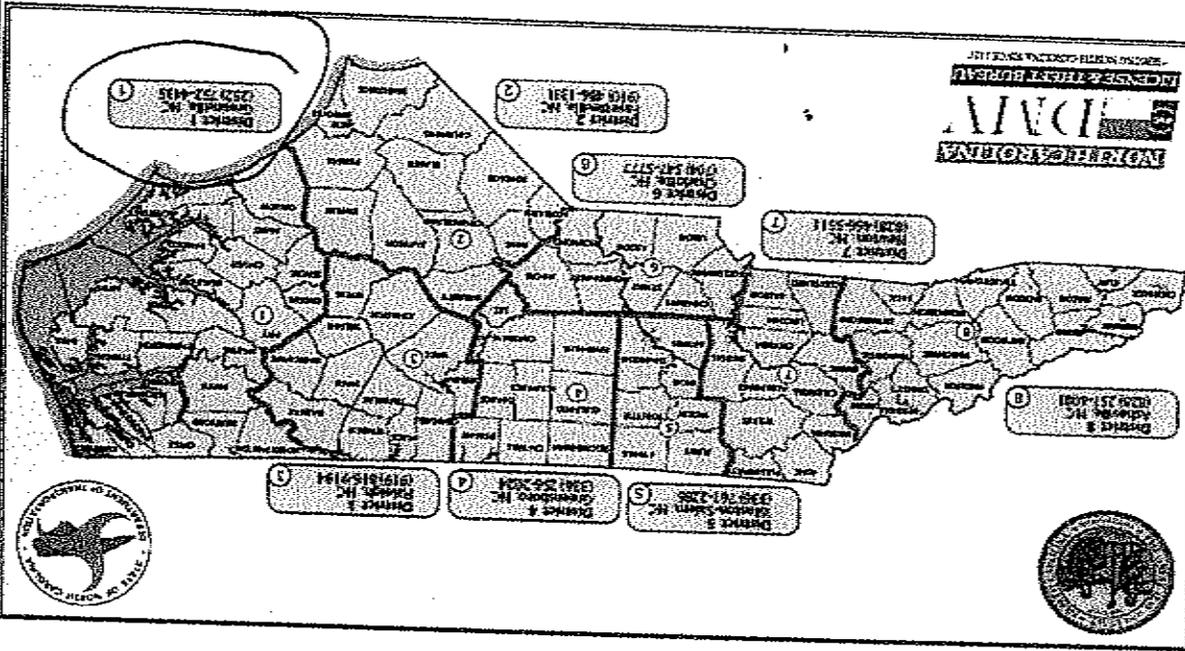
What is the difference?



www.ncdot.org/dmv

## FOR ADDITIONAL INFORMATION, PLEASE CONTACT OUR LOCAL

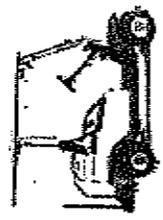
For additional guidance and information, please contact our local NCDMV offices and their District Offices. You may also find our office locations by visiting our website at [www.ncdot.org/dmv](http://www.ncdot.org/dmv). Office locations are also available in the DMV's website and subjecting Office Locations. We have 8 district offices across the state. They are listed below.



**manufacturers?**

Title 49 U.S.C. 30111 authorizes NHTSA to issue safety standards for new motor vehicles and new motor vehicle equipment. All motor vehicles and items of motor vehicle equipment manufactured or imported for sale in the United States must comply with all applicable FMVSS. Certain motor vehicles must also comply with regulations at 49 CFR Parts 541, Theft Prevention and 581, Bumper Standard.

- 166.4 General requirements
- Each vehicle manufactured in one stage shall have a VIN that is assigned by the manufacturer. Each vehicle manufactured in more than one stage shall have a VIN assigned by the incomplete vehicle manufacturer. Each VIN shall consist of seventeen (17) characters which conform to U.S. standards.
- 167.1 Purpose
- The purpose of this part is to specify the content and location of, and other requirements for, the certification label or tag to be affixed to motor vehicles
- 167.4 Requirements for manufacturers of motor vehicles
- Each manufacturer of motor vehicles shall affix to each vehicle a label, of the type and in the manner described below, containing the statements specified in paragraph(g) of this section.
- The label shall, unless riveted, be permanently affixed in such manner that it cannot be removed without destroying or etching it. The location of the label shall be such that it is easily readable without moving any part of the vehicle except in outer door
- The lettering on the label shall be of a color that contrasts with the background of the label.
- The label shall contain the following statement in the English language: "This vehicle conforms to all applicable Federal motor vehicle safety standards in effect on the date of manufacture shown above."



\* Note: This is a brief overview of the manufacturer requirements.

CHARIS STELLARD  
 8604 CARATOKE HIGHWAY  
 KITTY HAWK, N.C.  
 252-207-8990

RENT US @ OBX BEACH BUGGIES.COM

## Guidance for Golf Carts

### Golf Cart Guidance:

- A model ordinance was established to create uniformity within Municipalities and Counties throughout the State for the use of golf carts on public streets. A city is not required to implement this model ordinance verbatim.
- The municipality or county is only required to follow the statutes "§ 153A-245, "§ 160A-300.6. The statute allows a municipality/county to regulate golf carts on any street with a speed limit 35 mph or less and the operator must be 16 or older.
- The municipality has the legal authority to establish speed limits on municipal streets. General Statute § 20-141 establishes a 35 mph speed limit within the corporate limits. It requires that on state maintained roadways within a municipality that both the Municipality and the State have concurring ordinance to establish a speed limit higher or lower than 35mph.
- If a municipality repeals a concurring ordinance, then by statute § 20-141 it reverts to 35mph. As indicated in § 20-141, if the Department determines on the basis of an engineering and traffic investigation that a higher maximum speed is reasonable and safe under the conditions found to exist upon any part of a highway designated as part of the Interstate Highway System or any part of a controlled-access highway (either inside or outside the corporate limits of a municipality) the Department of Transportation shall determine and declare a reasonable and safe speed limit. Previous rulings have indicated that control of access includes partial and or full.
- Effective December 1, 2009, the speed limit on all state roads that are annexed within the corporate limits will remain at the posted speed limit of the roadway prior to when the road was annexed until both the Municipality and State have concurring ordinances.
- The General Statutes do not require that a municipality complete an engineering and traffic study to modify the speed limits, the Town may use whatever reason they deem appropriate. However, on state maintained roads the statutes require an engineering and traffic study as the basis of the Departments decision to raise or lower the speed limit from the statutory speed limit. The Department has taken the position that the desire to operate golf carts on a roadway is not engineering justification to lowering the speed limit on a state maintained roadway.
- If a municipality/county allows the use of golf carts on public streets, as indicated in the General Statutes, the Department of Transportation will not install signing indicating the presence of golf carts.

**GENERAL ASSEMBLY OF NORTH CAROLINA  
SESSION 2009  
SESSION LAW 2009-459  
HOUSE BILL 121**

**AN ACT TO ALLOW ALL UNITS OF LOCAL GOVERNMENT TO REGULATE GOLF CARTS.**

The General Assembly of North Carolina enacts:

**SECTION 1.** Chapter 153A of the General Statutes is amended by adding a new section to read:

**"§ 153A-245. Regulation of golf carts on streets, roads, and highways.**

(a) Notwithstanding the provisions of G.S. 20-50 and G.S. 20-54, a county may, by ordinance, regulate the operation of golf carts, as defined in G.S. 20-4.01(12a), on any public street, road, or highway where the speed limit is 35 miles per hour or less within the county that is located in any unincorporated areas of the county or on any property owned or leased by the county.

(b) By ordinance, a county may require the registration of golf carts, charge a fee for the registration, specify who is authorized to operate golf carts, and specify the required equipment, load limits, and the hours and methods of operation of golf carts. No person less than 16 years of age may operate a golf cart on a public street, road, or highway."

**SECTION 2.** G.S. 160A-300.5 is repealed.

**SECTION 3.** Chapter 160A of the General Statutes is amended by adding a new section to read:

**"§ 160A-300.6. Regulation of golf carts on streets, roads, and highways.**

(a) Notwithstanding the provisions of G.S. 20-50 and G.S. 20-54, a city may, by ordinance, regulate the operation of golf carts, as defined in G.S. 20-4.01(12a), on any public street, road, or highway where the speed limit is 35 miles per hour or less within its municipal limits or on any property owned or leased by the city.

(b) By ordinance, a city may require the registration of golf carts, charge a fee for the registration, specify who is authorized to operate golf carts, and specify the required equipment, load limits, and the hours and methods of operation of golf carts. No person less than 16 years of age may operate a golf cart on a public street, road, or highway."

**SECTION 4.** Section 6 of S.L. 2001-356 is repealed.

**SECTION 5.** Section 1 of S.L. 2003-124, as amended by S.L. 2004-58, S.L. 2007-204, and S.L. 2007-259, reads as rewritten:

**"SECTION 1.** Notwithstanding the provisions of G.S. 20-50 and G.S. 20-54, the Towns of Beech Mountain, North Topsail Beach, and Seven Devils, and the City of Conover may, by ordinance, regulate the operation of golf carts and utility vehicles on any public street or road within the City or Town. By ordinance, the City or Town may require the registration of golf carts and utility vehicles, specify the persons authorized to operate golf carts and utility vehicles, and specify required equipment, load limits, and the hours and methods of operation of the golf carts and utility vehicles."

**SECTION 6.** Section 1 of S.L. 2005-11, as amended by S.L. 2007-18, is repealed.

**SECTION 7.** Section 3 of S.L. 2005-11, as amended by S.L. 2006-149, S.L.

G-5

2006-152, and S.L. 2007-18, reads as rewritten:

**"SECTION 3.** Section 1 of this act applies only to the Towns of Benson, Bladenboro, Chadbourn, Clarkton, Elizabethtown, Four Oaks, Rose Hill and Tabor City. Section 2 of this act applies only to Moore County."

**SECTION 8.** Section 9.4 of the Charter for the Town of Cary, as enacted by Section 1 of S.L. 2005-117, is repealed.

**SECTION 9.** S.L. 2006-27, S.L. 2006-149, S.L. 2006-152, S.L. 2007-18, S.L. 2007-72, S.L. 2007-336, and S.L. 2008-71 are repealed.  
Page 2 Session Law 2009-459 SL2009-0459

**SECTION 10.** Section 5.2 of the Charter for the Town of Whispering Pines, as enacted by Section 1 of S.L. 2008-105, is repealed.

**SECTION 11.** This act becomes effective October 1, 2009. A county may adopt an ordinance under G.S. 153A-245, and a city may adopt an ordinance under G.S. 160A-300.6 when this act becomes law, but the ordinances may not become effective prior to October 1, 2009. The repeal herein of any act does not affect the rights or liabilities of a local government that arose during the time the act was in effect, or under an ordinance adopted under such an act. If any county or city had adopted an ordinance under any act repealed by this act, and the ordinance would be permitted under G.S. 153A-245 or G.S. 160A-300.6 as enacted by this act, that ordinance shall remain in effect until amended or repealed by that county or city.

In the General Assembly read three times and ratified this the 30<sup>th</sup> day of July, 2009.

s/ Marc Basnight

President Pro Tempore of the Senate

s/ Joe Hackney

Speaker of the House of Representatives

s/ Beverly E. Perdue

Governor

Approved 12:26 p.m. this 7<sup>th</sup> day of August, 2009

PETITION TO:

DRIVE GOLF CARTS ON HOLIDAY ISLAND  
SUBDIVISION

WE, THE CITIZENS OF HOLIDAY ISLAND, ARE REQUESTING THE COMMISSIONERS OF PERQUIMANS COUNTY GIVE OUR GOLF CARTS THE SAME CONSIDERATION AS BICYCLES. THEY ARE QUIET, THEY ARE NOT ANY WIDER THAN MOST RECREANT BIKES AND THEY DON'T GO AT EXCESSIVE SPEEDS (JUST LIKE CHILDREN'S BATTERY OPERATED SCOOTERS.)

OUR SUBDIVISION HAS SPEED LIMITS OF 25-35 MPH. WE PAY A FEE TO LIVE HERE. IT IS NOT A THROUGHFAIR IT DEAD-ENDS AT THE SOUND.

WE COULD AGREE TO ABIDE BY RULES SUCH AS:

- (1) NOT TO BE INTOXICATED
- (2) OUR CHILDREN COULD WEAR HELMETS TO A CERTAIN A.
- (3) WEAR SEAT BELTS
- (4) BE INSPECTED & HAVE LIABILITY INSURANCE

THERE ARE OTHER COMMUNITIES THAT ALLOW GOLF CARTS IN THIS AREA;

PARTS OF THE CITY OF EDENTON (CHOWAN COUNTY)  
CAMDEN COUNTY

THANK YOU FOR YOUR CONSIDERATION AND HELP. FOR THE MOST PART WE ARE LAW-ABIDING, TAX PAYING & VOTING CITIZENS.

**Mary Hunnicutt**

---

**From:** Buddy Lawrence <buddy.lawrence@albemarleplantation.com>  
**Sent:** Wednesday, April 05, 2017 2:51 PM  
**To:** mhunnicutt@perquimanscountync.gov  
**Subject:** Albemarle Plantation 2017 Fireworks

Mary Hunnicutt,

Albemarle Plantation has scheduled the 2017 Independent Day Celebration for July 1<sup>st</sup> at the clubhouse just like last year.

I was informed that I need to present this to the county commissioner and get approval?

Please give me directions.

Buddy Lawrence PGA, CMAA

**Albemarle Plantation**

Interim General Manager

(252) 426-4653, Ext. 115

(252) 339-4216 Cell

[Buddy.Lawrence@AlbemarlePlantation.com](mailto:Buddy.Lawrence@AlbemarlePlantation.com)





107 N. Front Street  
Post Office Box 7  
Hertford, NC 27944

Phone: (252) 426-7010  
(252) 426-5564  
Fax: (252) 426-3624

**PERQUIMANS COUNTY  
TAX DEPARTMENT**

**APRIL 2017-ENFORCED COLLECTIONS**

**GARNISHMENTS: \$4,262.93**

**PAYMENT AGREEMENTS: \$20,994.55**

**DEBT SETOFFS: \$67.98**

LIST OF VOLUNTEER APPLICATIONS

4/27/2017

DATE OF APPLICATION	NAME	ADDRESS	CITY	STATE	ZIP	PHONE	COMMITTEES	EXPIRATION DATE
11/21/14	Richardson, Sara	161 White Oak Avenue	Hertford	NC	27944	(252) 426-7810 (252) 333-4398	1. Adult Care Home Advisory Committee 2. 3. 4.	11/21/16
12/18/14	Smith, Jr., Lewis W.	127 Smith Cove Road lewis_smith@ncsu.edu	Hertford	NC	27944	(252) 426-7347 (252) 426-7164 (252) 331-3362	1. Planning Board 2. Agricultural Advisory Board 3. 4.	12/18/16
12/18/14	Jackson, Robert L.	186 Ainsley Road	Hertford	NC	27944	(757) 618-7589	1. Planning Board 2. 3. 4.	12/18/16
1/29/15	Finch, Jr., Johnnie	192 Cedarwood Blvd. johnnie.finchjr@gmail.com	Hertford	NC	27944	(252) 619-4037	1. Northeast Regional Workforce 2. 3. 4.	1/29/17
2/2/15	Reed, Deborah S.	1488 Center Hill Hwy deborahreed74@gmail.com	Hertford	NC	27944	(252) 331-5426	1. Board of Adjustment 2. Recreation Advisory Board 3. 4.	2/2/17
2/2/15	Hobbs, Benjamin C.	948 Pender Road hobbs@hobbsfurniture.com	Hertford	NC	27944	(252) 312-9609	1. Board of Adjustment 2. 3. 4.	2/2/17
4/10/15	Ingram, Kathleen	163 Bagley Swamp Road kathlingram@copper.net	Hertford	NC	27944	(252) 339-3754	1. Health Services 2. 3. 4.	4/10/17
4/13/15	McMullan, Philip	111 W. Camp Perry Road psmir@hughes.net	Hertford	NC	27944	(252) 264-2021	1. Eco Tourism 2. 3. 4.	4/13/17
5/8/15	Thomas, Matthew S.	357 Camp Cale Road matt@campcale.com	Hertford	NC	27944	(252) 334-7622 (252) 264-2513 (252) 334-7622	1. Special Steering Committee 2. 3. 4.	5/8/17

LIST OF VOLUNTEER APPLICATIONS

4/27/2017

DATE OF APPLICATION	NAME	ADDRESS	CITY	STATE	ZIP	PHONE	COMMITTEES	EXPIRATION DATE
6/10/15	Layden, C. Douglas	105 Bay Branch Road geri.layden@gmail.com	Belvidere	NC	27919	(252) 297-2158 (252) 297-2875	1. Chamber of Commerce 2. Library 3. Historians 4. Regional Landfill Authority	6/10/17
7/28/15	Felton, Joyce Ann	115 Sharp's Lane jgfeltton68@yahoo.com	Hertford	NC	27944	(252) 426-5375 (252) 333-5508	1. Smart Start Board 2. Social Services Board 3. 4.	7/28/17
9/22/15 Updated	Mansfield, Evelyn L.	2275 Center Hill Highway no e-mail address	Hertford	NC	27944	(252) 426-4664	1. Adult Care Home Advisory Committee 2.	9/22/17
9/22/15 Updated	McNeal, Cathleen C.	104 New River Drive catmcneal@gmail.com	Hertford	NC	27944	(252) 426-1425 (252) 435-4743	1. Chowan Hospital Board 2. Albemarle Hospital Board 3. Historic Hertford 4. Others as needed	9/22/17
9/23/15 Updated	<i>She has her house for sale and is moving to Florida. She will notify me when she sells her home.</i> Layden, Dianne M.	177 Perys Bridge Road diannelayden@hughes.net	Belvidere	NC	27919	(252) 297-2596	1. Board of Elections 2. Social Services Board 3. Board of Adjustment ( <i>Resigned 11/3/14</i> ) 4.	9/23/17
11/5/15 Updated	Schultz, Brooke Lee	1251 Center Hill Highway bschultz@woodforest.com	Hertford	NC	27944	(252) 335-0074 (252) 548-4783	1. Animal Control Board 2. Economic Improvement Council 3. PAWS & AWARE 4. Smart Start Board	11/5/17
11/16/15 Updated	Mathis, Lynn W.	178 Sue Lane mahitabell@gmail.com lynn.mathis@ncdent.gov	Hertford	NC	27944	(252) 264-3901 (252) 333-6619	1. Planning Board 2. RC&D 3. Albemarle Commission 4.	11/16/17
4/29/16 Updated	McNaught, Ruth	162 Roanoke Drive Rmcnaught162@gmail.com	Hertford	NC	27944	(252) 426-5271 (252) 435-7605	1. Local Library Board 2. 3. 4.	4/29/18
5/10/16	Lennon, Alan	2349 Center Hill Highway awlennon76@gmail.com	Hertford	NC	27944	(252) 332-4951 (252) 569-3349	1. Economic Development Commission 2. Planning Board 3. Rural Planning Org. Steering Committee 4. Local Library Board	5/10/18

LIST OF VOLUNTEER APPLICATIONS

4/27/2017

DATE OF APPLICATION	NAME	ADDRESS	CITY	STATE	ZIP	PHONE	COMMITTEES	EXPIRATION DATE
5/9/16	Damron, Charlotte	1425 Harvey Point <a href="mailto:chdamron@live.com">chdamron@live.com</a>	Hertford	NC	27944	(252) 426-4653 (252) 331-3440	1. Tourism Development Board 2. 3. 4.	5/9/18
5/2/16	Aples, Archie	1126 W. Grubb Street <a href="mailto:archieaples@yahoo.com">archieaples@yahoo.com</a>	Hertford	NC	27944	(252) 482-1033 (575) 218-0606	1. Historic Hertford, Inc. 2. Local Library Board	5/2/18
7/30/14 <i>Updated</i>	Burket, Stephen G.	111 Shady Circle <a href="mailto:sburket@ix.netcom.com">sburket@ix.netcom.com</a>	Hertford	NC	27944	(252) 426-3817 (252) 337-4303	1. Senior Citizen Advisory Board 2. 3. 4.	7/30/18
7/30/14 <i>Updated</i>	Hurdle, Pamela W.	297 Hurdletown Road <a href="mailto:townadmin@townofhertfordnc.com">townadmin@townofhertfordnc.com</a>	Hertford	NC	27944	(252) 426-9263 (252) 426-7805 (252) 312-3774	1. Board of Adjustments 2. Economic Development Commission 3. Planning Board 4. Rural Planning Org. Steering Committee	7/30/18
7/12/16 <i>Updated</i>	Gordon, Nettie W.	1777 Harvey Point Road no e-mail address	Hertford	NC	27944	(252) 426-7807 (252) 426-8309	1. Adult Care Home Advisory Committee 2. 3. 4.	7/23/18
7/18/16 <i>Updated</i>	Simpson, Ernestine E.	398 Chapanoke Road <a href="mailto:ernestine_simpson@yahoo.com">ernestine_simpson@yahoo.com</a>	Hertford	NC	27944	(252) 264-3284 (252) 435-7769	1. Adult Care Home Advisory Committee 2. Planning Board 3. Citizen Advisory Board 4. Senior Citizen Advisory Board	7/26/18
9/6/16	Swain, Linda E.	134 Laurel Street <a href="mailto:madeline@mediacombb.net">madeline@mediacombb.net</a>	Hertford	NC	27944	(252) 333-0324	1. Nusing Home Advisory Committee 2. Chowan Hospital Foundation 3. Aging Advisory Council 4. Albemarle District Jail	9/6/18
9/4/16 <i>Updated</i>	Roberts, III, A.O.	1632 New Hope Road <a href="mailto:eureseedfarms@yahoo.com">eureseedfarms@yahoo.com</a>	Hertford	NC	27944	(252) 464-2037 (252) 264-3326 (252) 333-9575	1. Planning Board 2. Voluntary Ag District Committee 3. Water Management Committee 4.	9/14/18
9/5/16 <i>Updated</i>	Lassiter, Brenda	725 Sandy Cross Road <a href="mailto:blassiter@pqschools.org">blassiter@pqschools.org</a>	Belvidere	NC	27919	(252) 297-2740	1. Planning Board 2. Board of Commissioners 3. 4.	9/5/18

LIST OF VOLUNTEER APPLICATIONS

4/27/2017

DATE OF APPLICATION	NAME	ADDRESS	CITY	STATE	ZIP	PHONE	COMMITTEES	EXPIRATION DATE
9/15/16 <i>Updated</i>	Lacefield, Charles	234 Beech Point Blvd. cwlacefield@earthlink.net	Hertford	NC	27944	(252) 426-4851 (252) 619-4256	1. COA - Board of Trustees 2. Chowan Hospital Board 3. Board of Commissioners' Facilitator 4.	9/15/18
9/24/16 <i>Updated</i>	Overman, Pete	P.O. Box 105 saltpeterpete@hotmail.com	Hertford	NC	2744	(252) 426-7814 (252) 426-7117 (252) 331-9001	1. Planning Board 2. Any other as needed 3. 4.	9/24/18
8/30/12 <i>Updated</i>	Winslow, Ill, Lynwood C.	1209 Belvidere Road lcwiii@intelpor.com	Belvidere	NC	27919	(252) 297-6532	1. Planning Board 2. Board of Adjustments 3. 4.	8/30/18
9/15/16 <i>Updated</i>	Blanchard, Terissa J.	228 Bethany Church Road tbianchard@pcs.k12.nc.us	Belvidere	NC	27919	(252) 297-2561 (252) 426-7355 (252) 339-5973	1. Social Services Board 2. Albemarle Hospital Board of Trustees 3. COA - Board of Trustees 4. Smart Start Board	9/15/18
9/24/16 <i>Updated</i>	Page, Frank	147 Explorer Arch page3@embarqmail.com	Hertford	NC	27944	(252) 426-1149 (757) 376-2001	1. Minzies Creek Utility District 2. 3. 4.	9/24/18
8/26/14 <i>Updated</i>	Knight, Marshall	751 Body Road marshallknight751@centurylink.net	Hertford	NC	27944	(252) 264-3201	1. Board of Adjustments 2. Planning Board 3. 4.	8/26/18
10/12/16 <i>Updated</i>	Kahl, Paul	402 Woodland Church Rd. escu50viking@yahoo.com	Hertford	NC	27944	(252) 338-1144 (252) 457-5400	1. Planning Board 2. Albemarle District Jail Commission 3. 4.	10/12/18
10/12/16	Antoine J. Moore	116 Sydni Street ajavonmoore@gmail.com	Hertford	NC	27944	(252) 335-0582 (252) 339-1505	1. Planning Board 2. 3. 4.	10/12/18
2/14/17	Juanita T. Bailey	190 Weight Station Road	Hertford	NC	27944	(252) 562-3049	1. Senior Citizens Advisory Board 2. 3. 4.	2/14/19

LIST OF VOLUNTEER APPLICATIONS

4/27/2017

DATE OF APPLICATION	NAME	ADDRESS	CITY	STATE	ZIP	PHONE	COMMITTEES	EXPIRATION DATE
4/12/17	Rhonda Money	412 Hurdleown Road rhondamoney@perquimanscourtync.gov	Hertford	NC	27944	(252) 426-2027	1. Local Library Board 2. 3. 4.	4/12/19
4/21/17	Jennifer Poppert	106 Areneuse Creek Ct. japoppert@yahoo.com	Hertford	NC	27944	(252) 331-9368	1. Local Library Board 2. 3. 4.	4/21/19

**From:** Michele Lawrence [mailto:[mlawrence@pettigrewlibraries.org](mailto:mlawrence@pettigrewlibraries.org)]  
**Sent:** Thursday, March 30, 2017 10:03 AM  
**To:** 'Mary Hunnicutt'  
**Subject:** RE: Library Board Appointments

Peter LeRoy and Darla Matthews both said they would be willing to serve another term. Darla and Bill Ross also said they had a couple possible candidates in mind but haven't had a chance to speak to them about it yet. They promised to get in touch with the people they had in mind soon and would pass along their names if they were interested, so I think it would be ok to wait until at least May to put it on the agenda.

Thank you,  
Michele

**From:** Mary Hunnicutt [mailto:[mhunnicutt@perquimanscountync.gov](mailto:mhunnicutt@perquimanscountync.gov)]  
**Sent:** Thursday, March 30, 2017 9:19 AM  
**To:** 'Michele Lawrence'  
**Subject:** RE: Library Board Appointments

Thanks.  
Mary

**From:** Michele Lawrence [mailto:[mlawrence@pettigrewlibraries.org](mailto:mlawrence@pettigrewlibraries.org)]  
**Sent:** Thursday, March 30, 2017 9:18 AM  
**To:** 'Mary Hunnicutt'  
**Subject:** RE: Library Board Appointments

Good morning, Ms. Hunnicutt,

I spoke with Bob Bastek who said he is not interested in serving a third term. Darla Matthews hasn't returned my call, so I'll try again today. I've been told Peter LeRoy is willing to serve another term, but I will try to contact him today to make sure. I will let you know about Peter and Darla as soon as I hear from them.

Thank you,  
Michele

**From:** Mary Hunnicutt [mailto:[mhunnicutt@perquimanscountync.gov](mailto:mhunnicutt@perquimanscountync.gov)]  
**Sent:** Thursday, March 30, 2017 8:57 AM  
**To:** Michele Lawrence  
**Subject:** Library Board Appointments

Michele,

Frank told me that you were going to call the three members whose terms end in June and see if they would be willing to continue to serve. He will not be here until late this afternoon and I was wondering if you were able to talk with them. If so, should I remove this from the Agenda until May or June?

Thanks.

Mary P. Hunnicutt  
Clerk to the Board  
Perquimans County  
P.O. Box 45  
Hertford, NC 27944  
Phone: (252) 426-8484  
Fax: (252) 426-4034  
E-Mail: [mhunnicutt@perquimanscountync.gov](mailto:mhunnicutt@perquimanscountync.gov)

Perquimans County's Vision:

To be a community of opportunity in which to live, learn, work, prosper and play.

FOR  
INFORMATION  
ONLY  
ITEMS

Logout



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## NACo Prescription Drug Discount Card Program

### PERQUIMANS COUNTY, NC

		% OF PLAN TOTAL	% OF PLAN RETAIL PRICE	% OF PLAN RETAIL PRICE	AVERAGE MEMBER COST	AVERAGE MEMBER SUBMITTED COST	RETAIL PRICE	AVERAGE RETAIL PRICE	AVERAGE PRICE SAVINGS	% OF PRICE SAVINGS	% OF PRICE SAVINGS	TOTAL UTILIZERS	
<b>2017</b>													
<u>MARCH</u>	3	1	33.33%	2	66.67%	\$ 88.46	\$ 29.49	\$ 93.90	\$ 31.30	\$ 5.44	\$ 1.81	5.79%	1
<u>JANUARY</u>	2	1	50.00%	1	50.00%	\$ 70.80	\$ 35.40	\$ 86.28	\$ 43.14	\$ 15.48	\$ 7.74	17.94%	1
<b>2016</b>													
<u>DECEMBER</u>	2	1	50.00%	1	50.00%	\$ 57.24	\$ 28.62	\$ 77.14	\$ 38.57	\$ 19.90	\$ 9.95	25.80%	2
<u>SEPTEMBER</u>	2	0	0.00%	2	100.00%	\$ 49.55	\$ 24.78	\$ 49.55	\$ 24.78	\$ 0.00	\$ 0.00	0.00%	1
<u>AUGUST</u>	1	0	0.00%	1	100.00%	\$ 7.33	\$ 7.33	\$ 13.69	\$ 13.69	\$ 6.36	\$ 6.36	46.46%	1
<u>JULY</u>	3	2	66.67%	1	33.33%	\$ 53.24	\$ 17.75	\$ 91.05	\$ 30.35	\$ 37.81	\$ 12.60	41.53%	2
<u>JUNE</u>	2	0	0.00%	2	100.00%	\$ 49.55	\$ 24.78	\$ 49.55	\$ 24.78	\$ 0.00	\$ 0.00	0.00%	1
<u>MAY</u>	1	0	0.00%	1	100.00%	\$ 4.00	\$ 4.00	\$ 4.00	\$ 4.00	\$ 0.00	\$ 0.00	0.00%	1
<u>APRIL</u>	1	1	100.00%	0	0.00%	\$ 30.00	\$ 30.00	\$ 41.09	\$ 41.09	\$ 11.09	\$ 11.09	26.99%	1
<u>FEBRUARY</u>	3	1	33.33%	2	66.67%	\$ 84.56	\$ 28.19	\$ 86.25	\$ 28.75	\$ 1.69	\$ 0.56	1.96%	2
<b>2015</b>													
<u>OCTOBER</u>	4	1	25.00%	3	75.00%	\$ 90.42	\$ 22.61	\$ 127.54	\$ 31.89	\$ 37.12	\$ 9.28	29.10%	2
<u>SEPTEMBER</u>	2	0	0.00%	2	100.00%	\$ 47.93	\$ 23.97	\$ 47.93	\$ 23.97	\$ 0.00	\$ 0.00	0.00%	1
<u>JUNE</u>	5	1	20.00%	4	80.00%	\$ 78.06	\$ 15.61	\$ 101.18	\$ 20.24	\$ 23.12	\$ 4.62	22.85%	1
<u>MAY</u>	1	1	100.00%	0	0.00%	\$ 9.60	\$ 9.60	\$ 13.93	\$ 13.93	\$ 4.33	\$ 4.33	31.08%	1
<u>APRIL</u>	1	1	100.00%	0	0.00%	\$ 28.71	\$ 28.71	\$ 34.09	\$ 34.09	\$ 5.38	\$ 5.38	15.78%	1
<u>MARCH</u>	4	1	25.00%	3	75.00%	\$ 74.37	\$ 18.59	\$ 85.13	\$ 21.28	\$ 10.76	\$ 2.69	12.64%	3
<u>JANUARY</u>	5	4	80.00%	1	20.00%	\$ 104.75	\$ 20.95	\$ 201.94	\$ 40.39	\$ 97.19	\$ 19.44	48.13%	3
<b>2014</b>													
<u>DECEMBER</u>	9	7	77.78%	2	22.22%	\$ 172.04	\$ 19.12	\$ 267.10	\$ 29.68	\$ 95.06	\$ 10.56	35.59%	3
<u>NOVEMBER</u>	12	10	83.33%	2	16.67%	\$ 392.68	\$ 32.72	\$ 815.33	\$ 67.94	\$ 422.65	\$ 35.22	51.84%	5
<u>OCTOBER</u>	7	6	85.71%	1	14.29%	\$ 200.55	\$ 28.65	\$ 419.24	\$ 59.89	\$ 218.69	\$ 31.24	52.16%	4
<u>SEPTEMBER</u>	4	4	100.00%	0	0.00%	\$ 75.50	\$ 18.88	\$ 159.07	\$ 39.77	\$ 83.57	\$ 20.89	52.54%	3
<u>AUGUST</u>	12	8	66.67%	4	33.33%	\$ 436.48	\$ 36.37	\$ 789.55	\$ 65.80	\$ 353.07	\$ 29.42	44.72%	5
<u>JULY</u>	8	4	50.00%	4	50.00%	\$ 141.44	\$ 17.68	\$ 315.63	\$ 39.45	\$ 174.19	\$ 21.77	55.19%	5
<u>JUNE</u>	11	5	45.45%	6	54.55%	\$ 154.19	\$ 14.02	\$ 200.87	\$ 18.26	\$ 46.68	\$ 4.24	23.24%	5
<u>MAY</u>	10	6	60.00%	4	40.00%	\$ 388.80	\$ 38.88	\$ 692.10	\$ 69.21	\$ 303.30	\$ 30.33	43.82%	6
<u>APRIL</u>	11	6	54.55%	5	45.45%	\$ 260.41	\$ 23.67	\$ 437.49	\$ 39.77	\$ 177.08	\$ 16.10	40.48%	6
<u>MARCH</u>	13	8	61.54%	5	38.46%	\$ 454.73	\$ 34.98	\$ 621.46	\$ 47.80	\$ 166.73	\$ 12.83	26.83%	7
<u>FEBRUARY</u>	7	4	57.14%	3	42.86%	\$ 269.48	\$ 38.50	\$ 540.19	\$ 77.17	\$ 270.71	\$ 38.67	50.11%	4
<u>JANUARY</u>	12	8	66.67%	4	33.33%	\$ 249.29	\$ 20.77	\$ 410.01	\$ 34.17	\$ 160.72	\$ 13.39	39.20%	6
<b>2013</b>													
<u>DECEMBER</u>	13	10	76.92%	3	23.08%	\$ 285.55	\$ 21.97	\$ 640.79	\$ 49.29	\$ 355.24	\$ 27.33	55.44%	5
<u>NOVEMBER</u>	9	5	55.56%	4	44.44%	\$ 254.72	\$ 28.30	\$ 579.18	\$ 64.35	\$ 324.46	\$ 36.05	56.02%	3
<u>OCTOBER</u>	11	6	54.55%	5	45.45%	\$ 294.94	\$ 26.81	\$ 444.01	\$ 40.36	\$ 149.07	\$ 13.55	33.57%	7
<u>SEPTEMBER</u>	8	5	62.50%	3	37.50%	\$ 259.86	\$ 32.48	\$ 424.60	\$ 53.08	\$ 164.74	\$ 20.59	38.80%	4
<u>AUGUST</u>	12	7	58.33%	5	41.67%	\$ 355.30	\$ 29.61	\$ 780.04	\$ 65.00	\$ 424.74	\$ 35.40	54.45%	6
<u>JULY</u>	11	8	72.73%	3	27.27%	\$ 240.23	\$ 21.84	\$ 407.28	\$ 37.03	\$ 167.05	\$ 15.19	41.02%	6
<u>JUNE</u>	7	1	14.29%	6	85.71%	\$ 44.33	\$ 6.33	\$ 89.23	\$ 12.75	\$ 44.90	\$ 6.41	50.32%	3
<u>MAY</u>	14	10	71.43%	4	28.57%	\$ 453.90	\$ 32.42	\$ 796.58	\$ 56.90	\$ 342.68	\$ 24.48	43.02%	6
<u>APRIL</u>	14	5	35.71%	9	64.29%	\$ 229.20	\$ 16.37	\$ 316.32	\$ 22.59	\$ 87.12	\$ 6.22	27.54%	6
<u>MARCH</u>	5	2	40.00%	3	60.00%	\$ 51.84	\$ 10.37	\$ 89.03	\$ 17.81	\$ 37.19	\$ 7.44	41.77%	3
<u>FEBRUARY</u>	5	3	60.00%	2	40.00%	\$ 58.31	\$ 11.66	\$ 100.07	\$ 20.01	\$ 41.76	\$ 8.35	41.73%	4
<u>JANUARY</u>	7	4	57.14%	3	42.86%	\$ 147.57	\$ 21.08	\$ 273.13	\$ 39.02	\$ 125.56	\$ 17.94	45.97%	3
<b>2012</b>													
<u>DECEMBER</u>	5	2	40.00%	3	60.00%	\$ 63.00	\$ 12.60	\$ 131.13	\$ 26.23	\$ 68.13	\$ 13.63	51.96%	3
<u>NOVEMBER</u>	5	3	60.00%	2	40.00%	\$ 105.77	\$ 21.15	\$ 233.12	\$ 46.62	\$ 127.35	\$ 25.47	54.63%	4
<u>OCTOBER</u>	11	7	63.64%	4	36.36%	\$ 245.45	\$ 22.31	\$ 434.45	\$ 39.50	\$ 189.00	\$ 17.18	43.50%	6
<u>SEPTEMBER</u>	12	6	50.00%	6	50.00%	\$ 172.31	\$ 14.36	\$ 260.06	\$ 21.67	\$ 87.75	\$ 7.31	33.74%	6
<u>AUGUST</u>	11	6	54.55%	5	45.45%	\$ 196.81	\$ 17.89	\$ 334.76	\$ 30.43	\$ 137.95	\$ 12.54	41.21%	5
<u>JULY</u>	21	8	38.10%	13	61.90%	\$ 432.01	\$ 20.57	\$ 602.24	\$ 28.68	\$ 170.23	\$ 8.11	28.27%	5
<u>JUNE</u>	18	7	38.89%	11	61.11%	\$ 274.32	\$ 15.24	\$ 526.71	\$ 29.26	\$ 252.39	\$ 14.02	47.92%	8
<u>MAY</u>	16	6	37.50%	10	62.50%	\$ 203.93	\$ 12.75	\$ 278.78	\$ 17.42	\$ 74.85	\$ 4.68	26.85%	6
<u>APRIL</u>	15	6	40.00%	9	60.00%	\$ 196.88	\$ 13.13	\$ 297.28	\$ 19.82	\$ 100.40	\$ 6.69	33.77%	5

<u>MARCH</u>	17	11	64.71%	6	35.29%	\$ 324.49	\$ 19.09	\$ 681.36	\$ 40.08	\$ 356.87	\$ 20.99	52.38%	8
<u>FEBRUARY</u>	17	10	58.82%	7	41.18%	\$ 653.21	\$ 38.42	\$ 1,271.77	\$ 74.81	\$ 618.56	\$ 36.39	48.64%	5
<u>JANUARY</u>	15	7	46.67%	8	53.33%	\$ 296.17	\$ 19.74	\$ 388.23	\$ 25.88	\$ 92.06	\$ 6.14	23.71%	5
<b>2011</b>													
<u>DECEMBER</u>	24	15	62.50%	9	37.50%	\$ 444.97	\$ 18.54	\$ 677.97	\$ 28.25	\$ 233.00	\$ 9.71	34.37%	7
<u>NOVEMBER</u>	26	15	57.69%	11	42.31%	\$ 650.19	\$ 25.01	\$ 1,059.27	\$ 40.74	\$ 409.08	\$ 15.73	38.62%	7
<u>OCTOBER</u>	22	10	45.45%	12	54.55%	\$ 360.54	\$ 16.39	\$ 548.26	\$ 24.92	\$ 187.72	\$ 8.53	34.24%	6
<u>SEPTEMBER</u>	14	10	71.43%	4	28.57%	\$ 533.07	\$ 38.08	\$ 833.62	\$ 59.54	\$ 300.55	\$ 21.47	36.05%	8
<u>AUGUST</u>	10	7	70.00%	3	30.00%	\$ 179.61	\$ 17.96	\$ 328.27	\$ 32.83	\$ 148.66	\$ 14.87	45.29%	5
<u>JULY</u>	12	9	75.00%	3	25.00%	\$ 357.78	\$ 29.82	\$ 588.34	\$ 49.03	\$ 230.56	\$ 19.21	39.19%	7
<u>JUNE</u>	16	7	43.75%	9	56.25%	\$ 444.85	\$ 27.80	\$ 598.37	\$ 37.40	\$ 153.52	\$ 9.60	25.66%	9
<u>MAY</u>	23	13	56.52%	10	43.48%	\$ 302.25	\$ 13.14	\$ 546.03	\$ 23.74	\$ 243.78	\$ 10.60	44.65%	10
<u>APRIL</u>	34	20	58.82%	14	41.18%	\$	\$ 39.75	\$ 1,653.09	\$ 48.62	\$ 301.55	\$ 8.87	18.24%	7
<u>MARCH</u>	24	16	66.67%	8	33.33%	\$ 863.78	\$ 35.99	\$ 1,269.41	\$ 52.89	\$ 405.63	\$ 16.90	31.95%	9
<u>FEBRUARY</u>	15	11	73.33%	4	26.67%	\$ 468.52	\$ 31.23	\$ 653.27	\$ 43.55	\$ 184.75	\$ 12.32	28.28%	8
<u>JANUARY</u>	23	18	78.26%	5	21.74%	\$ 971.94	\$ 42.26	\$ 1,440.98	\$ 62.65	\$ 469.04	\$ 20.39	32.55%	11
<b>2010</b>													
<u>DECEMBER</u>	25	16	64.00%	9	36.00%	\$ 918.07	\$ 36.72	\$ 1,252.64	\$ 50.11	\$ 334.57	\$ 13.38	26.71%	12
<u>NOVEMBER</u>	25	19	76.00%	6	24.00%	\$	\$ 49.68	\$ 1,707.72	\$ 68.31	\$ 465.83	\$ 18.63	27.28%	14
<u>OCTOBER</u>	23	17	73.91%	6	26.09%	\$	\$ 43.72	\$ 1,272.23	\$ 55.31	\$ 266.73	\$ 11.60	20.97%	11
<u>SEPTEMBER</u>	36	19	52.78%	17	47.22%	\$	\$ 28.47	\$ 1,346.45	\$ 37.40	\$ 321.60	\$ 8.93	23.89%	14
<u>AUGUST</u>	32	22	68.75%	10	31.25%	\$	\$ 34.81	\$ 1,462.53	\$ 45.70	\$ 348.56	\$ 10.89	23.83%	12
<u>JULY</u>	31	20	64.52%	11	35.48%	\$	\$ 35.30	\$ 1,481.76	\$ 47.80	\$ 387.31	\$ 12.49	26.14%	15
<u>JUNE</u>	32	22	68.75%	10	31.25%	\$	\$ 27.67	\$ 1,257.48	\$ 39.30	\$ 372.03	\$ 11.63	29.59%	15
<u>MAY</u>	25	18	72.00%	7	28.00%	\$	\$ 41.74	\$ 1,442.16	\$ 57.69	\$ 398.76	\$ 15.95	27.65%	14
<u>APRIL</u>	29	17	58.62%	12	41.38%	\$	\$ 23.99	\$ 983.67	\$ 33.92	\$ 287.97	\$ 9.93	29.28%	12
<u>MARCH</u>	23	19	82.61%	4	17.39%	\$	\$ 36.18	\$ 1,189.55	\$ 51.72	\$ 357.41	\$ 15.54	30.05%	9
<u>FEBRUARY</u>	15	13	86.67%	2	13.33%	\$	\$ 28.63	\$ 594.23	\$ 39.62	\$ 164.82	\$ 10.99	27.74%	8
<u>JANUARY</u>	23	16	69.57%	7	30.43%	\$	\$ 30.50	\$ 906.21	\$ 39.40	\$ 204.80	\$ 8.90	22.60%	13
<b>2009</b>													
<u>DECEMBER</u>	44	27	61.36%	17	38.64%	\$	\$ 29.46	\$ 1,588.69	\$ 36.11	\$ 292.51	\$ 6.65	18.41%	13
<u>NOVEMBER</u>	34	25	73.53%	9	26.47%	\$	\$ 42.69	\$ 1,789.48	\$ 52.63	\$ 337.97	\$ 9.94	18.89%	13
<u>OCTOBER</u>	41	27	65.85%	14	34.15%	\$	\$ 26.29	\$ 1,329.32	\$ 32.42	\$ 251.44	\$ 6.13	18.91%	14
<u>SEPTEMBER</u>	43	29	67.44%	14	32.56%	\$	\$ 27.94	\$ 1,581.39	\$ 36.78	\$ 380.06	\$ 8.84	24.03%	9
<u>AUGUST</u>	22	10	45.45%	12	54.55%	\$	\$ 50.09	\$ 1,449.33	\$ 65.88	\$ 347.36	\$ 15.79	23.97%	12
<u>JULY</u>	40	25	62.50%	15	37.50%	\$	\$ 30.51	\$ 1,525.98	\$ 38.15	\$ 305.50	\$ 7.64	20.02%	15
<u>JUNE</u>	43	25	58.14%	18	41.86%	\$	\$ 39.24	\$ 2,005.31	\$ 46.64	\$ 318.00	\$ 7.40	15.86%	12
<u>MAY</u>	27	18	66.67%	9	33.33%	\$	\$ 18.70	\$ 676.07	\$ 25.04	\$ 171.07	\$ 6.34	25.30%	12
<u>APRIL</u>	21	12	57.14%	9	42.86%	\$	\$ 38.97	\$ 1,001.85	\$ 47.71	\$ 183.42	\$ 8.73	18.31%	10
<u>MARCH</u>	19	16	84.21%	3	15.79%	\$	\$ 25.78	\$ 677.12	\$ 35.64	\$ 187.24	\$ 9.85	27.65%	10
<u>FEBRUARY</u>	24	20	83.33%	4	16.67%	\$	\$ 46.14	\$ 1,433.51	\$ 59.73	\$ 326.23	\$ 13.59	22.76%	12
<u>JANUARY</u>	25	20	80.00%	5	20.00%	\$	\$ 30.27	\$ 990.03	\$ 39.60	\$ 233.35	\$ 9.33	23.57%	9
<b>2008</b>													
<u>DECEMBER</u>	18	13	72.22%	5	27.78%	\$	\$ 22.57	\$ 565.36	\$ 31.41	\$ 159.07	\$ 8.84	28.14%	8
<u>NOVEMBER</u>	14	11	78.57%	3	21.43%	\$	\$ 20.20	\$ 388.32	\$ 27.74	\$ 105.57	\$ 7.54	27.19%	8
<u>OCTOBER</u>	1		1100.00%	0	0.00%	\$	\$ 37.45	\$ 37.45	\$ 52.25	\$ 52.25	\$ 14.80	28.33%	1

PERQUIMANS COUNTY	PLAN TOTAL	PLAN %	PLAN PRICE	PLAN RETAIL PRICE	RETAIL PRICE	% RETAIL PRICE	AVERAGE MEMBER COST	RETAIL SUM	AVERAGE RETAIL PRICE	RETAIL PRICE	AVERAGE PRICE	SAVINGS	% SAVINGS	TOTAL UTILIZERS
<b>TOTALS:</b>	1,415	885	62.54%	530	37.46%	\$	\$ 41,319.96	\$ 29.20	\$ 59,399.95	\$ 41.98	\$ 18,079.99	\$ 12.78	30.44%	607.00

Column Headers from left to right:

1. Total Rxs: This is the total number of Rxs that were adjudicated or attempted to adjudicate through the use of the card (the explanation of the next couple of headers will help explain the necessity of this column).

2. **Plan Priced Rxs:** Caremark tracks all attempts to use the cards including when the pharmacy offers a lower price than the card can give. This is usually when the pharmacy sells a drug at cost or below cost to create foot traffic for the pharmacy or under a special purchase arrangement. This is the amount of Rxs that the card gave the best price vs. the pharmacy.
3. **% Plan Priced Rxs:** What percentage of the total attempted Rxs adjudicated via best price with the card.
4. **Retail Priced Rxs:** How many prescriptions where the pharmacy had a lower price.
5. **% Retail Priced Rxs:** Percentage of Rxs where the pharmacy had a lower price.
6. **Total Drug Cost:** All prescriptions totaled together at their card discount prices.
7. **Average Drug Cost:** Average Drug Cost per Rx at the card discounted price.
8. **Retail Submitted Price:** What the price would have been if the prescriptions weren't filled with the card.
9. **Average Retail Submitted Price:** Average Per Prescription price if the card wasn't presented at a discount.
10. **Price Savings:** Total dollar savings for all Rxs filled with the card.
11. **Average Price Savings:** Average price savings per prescription.
12. **% Price Savings:** Percentage price savings per prescription.
13. **Total Utilizers:** This is the total amount of people who represent the total amount of prescriptions *i.e.* some people fill multiple prescriptions. This gives you an indication of how many residents you are helping.

As always, if you have questions, don't hesitate to contact me. Thank you for being a member county, borough or parish and participating in this member program.

Andrew Goldschmidt  
Director, Membership/Marketing  
NACo--National Association of Counties

# DEPARTMENT HEAD REPORTS



SUBJ-ADDRESS 762 Woodville Rd.  
 ORDINANCE VIOLATED #53 cars /  
 NOTES chronic and final rrr letter sent to owner and cc to occupant 4/17/17  
 planning to enforce asap  
 will retag all unlicensed vehicles to assure ordinance requirements  
 recommend legal action if necessary to maintain compliance  
 1/26/17 awaiting weather  
 12/30/16 awaiting funds and approval to proceed  
 will try to reason with owner's sister  
 van moved back but still there  
 white van removed in last 30 days - keep watch  
 tenant has been advised by letters and personal visits, and says he will  
 continue clean up until finished.  
 DISPOSITION clean up waiting favorable weather and funds at same time  
 DISPOSITION DATE 4/17/2017

SUBJ-ADDRESS 132 Albemarle Rd.  
 ORDINANCE VIOLATED  
 NOTES 4/17 no response - surveyed for possible Abandoned Manufactured  
 Home clean up (AMH)  
 Attempt once more- contact, and then condemn  
 check storm damage- condemn or not  
 no response / salvedgable structure / resend all letters 10/20/2016  
 building value dropped from 27k to 300  
 unable to find owner-still looking  
 still seeking owner 4/28/16  
 Ms. Blount came in to check progress and brought a new tax card,  
 identifying owner / new look and pics  
 Harvey Point Rd. to 3rd Ave. to Albemarle.  
 Alledges = old trailer overgrown & fire Hazzard.  
 Doublewide in tall vegetation- see 2 pics  
 DISPOSITION due dilligence & condemn  
 DISPOSITION DATE 4/25/2017

SUBJ-ADDRESS 696 Snug Harbor Rd.  
 ORDINANCE VIOLATED ???  
 NOTES 4/21/17 letter sent  
 4/17/17 awaiting approval from Virgil and Frank to send letter  
 Letter submitted to Virgil to show County Manager prior to sending.  
 Ernie, Virgil and Mr. Felton met 4/11/17. Mr. Felton understood that a  
 letter was coming that details additional changes needed.  
 4/7/17 Annis Murphy registered another compliant that Mr. Felton has  
 not cleaned his property to her satisfaction.  
 ongoing farm clutter situation - owner cooperative but slow - prior  
 history improving but not fast enough for Snug Harbor.  
 Note on keyboard after weekend / don't know how it got there /  
 complaint un documented as of 11-23-15  
 I called and left Message. Annis Murphy called back and said will come  
 in for form.  
 Ms Murphy came in with pics and signed form. 11-23-15 @ 2:10pm  
 1/11/16 most vehicles and trash removed. Keep open for observation  
 30 days.

DISPOSITION RRR letter  
 DISPOSITION DATE 4/21/2017

SUBJ-ADDRESS 1034 Snug Harbor Rd.  
 ORDINANCE VIOLATED  
 NOTES 4/18/17 file updated with pics that show significant improvements in  
 past year. I talked to Mr. Register who understands that a letter is  
 coming with a list of items that are solid waste. He has difficulties but is  
 willing.  
 improving slowly, letter sent anyway.  
 4/7/17 Annis Murphy registered another compliant without  
 consideration for health conditions or accomplished improvements,  
 asserting that Thomas Register has not cleaned his property to her  
 satisfaction. File update & letter followed  
 medical difficulties - slow progress  
 backhoe removed 7/16/16  
 several vehicles removed and garbage(7/13/16  
 6/14/16 improvements underway  
 5/19/16 Spoke to Mr. Register, he is preparing to move vehicles  
 5/17/16 Met with Mr. Register who indicated his willingness to  
 cooperate, but has limited resources.  
 4/12/16 pending logistics / personal contact done  
 5/17/16 Virgil & Ernie met with Mr. Register and reminded him of  
 impending actions.  
 5/13/16 Virgil & Ernie met with Mr. Register, who agreed to improve  
 conditions

DISPOSITION Awaiting approval from Virgil and Frank before sending letter  
 DISPOSITION DATE 4/13/2017

SUBJ-ADDRESS 170 Long's Loop  
 ORDINANCE VIOLATED 50  
 NOTES prep for demo  
 rapidly becoming solid waste  
 letter sent. 2/16/16- grandson called and left phone number. Gerald  
 Simons @ 609-876-5409. Says he has no POA and heirs number 60+.  
 Alice Simons is 90 without resources. Gerald will try for a voluntary  
 clean-up.  
 DISPOSITION Final notice  
 DISPOSITION DATE 4/19/2017

SUBJ-ADDRESS 642 Belvidere Rd.  
 ORDINANCE VIOLATED 50  
 NOTES final notice mailed RRR  
 Decision to demolish - notify owners  
 letter sent 2/11/16 and contact made - see 2016-1-5  
 DISPOSITION rrr letter prep for demo  
 DISPOSITION DATE 4/19/2017

SUBJ-ADDRESS various lots / Bethel Fishing Center  
 ORDINANCE VIOLATED  
 NOTES 4/20/17 update pics - seems to be expanding  
 watching - materials still moving  
 pay attention to vehicles  
 improvements being made  
 5/11 2 letters sent to Sampson and Mann as listed on tax  
 5-10-16 pics - send 1st letter  
 DISPOSITION check for legal recycle storage and send violation letter  
 DISPOSITION DATE 4/21/2017

SUBJ-ADDRESS 142 Pirate Cove Way  
 ORDINANCE VIOLATED ??  
 NOTES 4/20/17 Mr. Ries Re- complained about storage container has no  
 moved in 5 mo.  
 some improvement - letter sent  
 12/5/16 pic for file send letter  
 Virgil & Ernie found as stated, but appears to be a moving situation.  
 Gather details.  
 DISPOSITION check for actual violations and send letter  
 DISPOSITION DATE 4/21/2017

SUBJ-ADDRESS 1573 Ocean Highway (17)S  
 ORDINANCE VIOLATED cars  
 NOTES 4/17/17 multiple vehicles gone. Yard still looks cluttered  
 Over 30 / still overloaded / may need legal action  
 2/1/17- letter sent  
 update pics 1/23/17 boat in rear seems to be parts for boat on trailer.  
 Vehicles are coming and going, lic. & unlic. And trailer frame gone or  
 out of sight  
 pics lic & unlic veh. 12/30/16  
 DISPOSITION some improvement - watching  
 DISPOSITION DATE 4/25/2017

SUBJ-ADDRESS Lot 38A / Bethel Fishing Center  
 ORDINANCE VIOLATED permits  
 NOTES camper moved to new location - need to check power and sewer source  
 Contact from Ms. Chappell - said will take care of problem  
 Camper appears to have sewage trench to ditch. Being set up for  
 occupancy. Possible electric & plumbing & health permits needed.  
 Zoning ????  
 DISPOSITION letters & calls - watching  
 DISPOSITION DATE 4/25/2017

SUBJ-ADDRESS 338 Muddy Creek Rd.  
 ORDINANCE VIOLATED  
 NOTES up date pics and file  
 nuisance vehicles and new shed - no permits  
 DISPOSITION plan update  
 DISPOSITION DATE 4/25/2017

SUBJ-ADDRESS 174 Sunset Circle  
 ORDINANCE VIOLATED ???  
 NOTES tenant came in office 3/31/17 and explained- roommate left / cars  
 gone / 2 good trucks left to be repaired asap  
 All other vehicles tagged. File open to observe.  
 found file cea 2016-10-4 letter had been sent  
 Complaint delivered in person by Bill Jackson, with insufficient contact  
 info and insufficient subject location info.

DISPOSITION active logistics  
 DISPOSITION DATE 4/1/2017

SUBJ-ADDRESS 754 Woodville Rd.  
 ORDINANCE VIOLATED  
 NOTES verify cleanup or not - send letter  
 3/20/17 both found burned - need debris removal  
 S/w (2) delay Need to sort & update

DISPOSITION watch- update- letter as necessary  
 DISPOSITION DATE 4/25/2017

SUBJ-ADDRESS 2217 New Hope Rd.  
 ORDINANCE VIOLATED  
 NOTES document clean up  
 house burned by FD - Clean up underway

DISPOSITION pics and letter if necessary  
 DISPOSITION DATE 4/25/2017

Address

1374 Sandy Cross Rd.

Disposition

Improvements done, waiting clean up or cea

DispositionDate

4/13/2017

InfoNotes

Better s/w installed and occupied. Old s/w not removed yet

Address

226 Bethany Church Rd.

Disposition

surveyed for AMH

DispositionDate

4/6/2017

InfoNotes

Address

Undetermined (gps on file)

Disposition

Surveyed for AMH and code enforcement action

DispositionDate

4/21/2017

InfoNotes

Address

###? Bethel Fishing Center Road

Disposition

surveyed for AMH

DispositionDate

InfoNotes

Single Wide on Bethel Fishing Rd.

4/20/2017

Address

120 Red Maple Ave.

Disposition

surveyed for AMH

DispositionDate

InfoNotes

4/20/2017

Address

146 Red Maple Ave.

Disposition

surveyed for Amh

DispositionDate

InfoNotes

4/21/2017

Address

298 Holiday Island Rd.

Disposition

surveyed for AMH

DispositionDate

InfoNotes

appears abandoned / perhaps deceased

4/20/2017

Address

291 Holiday Island Rd.

Disposition

surveyed for AMH

DispositionDate

InfoNotes

s/w on Holiday Island Rd.

4/20/2017

Address

498 Pender Rd.

Disposition

surveyed for AMH

DispositionDate

InfoNotes

4/20/2017

# COMMITTEE REPORTS

**Community Advisory Committee - Page 1**  
**Quarterly/Annual Visitation Report**

County <i>Piquemare</i>	Facility Type - <input type="checkbox"/> Family Care Home <input checked="" type="checkbox"/> Adult Care Home <input type="checkbox"/> Nursing Home <input type="checkbox"/> Combination Home	Facility Name <i>Hartford Manor</i>
Visit Date <i>3/2/2017</i>	Time Spent in Facility <i>hr 25 min</i>	Arrival Time <i>2:10</i> <input type="checkbox"/> am <input checked="" type="checkbox"/> pm
Name of Person Exit Interview was held with <i>Beechy Moore</i>		Interview was held <input checked="" type="checkbox"/> In-Person <input type="checkbox"/> Phone
<input checked="" type="checkbox"/> Admn. <input type="checkbox"/> SIC (Supervisor in Charge) <input type="checkbox"/> Other Staff Rep.		(Name & Title)
Committee Members Present: <i>Beit Gordon, Mary Bennett, Evelyn Mansfield</i>		Report Completed by: <i>Evelyn Mansfield</i>
Number of Residents who received personal visits from Committee members: <i>10</i>		
Resident Rights Information is clearly visible. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Ombudsman contact information is correct and clearly posted. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
The most recent survey was readily accessible. <input type="checkbox"/> Yes <input type="checkbox"/> No (Required for Nursing Homes Only)		Staffing information is posted. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Resident Profile	Comments & Other Observations
1. Do the residents appear neat, clean and odor free? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 2. Did residents say they receive assistance with personal care activities, <i>Ex. brushing their teeth, combing their hair, inserting dentures or cleaning their eyeglasses?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>if needed</i> 3. Did you see or hear residents being encouraged to participate in their care by staff members? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 4. Were residents interacting w/ staff, other residents & visitors? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 5. Did staff respond to or interact with residents who had difficulty communicating or making their needs known verbally? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 6. Did you observe restraints in use? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 7. If so, did you ask staff about the facility's restraint policies? <input type="checkbox"/> Yes <input type="checkbox"/> No	<i>All current residents able to care for their personal needs</i>

Resident Living Accommodations	Comments & Other Observations
8. Did residents describe their living environment as homelike? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 9. Did you notice unpleasant odors in commonly used areas? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 10. Did you see items that could cause harm or be hazardous? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 11. Did residents feel their living areas were too noisy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 12. Does the facility accommodate smokers? <input type="checkbox"/> Yes <input type="checkbox"/> No 12a. Where? <input checked="" type="checkbox"/> Outside only <input type="checkbox"/> inside only <input type="checkbox"/> Both Inside & Outside. 13. Were residents able to reach their call bells with ease? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 14. Did staff answer call bells in a timely & courteous manner? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 14a. If no, did you share this with the administrative staff? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Resident Services	Comments & Other Observations
15. Were residents asked their preferences or opinions about the activities planned for them at the facility? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 16. Do residents have the opportunity to purchase personal items of their choice using their monthly needs funds? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 16a. Can residents access their monthly needs funds at their convenience? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 17. Are residents asked their preferences about meal & snack choices? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 17a. Are they given a choice about where they prefer to dine? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No 18. Do residents have privacy in making and receiving phone calls? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 19. Is there evidence of community involvement from other civic, volunteer or religious groups? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 20. Does the facility have a Resident's Council? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Family Council? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Areas of Concern	Exit Summary
Are there resident issues or topics that need follow-up or review at a later time or during the next visit?   	Discuss items from "Areas of Concern" Section as well as any changes observed during the visit.   <div align="center" style="border: 2px solid black; padding: 10px; width: fit-content; margin: auto;">             RECEIVED              APR 6 2017           </div>

This Document is a PUBLIC RECORD. Do not identify any Resident(s) by name or inference on this form.  
 Top Copy is for the Regional Ombudsman's Record. Bottom Copy is for the CAC's Records.



# PERQUIMANS COUNTY EMERGENCY SERVICES

P.O. Box 563 - 159 Creek Drive - Hertford, NC 27944

# DRAFT

(252) 426-5646 Phone - (252) 426-3306 Fax

## EMS Peer Review Committee

Meeting Minutes – April 13, 2017 – 5:30 pm

Those attending: Jonathan Nixon, Frank Heath, Stacy Pritchard, Todd Tilley, Jim Grosjean, Krystal Agosto, Dale Hunter

The meeting was called to order by Todd Tilley at 5:30 pm.

The minutes from the January 27, 2017 meeting were approved after motion by Dale Hunter and second by Frank Heath.

The following reports were made:

*Dr Samantha Furia – Medical Director – Absent.*

*Ed Muzzulin – County Commissioner – Absent.*

*Frank Heath – County Manager – Nothing to report.*

*Mark Symons – Rescue Squad Chief – Absent.*

*Jim Grosjean – Training Officer/Shift Supervisor – File for Life handouts have been purchased. Attended the instructor workshop at COA and will be conducting EPI training for EMTs in-house.*

*Krystal Agosto – 911 Training Officer/Shift Supervisor – Shared update on EMD program. Started working on the mandatory training for EMD. Completed the initial orientation day for 4 new hires. Working to overhaul SOGs and create Call Guides. Training officer attended ICS 400 Class. Working on the first draft of our training program (EMD & Sheriff's Standards).*

*Dale Hunter – EMS Safety Officer/Shift Supervisor – Issues with the front end of vehicles, wearing out tires, getting them aligned and things are better. Installed bumper guards on 3 newest ambulances. Last of the ambulances will be finished Monday and all will have the same red, white and blue paint scheme.*

*John Wilson – EMS Education Coordinator – Absent. Sent email, report via Jim Grosjean, throughout the quarter, normal prehospital life support, transition courses going from EMT-B to EMT, EMT-I to AEMT. Main courses Quick Response Vehicle Operation Course will be held at the Edenton Airport and is a 2 day class, part class room, part hands on.*

*Ashley Stoop – District Health Department Representative – Absent.*

*Stacy Pritchard – Sentara Albemarle Medical Center Representative/Liaison – New manager hired, Kera Clark.*

*Kalli Nixon – Vidant Chowan Hospital – Absent.*

**Quality Assurance** – This quarter Diabetic Problems and Headaches were the topics reviewed. No issued noted by Stacy Pritchard. Next quarter will be Stroke/CVA, Stab/Gunshot Wound.

**Emergency Services Director** – Jonathan Nixon made the following report:

### EMS

- Our EMS Billing Clerk remains on medical leave and Jim Grosjean has been filling this role. We have been backfilling the open Shift Supervisor's job with part-time Paramedic staff.
- We continue to have a fulltime position open and are awaiting Paramedic discussions during the budget process before hiring.
- CAD Terminals on-line in April after staff training.
- The transition to the new billing company, Colleton Software, has been fairly smooth. Thanks to Jim Grosjean for helping with this process. We will be closing out with EMSMC in the coming days.
- Several calls have been reviewed with Dr. Furia since we last met with appropriate action taken.
- In January we held a mandatory training with our new billing company and staff to review documentation. We also reviewed the EMD program with EMS staff. Those that could not attend reviewed a PowerPoint presentation and provided a written summary.
- 2 EMS Units were inspected this quarter by NCOEM and passed with no concerns.
- New Video Laryngoscopes have been ordered for all ambulances.
- Signed a written agreement with SAMC to provide medical supplies with an 11% handling fee.
- Visited 3 of the 8<sup>th</sup> Grade classes to review CPR skills and demo the Lucas CPR device.
- Budget Requests:
  - Funding to implement a Paramedic Program effective January 2018
  - 6 portable VHF radios
  - Several small building repairs
  - Parking lot repairs and restriping
  - New roll-up doors for the warehouse/5<sup>th</sup> bay building
  - Wireless device for Zone 1

### Emergency Management

- Mitigation for Hurricane Matthew continues with 2 properties being considered for elevation/buyout and our County Resiliency Redevelopment Plan nearing completion.
- Continue to be active in the DPR I and DAWG meetings.
- Successful DAWG exercise in February in which we practiced Incident Management Team skills. (VIDEO)
- We purchased a Gas Monitor Kit to be shared with Chowan County and would like to hold a second HazMat IQ Class. Waiting to hear from Fire Chiefs on their interest in a class.
- Conducted a Public Officials Conference at the Board of County Commissioner's meeting on April 3, 2017.
- Jarvis Winslow & Tom Ponte attended the NCEM Forum.
- Perquimans is serving as the 2017 Chair for the DAWG (Disaster Awareness Work Group).
- Met with Contractors for Debris Management & Debris Monitoring on April 12, 2017. Bids for both services are due on May 3, 2017
- Budget Requests:
  - \$2,500 increase per fire dept (\$70,000)

- o Flammable Storage Cabinet (gas & diesel cans)
- o Repurpose generator from old 911 Building to be used at the Rec Dept (Winter & Post-Storm Shelter)
- o Miscellaneous Dive Gear
- o Repairs to the 25' Boston Whaler (replace decaying wood & paint)

**911 Communications**

**STAFFING**

- 1 New Full-Time Telecommunicator – Sue Ann Cestaro
- 4 New Part-Time Telecommunicators – Dana Hart, Darlene Lind, Corey Stallings & Katherine Weiss

**EQUIPMENT**

- Tower Sites continue to be visited monthly by EM
- New antenna and lightening arrester at the Sandy Cross (TAC 2) tower site to be installed April 18<sup>th</sup>. Will also be climbing the Joppa tower site (TAC 3).
- EM and 911 Staff continue to work with Jim McKeever of Global Communications on the County-Wide Radio Analysis.
- Back-Up 911 Center Update
  - Installation of the new upgraded Motorola 5500 Console Radio System to begin the week of April 24<sup>th</sup>
  - Duplicate phone system to be installed in Chowan is on order.
  - Additional capacity has been added to the recorder.
  - Issued a Notice to Proceed on the 150' tower at the ES Bldg to Sabre Industries. Should be complete by late June.
  - Our expected completion date for the Back-Up 911 Center has been pushed back to September as Chowan 911 is having difficulty getting approval and issuing an RFP for their tower project.

**ISSUES**

Fielded the following operational complaints through April 2017:

• Law Enforcement	2
• Fire	2
• EMS	1
• Citizens	0
• Mapping	1
• 911 Dept. Review	3

**GENERAL COMMENTS**

- 911 Center went live with EMD on Feb 14<sup>th</sup> – It continues to be a work in progress.
- Please remind all responders our call sign is Perquimans” not “Central”, “Communications” or “Dispatch”.
- Per new legislation, the county updated local policy and now radio & phone recordings are only being held for 30 days.
- Hope to implement a Mutual Aid SOG for Fire Department response to EMS incidences.
- We have a new radio maintenance contract with Motorola Solutions and the vendor is Wireless Communications (Offices in Pitt Co & Dare Co)

*Rob Glover - NCOEMS Representative – Absent.*

**Old Business**

- EMS Diversion Plan – The regional EMS Administrators have created a subcommittee to draft a regional plan to address this concern.
- EMS System Plan Revisions – 3 sections were reviewed:
  - Section 2 Communications
  - Section 5 Personnel
  - Section 6 Data Collection
  - Motion moved to approve by Frank Heath, 2<sup>nd</sup> by Dale Hunter.
- EMD Implementation Update (Provided by 911 Training Officer during her report.)

**New Business**

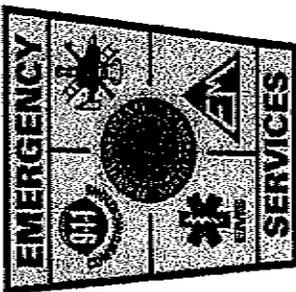
- 1<sup>st</sup> Quarter Chute Times & Chute Times Comparison was reviewed.
- 1<sup>st</sup> Quarter Mutual Aid Requests were reviewed as follows:
  - Chowan EMS                   4
  - Gates EMS                    0
  - Pasquotank EMS           8
  - Nightingale                 8
  - Eastcare                     0
- Updates to SOG 114 Employee & Volunteer – Expectations Review for approval – Motion to approve Frank Heath, Second Todd Tilley.
- AEMT to Paramedic Presentation – Jonathan Nixon reviewed a brief presentation regarding the implementation of a Paramedic program for Perquimans EMS. (see attachment)

**Additional Comments / Concerns**

**Next Meeting Schedule** – July 27<sup>th</sup> and October 26<sup>th</sup>, starting at 17:30.

**Adjournment** – There being no further business a motion to dismiss was made by Frank Heath and 2<sup>nd</sup> by Jim Grosjean, until the next appointed meeting which is scheduled for July 27, 2017 at 5:30 pm.

Respectfully Submitted by Jim Grosjean, Secretary and Jonathan Nixon, Emergency Services Director.



**PERQUIMANS COUNTY EMERGENCY SERVICES**

P.O. Box 563 - Hertford, NC 27944  
 159 Creek Drive  
 (252) 426-5646



**EMS Peer Review Committee**

Meeting Date 4/13/17

Position	Member	Signature	Phone
Medical Director	Dr. Samantha Furia		215-264-1059
Physician representing Albemarle Hospital	Dr. Samantha Furia		215-264-1059
Physician representing Chowan Hospital	Dr. Joe Tripp	<i>[Signature]</i>	252-333-5100
County Emergency Services Director	Jonathan Nixon		252-331-9817
EMS - Rescue Squad Chief	Mark Symons		252-333-6173
EMS Nurse Liaison	Stacy Pritchard		252-562-2888
EMS Education Coordinator	John Wilson		252-562-2888
EMS Training Officer (Secretary)	Jim Grosjean	<i>[Signature]</i>	252-312-5396
EMS Safety Officer	Dale Hunter	<i>[Signature]</i>	252-331-3758
Emergency Dept. Rep -Albemarle Hospital	Stacy Pritchard	<i>[Signature]</i>	252-562-2888
Emergency Dept. Rep.-Chowan Hospital	Kaili Nixon	<i>[Signature]</i>	252-333-6024
County Representative	Marie Cuthrell		252-339-9524
County Representative	Todd Tilley	<i>[Signature]</i>	252-331-3787
County Representative	Sheila Winslow		252-312-5396
911 Communications Training Officer	Krystal Agosto	<i>[Signature]</i>	252-331-3697
Health Department Representative	Ashley Stoop		252-312-4952
County Commissioner	Edward Muzzulini		252-340-9860
County Gov. Official-County Manager	Frank Heath	<i>[Signature]</i>	252-337-5013

As Needed (Ad Hoc) Members

County Gov. Official-Chairman, Commissioners \* Kyle Jones

State NC OEMS Representative \*

Hospital Representatives (each hospital) \*

\* denotes non-voting member



Perquimans EMS 2017 1st Quarter Chute Times				
43906509	20170039	01/07/17 14:36	163	5
44796196	20170394	03/09/17 07:33	164	5
44627003	20170331	02/25/17 13:53	165	5.63
44398107	20170242	02/08/17 13:10	165	6
44330575	20170227	02/05/17 18:17	162	10
44863099	20170021	01/04/17 08:16	165	12
44038359	20170102	01/12/17 20:27	161	16
421		1st Quarter Total Patient Care Reports		
3	0.71%	Calls over 10 minute chute time		
7	1.66%	Calls over 5 minute chute time		
1st Quarter 2017 Average Chute Time			1.60	minutes

Perquimans EMS 2016 1st Quarter Chute Times				
38782211	20160015	1/4/2016 3:40	162	5
38795956	20160031	1/7/2016 18:18	161	5
39044367	20160122	1/25/2016 23:15	161	5
39673571	20160245	2/24/2016 4:39	163	5
39711176	20160330	3/13/2016 3:45	165	5
39717888	20160318	3/11/2016 22:07	ZONE 1	5
39063401	20160128	1/27/2016 6:06	162	5.02
39823709	20160381	3/22/2016 4:09	162	5.13
38882234	20160063	1/14/2016 4:30	164	5.42
38966578	20160083	1/19/2016 2:44	163	6
39454156	20160241	2/23/2016 18:39	165	6
39014698	20160104	1/23/2016 10:24	161	6.53
39906338	20160409	3/27/2016 12:32	161	6.92
39579490	20160285	3/3/2016 22:52	165	6.93
38867184	20160052	1/12/2016 3:45	161	7
38954591	20160085	1/19/2016 13:31	165	7
39596557	20160269	2/29/2016 17:36	163	7
38956972	20160087	1/19/2016 13:11	161	9
39351967	20160199	2/16/2016 17:41	163	9
39476845	20160186	2/12/2016 15:49	165	9.92
39965021	20160411	3/27/2016 13:16	ZONE 2	17
		1st Quarter Total Patient Care Reports		
		Calls over 10 minute chute time		
		Calls over 5 minute chute time		
1st Quarter 2016 Average Chute Time				

4/19/2017



**EMERGENCY**

911 COMMUNICATIONS

EMS

PERQUIMANS COUNTY  
NORTH CAROLINA

**SERVICES**

**AEMT to Paramedic**

April 10, 2017  
7:00 PM

### Equipment

- 5 Ambulances equipped at the AEMT level
- 2 Quick Response Vehicle equipped for 1<sup>st</sup> Response



4/19/2017

## Current Advanced Life Support

- Advanced skills including:
    - Intubations
    - Intravenous Access
    - Defibrillation
    - Blood Draws
    - Continuous Positive Airway Pressure (CPAP)
    - Medication Administration
- \*20 Drugs available to treat patients

## Paramedic Skills

- Airway – Cricothyrotomy
- Airway – Tracheostomy Tube Change
- Airway – Ventilator Operation
- Cardiac – Pacing
- Cardiac – Cardioversion
- Chest Decompression
- Manual Defibrillation
- Venous Access – Central Line Access & Maintenance
- Venous Access – Intraosseous



## AEMT Medications

### CARDIAC

- \* Epinephrine 1:10,000
- \* Nitroglycerin
- \* Vasopressin

### PAIN

- \* Aspirin
- \* Ketorolac
- \* Ibuprofen
- \* Acetaminophen

### RESPIRATORY

- \* Albuterol
- \* Ipratropium

### LOW BLOOD SUGAR

- \* Dextrose
- \* Oral Glucose
- \* Glucagon



## AEMT Medications

### OVERDOSE

- \* Naloxone

### NOSE BLEED

- \* Oxymetazoline

### OXYGEN (Respiratory, Cardiac, Trauma)

### IV FLUIDS

- \* Normal Saline (TKO-Bolus)
- \* Lactated Ringers (Thermal Burns)



4/19/2017

## Paramedic Medications

### CARDIAC

- \* Epinephrine Infusion
- \* Adenosine
- \* Amiodarone
- \* Atropine
- \* Diltiazem
- \* Furosemide
- \* Lidocaine
- \* Sodium Bicarbonate

### PAIN

- \* Morphine Sulfate
- \* Fentanyl

### RESPIRATORY

- \* Solu-Medrol
- \* Magnesium Sulfate



## Paramedic Medications

### N.V.D.

- \* Zofran
- \* Pheneran

### HYPERKALEMIA

- \* Calcium Chloride/Gluconate

### SEIZURE

- \* Diazepam
- \* Versed

### SEDATION

- \* Etomidate
- \* Haloperidol

### HYPOTENSIVE

- \* Dopamine



4/19/2017

## Paramedic Equipment

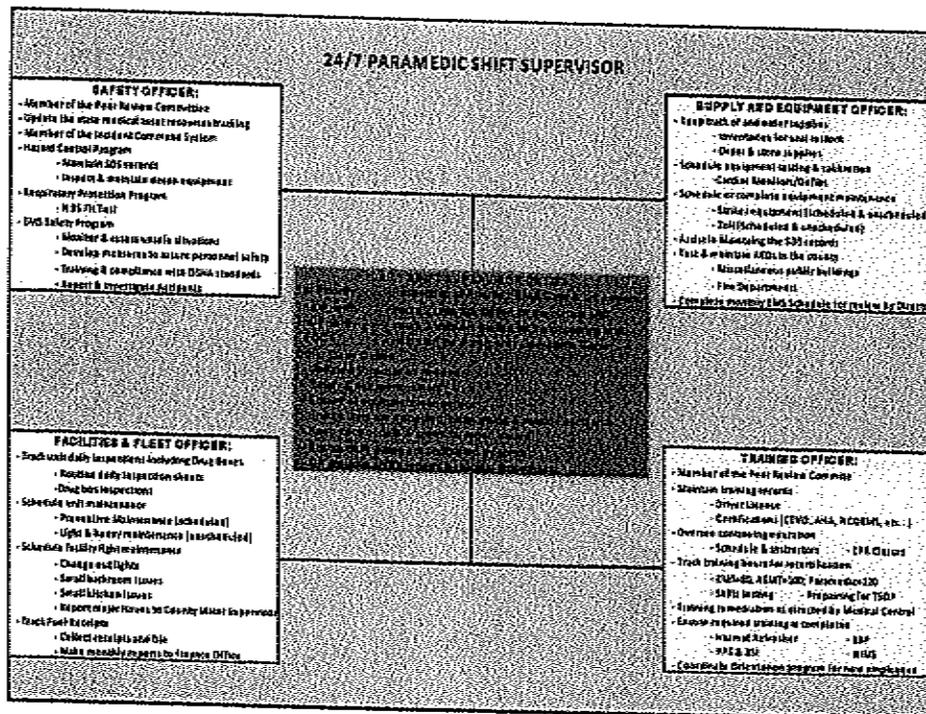
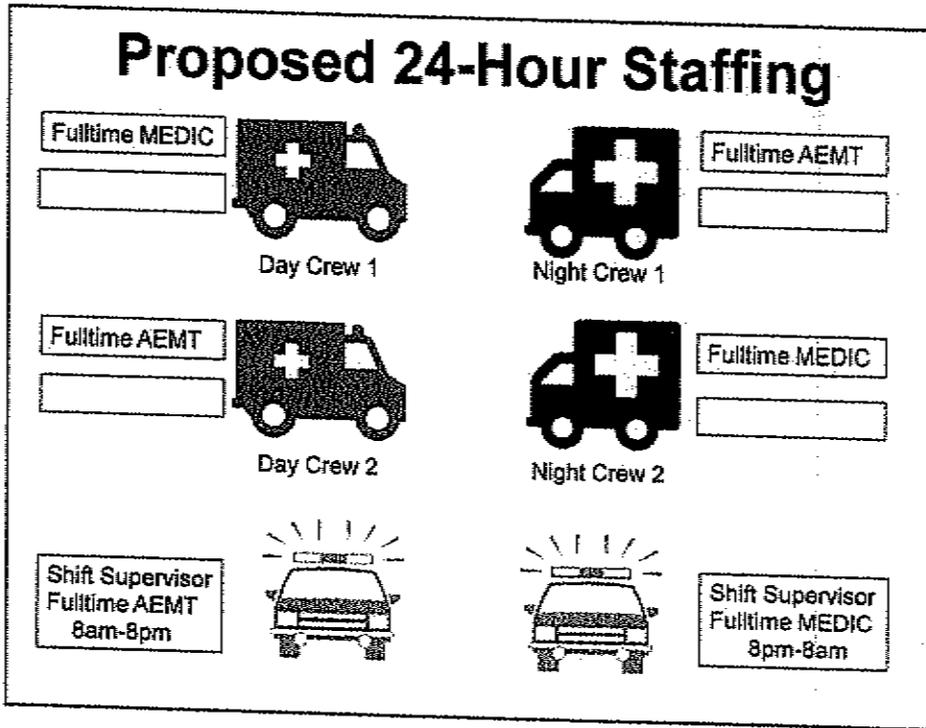
- Manual Monitors/Defibrillators
- Intraosseous Needle/Drill Kits (need 6)
- Cricothyrotomy Kits (need 6)
- Narcotics Lock Boxes  
(need 6 plus supply room cabinet)



## Current 24-Hour Staffing

<p>Fulltime MEDIC</p> <p>[ ]</p>  <p>Day Crew 1</p>	<p>Fulltime AEMT</p> <p>[ ]</p>  <p>Night Crew 1</p>
<p>Fulltime AEMT</p> <p>[ ]</p>  <p>Day Crew 2</p>	<p>[ ]</p>  <p>[ ]</p> <p>Night Crew 2</p>
	<p>Shift Supervisor Fulltime AEMT 8am-8pm</p>

4/19/2017



4/19/2017

## Paramedic Start-up Costs

\$102,000	Manual Monitor/Defibrillators
\$ 9,800	Intraosseous Drill Kits
\$ 600	Cricothyrotomy Kits
\$ 7,500	Narcotics Lock Boxes
\$ 125	DHHS Clinic Fee for Narc Administration
\$ 3,000	Initial Medicine Cost
\$ 6,600	20% Increase in Medical Supplies (Reoccurring)
<b>\$129,625</b>	<b>Total – Supplies</b>
<b>\$112,000</b>	<b>Total – Labor (6 Months at Paramedic)</b>
<b>\$241,625</b>	<b>GRAND TOTAL</b>

## Paramedic Timeline

<b>June 1, 2017</b>	<b>Advertise for open Shift Supervisor position to be replaced with a Paramedic Shift Supervisor</b>
<b>July 1, 2017</b>	<b>Purchase equipment, hire 1 Paramedic Shift Supervisor, advertise for 2 new Paramedic Shift Supervisors &amp; begin application process for NCOEMS and DHHS</b>
<b>Sept 1, 2017</b>	<b>Hire 2 Paramedic Shift Supervisors &amp; advertise for 2 Full-time Paramedics</b>
<b>Jan 1, 2018</b>	<b>Hire 2 Full-time Paramedics, pay all Full &amp; Part-time Paramedics at new rate &amp; begin providing Paramedic Services</b>

4/19/2017

