

On motion made by Charles Woodard, seconded by Timothy J. Corprew, the Board unanimously authorized the County Manager Heath to proceed with the sale of the wheelchair and to transfer the 2014 Ford F150 Truck, VIN #7774, to the Maintenance Department.

PERSONNEL MATTER – RESIGNATION – INCOME MAINTENANCE SUPERVISOR II

Chairman Nelson said that we received the following personnel matter after the agenda packets were distributed:

Employee Name	Employee Job Title	Action Required	Grade/ Step	New Salary	Effective Date
Diane Murray	Income Maintenance Supervisor II	Resignation			02/28/2025

PUBLIC COMMENTS

There were no public comments made.

CLOSED SESSION: TO DISCUSS AN ECONOMIC DEVELOPMENT MATTER AND CLOSED SESSION MINUTES

Chairman Nelson stated that, pursuant to NC General Statute 143-318.11(4), the Board went into Closed Session to discuss an economic development matter. Mary Hunnicutt, Clerk to the Board, explained that she did not have the Closed Session Minutes to approve so she asked the Chairman to remove them from purpose of closed session. On motion made by James W. Ward, seconded by Timothy J. Corprew, to go into the Closed Session. The motion was unanimously voted to go into Closed Session.

The Closed Session was adjourned, and the Regular Meeting reconvened on motion made by Timothy J. Corprew, seconded by Joseph W. Hoffler, and unanimously approved by the Board.

No action was required from the Closed Session.

ADJOURNMENT

Chairman Nelson asked if there were any further comments or business to discuss. There being none, the Regular Meeting was adjourned around 7:45 p.m. on motion made by Timothy J. Corprew, seconded by Joseph W. Hoffler and unanimously approved by the Board.

Wallace E. Nelson, Chairman

Clerk to the Board

SPECIAL CALLED MEETING

March 17, 2025

7:00 p.m.

The Perquimans County Board of Commissioners met in a SPECIAL CALLED MEETING on Monday, March 17, 2025, at 7:00 p.m. in the Perquimans County Library located at 514 S. Church Street, Hertford, NC 27944.

MEMBERS PRESENT: Wallace E. Nelson, Chairman Charles Woodard, Vice Chairman
 Timothy J. Corprew Joseph W. Hoffler
 Kathryn M. Treiber James W. Ward

MEMBERS ABSENT: None

OTHERS PRESENT: Frank Heath, County Manager Brandon Shoaf, Assistant County Manager
 Mary P. Hunnicutt, Clerk to the Board

Chairman Nelson called the meeting to order. Commissioner Woodard gave the invocation, and the Chairman led the Pledge of Allegiance. Chairman Nelson explained that the purpose of this Special Called Meeting was to discuss a lease agreement for property located in the Marine Industrial Park. The Board may act on this item and, at its discretion, may take action on such other matters, as the Board deems appropriate.

AGENDA

Chairman Nelson stated that a copy of the Agenda was at their seats tonight. He asked if there were any changes or additions to the Agenda. There being none, Timothy J. Corprew made a motion to approve the Agenda. The motion was seconded by Kathryn M. Treiber and unanimously approved by the Board.

PROCLAMATION OF STATE OF EMERGENCY

Chairman Nelson recognized County Manager Heath who explained that Jonathan Nixon, Emergency Services Director, would provide information for the purpose of the State of Emergency for a possible tornado that hit the Woodville Community the morning of March 16, 2025:

- 3:03 am Tornado Warning issued by National Weather Service that included the Woodville community
- 3:08 am First Call to 911 Center reporting damage to mobile homes in Longview Estates
(the following entities assisted with call: Inter-County VFD; Durant’s Neck VFD; Perquimans County Sheriff’s Office, Perquimans County EMS & Emergency Management; and Albemarle Electric Membership Corporation [AEMC])
- 3:17 am First law enforcement arrived on the scene to confirm major damage
- 3:45 am The Perquimans County Emergency Operations Center opened including the following partnering agencies who assisted the County during this emergency: American Red Cross (temporary shelter); Salvation Army (mass feeding for lunch & supper); Albemarle United Way (handled financial donations which were funneled back to the survivors); other community groups self-initiated & provided food for survivors and responders.
- Today National Weather Service has been on site today to confirm that the EF1 Tornado with estimated peak winds at 110 mph came through our county in the Woodville Community. Wind shield surveys were completed by the Public Safety Agency to establish the boundaries of damage. The County’s damage assessment team was deployed to gather detailed assessments. Their findings were as follows:

14 mobile homes with extensive damage 8 were occupied
Total of 22 structures affected
Perquimans County EMS did transport three individuals with minor injuries
Red Cross is serving eight families
Breakfast will be served again in the morning
Currently there are 1300 homes without power within the New Hope & Durant’s Neck Community
AEMC Crew & their contractors currently remain on site
They hope to restore power to most of their customers by tonight
They met with the NC Emergency Management Recovery Section to review the declaration of emergency process.

With this all being said, Mr. Nixon requests that the Board adopt the State of Emergency for the Longview Estates neighborhood in the Woodville Community. There are no public restrictions included in the State of Emergency. The State of Emergency only confirms that today’s tornado was the significant event that warranted an emergency response. Mr. Nixon and County Manager Heath presented a video provided to the Board by the Sheriff’s Office of the area which was affected by this EF1 tornado. On motion made by Charles Woodard, seconded by Joseph W. Hoffler, the Board unanimously approved the following State of Emergency Proclamation and to authorize Chairman Nelson to sign the termination of the State of Emergency once the Emergency Staff has decided that it is no longer needed:

PROCLAMATION OF A STATE OF EMERGENCY

- 1. Pursuant to the Perquimans County State of Emergency Ordinance and Chapter 166A of the North Carolina General Statutes, and Article 3A, Chapter 14 of the North Carolina General Statutes, I have determined that a State of Emergency as defined in the Perquimans County state of Emergency Ordinance, exists in the County of Perquimans because of damage occurring from a possible tornado that touched down in the Longview Estates neighborhood near the Woodville community.
- 2. I, therefore, proclaim the existence of a State of Emergency in the County of Perquimans neighborhood of Longview Estates.
- 3. I hereby order all county law enforcement officers, county employees and all other Emergency Services personnel subject to my control to cooperate in the enforcement and implementation of provisions of the County Emergency Ordinance.
- 4. Execution of Emergency Plan. All civilians and Emergency Services personnel are ordered to comply with the emergency plan.
- 5. This proclamation shall become effective immediately.
- 6. Proclaimed this the 14th day of March, 2025, at 7:00 ~~(a.m.)~~ (p.m.).

CHAIRPERSON, PERQUIMANS COUNTY BOARD OF COMMISSIONERS
ATTEST:

Mary P. Hunnicutt, Clerk to the Board

RETREAT DATES

Chairman Nelson stated that County Manager Heath is trying to set up alternate dates for the Board Retreat. Mr. Heath presented the proposed dates as April 7th or April 17th. It was the consensus of the Board to hold the Retreat on April 7th.

REQUEST TO BOARD FROM SOCIAL SERVICES REGARDING A NEW BANK ACCOUNT AT PNC

Chairman Nelson recognized Angela Jordan, Social Services Director, who presented the request for a new bank account to be opened at PNC for another foster child. It was a court order from Judge Trivette. On motion made by James W. Ward, seconded by Timothy J. Corprew, the County was authorized to open an account for another foster child.

ECONOMIC DEVELOPMENT LEASE AGREEMENT

Chairman Nelson recognized County Manager Heath who stated that the Board would need to go into Closed Session to discuss the proposed economic development agreement.

CLOSED SESSION: TO DISCUSS AN ECONOMIC DEVELOPMENT MATTER

Chairman Nelson stated that, pursuant to NC General Statute 143-318.11(4), the Board went into Closed Session to discuss an economic development matter. Kathryn M. Treiber made a motion to go into Closed Session. The motion was seconded by James W. Ward and was unanimously approved by the Board.

The Closed Session was adjourned, and the Special Called Meeting reconvened on motion made by Charles Woodard, seconded by James W. Ward, and unanimously approved by the Board.

No action was required from the Closed Session.

ADJOURNMENT

There being no further comments or business to discuss, the Special Called Meeting was adjourned at 7:30 p.m. on motion made by Timothy J. Corprew, seconded by Kathryn M. Treiber.

Wallace E. Nelson, Chairman

Clerk to the Board
