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# REGULAR MEETING October 3, 2022

7:00 p.m.

The Perquimans County Board of Commissioners met in a regular meeting on Monday, October 3, 2022, at 7:00 p.m. in the Meeting Room of the Perquimans County Library located at 514 S. Church Street, Hertford, NC 27944.

MEMBERS PRESENT:	Wallace E. Nelson, Chairman Thelma Finch-Copeland T. Kyle Jones	Fondella A. Leigh, Vice Chair Joseph W. Hoffler Charles Woodard
MEMBERS ABSENT:	None	
OTHERS PRESENT:	Frank Heath, County Manager Hackney High, County Attorney	Mary Hunnicutt, Clerk to the Board

Chairman Nelson called the meeting to order. Commissioner Woodard gave the invocation and Chairman Nelson led the Pledge of Allegiance.

# <u>AGENDA</u>

Chairman Nelson stated that a copy of the Agenda was at their seats tonight. Chairman Nelson said that A.O. Roberts could not be here tonight so that will be tabled until next month. Fondella A. Leigh made a motion to approve the Agenda as presented. The motion was seconded by Joseph W. Hoffler and unanimously approved by the Board.

### **CONSENT AGENDA**

Chairman Nelson asked if there were any items that the Board wished to remove from the Consent Agenda to discuss. County Manager Heath explained that we needed to remove the Approval of Minutes due to an error in the Minutes. With the removal of the Approval of Minutes, the following items were considered to be routine and were unanimously approved on motion made by Charles Woodard, seconded by Thelma Finch-Copeland.

2.	Tax Refund Approvals:	
	Winslow, Jarvis Wilford & Carolyn Morgan Winslow Vehicle sold; 4-month refund. Account No. 64242425.	\$100.97
	Houlroyd, Thomas Allen	\$109.43
	Wharton, Cody John	\$194.35
	Tax Release Approvals:	
	Sawyer, Martin Kent	1,440.00
	SOLNCPOWER1 Owner LLC	1,258.20
	Winslow, David & Dawn Doublewide was never deleted from leasehold card. It was being double billed for 2022. Account No. 427316.	\$130.54
	Winslow, David & Dawn Doublewide was never deleted from leasehold card. It was being double billed for 2021. Account No. 427316.	\$157.95
	Sparling, Steven & Zarina No construction has been started. Account No. 265871.	\$468.48
3.	Personnel Matters:	

### 3. Personnel Matters:

Employee Name	Employee Job Title	Action Required	Grade/ Step	New Salary	Effective Date
Kanisha Walston	Social Worker II	Promotion	67/1	\$40,086	10/01/2022
Fantasia Saunders	Certified Telecommunicator	Resignation			09/13/2022
Fantasia Saunders	Part-Time/Fill-In Certified Telecommunicator	Job Reclassification	62/2	\$15.85/hr.	10/01/2022
Anthony Johnson	Part-Time/Fill-In Certified Telecommunicator	Resignation			09/20/2022
Valerie Price	Water Clerk	Retirement			01/01/2023
Joe Ann White	Social Worker III	Retirement			01/01/2023
Susan Chaney	Social Services Director	Retirement			01/01/2023

#### 4 Step Increases:

Employee Name	Employee Job Title	Grade/ Step	New Salary	Effective Date
Amanda Ward	Certified PT/FI Telecommunicator	62/4	\$16.64/hr.	10/01/2022
Sandi Lorenson	IMC II	63/2	\$34,456	10/01/2022
Celia McLennan	Paramedic	68/2	\$20.67/hr.	10/01/2022
Steven Stallings	Water Plant Operator	*	\$1,299	10/01/2022
*one-time performance bonus				

# 5. Budget Amendments:

#### **BUDGET AMENDMENT NO. 15** GENERAL FUNDS

	AMOUNT	
DESCRIPTION OF CODE	INCREASE	DECREASE
EMS Donations	2,100	
EMS - Travel and Training	1,000	
EMS - FT Salaries	1,100	
	EMS Donations EMS - Travel and Training	DESCRIPTION OF CODE         INCREASE           EMS Donations         2,100           EMS - Travel and Training         1,000

EXPLANATION: To amend FY 22/23 budget to include an EMS donation from COA to be used for training and payroll. **BUDGET AMENDMENT NO. 16** 

### E-911 FUNDS

		AMOUNT			
CODE NUMBER	DESCRIPTION OF CODE	INCREASE	DECREASE		
78-348-000	E-911 State Grants	864,003			
78-500-161	E-911 - Hardware Maintenance	864,003			
<b>EXPLANATION:</b> To amend FY 22/23 budget to include the additional funds as awarded by the PSAP Board for the					
FY23 grant cycle.					

#### BUDGET AMENDMENT NO. 17 GENERAL FUNDS

		AMOUNT			
CODE NUMBER	DESCRIPTION OF CODE	INCREASE	DECREASE		
10-362-002	Extension - 4H Donations	1,000			
10-615-142	Extension - 4H Donations	1,000			
EXPLANATION: To amend FY 22/23 budget to include the additional funds received from donation for the 4-H					
Program.					

#### BUDGET AMENDMENT NO. 18 GENERAL FUNDS

		AMO	DUNT		
CODE NUMBER	DESCRIPTION OF CODE	INCREASE	DECREASE		
10-348-025	VFD Grant	50,000			
10-530-463	Belvidere VFD One-Time Grant	50,000			
EXPLANATION: To amend FY 22/23 budget to include the additional funds as awarded by the State for Belvidere Fire					
Department					

#### BUDGET AMENDMENT NO. 19 REVALUATION RESERVE FUNDS

		AMO	DUNT
CODE NUMBER	DESCRIPTION OF CODE	INCREASE	DECREASE
70-399-000	Fund Balance Appropriated	171,597	
70-680-450	Revaluation Reserve Contracted Services	171,597	
EXPLANATION: To amend F	$\frac{7}{22}$ 22/23 budget to include the funds for starting the	Tax Revaluation Pro	cess.

# BUDGET AMENDMENT NO. 20

OPIOID SETTLEMENT FUNDS
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		AMO	UNT
CODE NUMBER	DESCRIPTION OF CODE	INCREASE	DECREASE
58-648-001	Opioid Settlement Fund	88,523	
58-329-000	Opioid Settlement Fund Investment Earnings	2,000	
58-500-041	Opioid Settlement Fund	90,523	
EXPLANATION: To amend F	Y 22/23 budget to include National Opioid Settlement	nt Funds in a special	fund as outlined

in the financial guidelines - this amendment will replace BA#5 which was approved in July placing these funds into the general fund.

# 6. **Board Reappointments/Resignations:** The following board reappointments/resignations were approved by the Board:

Name	Board/Committee	Action Taken	Term	Effective Date
Winslow, Wade	Board Trustees for Belvidere/Chappell Hill Fire Dept.	Reappointment	1 yr.	10/01/2022
Baker, Julian	Board Trustees for Belvidere/Chappell Hill Fire Dept.	Reappointment	1 yr.	10/01/2022
Hobbs, Benjamin	Board Trustees for Bethel Fire Dept.	Reappointment	1 yr.	10/01/2022
Mathews, Chad	Board Trustees for Bethel Fire Dept.	Reappointment	1 yr.	10/01/2022
Chappell, Laurence	Board Trustees for Durant's Neck	Reappointment	1 yr.	10/01/2022
Nixon, Mack E.	Board Trustees for Durant's Neck	Reappointment	1 yr.	10/01/2022
Boyce, Jonathan	Board Trustees for Inter-County Fire Dept.	Reappointment	1 yr.	10/01/2022
Swayne, Robert D.	Board Trustees for Inter-County Fire Dept.	Reappointment	1 yr.	10/01/2022
Roberts, A.O.	Planning Board	Resignation		09/14/2022
Harrell, Darlene	Senior Tarheel Delegate	Resignation		09/22/2022
Harrell, Darlene	Senior Tarheel Regional Legislature & Advisory Board	Resignation		09/22/2022

### 7. Enclosures: The following miscellaneous document was approved by the Board:

- a. <u>Trillium ABC Annual Report for FY 2021-2022</u>: Since Trillium Health Resources received Alcoholism (ABC) Funds from Perquimans County, GS 18B-805(h) requires Trillium to provide an annual report to the Board of County Commissioners describing how funds were spent. This report is provided for information only.
- b. <u>**Resolution**</u>: The Board adopted the following resolutions:
  - Resolution Authorizing the Sale of Certain Surplus County Property: The Board adopted the following resolution declaring a motorcycle as surplus equipment to be sold on GovDeals:

#### RESOLUTION AUTHORIZING SALE OF CERTAIN SURPLUS COUNTY PROPERTY

WHEREAS, the Perquimans County Board of Commissioners desires to dispose of certain surplus property of the County: NOW, THEREFORE, BE IT RESOLVED by the Perquimans County Board of Commissioners that:

1. The following described vehicle is hereby declared to be surplus to the needs of the County:

<u>Model</u> <u>Year</u>	<u>Make</u>	<u>Model</u>	<u>VIN</u>
2004	Harley Davidson	Motorcycle	1HD4CJM154K453668

- The County Manager is hereby authorized and directed to proceed on behalf of the Perquimans County Board of Commissioners to sell these vehicles on GovDeals.
- 3. The County reserves the right to reject any or all bids and decide not to sell the vehicles at any time during this process.
- 4. The County Manager, in accordance with State law, shall cause a summary of this resolution to be posted on bulletin board at Courthouse and place it on the County's website and Facebook page. After not less than ten (10) days from the date of publication, the County Manager is authorized to sell the above-described property to the highest bidder.

Adopted this the 3<sup>rd</sup> day of October, 2022.

### ATTEST:

Wallace E. Nelson, Chairman Perquimans County Board of Commissioners

### Mary P. Hunnicutt, Clerk to the Board

**<u>Resolution: Operation Green Light</u>**: This coming Veterans Day, NACo & the National Association of County Veteran Service Officers is asking that the County's support the Operation Green Light for Veterans. The enclosed Resolution encourages the public to show their support for the veterans by lighting our buildings green from November 7 to November 13. By shining a green light, county governments and our residents will let veterans know that they are seen, appreciated, and supported. The Board adopted the following Resolution:

#### SEAL

#### Supporting Operation Green Light for Veterans

WHEREAS, the residents of Perquimans County have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served our country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of the men and women who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, Perquimans County seeks to honor these individuals who have paid the high price for freedom by placing themselves in harm's way for the good of all; and

WHEREAS, Veterans continue to serve our community in the American Legion, Veterans of Foreign Wars, religious groups, civil service, and by functioning as County Veteran Service Officers in 29 states to help fellow former service members access more than \$52 billion in federal health, disability and compensation benefits each year; and

WHEREAS, approximately 200,000 service members transition to civilian communities annually; and

WHEREAS, an estimated 20 percent increase of service members will transition to civilian life in the near future; and

WHEREAS, studies indicate that 44-72 percent of service members experience high levels of stress during transition from military to civilian life; and

WHEREAS, Active Military Service Members transitioning from military service are at a high risk for suicide during their first year after military service; and

WHEREAS, the National Association of Counties encourages all counties, parishes and boroughs to recognize Operation Green Light for Veterans; and

WHEREAS, the residents of Perquimans County appreciate the sacrifices of our United States Military Personnel and believes specific recognition should be granted; therefore be it

RESOLVED, with designation as a Green Light for Veterans County, Perquimans County hereby declares from October through Veterans Day, November 11<sup>th</sup> 2022, a time to salute and honor the service and sacrifice of our men and women in uniform transitioning from Active Service; therefore, be it further

RESOLVED, that in observance of Operation Green Light, Perquimans County encourages its citizens in patriotic tradition to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying a green light in a window of their place of business or residence.

Adopted this 3<sup>rd</sup> day of October, 2022.

Wallace E. Nelson, Chairman Perquimans County Board of Commissioners

### ATTEST:

Mary P. Hunnicutt, Clerk to Board

c. <u>2023 Holiday Schedule</u>: Each year, the Board approved the State Holiday Schedule for Social Services. The Board approved the following 2023 Holiday Schedule:

HOLIDAY	OBSERVANCE DATE	DAY OF WEEK	
New Year's Day	December 31, 2021	Friday	
Dr. Martin Luther King, Jr. Day	January 17, 2022	Monday	
Good Friday	April 15, 2022	Friday	
Memorial Day	May 30, 2022	Monday	
Independence Day	July 4, 2022	Monday	
Labor Day	September 5, 2022	Monday	
Veterans Day	November 11, 2022	Friday	
Thanksgiving	November 24 & 25, 2022	Thursday & Friday	
Christmas	December 23, 26, & 27, 2022	Friday, Monday & Tuesday	

d. Letter of Support to Establish MRI Services in Elizabeth City, NC: At their September 19, 2022 Work Session, Chairman Nelson presented a letter of support for Chesapeake Regional Healthcare & Chesapeake Diagnostic Imaging Centers LLC Certificate of Need to Establish MRI Services in Elizabeth City, NC. Since the letter had to be forwarded to them by September 9, 2022, the Chairman signed the letter which is added to tonight's Agenda for official approval from the Board. The Board authorized the Chairman to sign the following letter of support:

#### November 4, 2022

Ms. Michaela Mitchell Chief, Health Care Planning and Certificate of Need NC Division of Health Services Regulation 809 Ruggles Drive Raleigh, North Carolina 27603

# RE: Support for Chesapeake Regional Healthcare and Chesapeake Diagnostic Imaging Centers LLC Certificate of Need to Establish MRI Services in Elizabeth City, NC

Dear Ms. Mitchell:

On behalf of the Perquimans County Board of Commissioners (the "Perquimans Board"), I am pleased to have this opportunity to submit a letter in support of Chesapeake Regional Healthcare ("CRH") and Chesapeake Diagnostic Imaging Centers LLC's ("CDIC") (together, "Chesapeake") application for a Certificate of Need ("CON Application") to develop a new fixed magnetic resonance imaging scanner ("MRI Scanner") in the Pasquotank, Camden, Currituck, and Perquimans service area (the "Pasquotank Service Area").

We are aware of Chesapeake's history of providing quality, necessary healthcare services in the northeastern area of North Carolina for more than two decades, as well as their commitment to further expanding access in this area of the State. Because of that commitment, this CON review is of particular interest to the Perquimans Board as we remain engaged in planning for not only the economic growth and development of our County but also in ensuring our constituents are afforded the best possible healthcare resources, provider choice and affordable access to healthcare.

We are also informed that it has been many years since a need determination for a new MRI Scanner has been included in a final State Medical Facilities Plan. Thus, the Perquimans Board is excited about the potential for the introduction of an alternate provider of MRI services in this area. As you know, the Pasquotank Service Area has been recognized as a medically underserved area of North Carolina for many years and the North Carolina Office of Rural Health has designated the counties in the Pasquotank Service Area as Health Professional Shortage Areas. This acknowledgment by the State serves as a recognition of the need for additional healthcare resources to serve this population and we support Chesapeake's application to meet this need. As of the time of this filing, the only MRI services located in the Pasquotank Service Area are at Sentara Albemarle Medical Center. Thus, patients seeking MRI services must go to this hospital-based location to receive their scans.

We understand that the proposal by Chesapeake is for a state-of-the-art, freestanding fixed MRI Scanner, to be located in Elizabeth City, which will provide a convenient, accessible and lower cost alternative for our citizens while expanding their choice of provider and location for this important service. We are certainly cognizant of the importance of access and choice to improve health outcomes, particularly for the population in our underserved area. The location of this MRI Scanner will serve to improve travel times and access.

We are excited to see an additional healthcare provider serve Perquimans County, and we welcome Chesapeake. Thank you for the opportunity to reach out in support of this important project by Chesapeake. We hope that the CON Section will approve Chesapeake's CON Application.

Sincerely.

Wallace E. Nelson Chairman

### WEN/mh

# PRESENTATIONS & INTRODUCTION OF NEW EMPLOYEES

- A. Presentations: The following presentations were made by the Board:
  - Plaque for Retiring Planning Board Member: Chairman Nelson had reported earlier that this was postponed till next month.
    - 2. Recognition of Employees: Tonight, Mr. Heath recognizes Mary Hunnicutt, Clerk to the Board, who is celebrating her 25th year, Angela Jordan, Social Work Supervisor III, who is celebrating her 15th year, and Diane Murray, IMS II, who is celebrating her 5th year with the County. After the Board congratulated them and thanked them for their service, the Chairman moved to the introduction of next employees
- B. Introduction of New Employees: The following new employees were introduced to the Board:
  - Susan Chaney: Susan Chaney, Social Services Director, will introduce Kaitlyn Brower, IMC I Working toward IMC II and Cayla Butler, IMC I Working toward IMC II. Both were appointed effective September 1, 2022. Each one made a few comments and thanked the Board for the opportunity to work for Perquimans County.

County Manager Heath wanted to recognize Valerie Price (40 years) and Susan Chaney (30 years) who were going to retire the first of the year. Chairman Nelson and the Board welcomed the new employees and congratulated Ms. Price and Ms. Chaney for their many years of service with Perquimans County. County Manager Heath informed the Board that the Social Services Board will make the recommendation for Ms. Chaney's replacement.

# JANICE COLE

Chairman Nelson recognized Janice Cole, Main Street Project Manager which is one of the hats that she wears as Interim Hertford Town Manager, who discussed the possibility of the County building a Justice-Government Complex away from downtown Hertford. Ms. Cole began her comments by thanking the Board for allowing her to make her presentation and provided the following facts in favor of this request:

- Previously when she was on the Perquimans County Board of Commissioners, the Courthouse Security Committee discussed a new complex on the basis of court security concerns. Due to the size of the courtroom in the Historic Courthouse, proper security equipment was unavailable to that building. Therefore, many of the court cases were held in the Courthouse Annex. This did not eliminate all of their security concerns.
- Downtown Hertford is basically one block which gives very little room for expansion of retail businesses
- > If the County would move their Administrative Offices out of downtown into the Industrial Park, it would free up quite a bit of
- ≻ If the Sheriff's Office and Probation & Parole could also be moved there and the Annex Building could be renovated to house more shops which would triple the space that we currently have for downtown business
- In addition, the Planning and Inspections Offices can be moved to that complex too dedicating the current location entirely to ≻ the Perquimans County Museum.
- ≻ The parking spaces behind the Courthouse and the Annex Building could be used for visitors of downtown and a possible second level could be created.
- Many of the surrounding counties have built justice-government complexes away from the downtown areas. The County has grown considerably so the size and staff of the County services need to grow with it.
- The Tax Department has grown so that the Water Department had to be moved to the EMS Building.  $\triangleright$
- The Clerk of Court's Office only had about four employees when she first was appointed to the court system. Now it has about seven employees and a whole lot more files. The Sheriff's Office has outgrown their space.
- The security is still an issue with the current situation. The elevator in the Annex comes up to a secured area and they have to walk prisoners from the holding cell in the historic Courthouse through the narrow area next to the judge's bench. A new complex would allow the courtroom and other buildings housing county services to be built with upgraded technological
- equipment.
- Ms. Cole understands that this will be a large expense for the County and that it cannot happen overnight but encourages the  $\triangleright$ commissioners to begin to look into this and start searching for funding for such a project.
- As Interim Hertford Town Manager, Ms. Cole wants to develop the downtown area into a tourist attraction with more shopping opportunities for visitors and the local residents of Perquimans County. ≻

After she completed her comments, she thanked the Board again for the opportunity to speak about this concern and encouraged them to begin conversations on this request. Chairman Nelson asked if there were any comments from the Board. Commissioner Hoffler said that he liked the idea. Chairman Nelson said that they would place it on an upcoming agenda for discussion.

# COMMISSIONER'S CONCERNS/COMMITTEE REPORTS

There being no commissioner's concerns or committee reports, Chairman Nelson moved forward with the meeting.

# APPROVAL OF MINUTES

Chairman Nelson recognized County Manager Heath who reported that there was an error on Page 3838 of the September 19, 2022 Work Session Minutes. Currently, the Minutes read, "The contracts will be for two years at \$1,500 per year for both lobbyists making it a total cost of \$3,000." It should read, "The contracts will be for two years at \$1,500 per month for both lobbyists making it a total cost of \$3,000 per month or \$36,000 per year." On motion made by Charles Woodard, seconded by T. Kyle Jones, the Board unanimously approve the correction to the September 19, 2022 Minutes and approved both sets of Minutes for September.

# UPDATES FROM COUNTY MANAGER

County Manager Heath presented the following update:

Hurricane Ian Update: Mr. Heath reported that he had forwarded the following Public Information Officer's report from Hurricane Ian:

Impacts are listed below:

- Power outages were reported Friday evening but utility crews worked quickly to get them restored.
- Reports of limb debris and standing water on multiple roadways.
- The Perquimans County Sheriff's Office and NCDOT worked that evening and into the night to ensure debris
  was cleared from the roadway.
- $\circ \qquad \mbox{First responders were dispatched and responded to 2 motor vehicle accidents on Friday}.$
- On Saturday, the flooded roads were checked and found to be cleared.
- There were no reports of structural damage throughout the weekend.
- The National Weather Service reported rainfall totals for Perquimans County ranging from 3.90" 5.61" on 09/30/2022.

While we were blessed and fared well from Hurricane Ian, many of our neighbors did not. Please keep them in mind as they try to recover and rebuild.

Mr. Heath thanked Commissioner Woodard for his prayer regarding those that were less fortunate that we were with sustaining a lot of damage during Hurricane Ian. We need to continue to hold them up in our prayers.

- Town of Hertford's Request to Supply County Water: Mr. Heath said that, at the past couple of meetings, he has reported that the Town of Hertford will need for the County to provide County Water to their residents for about two weeks. They did a test run and the results went well. This is to allow the Town of Hertford to install new software and equipment in their Water Plant. This process will begin on October 24<sup>th</sup>. They will be purchasing the water from Perquimans County at the regular water rate just like we purchase water from Pasquotank County.
- Perquimans County School System Grant: Last week, Mr. Heath traveled with a delegation from the Perquimans School District to Raleigh to receive the grant award of \$36.9 million to build a new school that will house the Hertford Grammar School and the Perquimans Middle School. That total will go up to \$40 million from the next run when they will receive an additional \$3.1 million.
- Joint Work Session with Planning Board: Mr. Heath reminded the Board that they have scheduled the joint work session with the Planning Board on October 17, 2022 during their Regular Work Session.

# AGREEMENT FOR LOBBYING SERVICES

At their September 19, 2022 Work Session, Mr. Bob Steinburg presented two agreements for lobbying services with WolfeStein, LLC & Jones Street Consulting. Chairman Nelson asked if the Board members had any questions or comments about these agreements. T. Kyle Jones made a motion to approve the two Agreements with WolfeStein, LLC & Jones Street Consulting. The motion was seconded by Thelma Finch-Copeland. Chairman Nelson asked if there were any questions or concerns. Commissioner Leigh asked if the costs was \$1,500 per consultant per month. Mr. Nelson and Mr. Heath said that was correct. Chairman Nelson said that he thinks that these agreements are beneficial because Perquimans County does not have the representation in the NC Senate like we used to have. We need someone that will look after a small county like Perquimans County. There being no further comments or questions, Mr. Nelson called for a vote. The Board unanimously approved the following two Agreements:

### AGREEMENT FOR LOBBYING SERVICES

This AGREEMENT, dated \_\_\_\_\_\_\_ is made and entered into by and between Perquimans County, a body politic of the State of North Carolina, and WolfeStein, LLC;

WHEREAS, Perquimans County desires to hire a contracted government relations professional to represent its interests in North Carolina; and

WHEREAS, WolfeStein, LLC is desirous of performing said government relations work for Perquimans County;

NOW, THEREFORE, in consideration of the mutual promises and Covenants of the parties hereafter set forth, the parties agree as follows:

- 1. <u>TERM</u>. This Agreement shall commence February 1, 2023 and terminate on December 31, 2024.
- 2. <u>SERVICES</u>. During the term of this Agreement, WolfeStein, LLC agrees to provide the following services to Perquimans County:
  - Lobby the General Assembly on all issues concerning Perquimans County.
- 3. <u>COMPENSATION</u>. Perquimans County will compensate WolfeStein, LLC for the contracted lobbying services and payments will be made to WolfeStein, LLC, rendered pursuant to this Agreement as follows:
  - \$1500 per month for the entire contract period.
- 4. <u>COMPLIANCE</u>. In connection with the performance of services under this Agreement, WolfeStein, LLC at all times will comply with all applicable federal, State and local laws and regulations including those applicable to lobbying and political contributions. If at any time during the term of this agreement WolfeStein, LLC intentionally or materially violates applicable Federal, State or local laws and regulations this Agreement immediately becomes null and void.
- 5. <u>LOBBYIST REGISTRATION</u>. WolfeStein, LLC will register as a Lobbyist in the State of North Carolina for Perquimans County when lawfully required to do so, and will comply with all rules and regulations of N.C. Lobbying Law. WolfeStein, LLC will pay the \$252.00 Lobbyist Registration Fee, made payable to the North Carolina Office of Secretary of State.
- 6. ENTIRE AGREEMENT. This shall be the entire agreement between the parties.
- 7. <u>CHOICE OF LAW</u>. If any legal dispute arises under this contract, the laws of North Carolina shall apply and any such matter will be heard before a Court located in the State of North Carolina.

Signed and executed between the two parties, this \_\_\_\_\_ day of \_\_\_\_\_

Bob Steinburg President of WolfeStein, LLC

Wallace E. Nelson

. 2022.

Chairman, Perquimans County Board of Commissioners

Attested by Mary Hunnicutt, Clerk to the Board

### AGREEMENT FOR LOBBYING SERVICES

This AGREEMENT, dated \_\_\_\_\_\_\_\_ is made and entered into by and between Perquimans County, a body politic of the State of North Carolina, and Jones Street Consulting;

WHEREAS, Perquimans County desires to hire a contracted government relations professional to represent its interests in North Carolina; and

WHEREAS, Jones Street Consulting is desirous of performing said government relations work for Perquimans County;

NOW, THEREFORE, in consideration of the mutual promises and Covenants of the parties hereafter set forth, the parties agree as follows:

1. TERM. This Agreement shall commence January 1, 2023 and terminate on December 31, 2024.

- 2. <u>SERVICES</u>. During the term of this Agreement, Jones Street Consulting agrees to provide the following services to Perquimans County:
  - Lobby the General Assembly on all issues concerning Perquimans County.
- 3. <u>COMPENSATION</u>. Perquimans County will compensate Jones Street Consulting for the contracted lobbying services and payments will be made to Jones Street Consulting, rendered pursuant to this Agreement as follows:
  - \$1500 per month for the entire contract period.
- 4. <u>COMPLIANCE</u>. In connection with the performance of services under this Agreement, Jones Street Consulting at all times will comply with all applicable Federal, State and local laws and regulations including those applicable to lobbying and political contributions. If at any time during the term of this agreement Jones Street Consulting intentionally or materially violates applicable Federal, State or local laws and regulations this Agreement immediately becomes null and void.
- 5. <u>LOBBYIST REGISTRATION</u>. Jones Street Consulting will register as a Lobbyist in the State of North Carolina for Perquimans County when lawfully required to do so, and will comply with all rules and regulations of N.C. Lobbying Law. Jones Street Consulting will pay the \$252.00 Lobbyist Registration Fee, made payable to the North Carolina Office of Secretary of State.
- 6. <u>ENTIRE AGREEMENT</u>. This shall be the entire agreement between the parties.
- 7. <u>CHOICE OF LAW</u>. If any legal dispute arises under this contract, the laws of North Carolina shall apply and any such matter will be heard before a Court located in the State of North Carolina.

Signed and executed between the two parties, this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

Jackson Stancil President of Jones Street Consulting

Wallace E. Nelson Chairman, Perquimans County Board of Commissioners

Attested by Mary Hunnicutt, Clerk to the Board

# **BOARD VACANCIES**

Action was taken on the following Board vacancies:

- Trillium Northern Regional Advisory Board: At the Board's request, the vacancy on this Board was advertised. We have received one application which was provided to the Board in their Agenda Packets. The application was from Terry Tatman. On motion made by Fondella A. Leigh, seconded by T. Kyle Jones, the Board unanimously approved the appointment of Terry Tatman to the Trillium Northern Regional Advisory Board for an unlimited term effective October 1, 2022.
- Planning Board: Commissioner Leigh asked when this appointment would be effective. County Manager Heath stated that Mr. Roberts had resigned from the Planning Board effective immediately but the Board could appoint anyone at any effective date. T. Kyle Jones made a motion to appoint Thelma Finch-Copeland to the Planning Board effective December 5, 2022 to complete A.O. Roberts' term which expires September 30, 2024. The motion was seconded by Fondella A. Leigh and unanimously approved by the Board.

# ASSISTANCE TO FIREFIGHTER'S GRANT AWARD & BUDGET AMENDMENT NO. 21

County Manager Heath reported that the Emergency Management Department had applied for the Department of Homeland Security's Assistance to Firefighters Grant (AFG) for FY 2021. The grant was approved and the County has been awarded \$180,917.04 in Federal funding. The County is required to provide non-Federal funds equal to or greater than 5.0% or \$9,045.86 making a total amount of the grant to be \$189,962.90. The funds will be used to purchase eighteen portable radios and seven radios. County Manager Heath recommends the approval of these funds. On motion made by Fondella A. Leigh, seconded by Charles Woodard, the Board unanimously approved to accept these funds, provide the county match, and the following Budget Amendment No. 21:

#### BUDGET AMENDMENT NO. 21 GENERAL FUNDS

		AMOUNT				
CODE NUMBER	DESCRIPTION OF CODE	INCREASE	DECREASE			
10-348-004	Assistance to Fire Fighter's Grant	180,917				
10-592-747	Assistance to Fire Fighter's Grant	180,917				
EXPLANATION: To amend FY 22/23 budget to include the additional funds with the Assistance to Fire Fighter's Grant -						
to be used for 18 portable radios and 7 mobile radios.						

# PUBLIC COMMENTS

The following public comment was made:

Keith Nowell: Mr. Nowell talked about the custody case and the county paying their medical expenses. He expressed his concerns and recommends that the Board look into insurance coverage that would be able to cover these expenses. He further stated that the costs for these medical expenses equals to about a 3% increase in Perquimans County's tax rate which most people cannot afford to pay.

# ADJOURNMENT

There being no further comments or business to discuss, the Regular Meeting was adjourned at 7:30 p.m. on motion made by Charles Woodard, seconded by Fondella A. Leigh.

Wallace E. Nelson, Chairman

Clerk to the Board

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