

1. Lessor's employees, contractors, or subcontractors who will be engaged to perform alterations or emergency repairs in the Government's Space.
2. Upon request, the Lessor must provide Form FD-258, Fingerprint Chart (available from the FSA State Office), and Standard Form 85, National Agency Check with Inquiries, completed by each person and returned to the LCO (or the LCO's designated representative) within 30 days from receipt of the forms. Based on the information furnished, the Government will conduct background investigations of the employees. The LCO will advise the Lessor in writing if an employee fails the investigation, and, effective immediately, the employee will no longer be allowed to work or be assigned to work in the Government's Space.
3. Throughout the life of the Lease, upon request, the Lessor shall provide the same data for any new employees, contractors, or subcontractors who will be assigned to the Government's Space. In the event the Lessor's contractor or subcontractor is subsequently replaced, the new contractor or subcontractor is not required to submit another set of these forms for employees who were cleared through this process while employed by the former contractor or subcontractor. The Lessor shall resubmit Form FD-258 and Standard Form 85 for every employee covered by this paragraph on a 5-year basis.

Lessor _____ Government _____

On motion made by Tammy Miller-White, seconded by Edward R. Muzzulin, the Board unanimously approved this Lease Extension Amendment for the FSA Offices.

PUBLIC COMMENTS

County Planner, Donna Godfrey, said that Steve Lambert, Rural Planning Organization Director, will be coming to meet with the Board in July or August to discuss the Regional Bicycle Plan. She explained that she had forwarded the second draft of this plan as a link in an e-mail a couple of weeks ago. She encouraged the Board to look at that and familiarize themselves with it before Mr. Lambert comes. There were no further public comments.

ADJOURNMENT

There being no further business to discuss, the Regular Meeting was adjourned by the Chair at 8:00 p.m. on motion made by Edward R. Muzzulin, seconded by Matthew Peeler.

Janice McKenzie Cole, Chair

Clerk to the Board

SPECIAL CALLED MEETING
 June 17, 2013
 7:00 p.m.

The Perquimans County Board of Commissioners met in a Special Called Meeting on Monday, June 17, 2013, at 7:00 p.m. in the Commissioners' Room located on the first floor of the Perquimans County Courthouse Annex.

MEMBERS PRESENT:	Janice McKenzie Cole, Chair	Edward R. Muzzulin, Vice Chair
	Benjamin Hobbs	Tammy Miller-White
	Matthew Peeler	

MEMBERS ABSENT: Kyle Jones

OTHERS PRESENT:	Frank Heath, County Manager	Mary Hunnicutt, Clerk to the Board
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After the Chair called the meeting to order, Commissioner Miller-White gave the invocation and the Chair led the Pledge of Allegiance.

AGENDA

The Agenda was unanimously approved on motion made by Edward R. Muzzulin, seconded by Tammy Miller-White.

NCACC PRESENTATION

The North Carolina Association of County Commissioners sponsored an essay contest for high school freshmen and sophomores on county government. The topic of the essay is, "How does my county enhance the lives of its citizens?" They received entries from Perquimans, Lincoln, Mecklenburg, Gaston, Union and Catawba Counties. The winning essay was submitted by Moniqua Gallop of Perquimans County High School. Ms. Gallop, along with her teacher, Brandon Young, were each presented a check for \$500. The Board congratulated Ms. Gallop and Mr. Young and encouraged them to keep up the good work.

PUBLIC HEARING

FY 2013-2014 Budget

Chair Cole opened the Public Hearing stating that the purpose of the public hearing was to receive public comments on the proposed FY 2013-2014 Budget. There were four (4) people present. The Chair recognized County Manager Frank Heath who explained that a copy of the proposed budget had been forwarded to each Commissioner, had been placed in the Library, and was available in the Clerk to the Board's Office since he presented it on June 3, 2013. Chair Cole asked if there were any comments/questions from the Board or from the public. The following comment was made:

- **Phillip McMullen, Perquimans County Restoration Association (PCRA):** Mr. McMullen said that he wanted to take this opportunity to thank the Board for their contribution each year to the PCRA. It helps in maintaining the Newbold-White House. The Chair thanked Mr. McMullen who served on the 20/20 Board and built the building that now houses the Senior Center.

There being no further questions or comments from the Board and/or public, the Chairman closed the Public Hearing at 7:10 p.m. and proceeded with the Special Called Meeting.

CHANGE ORDER – SENIOR CENTER RENOVATIONS

County Manager Heath presented the Change Order for the Senior Center Renovations in the amount of \$17,995. He further stated that, of the \$17,955, \$8,920 was to meet Virgil Parrish's, Building Inspector, requirements for stainless steel and a bigger hood in the kitchen. Commissioner Miller-White

asked if this closed out the project. Mr. Heath said that it did. Commissioner Hobbs stated that he felt that Mr. Bob Emmert and County Manager Heath's planning and overseeing the project helped in keeping the costs down. On motion made by Benjamin C. Hobbs, seconded by Tammy Miller-White the Board unanimously approved the Change Order in the amount of \$17,955.

Chair Cole explained that Commissioner Kyle Jones was not here tonight because he was in a Conference in Pinehurst, NC which was a requirement for his position. He was going to drive back tonight for the meeting and then return tomorrow for the Conference but the weather got bad and he felt that it was not practical do to that. He asked Chair Cole to let the Board and the public know that he had attended all the Budget Work Sessions.

FY 2012-2013 YEAR-END BUDGET AMENDMENTS

Mr. Heath explained that Budget Amendment numbers 20 and 21 have been prepared to balance the current year's budget. On motion made by Edward R. Muzzulin, seconded by Matthew Peeler, the Board unanimously approved the following Year-End Budget Amendments:

**BUDGET AMENDMENT NO. 20
GENERAL FUND**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-420-041	Tower Consultant Fees		4,500
10-420-040	Professional Fees	4,000	
10-420-160	Maintenance & Repair/Equipment	500	
10-430-020	Election Salaries	1,250	
10-430-030	Election Board		1,250
10-430-050	Election FICA		85
10-430-070	Election Retirement	85	
10-450-050	Tax - FICA		870
10-450-030	Tax - Tax Lister Salary	870	
10-348-029	Management Entity Funds	1,500	
10-450-450	Tax - Management Entity Fees	1,500	
10-348-026	Drainage Fees - Tax Department	400	
10-450-451	Tax - Drainage Fees	400	
10-480-050	Register of Deeds - FICA		250
10-480-071	Register of Deeds - Supplemental Pension Fund	250	
10-480-453	Register of Deeds - Floodplain Mapping	1,125	
10-356-002	Register of Deeds - Floodplain	725	
10-480-050	Register of Deeds - FICA		400
10-480-454	Register of Deeds - Archives Mgm't Fee	240	
10-356-003	Register of Deeds - Dept. of Cultural Resources	240	
10-510-020	Sheriff - Salaries	4,100	
10-510-070	Sheriff - Retirement		4,100
10-510-450	Concealed Gun Permits	1,000	
10-351-000	Officer - Sheriff Fees	1,000	
10-511-020	Communications - Full-Time Salaries		9,400
10-511-030	Communications - Part-Time Salaries	12,400	
10-511-070	Communications - Retirement		2,000
10-511-060	Communications - Group Insurance		600
10-511-050	Communications - FICA		400
10-530-020	Emergency Management - Salaries	5,826	
10-530-050	Emergency Management - FICA	450	
10-530-040	Fire - Professional	510	
10-500-540	Buildings - Insurance & Bonds		6,786
10-360-000	Ambulance Fees	61,560	
10-592-030	EMS - Salaries Part-Time	54,000	
10-592-050	EMS - FICA	2,700	
10-592-070	EMS - Retirement	1,100	
10-592-041	EMS - Billing Contract	3,760	
10-600-040	Medical Examiner - Professional	4,000	
10-301-011	DMV Taxes - Current Year	4,000	
10-610-110	DSS - Telephone & Postage		1,500
10-610-160	DSS - Maintenance & Repair	1,500	
10-610-195	DSS - Special Assistance (SAD)		6,000
10-610-194	DSS - Special Assistance (SAA)	6,000	
10-399-000	Fund Balance	66,620	
10-690-920	Jail (Medical)	46,500	
10-690-936	Aquatic Weed Control	120	
10-690-995	Narrow Band Conversion	20,000	
10-690-941	Mental Health - Alcohol Rehab	435	
10-347-000	ABC Bottle Revenue	435	
10-850-860	Interest - Emer. Services Building	372	
10-500-540	Building - Insurance & Bonds		377
10-690-958	NC 20 Coalition	5	

EXPLANATION: Year-end Budget Amendments for FY 2012-2013. Ambulance Fee (#10-360-000 revenue increased to cover EMS costs. Fund Balance (#10-399-000) to cover Jail & Narrow Band Project; however excess revenues in lines #10-301-001 (\$10,000), #10-301-002 (\$25,000), #10-301-010 (\$11,620), and #10-360-000 (\$20,000) covers this expense (\$66,620). Others were handled within budget lines.

**BUDGET AMENDMENT NO. 21
COUNTY CONSTRUCTION FUND**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
50-000-711	Renovation - Senior Center	17,995	
50-399-000	Fund Balance Appropriated	17,995	

EXPLANATION: To Budget change order for Senior Center Renovation with ColVot Construction (total contract price - \$275,995).

Commissioner Peeler thanked the Department Heads for their marvelous job in presenting their budgets. Mr. Heath thanked Finance Officer, Sharon Ward, who shepherds this process and oversees it.

FY 2013-2014 BUDGET

County Manager Heath stated that the only change was on the Fee Schedule which was as follows:

Water Facility Fee

\$500 per lot for up to and including four lots on main roads, 6 lots on secondary roads

\$2,500 per lot for any lots over four on main roads, 6 lots on secondary roads

Water Facility Fee must be paid before the Final Subdivision Plat is recorded in the Perquimans County Register of Deeds' Office.

On motion made by Tammy Miller-White, seconded by Matthew Peeler, the Board unanimously approved the FY 2013-2014 Budget as presented including the change that County Manager Heath had mentioned (*See Attachment A*).

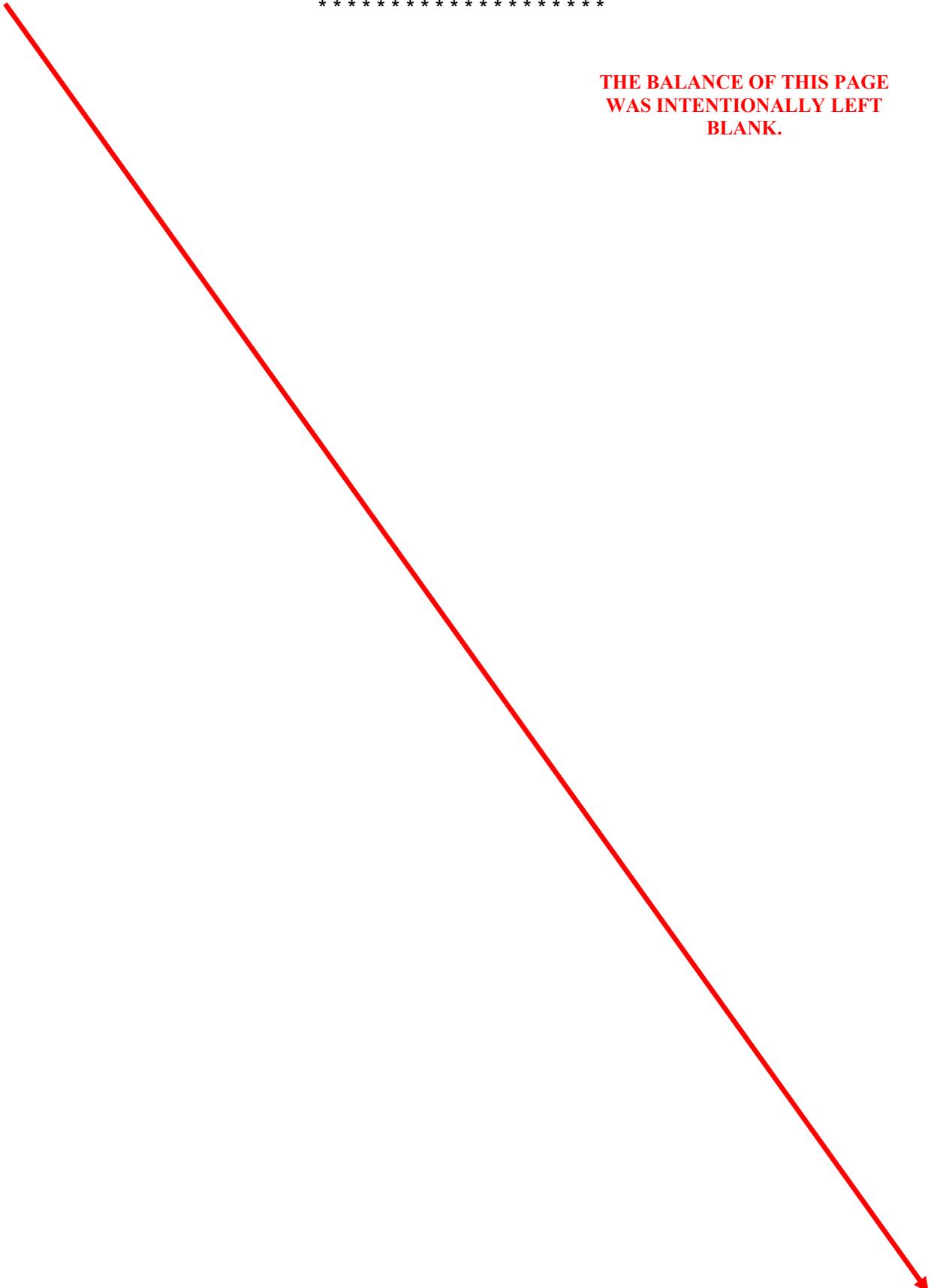
ADJOURNMENT

There being no further comments or business to discuss, the Special Called Meeting was adjourned and the Regular Work Session began at 7:33 p.m. on motion made by Edward R. Muzzulin, seconded by Matthew Peeler.

Janice McKenzie Cole, Chair

Clerk to the Board

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ATTACHMENT A

**PERQUIMANS COUNTY
BUDGET ORDINANCE
FY 2013-2014**

BE IT ORDAINED THIS 17th DAY OF JUNE, 2013, BY THE BOARD OF COMMISSIONERS OF PERQUIMANS COUNTY, NORTH CAROLINA:

I. GENERAL FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the General Fund for the operation of the County Government and its activities for the fiscal year beginning July 1, 2013, and ending June 30, 2014, in accordance with the chart of account heretofore established of this County:

Governing Body	\$ 70,500
County Manager/Finance/Planning	351,921
Elections	126,753
Tax Department	461,373
Legal	25,000
Register of Deeds	238,486
Public Buildings	672,267
Albemarle Commission	10,859
Sheriff	1,007,629
Communications	445,774
Jail - Operations	638,962
Jail - Debt Service	250,457
Juvenile Detention	5,000
Jury Commission	2,000
Fire Departments/Emergency Management	449,058
Medical Examiner	3,500
Inspections	178,581
Forestry Services	48,502
Emergency Medical Services	831,859
Natural Resource Conservation Service	48,590
NRCS - Cost Share Program	12,100
Extension Services	161,979
Veterans Services	8,247
Social Services	2,389,827
Albemarle Regional Health Services	51,110
Mental Health	29,406
Schools - Current Expense	2,200,000
Schools - Capital Outlay	215,000
Schools - Debt Service	800,921
Inter County Public Transportation Authority	5,978
Pettigrew Regional Library	160,000
Recreation	267,710
Various Non-Profit Contributions	18,049
Revaluation Reserve	25,000
Mentoring Focus Group/Restitution	50,888
Transportation/Scrap Tires/White Goods	21,500
Emergency Services Building Debt Service	118,137
Aquatic Weed Control	1,143
Senior Center Renovations	70,000
Education - OJJ Programs	38,372
Newbold-White House (PCRA)	11,000
College of the Albemarle	30,000
Senior Citizens	115,932
Land Use Plan Update	1,000
Animal Shelter Operations	69,638
Economic Development	9,140
County Drainage Study	17,500
TOTAL GENERAL FUND	\$ 12,766,648

**PERQUIMANS COUNTY
BUDGET ORDINANCE
FY 2013-2014**

Section 2: REVENUES - It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2013 and ending June 30, 2014:

Ad Valorem Taxes:

Budget Year	\$	7,398,717
Current Year		130,000
Prior Years Summary		57,500
Penalties & Interest		60,000

Other Taxes & Licenses:

Wine & Beer License	\$	450
Local Option Sales Tax		273,156
Local Option Sales Tax		640,856
Local Option Sales Tax		252,144

Unrestricted Intergovernmental:

Tax Collections - Municipalities	\$	14,300
ABC Bottle Revenue		2,500
Beer & Wine		45,000
Utility Franchise Distribution		20,000
Medicaid Hold Harmless		500,000

Restricted Intergovernmental:

State Grants:

Social Services	\$	1,582,265
Soil Conservation - Operating		3,600
VA Officer		1,450
Soil Conservation - Technician		16,000
Management Entity Funds		5,000
OJJ		64,160
Federal Hazardous Materials		5,000
Register of Deeds - A.E. & P.F.		6,500
Health Department - T/ST/WG		21,500
School Resource Officer - Board of Education		50,000
Senior Programs		4,938
Federal - Sheriff		25,000
Electronic Recycling Fees		800
Drainage Fees		8,600
Emergency Management Grant		32,132
DWI - DMV License Revocation		1,000
Nutrition		8,818
Senior Medicare		4,202
Floodplain Mapping - Register of Deeds		6,000
Register of Deeds - Dept. of Cultural Resources		2,900
Register of Deeds - State General Fund		2,500

Permits & Fees:

Building Permits	\$	90,000
Register of Deeds		130,000
Recreation Fees		17,000
Ambulance Fees		450,000

**PERQUIMANS COUNTY
BUDGET ORDINANCE
FY 2013-2014**

Sales & Services:

Officer-Sheriff Fees	\$	46,000
Jail Fees		5,000
Rents:		
Farm		4,100
Tower		14,400
Building Leases		62,884
Recreation/Senior Center		8,000
Investment Earnings		11,000
Miscellaneous		25,000
Mentoring Focus Group - Local Funds		5,000
Subdivision Fees		750
Zoning Fees		1,000
Tower Consulting Fees		5,000
Interest - Law Enforcement		15
Veterans Monument Contributions		100
State Funds - Drug Tax		100
DSS IV-D Fees		1,000

Transfer from Other Funds:

Water System	\$	100,000
Municipal Dispatch Fees		67,500
Other Revenues:		
Land Transfer Tax Proceeds		400,000
E-911 Funds		11,900

Fund Balance Appropriated

\$	63,911
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TOTAL GENERAL FUND:

\$	<u>12,766,648</u>
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II. WATER DEPARTMENT

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Water System Fund for the fiscal year beginning July 1, 2013, and ending June 30, 2014.

Administration & Operations	\$	1,606,561
Loan Principal		283,803
Loan Interest		66,690
Contribution to General Fund		100,000
TOTAL WATER SYSTEM FUND	\$	<u>2,057,054</u>

Section 2: REVENUES - It is estimated that the following revenues will be available in the Water System Fund for the fiscal year beginning July 1, 2013, and ending June 30, 2014.

Investment Earnings	\$	4,000
Sale of Water		1,955,554
Taps & Connections		40,000
Reconnections		9,000
Penalties & Interest		35,000
Rent: Towers		8,000
Miscellaneous		3,000
Water Improvement Fund		2,500
TOTAL WATER SYSTEM FUND	\$	<u>2,057,054</u>

**PERQUIMANS COUNTY
BUDGET ORDINANCE
FY 2013-2014**

III. SOLID WASTE FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Solid Waste Fund for the fiscal year beginning July 1, 2013, and ending June 30, 2014.

Administration & Operations	\$ 805,000
Recycling Centers Maintenance	6,000
Solid Waste Refunds	3,000
TOTAL SOLID WASTE FUND	\$ 814,000

Section 2: REVENUES - (Solid Waste Fee: \$120.00 per Household). It is estimated that the following revenues will be available in the Solid Waste Fund for the fiscal year beginning July 1, 2013, and ending June 30, 2014.

Solid Waste Fees	\$ 804,000
Investment Earnings	300
Disposal Tax	9,000
Fund Balance Appropriated	700
TOTAL SOLID WASTE FUND	\$ 814,000

IV. REVALUATION RESERVE FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Revaluation Reserve Fund for the fiscal year beginning July 1, 2013, and ending June 30, 2014.

Reserve for Revaluation	\$ 25,350
TOTAL REVALUATION FUND	\$ 25,350

Section 2: REVENUES - It is estimated that the following revenues will be available in the Revaluation Reserve Fund for the fiscal year beginning July 1, 2013, and ending June 30, 2014.

Investment Earnings	\$ 350
Transfer from General Fund	25,000
TOTAL REVALUATION FUND	\$ 25,350

V. COURT FACILITIES FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Court Facilities Fund for the fiscal year beginning July 1, 2013, and ending June 30, 2014.

Administration & Maintenance	\$ 37,171
District Attorney Office Expense	14,141
Fine & Forfeitures	90,000
TOTAL COURT FACILITIES	\$ 141,312

Section 2: REVENUES - It is estimated that the following revenues will be available in the Court Facilities Fund for the fiscal year beginning July 1, 2013, and ending June 30, 2014.

Investment Earnings	\$ 250
Facility Fees	35,000
Fines & Forfeiture Fees	90,000
Fund Balance Appropriated	16,062
TOTAL COURT FACILITIES	\$ 141,312

PERQUIMANS COUNTY
BUDGET ORDINANCE
FY 2013-2014

VI. ECONOMIC DEVELOPMENT FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Economic Development Fund for the fiscal year beginning July 1, 2013, and ending June 30, 2014.

Professional Services & Expenses	\$ 24,415
Other Expenses	0
TOTAL ECONOMIC DEVELOPMENT	\$ 24,415

Section 2: REVENUES - It is estimated that the following revenues will be available in the Economic Development Fund for the fiscal year beginning July 1, 2013 and ending June 30, 2014.

Transfer from General Fund	\$ 9,140
Fund Balance Appropriated	15,200
Investment Earnings	75
TOTAL ECONOMIC DEVELOPMENT	\$ 24,415

VII. TOURISM DEVELOPMENT FUND - OCCUPANCY TAX

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Tourism Development Fund for the fiscal year beginning July 1, 2013, and ending June 30, 2014.

Promotions, Marketing, Operating Expenses	\$ 6,500
Fireworks Contribution	1,500
TOTAL TOURISM DEVELOPMENT	\$ 8,000

Section 2: REVENUES - It is estimated that the following revenues will be available in the Tourism Development Fund for the fiscal year beginning July 1, 2013 and ending June 30, 2014.

Occupancy Tax	\$ 4,000
Fund Balance Appropriated	3,950
Interest	50
TOTAL TOURISM DEVELOPMENT	\$ 8,000

VIII. EMERGENCY TELEPHONE FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Emergency Telephone Fund for the fiscal year beginning July 1, 2013, and ending June 30, 2014.

Operating Expenses	\$ 133,042
Capital Outlay	9,000
TOTAL EMERGENCY TELEPHONE FUND	\$ 142,042

Section 2: REVENUES - It is estimated that the following revenues will be available in the Emergency Telephone Fund for the fiscal year beginning July 1, 2013 and ending June 30, 2014.

Emergency 911 Fee	\$ 142,042
TOTAL EMERGENCY TELEPHONE FUND	\$ 142,042

IX. SCHOOL CONSTRUCTION FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the School Construction Fund for the fiscal year beginning July 1, 2013, and ending June 30, 2014.

Capital Outlay - Middle School	\$ 45,276
Capital Outlay - Hertford Grammar	175,177
Capital Outlay - Central School	9,478
Capital Outlay - Equipment	67,688
Capital Outlay - High School	42,616
TOTAL SCHOOL CONSTRUCTION FUND	\$ 340,235

Section 2: REVENUES - It is estimated that the following revenues will be available in the School Construction Fund for the fiscal year beginning July 1, 2013 and ending June 30, 2014.

State School Funds - Lottery	\$ 315,515
Fund Balance Appropriated	24,720
TOTAL SCHOOL CONSTRUCTION FUND	\$ 340,235

**PERQUIMANS COUNTY
BUDGET ORDINANCE
FY 2013-2014**

X. OTHER PROVISIONS

Section 1: The Budget Officer is hereby authorized to transfer appropriations within a fund contained herein under the following conditions:

- a) The Budget Officer may transfer amounts between objects of expenditures within a department except salary amounts without limitation.
- b) The Budget Officer may not transfer any amount between funds nor from any contingency appropriations within any fund.

Section 2: The Board of Commissioners hereby authorizes the attached Fee Schedule for FY 2013-2014.

XI. TAX LEVY

Section 1: There is hereby levied a tax at the rate of 44¢ (forty-four) per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2013 for the purpose of raising the revenue listed as "Budget Year's Taxes" in the General Fund - Part I, Section 2 of this Ordinance.

Section 2: This rate of tax is based on an estimated total valuation of property for the purpose of taxation of \$1,647,454,667 and an estimated collection rate of 96.55%.

This Budget was approved with a vote of five (5) to zero (0) on June 17, 2013 by a quorum of the Perquimans County Board of Commissioners being present and all present casting a vote.

Janice McKenzie Cole, Chair
Perquimans Co. Board of Commissioners

**FEE SCHEDULE
FY 2013-2014**

There is hereby established, for the fiscal year beginning July 1, 2013, and ending June 30, 2014, the following fees for services as indicated:

Building InspectionsConstruction Fees

Square Foot	\$.25/SF
Minimum Fee	\$50.00
State Fee	\$10.00
In-ground pool (Residential)	\$50.00
In-ground pool (Commercial)	\$125.00
Carports (open all 4 sides)	\$.125/SF
Daycare & ABC	\$75.00
Storage Building 12 x 12 or less	\$25.00

Electrical Fees

Minimum Fee	\$30.00
Square Foot	\$.10/SF
Temporary Service	\$30.00
Service Repair	\$30.00
Service Charge	\$.30/amp
Swimming Pools	\$30.00
Sub panel	\$10.00
Generators	\$10.00
Baseboard Heat (per thermostat)	\$10.00
Photovoltaic/Solar	\$50 per POD

Plumbing Fees

Minimum Fee	\$40.00
Per Fixture	\$5.00
Sprinklers	\$50.00
Per Head	\$5.00

Mechanical Fees

Central Heating/Air Conditioning	\$55.00
Central - Additional Unit	\$55.00
Minimum Fee	\$30.00
Hood System	\$50.00

Insulation Fees

Insulation	\$50.00
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L.P. & Natural Gas Fees

Minimum Fee	\$30.00
Per Gas Outlet	\$5.00

Sign Fees

Free Standing	\$50.00
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Renovation Fees

1/2 New Construction	
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Fire Inspection Fees

Mandatory Fire Code Permits	\$50.00
Group/ Foster Homes	\$50.00

Manufactured Homes

Single Section	\$115.00
Multi Section	\$165.00
Electrical	\$30.00
Mechanical	\$35.00
Plumbing	\$20.00

Modular Homes

All set-up	\$.25/SF
Electrical	\$.30/amp
Plumbing	\$40.00
Mechanical	\$55.00

Administrative, Negligence & Reinspections

Administrative	\$50.00
Negligence	\$50.00
Re-Inspection	\$50.00

Junk Car & Trash Administration

\$75.00

Sheriff Department Fees

Fingerprints	\$5.00/card
Gun Purchase Permits	\$5.00 each
Concealed Handgun Permits	\$90.00
Concealed Handgun Permit Renewals	\$85.00
Service Fees (civil papers)	\$15.00/service
Out of State Service Fees (civil papers)	\$100.00
False Alarm Charge	\$50.00

EMS Fees

ALS-I Emergency A0427	\$441.61
ALS-II Emergency A0433	\$639.17
ALS-I or II Treatment / No Transport A0999 (<i>including Helo</i>)	\$300.00
ALS-I Non Emergency A0426	\$278.91
BLS-Emergency A0429	\$371.88
BLS-Non Emergency A0428	\$232.43
Transports to Funeral Homes	\$225.00
Drag Strip Standby - 1st 2 hours	\$100.00
Drag Strip Standby - additional hours	\$40.00/hour
Attorney's Fees (patient's records)	\$10.00
Ground Mileage - ALS or BLS	\$11.81/Loaded Mileage
Specialty Care A0434	\$755.39

Recreation Fees**Rental Fees:**

Meeting Room	\$40.00/hr (3 hr minimum)
Meeting Room/Kitchen	\$60.00/hr (3 hr minimum)
Gymnasium (1/2 day)	\$250.00
Gymnasium (full day)	\$400.00
Tennis Courts (1/2 day)	\$50.00

Tennis Courts (full day)	\$100.00
Outside Basketball (1/2 day)	\$50.00
Outside Basketball (full day)	\$100.00
Field Rental (1/2 day)	\$75.00/field
Field Rental (full day)	\$150.00/field
Lights additional	\$25.00/hour
Field Rental for practices	
Non Rec. teams	\$15.00/hour
with lights	\$25.00/hour

Deposit in addition to any rental fees. All fees are refundable if cancelled at least 72 hrs before scheduled rental day.

Registration Fees

Youth Soccer	\$20.00
Youth Basketball	\$20.00
Volleyball	\$20.00
Softball (9-16)	\$20.00
Babe Ruth (13-15)	\$20.00
Football	\$30.00
Cheerleading	\$20.00
T-Ball (4-6)	\$20.00
Coach Pitch (7-8)	\$20.00
Adult Softball	\$200.00/team
Adult Basketball	\$200.00/team
Open Gym	No charge
Skate Park	No charge

There is a maximum of \$50 per family for each activity.

Register of Deeds

All Instruments (Except Deeds of Trust)

Pages 1-15	\$26.00
Each additional page thereafter	\$4.00
Multi-instrument	\$10.00

Deed of Trust 1st thru 15th Page

Each additional page	\$4.00
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UCC

1 to 2 pages	\$38.00
3 to 10 pages	\$45.00
Over 10 pages (<i>Plus \$2 per page over 10</i>)	
Search per name	\$30.00

Plats

1st page	\$21.00
Each additional page	\$21.00

DOT Highway Maps

1st page	\$21.00
Each additional page thereafter	\$5.00

Copies

Plat copies	\$3.00 each
Regular copies (per page)	\$0.25

Certified copies (instruments & plats)

1st page	\$5.00
Each additional page	\$2.00

Notary

Oath	\$10.00
Commission verification	\$5.00

Marriage License

Issuance of license	\$50.00
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Vital Records

Certified copy (birth, death, marriage)	\$10.00
Delayed birth applications	\$20.00
Amendments	\$10.00
Records search from Vital Records	\$15.00
Plus payable to Vital Records	\$15.00

Legitimations \$10.00
 Plus payable to Vital Records \$15.00

Tax Department

Copies \$0.25
 Non-aerial maps \$0.50
 Aerial maps \$1.20

GIS Mapping Price List

Plotter

Size	Black & White	Image Color
8.5 x 11	\$1.00	\$2.00
11 x 17	\$2.00	\$3.00
16 x 20	\$3.00	\$5.00
22 x 34	\$5.00	\$8.00
34 x 46	\$8.00	\$10.00

Desk printer

Size	Black & White	Image Color
8.5 x 11	\$0.50	\$1.25
8.5 x 14	\$0.75	\$1.50
11 x 17	\$1.00	\$1.75

Data Layers

Entire County parcels with aerial images and ownership information \$200.00

(Available on CD & ZIP drive)

Individual Layers \$50.00 first layer
 \$25.00 each additional layer

Individual Plotter Maps

Township & Municipality Street Maps Price based on size/color
 Zoning Maps per Township/Municipality Price based on size/color
 Full County Zoning Map \$12.00
 County street maps, subdivision maps, and other maps created without image and little color same as listed under Plotter Black & White
 Flood maps, soil maps, census maps and others created with full color same as listed under Plotter Image/Color

Availability

Requests can be made Monday through Friday from 8 am to 5 pm except holidays.
 All efforts will be made to provide information within 5 working days

Payment

Payment is required prior to preparation of CD's, extensive copying requests, maps to be sent by mail and ftp uploads

Custom Work

A fee of \$25.00 per hour will be charged for requests for maps that we do not have the data layers for. For instance, having to go on the internet to download information.

County Manager

Zoning Ordinance \$30.00
 Subdivision Ordinance \$10.00
 Junk Ordinance \$10.00
 Junkyard Ordinance \$10.00
 Manufactured Home Park Ordinance \$5.00
 Minimum charge for copy of any other Ordinance \$5.00
 Copies \$0.25

Water Department
Rate Schedule

WATER RATES *BEGINNING 9/1/2013, the minimum will become \$15, and the per thousand gallon rate will be \$7.00/1000 gal.* \$10 minimum (up to 1000 gallons) <i>through 8/31/2013</i> \$6.00/1000 gallons for usage over 1000 gallons/month <i>through 8/31/2013</i>			
GALLONS	NEW	GALLONS	NEW
-	\$10.00	11,000	\$70.00
1,000	10.00	12,000	76.00
2,000	16.00	13,000	82.00
3,000	22.00	14,000	88.00
4,000	28.00	15,000	94.00
5,000	34.00	16,000	100.00
6,000	40.00	17,000	106.00
7,000	46.00	18,000	112.00
8,000	52.00	19,000	118.00
9,000	58.00	20,000	124.00
10,000	64.00	Over 20,000	\$6/1000 gal

<u>Tap-on Fees</u>	Size Meter	Cost of Tap
	3/4"	\$1,500.00
	1"	\$2,500.00
	2"	\$3,000.00
	Late Payment Charge	10% of bill
	Renter's Deposit	\$75.00
	Reconnection Fee	\$25.00
	Water Meter Test Fee	\$100.00

Seasonal Water Conservation Rates

\$9/1000 gallons for usage more than 8000 gallons per month from May 1 through October 31

Water Facility Fee

\$500 per lot for up to and including four lots on main roads, 6 lots on secondary roads
 \$2,500 per lot for any lots over four on main roads, 6 lots on secondary roads
 Water Facility Fee must be paid before the Final Subdivision Plat is recorded in the Perquimans County Register of Deeds' Office.

Planning/Zoning

Zoning Permit(Residential/Home Occupation)	\$0.00
Zoning Permit (for Commercial/Industrial)	\$100.00
Certificate of Compliance (after first site visit)	\$100.00
Sign Permit	\$50.00
Certificate of Compliance (after first site visit)	\$50.00
Zoning Map Change (Re-Zoning)	\$450.00
Zoning Text Change	\$500.00
Planned Unit Development	\$600.00 + atty. & eng. Fees, i/a
Conditional Use District	\$300 + atty. & eng. Fees, i/a
Appeal or Interpretation	\$300.00
Zoning Variance Request	\$300.00
Variance to Subdivision Regulations	\$100.00
Subdivision Sketch Plat	\$100.00
Minor or Abbreviated Subdivision Plat	\$50.00
Preliminary Plat	\$100 + \$15 per lot
Final Plat	\$100 + \$15 per lot
Wireless Telecommunication Facility	\$500 + cost of consultant* (\$3500 minimum)

**Fees denoted for a given application do not include fees for subsequent applications and stages of review.*

* Additional public notices in the newspaper or re-notification letters to adjacent and nearby property owners required for continued or additional public meetings and/or hearings will be made at the Applicant's expense.

**PERQUIMANS COUNTY
CAPITAL PROJECTS ORDINANCE
FOR CONSTRUCTION OF
WATER SYSTEM IMPROVEMENTS
"PHASE III"**

This Capital Projects Ordinance is being authorized for the Water System Improvements. The following appropriations are being made with revenues, as listed, being available for this fund.

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in this Capital Projects Ordinance beginning July 1, 2013, and ending June 30, 2014.

Capital Outlay	\$	60,000
Professional Services		60,000
TOTAL CAPITAL PROJECTS FUND	\$	120,000

Section 2: REVENUES - It is estimated that the following revenues will be available for appropriation in the Capital Projects Ordinance beginning July 1, 2013, and ending June 30, 2014.

Investment Earnings	\$	500
Fund Balance Appropriated		119,500
TOTAL CAPITAL PROJECTS FUND	\$	120,000

Janice McKenzie Cole, Chair
Perquimans Co. Board of Commissioners

**PERQUIMANS COUNTY
CAPITAL PROJECTS ORDINANCE
COUNTY CONSTRUCTION FUND**

This Capital Projects Ordinance is being authorized for the Perquimans Senior Center Building Renovation Project.

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in this County Construction Fund beginning July 1, 2013, and ending June 30, 2014.

Building Renovations - Senior Center	\$	70,000
TOTAL COUNTY CONSTRUCTION FUND	\$	70,000

Section 2: REVENUES - It is estimated that the following revenues will be available for appropriation in the County Construction Fund beginning July 1, 2013, and ending June 30, 2014.

Transfer from General Fund	\$	70,000
TOTAL COUNTY CONSTRUCTION FUND	\$	70,000

Janice McKenzie Cole, Chair
Perquimans Co. Board of Commissioners

**PERQUIMANS COUNTY
CAPITAL PROJECTS RESERVE ORDINANCE
LAND TRANSFER TAX
FOR
CAPITAL PROJECTS**

This Capital Projects Ordinance is being authorized to provide a portion of the required funds needed for the School Construction Project and for the other Capital Projects deemed appropriate by the Board of Commissioners.

The following appropriations are being made with revenues, as listed, being available for this fund.

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in this Capital Projects Ordinance beginning July 1, 2013, and ending June 30, 2014

Reserve for Capital Projects	\$	400,000
TOTAL CAPITAL RESERVE	\$	400,000

Section 2: REVENUES - It is estimated that the following revenues will be available for appropriation in the Capital Projects Reserve Ordinance beginning July 1, 2013, and ending June 30, 2014.

Land Transfer Tax	\$ 250,000
Investment Earnings	2,500
Fund Balance Appropriated	<u>147,500</u>
TOTAL CAPITAL RESERVE	<u>\$ 400,000</u>

Janice McKenzie Cole, Chair
Perquimans Co. Board of Commissioners

**PERQUIMANS COUNTY
CAPITAL PROJECTS ORDINANCE
FOR
COMMUNITY DEVELOPMENT BLOCK GRANT
NORTH CAROLINA DEPARTMENT OF COMMERCE
"SCATTERED SITES IMPROVEMENT PROGRAM"**

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in this Capital Projects Ordinance beginning July 1, 2013, and ending June 30, 2014.

Administration/Planning	\$ 22,500
Clearance	19,300
Rehab Reconstruction	163,200
Rehabilitation	<u>20,000</u>
TOTAL CAPITAL RESERVE	<u>\$ 225,000</u>

Section 2: REVENUES - It is estimated that the following revenues will be available for appropriation in the Capital Projects Ordinance beginning July 1, 2013 and ending June 30, 2014.

State Grants	<u>\$ 225,000</u>
TOTAL CAPITAL RESERVE	<u>\$ 225,000</u>

Janice McKenzie Cole, Chair
Perquimans Co. Board of Commissioners

**PERQUIMANS COUNTY
CAPITAL PROJECTS ORDINANCE
FOR
NC HOUSING FINANCE AGENCY
SINGLE FAMILY REHABILITATION PROGRAM**

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in this Capital Projects Ordinance beginning July 1, 2013, and ending June 30, 2014.

Administration/Planning	\$ 4,139
Rehabilitation	91,912
Program Costs	<u>2,839</u>
TOTAL CAPITAL RESERVE	<u>\$ 98,890</u>

Section 2: REVENUES - It is estimated that the following revenues will be available for appropriation in the Capital Projects Ordinance beginning July 1, 2013 and ending June 30, 2014.

Single Family Rehab	<u>\$ 98,890</u>
TOTAL CAPITAL RESERVE	<u>\$ 98,890</u>

Janice McKenzie Cole, Chair
Perquimans Co. Board of Commissioners