

Street	(ST) a major road that runs generally in a north/south direction.
Street address	An unique identifier for each addressable structure within the County. The minimum adequate street address shall be defined as the assigned structure number and the officially adopted road name. Where required by this Ordinance, the street address shall also include the assigned unit designator.
Structure	Any building, whether residential, commercial, industrial, or institutional in nature and use.
Structure number	The numerical portion of the street address, as assigned by the County Manager designee, in accordance with the Official Road Name and Structure Numbering Map of Perquimans County, N.C.
Thoroughfare - #	A general all inclusive term for: roads-public or private, street, drive, cartway, easement, right-of-way, or any other word or words that means a way of access.
Trail	(Trl) a local, private road that serves as a connector for larger roads.
Unit designator	The portion of the street address used to distinguish individual units within the same structure.
Way	(Way) a minor private road that begins and ends on the same road.

ARTICLE XV

Closing Provisions

15.01 Conflict with Other Laws

All other Ordinances or parts of Ordinance not specifically in conflict herewith are hereby continued in force and effect, but all such Ordinances or parts of Ordinances in conflict herewith are hereby repealed. Where the provisions of this Ordinance are higher or more restrictive than those imposed by any other applicable law or regulation, such higher or more restrictive provisions shall apply.

15.02 Severability

Should any section, subsection, sentence, clause, phrase provision of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, such decision shall not affect the validity of the Ordinance in its entirety or of any part thereof other than that so declared to be unconstitutional or invalid.

ARTICLE XVI

Effective Date

This Ordinance shall take effect and be in force from and after its adoption. Duly adopted by the Board of County Commissioners, Perquimans County, North Carolina, this the 6th day of June, 2023.

Wallace Nelson, Chairman
Perquimans County Board of Commissioners

ATTESTED:

Mary P. Hunnicutt, Clerk to the Board

SPECIAL CALLED MEETING
June 19, 2022
7:00 p.m.

The Perquimans County Board of Commissioners met in a SPECIAL CALLED MEETING on Monday, June 19, 2023, at 7:00 p.m. in the Meeting Room of the Perquimans County Library located at 514 S. Church Street, Hertford, NC 27944.

MEMBERS PRESENT:	Wallace E. Nelson, Chairman	Charles Woodard, Vice Chairman
	Timothy J. Corprew	Joseph W. Hoffler
	T. Kyle Jones	James W. Ward
MEMBERS ABSENT:	None	
OTHERS PRESENT:	Frank Heath, County Manager	Mary P. Hunnicutt, Clerk to the Board
	Tracy Mathews, Finance Officer	

Chairman Nelson called the meeting to order. Commissioner Hoffler gave the invocation and the Chairman led the Pledge of Allegiance. Chairman Nelson explained that this Special Called Meeting was scheduled to hold a Public Hearing for the FY 2023-2024 Budget.

PUBLIC HEARING – FY 2023-2024 Budget

Chairman Nelson opened the Public Hearing stating that the purpose of the public hearing was to receive public comments on the proposed FY 2023-2024 Budget. There were thirteen (13) people present. County Manager Heath stated that he had presented the Budget Message at the June 6, 2023 meeting and that he had no further comments. Mr. Nelson asked if anyone had signed up to speak or sent in their comments. Mary Hunnicutt, Clerk to the Board, forwarded a copy of the signup sheet and stated that no one had sent written comments:

- **Keith Nowell:** Mr. Nowell did not think that we should increase our tax rate this year.
- **Jarvis Miller:** Mr. Miller did not think that we should increase our tax rate this year and that the County needed to look at ways to cut spending.

Chairman Nelson thanked them for their comments and asked if anyone in the audience had any comments or questions. There being none, Chairman Nelson closed the public hearing at 7:06 p.m.

AGENDA

On motion made by Charles Woodard, seconded by Joseph W. Hoffer, the Board unanimously approved the Agenda.

FY 2022-2023 YEAR-END BUDGET AMENDMENTS

Chairman Nelson explained that these budget amendments are to sure up the FY 2022-2023 budget and recognized Mr. Heath for more information. Mr. Heath recognized Tracy Mathews, Finance Officer, who presented the Budget Amendment Numbers 52 - 57 for Board approval. She is recommending approval and asked if there were any questions. Chairman Nelson asked if there were any questions or comments about the FY 2022-2023 Year-End Budget Amendments. There being none, T. Kyle Jones made a motion to approve the following Year-End Amendments. The motion was seconded by Timothy J. Corprew and unanimously approved by the Board.

**BUDGET AMENDMENT NO. 52
GENERAL FUND**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-329-000	Investment Earnings	55,270	
10-420-020	County Manager - Salaries	14,000	
10-420-040	County Manager - Professional Services	35,000	
10-420-331	County Manager - Bank Fees	6,000	
10-420-740	County Manager - Capital Outlay	270	
10-430-031	BOE - Election Workers		6,000
10-430-020	BOE - Salaries	6,000	
10-301-001	Ad Valorem Taxes - Current Year	28,000	
10-450-740	Tax - Capital Outlay		10,000
10-450-040	Tax Professional Services	38,000	
10-348-029	Management Entity Fees	2,000	
10-450-450	Tax - Management Entity Fees	2,000	
10-348-026	Drainage Fees	3,500	
10-450-451	Tax - Drainage Fees	3,500	
10-480-060	ROD - Group Insurance		1,000
10-480-740	ROD - Capital Outlay	1,000	
10-345-000	Local Option Sales Tax 1%	11,000	
10-500-020	Buildings - Salaries		9,000
10-500-130	Buildings - Utilities	10,000	
10-500-150	Buildings - Maintenance/Repair	10,000	
10-351-000	Sheriff - Concealed Gun Permits	12,000	
10-510-450	Sheriff - Concealed Gun Permits	12,000	
10-510-060	Sheriff - Group Insurance		15,000
10-510-740	Sheriff - Capital Outlay	15,000	
10-345-000	Local Option Sales Tax 1%	7,000	
10-511-060	Dispatch - Group Insurance		8,000
10-511-030	Dispatch - Salaries/PT		10,000
10-511-020	Dispatch - Salaries/FT	25,000	
10-345-000	Local Option Sales Tax 1%	3,200	
10-530-336	EM - Street Signs	3,200	
10-540-451	Inspections - Code Enforcement		9,000
10-540-020	Inspections - Salaries	8,000	
10-540-740	Inspections - Capital Outlay	1,000	
10-335-000	Miscellaneous Revenue	2,000	
10-592-741	EMS - ECU Duke Endowment		16,811
10-592-742	EMS - Foundation Grant Expense		5,000
10-360-000	Ambulance Fees	73,189	
10-592-030	EMS - Salaries/PT		55,000
10-592-020	EMS - Salaries/FT	75,000	
10-592-041	EMS - Professional Billing Contract	18,000	
10-592-160	EMS - Maintenance/Repair Equipment	10,000	
10-592-170	EMS - Maintenance/Repair Vehicles	35,000	
10-592-310	EMS - Automotive Supplies	14,000	
10-360-001	EMS - Donations	600	
10-592-311	EMS - Donations	600	
10-610-061	DSS - DSS - Retirees Hospitalization		2,200
10-610-060	DSS - Group Insurance		18,000
10-610-020	DSS - Salaries	20,000	
10-610-030	DSS - Salaries/Board	200	
10-345-005	Local Option Sales Tax Rural	15,200	
10-660-334	Senior - Senior Programs		1,400
10-660-020	Senior - Salaries/FT	10,000	
10-660-030	Senior - Salaries PT	1,000	
10-660-330	Senior - Supplies	3,000	
10-660-070	Senior - Retirement	2,600	

**BUDGET AMENDMENT NO. 52 (CONTINUED)
GENERAL FUND**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-348-001	OJJ – JCPC	3,000	
10-690-915	Education Program - OJJ	3,000	
10-345-001	Local Option 1/2%A Sales Tax	165,000	
10-682-020	School - 30% of 1/2	165,000	
10-345-005	Local Option Sales Tax Rural	85,000	
10-690-921	Juvenile Detention	15,000	
10-690-920	Jail	70,000	
10-348-015	White Goods	5,000	
10-348-016	Scrap Tire	10,000	
10-690-933	Health Dept. - T/ST/WG	15,000	
10-345-002	Local Option 1/2%B Sales Tax	23,000	
10-690-935	Cost Share Program	3,000	
10-690-994	Tri-County Animal Shelter	20,000	
10-329-000	Investment Earnings	27,000	
10-850-851	Principal - Library	27,000	
10-347-000	ABC Bottle Rehab	2,000	
10-690-941	Mental Health - Alcohol Rehab	2,000	
EXPLANATION: General Fund year-end entry			

**BUDGET AMENDMENT NO. 53
WATER FUND**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
35-371-000	Water - Sale of Water	51,000	
35-329-000	Investment Earnings	12,500	
35-379-000	Penalties/Interest	10,000	
35-720-337	Water - Line Relocation		15,700
35-720-333	Water - Radio Read Meters		29,000
35-720-020	Water - Salaries	18,000	
35-720-070	Water - Retirement	22,000	
35-720-310	Water - Automotive Supplies	5,000	
35-720-031	Water - Contract work	6,200	
35-720-330	Water - Supplies	12,000	
35-720-331	Water - Salt/Chemicals	40,000	
35-720-332	Water - Service Supplies	15,000	
EXPLANATION: Water Fund year-end entry			

**BUDGET AMENDMENT NO. 54
COURT FACILITIES FUND**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
55-348-000	Fines/Forfeitures	14,000	
55-745-452	Fines/Forfeitures	14,000	
EXPLANATION: Court Facilities Fund year-end entry			

**BUDGET AMENDMENT NO. 55
TOURISM DEVELOPMENT AUTHORITY FUND**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
45-385-000	Occupancy Tax	4,000	
45-682-041	TDA - Tourism Coordinator	4,000	
EXPLANATION: Tourism Development Authority Fund year-end entry			

**BUDGET AMENDMENT NO. 56
SCHOOL CONSTRUCTION FUND**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
65-348-001	State School Funds - Lottery	11,850	
65-500-711	NB Lottery Intermediate School	11,850	
EXPLANATION: School Construction Fund year-end entry			

**BUDGET AMENDMENT NO. 57
REVALUATION FUND**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-399-000	Fund Balance Appropriated	10,678	
10-690-900	Transfer for Revaluation	10,678	
10-690-900	Transfer to Revaluation		10,678
10-120-000	Treasurer	10,678	
70-120-000	Treasurer		10,678
70-329-001	Transfer from General Fund	10,678	
70-329-001	Transfer from General Fund		10,678
70-680-450	Reval - Contracted Services	10,678	
10-399-000	Fund Balance Appropriated	10,678	
EXPLANATION: Revaluation Fund year-end entry			

FY 2023-2024 BUDGET

County Manager Heath explained that, after the Budget Work Sessions, the presentation of the Budget Message on June 6, 2023, and the Budget Public Hearing tonight, he presents the FY 2023-2024 Budget for Board consideration. A copy of the Budget Ordinance was included in the Board's Agenda Packets. T. Kyle Jones made a motion to approve the FY 2023-2024 Budget as presented. The motion was seconded by Charles Woodard. Chairman Nelson asked if there were any questions or comments. There being no comments or questions, Chairman Nelson asked for a vote. The motion passed by a vote of six (6) to zero (0). **(see Attachment A)**

ADJOURNMENT

There being no further comments or business to discuss, the Special Called Meeting was adjourned at 7:12 p.m. on motion made by Timothy J. Corprew, seconded by Joseph W. Hoffler and unanimously approved by the Board. Chairman Nelson stated that the Regular Work Session scheduled for tonight was cancelled.

Wallace E. Nelson, Chairman

Clerk to the Board

ATTACHMENT A

**PERQUIMANS COUNTY
BUDGET ORDINANCE
FY 2023-2024**

BE IT ORDAINED THIS 19Th DAY OF JUNE, 2023, BY THE BOARD OF COMMISSIONERS OF PERQUIMANS COUNTY, NORTH CAROLINA:

I. GENERAL FUND

Section 1: APPROPRIATIONS – The following amounts are hereby appropriated in the General Fund for the operation of the County Government and its activities for the fiscal year beginning July 1, 2023, and ending June 30, 2024, in accordance with the chart of account heretofore established of this County:

Governing Body	\$ 69,300
County Manager/Finance/Planning	734,639
Elections	249,005
Tax Department	556,720
Legal	25,000
Register of Deeds	362,164
Public Buildings	832,632
Sheriff	2,561,269
Communications	800,192
Jury Commission	2,090
Fire Departments/Emergency Management	784,184
Medical Examiner	5,000
Inspections	339,360
Emergency Medical Services	2,912,096
Natural Resource Conservation Service	68,780
Extension Services	230,996
Veterans Services	10,521
Social Services	2,905,515
Schools - Current Expense	3,389,546
Schools - Capital Outlay	585,000
Schools - Debt Service	836,602
Recreation	360,532
Special Appropriations	1,726,158
Center for Active Living	306,102
Library Debt Service	279,237
Debt Service Lease Payments	134,287
TOTAL GENERAL FUND	\$ 21,066,927

Section 1: REVENUES – It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024:

Ad Valorem Taxes:

Budget Year	\$ 10,197,270
Current Year	275,000
Prior Years Summary	75,750
Penalties & Interest	80,000

Other Taxes & Licenses:

Wine & Beer License	\$ 500
Local Option Sales Tax	725,000
Local Option Sales Tax	1,150,000
Local Option Sales Tax	525,000
Local Option Sales Tax	525,000

Unrestricted Intergovernmental:

Tax Collections - Municipalities	\$	25,000
ABC Bottle Revenue		4,300
Beer & Wine		42,000
Utility Franchise Distribution		10,000
Medicaid Hold Harmless		450,000

Restricted Intergovernmental:

State Grants:		
RACE-CAR Trial	\$	5,600
Assistance to Firefighters Grant		180,917
Social Services		1,704,577
Soil Conservation - Operating		3,600
Soil Conservation - Technician		20,000
Management Entity Funds		6,000
OJJ		77,485
Register of Deeds - A.E. & P.F.		28,004
Health Department - T/ST/WG		16,000
School Resource Officer - Board of Education		120,000
Senior Programs		3,676
Electronic Recycling Fees		1,000
Drainage Fees		12,000
DWI - DMV License Revocation		750
Nutrition Site Manager - Albemarle Commission		11,500
Floodplain Mapping - Register of Deeds		6,000
Register of Deeds - Dept. of Cultural Resources		2,750
Register of Deeds - State General Fund		2,000
ARPA Funds Transfer		1,307,515
Duke Endowment		164,580
Opioid Settlement Funds		93,873
EM Grant		25,000
Sheriff - Grants		29,500
Veterans Program		2,083

Permits & Fees:

Building Permits	\$	150,000
Register of Deeds		210,000
Recreation Fees		20,000
Ambulance Fees		800,000

Sales & Services:

Extension 4-H Donations	\$	500
Senior Center Donations		100
Officer-Sheriff Fees		52,000
Jail Fees		12,000
Rents:		
Farm		11,000
Tower		14,400
Building Leases		91,000
Recreation/Senior Center		8,500
Investment Earnings		50,000
Miscellaneous		20,000
Subdivision Fees		500
Zoning Fees		1,000
Tower Consulting Fees		2,000
Veterans Monument Contributions		100
State Funds - Drug Tax		30,970
Town of Hertford Police		350,000
Federal Drug Funds		14,925

Recreation Concessions	3,500
Local Funds - Sheriff / Canine	50
Range Management	100
EMS Donations	3,000
ARHS Community Response	5,000
Local Funds Range Improvements	600

Transfer from Other Funds:

Water System	\$ 100,000
Municipal Dispatch Fees	23,000
Other Revenues:	
Land Transfer Tax Proceeds	650,000

Fund Balance Appropriated	\$ 533,452
TOTAL GENERAL FUND:	\$ 21,066,927

II. WATER DEPARTMENT

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Water System Fund for the fiscal year beginning July 1, 2023, and ending June 30, 2024.

Administration & Operations	\$ 2,324,453
Loan Principal	166,704
Loan Interest	13,743
Contribution to General Fund	100,000
TOTAL WATER SYSTEM FUND	\$ 2,604,900

Section 2: REVENUES - It is estimated that the following revenues will be available in the Water System Fund for the fiscal year beginning July 1, 2023, and ending June 30, 2024.

Investment Earnings	\$ 15,000
Sale of Water	2,450,000
Taps & Connections	75,000
Reconnections	7,500
Penalties & Interest	45,000
Rent: Towers	5,400
Miscellaneous	2,000
Water Improvement Fund	5,000
Fund Balance Appropriated	0
TOTAL WATER SYSTEM FUND	\$ 2,604,900

III. SOLID WASTE FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Solid Waste Fund for the fiscal year beginning July 1, 2023, and ending June 30, 2024.

Administration & Operations	\$ 1,205,000
Recycling Centers Maintenance	5,350
Solid Waste Refunds	3,000
TOTAL SOLID WASTE FUND	\$ 1,213,350

Section 2: REVENUES - (Solid Waste Fee: \$160.00 per Household). It is estimated that the following revenues will be available in the Solid Waste Fund for the fiscal year beginning July 1, 2023, and ending June 30, 2024.

Solid Waste Fees	\$ 1,040,000
Investment Earnings	2,000
Disposal Tax	6,500
Solid Waste Fee - Prior Years	55,000
Fund Balance Appropriated	109,850
TOTAL SOLID WASTE FUND	\$ 1,213,350

IV. REVALUATION RESERVE FUND

1. **Section 1: APPROPRIATIONS** - The following amounts are hereby appropriated in the Revaluation Reserve Fund for the fiscal year beginning July 1, 2023, and ending June 30, 2024.

Contracted Services	\$	134,250
TOTAL REVALUATION FUND		\$ 134,250

2. **Section 2: REVENUES** - It is estimated that the following revenues will be available in the Revaluation Reserve Fund for the fiscal year beginning July 1, 2023, and ending June 30, 2024.

Investment Earnings	\$	250
Transfer from General Fund		134,000
TOTAL REVALUATION FUND		\$ 134,250

V. COURT FACILITIES FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Court Facilities Fund for the fiscal year beginning July 1, 2023, and ending June 30, 2024.

Administration & Maintenance	\$	15,860
District Attorney Office Expense		14,140
Fine & Forfeitures		105,000
TOTAL COURT FACILITIES		\$ 135,000

Section 2: REVENUES - It is estimated that the following revenues will be available in the Court Facilities Fund for the fiscal year beginning July 1, 2023, and ending June 30, 2024.

Facility Fees	\$	30,000
Fines & Forfeiture Fees		105,000
TOTAL COURT FACILITIES		\$ 135,000

VI. ECONOMIC DEVELOPMENT FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Economic Development Fund for the fiscal year beginning July 1, 2023, and ending June 30, 2024.

Professional Services & Expenses	\$	10,100
TOTAL ECONOMIC DEVELOPMENT		\$ 10,100

Section 2: REVENUES - It is estimated that the following revenues will be available in the Economic Development Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024.

Transfer from General Fund	\$	10,000
Investment Earnings		100
TOTAL ECONOMIC DEVELOPMENT		\$ 10,100

VII. TOURISM DEVELOPMENT FUND - OCCUPANCY TAX

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Tourism Development Fund for the fiscal year beginning July 1, 2023, and ending June 30, 2024.

Promotions, Marketing, Operating Expenses	\$	95,614
Fireworks Contribution		1,500
TOTAL TOURISM DEVELOPMENT		\$ 97,114

Section 2: REVENUES - It is estimated that the following revenues will be available in the Tourism Development Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024.

Transfer from General Fund	\$	32,214
Occupancy Tax		41,000
Intergovernmental Transfers		2,000
Interest		200
Miscellaneous Revenue / Visitor Guides		700
Local Funds / Events		11,000
Fund Balance		10,000
TOTAL TOURISM DEVELOPMENT		\$ 97,114

VIII. EMERGENCY TELEPHONE FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Emergency Telephone Fund for the fiscal year beginning July 1, 2023, and ending June 30, 2024.

911 Grant Funds	\$	320,179
Operating Expenses		263,907
TOTAL EMERGENCY TELEPHONE FUND		\$ 584,086

Section 2: REVENUES - It is estimated that the following revenues will be available in the Emergency Telephone Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024.

State Grants	\$	320,179
Emergency 911 Fee		243,907
Fund Balance Appropriated		20,000
TOTAL EMERGENCY TELEPHONE FUND		\$ 584,086

IX. COUNTY CONSTRUCTION FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the County Construction Fund for the fiscal year beginning July 1, 2023, and ending June 30, 2024.

Perquimans Marine Park Basin	\$	2,200,000
SCIF Basin Grant		620,000
TOTAL COUNTY CONSTRUCTION FUND		\$ 2,820,000

Section 2: REVENUES - It is estimated that the following revenues will be available in the County Construction Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024.

Investment Earnings	\$	20,000
Perquimans Marine Park Basin		2,300,000
SCIF Basin Grant		500,000
TOTAL COUNTY CONSTRUCTION FUND		\$ 2,820,000

X. OPIOID SETTLEMENT FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Opioid Settlement Fund for the fiscal year beginning July 1, 2023, and ending June 30, 2024.

Opioid Settlement Fund	\$	93,873
TOTAL OPIOID SETTLEMENT FUND		\$ 93,873

Section 2: REVENUES - It is estimated that the following revenues will be available in the Opioid Settlement Fund for the fiscal year beginning July 1, 2023 and ending June 30, 2024.

Investment Earnings	\$	500
Opioid Settlement Fund		93,373
TOTAL EMERGENCY TELEPHONE FUND		\$ 93,873

XI. OTHER PROVISIONS

Section 1: The Budget Officer is hereby authorized to transfer appropriations within a fund contained herein under the following conditions:

- a) The Budget Officer may transfer amounts between objects of expenditures within a department except salary amounts without limitation.
- b) The Budget Officer may not transfer any amount between funds nor from any contingency appropriations within any fund.

Section 2: The Board of Commissioners hereby authorizes the attached Fee Schedule for FY 2023-2024.

XI. TAX LEVY

Section 1: There is hereby levied a tax at the rate of 64¢ (sixty-four cents) per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2023 for the purpose of raising the revenue listed as "Budget Year's Taxes" in the General Fund - Part I, Section 2 of this Ordinance.

Section 2: This rate of tax is based on an estimated total valuation of property for the purpose of taxation of \$1,439,705,262 and an estimated collection rate of 97%.

This Budget was approved with a vote of six (6) to zero (0) on June 19, 2023 by a quorum of the Perquimans County Board of Commissioners being present and all present casting a vote.

Wallace E. Nelson, Chairman
Perquimans Co. Board of Commissioners

**FEE SCHEDULE
FY 2023-2024**

There is hereby established, for the fiscal year beginning July 1, 2023, and ending June 30, 2024, the following fees for services as indicated:

Building Inspections

Construction Fees

Square Foot	\$.25/SF
Minimum Fee	\$75.00
State Fee	\$10.00
In-ground pool (Residential)	\$100.00
In-ground pool (Commercial)	\$125.00
Carports (open all 4 sides)	\$.125/SF
Large Metal Buildings	\$.125/SF
Daycare & ABC	\$75.00
Group/ Foster Homes	\$50.00
Storage Building 12 x 12 or less	\$25.00

Electrical Fees

Minimum Fee	\$50.00
Square Foot	\$.10/SF
Temporary Service	\$50.00
Service Repair	\$50.00
Service Charge	\$.30/amp
Swimming Pools	\$30.00
Sub panel	\$20.00
Generators	\$50.00
Baseboard Heat (per thermostat)	\$10.00
Photovoltaic/Solar	\$5 per string

Plumbing Fees

Minimum Fee	\$50.00
Per Fixture	\$10.00
Sprinklers	\$50.00
Per Head	\$10.00

Mechanical Fees

Central Heating/Air Conditioning	\$75.00
Central - Additional Unit	\$55.00
Minimum Fee	\$50.00
Hood System	\$50.00
Mini Split system	\$75.00
Additional head(s)	\$25.00

Insulation Fees

Insulation	\$75.00
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L.P. & Natural Gas Fees

Minimum Fee	\$50.00
Per Gas Outlet	\$5.00

Sign Fees

Free Standing	\$50.00
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Renovation Fees

1/2 New Construction	
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Manufactured Homes

Single Section	\$150.00
Multi Section	\$185.00
Electrical	\$50.00
Mechanical	\$50.00
Plumbing	\$50.00

Modular Homes

All set-up	\$.25/SF
Electrical	\$.30/amp
Plumbing	\$50.00
Mechanical	\$55.00

Administrative, Negligence & Reinspections

Administrative	\$50.00
Negligence	\$50.00
2nd Negligence	\$100.00
Re-Inspection	\$50.00
Certificate of Occupancy/ Certificate of Completion	\$100.00

Junk Car & Trash Administration

\$75.00

Sheriff Department Fees

Fingerprints	\$5.00/card
Gun Purchase Permits	\$5.00 each
Concealed Handgun Permits	\$90.00
Concealed Handgun Permit Renewals	\$75.00
Service Fees (civil papers)	\$30.00/service
Out of State Service Fees (civil papers)	\$100.00
Notary	\$5 per signature

EMS Fees

ALS-I Emergency A0427	\$646.30
ALS-II Emergency A0433	\$935.44
ALS-I or II Treatment / No Transport A0998 (<i>including Helo</i>)	\$300.00
ALS-I Non Emergnecy A0426	\$408.20
BLS-Emergency A0429	\$544.25
BLS-Non Emergency A0428	\$340.16
Transports to Funeral Homes	\$250.00
Ambulance Crew Standby - First 2 Hours	\$150.00
Ambulance Standby - Additional Hours - per hour	\$60.00
Zone Car Standby - per hour	\$50.00
Attorney's Fees/Records Release Fee	\$25.00
Ground Mileage - ALS or BLS	\$14.33/Loaded Mileage
Specialty Care A0434	\$1,105.53

*Ambulance fee schedule will be adjusted January of each year at 130% minimum when updated by Medicare

Recreation Fees**Rental Fees:**

Meeting Room/Kitchen	\$60.00/hr (3 hr minimum)
Gymnasium (1/2 day)	\$250.00
Gymnasium (full day)	\$400.00
Tennis Courts (1/2 day)	\$50.00
Tennis Courts (full day)	\$100.00
Outside Basketball (1/2 day)	\$50.00
Outside Basketball (full day)	\$100.00
Field Rental (1/2 day)	\$75.00/field
Field Rental (full day)	\$150.00/field
Lights additional	\$25.00/hour
Field Rental for practices	
Non Rec. teams	\$15.00/hour
with lights	\$25.00/hour

Deposit in addition to any rental fees. All fees are refundable if cancelled at least 72 hrs before scheduled rental day.

Registration Fees

Youth Soccer	\$20.00
Youth Basketball	\$20.00
Volleyball	\$20.00
Softball (9-16)	\$20.00
Babe Ruth (13-15)	\$20.00
Football	\$30.00
Cheerleading	\$20.00
T-Ball (4-6)	\$20.00
Coach Pitch (7-8)	\$20.00

Adult Softball	\$200.00/team
Adult Basketball	\$200.00/team
Open Gym	No charge
Skate Park	No charge

There is a maximum of \$50 per family for each activity.

Register of Deeds

All Instruments (Except Deeds of Trust)

Pages 1-15	\$26.00
Each additional page thereafter	\$4.00
Multi-instrument	\$10.00

Deed of Trust 1st thru 35th Page

Each additional page	\$4.00
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UCC

1 to 2 pages	\$38.00
3 to 10 pages	\$45.00
Over 10 pages (<i>Plus \$2 per page over 10</i>)	
Search per name	\$30.00
<i>Copy per page</i>	\$2.00

Plats

1st page	\$21.00
Each additional page	\$21.00

DOT Highway Maps

1st page	\$21.00
Each additional page thereafter	\$5.00

Copies

Plat copies	\$3.00 each
Regular copies (per page)	\$0.25

Certified copies (instruments & plats)

1st page	\$5.00
Each additional page	\$2.00

Notary

Oath	\$10.00
Commission verification	\$5.00

Marriage License

Issuance of license	\$60.00
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Vital Records

Certified copy (birth, death, marriage)	\$10.00
Delayed birth applications	\$20.00
Amendments	\$15.00
Records search from Vital Records	\$24.00
Plus payable to Vital Records	\$24.00
Legitimations	\$15.00
Plus payable to Vital Records	\$15.00

Tax Department

Copies	\$0.25
Non-aerial maps	\$0.50
Aerial maps	\$1.20

GIS Mapping Price List

Plotter

Size	Black & White	Image Color
8.5 x 11	\$1.00	\$2.00
11 x 17	\$2.00	\$3.00
16 x 20	\$3.00	\$5.00
22 x 34	\$5.00	\$8.00
34 x 46	\$8.00	\$10.00

Desk printer

Size	Black & White	Image Color
8.5 x 11	\$0.50	\$1.25
8.5 x 14	\$0.75	\$1.50
11 x 17	\$1.00	\$1.75

Data Layers

Entire County parcels with aerial images and ownership information	\$200.00
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(Available on CD & ZIP drive)

Individual Layers

\$50.00 first layer
\$25.00 each additional layer

Individual Plotter Maps

Township & Municipality Street Maps

Price based on size/color
Price based on

Zoning Maps per Township/Municipality

size/color

Full County Zoning Map

\$12.00

County street maps, subdivision maps, and other maps created without image and little color same as listed under Plotter Black & White

Flood maps, soil maps, census maps and others created with full color same as listed under Plotter Image/Color

Availability

Requests can be made Monday through Friday from 8 am to 5 pm except holidays. All efforts will be made to provide information within 5 working days

Payment

Payment is required prior to preparation of CD's, extensive copying requests, maps to be sent by mail and ftp uploads

Custom Work

A fee of \$25.00 per hour will be charged for requests for maps that we do not have the data layers for. For instance, having to go on the internet to download information.

County Manager

Zoning Ordinance	\$15.00
Subdivision Ordinance	\$10.00
Junk Ordinance	\$10.00
Junkyard Ordinance	\$10.00
Manufactured Home Park Ordinance	\$5.00
Minimum charge for copy of any other Ordinance	\$5.00
Copies	\$0.25

Water Department

Rate Schedule

WATER RATES- There is a min. charge of \$17.50 for the first 1000 gallons; each additional thousand gallons will be \$9.00/1000 gal.

Tap-on Fees

Size Meter	Cost of Tap
3/4"	\$1,500.00
1"	\$2,500.00
2"	\$5,000.00
Late Payment Charge	10% of bill
Renter's Deposit	\$75.00
Reconnection Fee	\$25.00
Water Meter Test Fee	\$100.00

Water System Development Fee

\$500 per lot for up to and including four lots on main roads, 6 lots on secondary roads

\$2,500 per lot for any lots over four on main roads, 6 lots on secondary roads

System Development Fee must be paid before the Final Subdivision Plat is recorded in the Perquimans County Register of Deeds' Office.

Planning/Zoning

Zoning Permit (Residential/Home Occupation)	\$0.00
Zoning Permit (for Commercial/Industrial)	\$100.00
Certificate of Compliance (after first site visit)	\$100.00
Sign Permit	\$50.00
Certificate of Compliance (after first site visit)	\$50.00
Zoning Map Change (Re-Zoning)	\$450.00
Zoning Text Change	\$500.00
Planned Unit Development	\$600.00 + atty. & eng. Fees, i/a
Conditional Use Permit/ District	\$300.00 + atty. & eng. Fees, i/a
Appeal or Interpretation	\$300.00
Zoning Variance Request	\$300.00
Variance to Subdivision Regulations	\$100.00

Subdivision Sketch Plat	\$100.00
Minor or Abbreviated Subdivision Plan	\$50.00
Preliminary Plat	\$100.00 + \$15.00 per lot
Final Plat	\$100.00 + \$15.00 per lot
Wireless Telecommunication Facility	\$500.00 County fee
	+Minimum consultant cost of \$6,500.00
	+Certificate of Zoning Compliance (after first visit): \$100.00
Wireless Telecommunication Facility (eligible facilities request applications processed per NCGS 153A-349.53)	County fee of \$500.00
	+Minimum consultant cost of \$1,000.00
	+Certificate of Zoning Compliance (after first visit): \$100.00 County Fee
	+Certificate of Zoning Compliance (Consultant fee for verification): \$3,000.00
Wind Energy Facilities	County Zoning Permit Fee of \$500.00
	+Certificate of Zoning Compliance (after first visit) \$100.00
	+Initial Escrow Deposit (Medium Facility) \$50,000.00
	+Initial Escrow Deposit (Large Facility) \$50,000.00

Effective 1-04-16, Zoning Permit Fees and Escrow Deposits to be paid at the time Zoning Permit Application, Fees and detailed Site Plans are submitted for review. If Escrow Account drops below \$10,000, Applicant shall replenish to the original amount before any further action or consideration is taken on any County Permit. Remaining balance will be refunded upon Applicant receiving approval of As-Built Drawings or if Applicant fails to complete project.

**Fees denoted for a given application do not include fees for subsequent applications and stages of review. Separate fees will apply for building and other permits.*

Fire Marshal's Office

Construction Permits

Automatic Fire Sprinkler System (new)	\$50.00
-Plus per sprinkler head	\$1.00
Automatic Fire Sprinkler System Renovation	\$25.00
Compressed Gas	\$25.00
Emergency Responder Radio Coverage System	\$50.00
Fire alarm and detection systems (new)	\$50.00
Fire alarm and detection systems (existing)	\$25.00
Fire flow test	\$50.00
Fixed fire suppression system (new)	\$50.00
Fixed fire suppression system (existing)	\$25.00
Standpipe systems (new)	\$50.00
Standpipe systems (existing)	\$25.00
Flammable and Combustible liquids	\$50.00
Hazardous materials	\$75.00
LP Gas (bulk facilities)	\$50.00
Storage tanks	
New installation (per tank)	\$100.00
Removal (per tank)	\$50.00
Temporary membrane structures (tents)	\$25.00
Group Homes/Foster Care Homes	\$0.00
Daycare, Nursing Homes	\$0.00
**All other fire construction permits not listed	\$50.00
Fireworks Initial Inspection Fee - First 2 hours	\$100.00
Fireworks Standby Fees - Additional Hours - per hour	\$50.00
<u>Administrative Fees</u>	
Starting work without a permit	\$50.00
Re-inspection fees (see below)	

There shall be no initial fee for fire inspection of Level I, II, or III properties required under the NC State Fire Code mandatory inspection schedule. Thirty (30) days following the initial fire inspection, a re-inspection shall be conducted by the fire official. If all violations of the fire code have been corrected, no fee shall be imposed. If all violations of the fire code have not been corrected (or a reasonable attempt to correct has not been made), a second notice to comply shall be issued and a fee of \$50.00 shall be imposed. Seven (7) days following the issuance of the second order to comply, the fire official shall return for a re-inspection. If all violations have not been corrected, a final notice shall be issued and an additional fee of \$100.00 shall be imposed. Seven (7) days following the issuance of the final notice, the fire official shall return for a re-inspection. If all violations have not been corrected, and/or all fees have not been paid, the inspector shall issue a one hundred dollar (\$100.00) fee and issue a final notice to comply. After seven (7) additional days, if violations and fees have not been satisfied, the fire inspector shall initiate criminal proceedings, if necessary, in order to bring the establishment into compliance with the NC Fire Code.

**PERQUIMANS COUNTY
CAPITAL PROJECTS ORDINANCE
COUNTY CONSTRUCTION FUND**

This Capital Projects Ordinance is being authorized for the County Construction Fund.

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in this County Construction Fund beginning July 1, 2023, and ending June 30, 2024

<u>Perquimans Marine Park Basin</u>	\$ 2,200,000
<u>SCIF Basin Grant</u>	620,000
TOTAL COUNTY CONSTRUCTION FUND	\$ 2,820,000

Section 2: REVENUES - It is estimated that the following revenues will be available for appropriation in the County Construction Fund beginning July 1, 2023, and ending June 30, 2024.

<u>Investment Earnings</u>	\$ 20,000
<u>Perquimans Marine Park Basin</u>	2,300,000
<u>SCIF Basin Grant</u>	500,000
TOTAL COUNTY CONSTRUCTION FUND	\$ 20,000

Wallace E. Nelson, Chairman
Perquimans Co. Board of Commissioners

**PERQUIMANS COUNTY
CAPITAL PROJECTS RESERVE ORDINANCE
LAND TRANSFER TAX
FOR
CAPITAL PROJECTS**

This Capital Projects Ordinance is being authorized to provide a portion of the required funds needed for the School Construction Project and for the other Capital Projects deemed appropriate by the Board of Commissioners.

The following appropriations are being made with revenues, as listed, being available for this fund.

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in this Capital Projects Ordinance beginning July 1, 2023, and ending June 30, 2024

<u>Reserve for Capital Projects</u>	\$ 10,000
<u>Transfer to General Fund</u>	650,000
TOTAL CAPITAL RESERVE/LAND TRANSFER TAX	\$ 660,000

Section 2: REVENUES - It is estimated that the following revenues will be available for appropriation in the Capital Projects Reserve Ordinance beginning July 1, 2023, and ending June 30, 2024.

<u>Land Transfer Tax</u>	\$ 650,000
<u>Investment Earnings</u>	10,000
TOTAL CAPITAL RESERVE/LAND TRANSFER TAX	\$ 660,000

Wallace E. Nelson, Chairman
Perquimans Co. Board of Commissioners

**PERQUIMANS COUNTY
CAPITAL PROJECTS ORDINANCE
ARPA FUNDS**

This Capital Projects Ordinance is being authorized for the ARPA Funds.

Section 1: REVENUES - The following amounts are hereby appropriated in this ARPA Funds beginning July 1, 2023, and ending June 30, 2024.

<u>Investment Earnings</u>	\$	15,000
<u>ARPA Funds</u>		1,307,515
TOTAL ARPA Funds	\$	<u>1,322,515</u>

Section 2: APPROPRIATIONS - It is estimated that the following revenues will be available for appropriation in the ARPA Funds beginning July 1, 2023, and ending June 30, 2024.

<u>ARPA Carry Forward</u>	\$	15,000
<u>Transfer to General Fund</u>		1,307,515
TOTAL ARPA Funds	\$	<u>1,322,515</u>

Wallace E. Nelson, Chairman
Perquimans Co. Board of Commissioners

**PERQUIMANS COUNTY
CAPITAL PROJECTS ORDINANCE
OPIOID SETTLEMENT FUND**

This Capital Projects Ordinance is being authorized for the Opioid Funds.

Section 1: REVENUES - The following amounts are hereby appropriated in this Opioid Settlement Fund beginning July 1, 2023, and ending June 30, 2024.

<u>Opioid Settlement Fund</u>	\$	93,873
TOTAL Opioid Settlement Funds	\$	<u>93,873</u>

Section 2: APPROPRIATIONS - It is estimated that the following revenues will be available for appropriation in the Opioid Settlement Funds beginning July 1, 2023, and ending June 30, 2024.

<u>Investment Earnings</u>	\$	500
<u>Opioid Settlement Fund</u>		93,373
TOTAL ARPA Funds	\$	<u>93,873</u>

Wallace E. Nelson, Chairman
Perquimans Co. Board of Commissioners

WORK SESSION
June 19, 2023
7:00 p.m.

The Perquimans County Board of Commissioners Work Session on June 19, 2023 was cancelled.
