

A G E N D A
All items are for discussion and possible action.
Perquimans County Board of Commissioners
Meeting Room at Perquimans County Library
June 16, 2025
7:00 p.m.

I. Call to Order

II. Prayer / Pledge

III. Public Hearing

A. FY 2025-2026 Budget..... 7:00 p.m.

➤ *The purpose of this meeting is to receive public comments on the proposed FY 2025-2026 Budget.*

IV. Approval of Agenda

V. New Business

A. Personnel Matters

1. Resignation: Social Worker III

2. Leave Without Pay: Income Maintenance Caseworker II

B. FY 2024-2025 Year End Budget Amendments

C. FY 2025-2026 Budget

VI. Commissioners Concerns

A. Commissioner Hoffler would like to continue the discussion on the Juneteenth celebration he mentioned at the previous meeting.

VII. Closed Session: Per N.C.G.S. §143-318-11(3) and N.C.G.S § 143-318-11(5)
The purpose of the Closed Session is to consult with attorney regarding a legal matter, to discuss acquisition of real property, and to approve Closed Session Minutes .

(After the Closed Session, the Board is subject to return to Open Session and may take action as needed on any items discussed during the closed session.)

VIII. Special Called Meeting Adjournment

IX. Work Session - Cancelled

X. Adjournment

ACTION
TAKEN
LATER

ACTION
REQUIRED

NO
ACTION
REQUIRED

ACTION
REQUIRED

COUNTY MANAGER NOTES
Perquimans County Board of Commissioners
SPECIAL CALLED MEETING / WORK SESSION
Meeting Room at Perquimans County Library
June 16, 2025
7:00 p.m.

III. **Enclosures.** The purpose of this Public Hearing is to receive public comments on the proposed FY 2025-2026 Budget.

V. **Enclosures.**

A. Personnel Matters

Employee Name	Employee Job Title	Action Required	Grade/ Step	New Salary	Effective Date
Nikia Davenport	Social Worker III	Resignation			06/25/2025
Brandy Haislip	Income Maintenance Caseworker II	Leave without Pay	54.5 hrs.		05/05/2025

B. Finance Officer, Tracy Mathews, will present the FY 2024–2025 year end budget amendments for Board action.

C. County Manager Heath will request the Board take action on the FY 2025-2026 Budget.

VII. The regular Work Session has been cancelled.



REBECCA T. CORPREW
CLERK TO BOARD

W. FRANK HEATH, III
COUNTY MANAGER

PERQUIMANS COUNTY BOARD OF COMMISSIONERS

P.O. BOX 45
HERTFORD, NORTH CAROLINA 27944
TELEPHONE: 1-252-426-7550

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WALLACE E. NELSON
CHAIRMAN

CHARLES WOODARD
VICE CHAIRMAN

TIMOTHY J. CORPREW

JOSEPH W. HOFFLER

KATHRYN M. TREIBER

JAMES W. WARD

W. HACKNEY HIGH, JR.
COUNTY ATTORNEY

NOTICE OF PUBLIC HEARING FOR PROPOSED FY 2025-2026 BUDGET

The proposed FY 2025-2026 Budget for Perquimans County was submitted to the Perquimans County Board of Commissioners on June 2, 2025, and is available for public inspection at the Clerk to the Board of Commissioners' Office in the Courthouse, Hertford, North Carolina. A summary of the proposed budget is available on the County's website at www.perquimanscountync.gov. A Public Hearing on the proposed Budget for FY 2025-2026 will be held on June 16, 2025, at 7:00 p.m. in the Meeting Room of the Perquimans County Library located at 514 S. Church Street, Hertford, NC.

All citizens attending the hearing shall have the right to provide written and oral comments concerning the entire Budget for FY 2025-2026.

Frank Heath

Frank Heath, County Manager

Posted: June 6, 2025

Perquimans County's Vision:

To be a community of opportunity in which to live, learn, work, prosper and play.

PERQUIMANS COUNTY
BUDGET ORDINANCE
FY 2025-2026

BE IT ORDAINED THIS 16th DAY OF JUNE, 2025, BY THE BOARD OF COMMISSIONERS OF PERQUIMANS COUNTY, NORTH CAROLINA:

I. GENERAL FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the General Fund for the operation of the County Government and its activities for the fiscal year beginning July 1, 2025, and ending June 30, 2026, in accordance with the chart of account heretofore established of this County:

Governing Body	\$ 74,445
County Manager/Finance/Planning	1,061,001
Elections	253,733
Tax Department	589,566
Legal	38,000
Register of Deeds	367,167
Public Buildings	933,889
Sheriff	2,871,435
Communications	1,629,090
Jury Commission	3,325
Fire Departments/Emergency Management	906,362
Medical Examiner	6,000
Inspections	313,295
Emergency Medical Services	2,867,047
Natural Resource Conservation Service	82,005
Extension Services	172,879
Veterans Services	31,786
Social Services	3,290,126
Schools - Current Expense	3,600,000
Schools - Capital Outlay	625,000
Schools - Debt Service	1,306,358
Recreation	396,494
Special Appropriations	2,572,884
Center for Active Living	307,880
Library Debt Service	269,342
Debt Service Lease Payments	125,000
TOTAL GENERAL FUND	\$ 24,694,109

Section 2: REVENUES - It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026; with a revenue neutral tax rate of 52¢ per hundred:

Ad Valorem Taxes:

Budget Year	\$ 10,976,812
Prior Years and Penalties	436,000
Interest and Advertisement	220,000

Other Taxes & Licenses:

Wine & Beer License	\$ 500
Local Option Sales Tax 1%	950,000
Local Option Sales Tax 1/2%A	1,300,000
Local Option Sales Tax 1/2%B	650,000
Local Option Sales Tax Rural	635,000

Unrestricted Intergovernmental:

Tax Collections - Municipalities	\$ 27,500
ABC Bottle Revenue	4,600
Beer & Wine	42,000
Utility Franchise Distribution	10,000
Medicaid Hold Harmless	424,406

PERQUIMANS COUNTY

BUDGET ORDINANCE

FY 2025-2026

Restricted Intergovernmental:

State Grants:

RACE-CAR Trial	\$ 5,600
Social Services	1,950,000
Soil Conservation - Operating	3,600
Soil Conservation - Technician	20,000
Management Entity Funds	6,000
OJJ	77,485
Register of Deeds - A.E. & P.F.	19,590
Health Department - T/ST/WG	26,000
School Resource Officer - Board of Education	120,000
Senior Programs	3,755
Electronic Recycling Fees	1,000
Drainage Fees	12,000
DWI - DMV License Revocation	500
Nutrition Site Manager - Albemarle Commission	12,000
Floodplain Mapping - Register of Deeds	6,000
Register of Deeds - Dept. of Cultural Resources	2,500
Register of Deeds - State General Fund	2,050
Duke Endowment	88,000
EM Grant	35,125
Veterans Program	2,272
Sheriff - Grants	102,793
Sheriff - NRA Grant	22,171
Dispatch - Cybersecurity Risk Initiative	71,778

Permits & Fees:

Building Permits	\$ 200,000
Register of Deeds	220,000
Recreation Fees	25,000
Ambulance Fees	1,250,000

Sales & Services:

Senior Center Donations	500
Officer-Sheriff Fees	52,500
Jail Fees	9,000
Rents:	
Farm	11,188
Tower	14,400
Building Leases	91,000
Recreation/Senior Center	9,000
Investment Earnings	250,000
Miscellaneous	26,000
Subdivision Fees	800
Zoning Fees	2,000
Tower Consulting Fees	2,000
Veterans Monument Contributions	100
State Funds - Drug Tax	30,624
Town of Hertford Police	375,000
Federal Drug Funds	14,925
Recreation Concessions	3,000
Local Funds - Sheriff / Canine	
Range Management	100
EMS Donations	2,000
Local Funds Range Improvements	2,000
Gates 911 Communications	862,760
Town of Hertford - Cameras	25,000

PERQUIMANS COUNTY
BUDGET ORDINANCE
FY 2025-2026

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Transfer from Other Funds:

Water System	\$ 100,000
Municipal Dispatch Fees	25,000
Other Revenues:	
Land Transfer Tax Proceeds	960,000
Fund Balance Appropriated	\$ 1,863,175
TOTAL GENERAL FUND:	<u>\$ 24,694,109</u>

II. WATER DEPARTMENT

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Water System Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026.

Administration & Operations	\$ 2,738,855
Loan Principal	171,982
Loan Interest	8,463
Contribution to General Fund	100,000
TOTAL WATER SYSTEM FUND	<u>\$ 3,019,300</u>

Section 2: REVENUES - It is estimated that the following revenues will be available in the Water System Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026.

Investment Earnings	\$ 20,000
Sale of Water	2,475,000
Taps & Connections	120,000
Reconnections	15,000
Penalties & Interest	60,000
Rent: Towers	5,400
Miscellaneous	2,000
Water Improvement Fund	15,000
Fund Balance Appropriated	306,900
TOTAL WATER SYSTEM FUND	<u>\$ 3,019,300</u>

III. SOLID WASTE FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Solid Waste Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026.

Administration & Operations	\$ 1,296,900
Recycling Centers Maintenance	12,600
Solid Waste Refunds	10,000
TOTAL SOLID WASTE FUND	<u>\$ 1,319,500</u>

Section 2: REVENUES - (Solid Waste Fee: \$190.00 per Household). It is estimated that the following revenues will be available in the Solid Waste Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026.

Solid Waste Fees	\$ 1,250,000
Investment Earnings	
Disposal Tax	7,000
Solid Waste Fee - Prior Years	62,500
Fund Balance Appropriated	0
TOTAL SOLID WASTE FUND	<u>\$ 1,319,500</u>

PERQUIMANS COUNTY

BUDGET ORDINANCE

FY 2025-2026

IV. REVALUATION RESERVE FUND

1. Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Revaluation Reserve Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026.

Reserve for Revaluation	\$	35,250
TOTAL REVALUATION FUND	\$	35,250

2. Section 2: REVENUES - It is estimated that the following revenues will be available in the Revaluation Reserve Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026.

Investment Earnings	\$	250
Transfer from General Fund		35,000
TOTAL REVALUATION FUND	\$	35,250

V. COURT FACILITIES FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Court Facilities Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026.

Administration & Maintenance	\$	20,160
District Attorney Office Expense		9,840
Fine & Forfeitures		80,000
TOTAL COURT FACILITIES	\$	110,000

Section 2: REVENUES - It is estimated that the following revenues will be available in the Court Facilities Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026.

Facility Fees	\$	25,000
Fines & Forfeiture Fees		85,000
TOTAL COURT FACILITIES	\$	110,000

VI. ECONOMIC DEVELOPMENT FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Economic Development Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026.

Economic Development Reserve	\$	588,282
Capital Outlay	\$	100,000
Professional Services & Expenses	\$	44,718
TOTAL ECONOMIC DEVELOPMENT	\$	733,000

Section 2: REVENUES - It is estimated that the following revenues will be available in the Economic Development Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

Sale of Commerce Lots	\$	725,000
Investment Earnings		8,000
TOTAL ECONOMIC DEVELOPMENT	\$	733,000

PERQUIMANS COUNTY
BUDGET ORDINANCE
FY 2025-2026

VII. TOURISM DEVELOPMENT FUND - OCCUPANCY TAX

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Tourism Development Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026.

Promotions, Marketing, Operating Expenses	\$	114,879
Fireworks Contribution		1,500
TOTAL TOURISM DEVELOPMENT	\$	116,379

Section 2: REVENUES - It is estimated that the following revenues will be available in the Tourism Development Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

Transfer from General Fund	\$	25,828
Occupancy Tax		44,000
Intergovernmental Transfers		2,000
Interest		500
Miscellaneous Revenue / Visitor Guides		200
Local Funds / Events		10,000
Fund Balance		33,851
TOTAL TOURISM DEVELOPMENT	\$	116,379

VIII. EMERGENCY TELEPHONE FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Emergency Telephone Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026.

911 Grant Expenses	\$	4,401,136
Operating Expenses		325,457
TOTAL EMERGENCY TELEPHONE FUND	\$	4,726,593

Section 2: REVENUES - It is estimated that the following revenues will be available in the Emergency Telephone Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

State Grants	\$	4,401,136
Emergency 911 Fee		325,457
TOTAL EMERGENCY TELEPHONE FUND	\$	4,726,593

IX. COUNTY CONSTRUCTION FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the County Construction Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026.

Communications Tower Project	\$	2,207,914
Perquimans Marine Park Basin	\$	407,750
TOTAL COUNTY CONSTRUCTION FUND	\$	2,615,664

PERQUIMANS COUNTY

BUDGET ORDINANCE

FY 2025-2026

Section 2: REVENUES - It is estimated that the following revenues will be available in the County Construction Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

Communications Tower Project	\$ 2,207,914
Perquimans Marine Park Basin	\$ 407,750
TOTAL COUNTY CONSTRUCTION FUND	\$ 2,615,664

X. OPIOID SETTLEMENT FUND

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in the Opioid Settlement Fund for the fiscal year beginning July 1, 2025, and ending June 30, 2026.

Opioid Settlement Fund	\$ 114,000
TOTAL OPIOID SETTLEMENT FUND	\$ 114,000

Section 2: REVENUES - It is estimated that the following revenues will be available in the Opioid Settlement Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

Investment Earnings	\$ 200
Opioid Settlement Fund	113,800
TOTAL EMERGENCY TELEPHONE FUND	\$ 114,000

XI. OTHER PROVISIONS

Section 1: The Budget Officer is hereby authorized to transfer appropriations within a fund contained herein under the following conditions:

- a) The Budget Officer may transfer amounts between objects of expenditures within a department except salary amounts without limitation.
- b) The Budget Officer may not transfer any amount between funds nor from any contingency appropriations within any fund.

Section 2: The Board of Commissioners hereby authorizes the attached Fee Schedule for FY 2025-2026.

XI. TAX LEVY

Section 1: There is hereby levied a tax at the rate of 52¢ (fifty-two cents) per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2025 for the purpose of raising the revenue listed as "Budget Year's Taxes" in the General Fund - Part I, Section 2 of this Ordinance.

Section 2: This rate of tax is based on an estimated total valuation of property for the purpose of taxation of \$__2,038,025,494__ and an estimated collection rate of 96.5%.

This Budget was approved with a vote of six (6) to zero (0) on June 16, 2025, by a quorum of the Perquimans County Board of Commissioners being present and all present casting a vote.

Wallace E. Nelson, Chairman
Perquimans Co. Board of Commissioners

FEE SCHEDULE
FY 25-26

III.A. - Page 8

There is hereby established, for the fiscal year beginning July 1, 2025, and ending June 30, 2026, the following fees for services as indicated:

Building Inspections

Construction Fees

Square Foot	\$.25/SF
Minimum Fee	\$75.00
State Fee	\$10.00
In-ground pool (Residential)	\$100.00
In-ground pool (Commercial)	\$125.00
Carports (open all 4 sides)	\$.125/SF
Large Metal Buildings	\$.125/SF
Daycare & ABC	\$75.00
Group/ Foster Homes	\$50.00
Storage Building 12 x 12 or less	\$25.00

Electrical Fees

Minimum Fee	\$50.00
Square Foot	\$.10/SF
Temporary Service	\$50.00
Service Repair	\$50.00
Service Charge	\$.30/amp
Swimming Pools	\$30.00
Sub panel	\$20.00
Generators	\$50.00
Baseboard Heat (per thermostat)	\$10.00
Photovoltaic/Solar	\$5 per string

Plumbing Fees

Minimum Fee	\$50.00
Per Fixture	\$10.00
Sprinklers	\$50.00
Per Head	\$10.00

Mechanical Fees

Central Heating/Air Conditioning	\$75.00
Central - Additional Unit	\$55.00
Minimum Fee	\$50.00
Hood System	\$50.00
Mini Split system	\$75.00
Additional head(s)	\$25.00

Insulation Fees

Insulation	\$75.00
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L.P. & Natural Gas Fees

Minimum Fee	\$50.00
Per Gas Outlet	\$5.00

Sign Fees

Free Standing	\$50.00
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Renovation Fees

1/2 New Construction	
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Manufactured Homes

Single Section	\$200 proposed for FY25-26	\$150.00
Multi Section	\$250 proposed for FY25-26	\$185.00
Electrical	\$75 proposed for FY25-26	\$50.00
Mechanical	\$75 proposed for FY25-26	\$50.00
Plumbing	\$75 proposed for FY25-26	\$50.00

Modular Homes

All set-up	\$.25/SF
Electrical	\$.30/amp
Plumbing	\$50.00
Mechanical	\$55.00

Administrative, Negligence & Reinspections

Administrative	\$50.00
Negligence	\$50.00
2nd Negligence	\$100.00
Re-Inspection	\$50.00
Certificate of Completion	\$100.00

Junk Car & Trash Administration

\$75.00

Sheriff Department Fees**III.A. - Page 9**

Fingerprints	\$5.00/card
Gun Purchase Permits	\$5.00 each
Concealed Handgun Permits	\$90.00
Concealed Handgun Permit Renewals	\$75.00
Service Fees (civil papers)	\$30.00/service
Out of State Service Fees (civil papers)	\$100.00
Notary	\$5 per signature

EMS Fees

ALS-I Emergency A0427	\$698.87
ALS-II Emergency A0433	\$1,011.53
ALS-I or II Treatment / No Transport A0998 (including Helo)	\$300.00
ALS-I Non Emergency A0426	\$441.40
BLS-Emergency A0429	\$588.52
BLS-Non Emergency A0428	\$367.82
Transports to Funeral Homes	\$250.00
Ambulance Crew Standby - 1st 2 hours	\$200.00
Ambulance Crew Standby - additional hours	\$100
hour	\$50
Attorney's Fees (patient's records)	\$25.00
Ground Mileage - ALS or BLS	\$14.33/Loaded Mileage
Specialty Care A0434	\$1,195.44

*Ambulance fee schedule will be adjusted January of each year at 130% minimum when updated by Medicare

Recreation FeesRental Fees:

Meeting Room/Kitchen	\$60.00/hr (3 hr minimum)
Gymnasium	\$100 per hour
Tennis Courts (1/2 day)	\$50.00
Tennis Courts (full day)	\$100.00
Outside Basketball (1/2 day)	\$50.00
Outside Basketball (full day)	\$100.00
Field Rental (1/2 day)	\$75.00/field
Field Rental (full day)	\$150.00/field
Lights additional	\$25.00/hour
Field Rental for practices	
Non Rec. teams	\$15.00/hour
with lights	\$25.00/hour

Deposit in addition to any rental fees. All fees are refundable if cancelled at least 72 hrs before scheduled rental day.

Registration Fees

Youth Soccer	\$20.00
Youth Basketball	\$20.00
Volleyball	\$20.00
Softball (9-16)	\$20.00
Babe Ruth (13-15)	\$20.00
Football	\$30.00
Cheerleading	\$20.00
T-Ball (4-6)	\$20.00
Coach Pitch (7-8)	\$20.00
Wrestling	\$20.00
Adult Softball	\$200.00/team
Adult Basketball	\$200.00/team
Open Gym	No charge
Skate Park	No charge

There is a maximum of \$50 per family for each activity.

Register of DeedsAll Instruments (Except Deeds of Trust)

Pages 1-15	\$26.00
Each additional page thereafter	\$4.00
Multi-instrument	\$10.00

Deed of Trust 1st thru 35th Page

Each additional page	\$64.00
	\$4.00

UCC

1 to 2 pages	\$38.00
3 to 10 pages	\$45.00
Over 10 pages (Plus \$2 per page over 10)	
Search per name	\$30.00
Copy per page	\$2.00

Plats

1st page	\$21.00
Each additional page	\$21.00
<u>DOT Highway Maps</u>	
1st page	\$21.00
Each additional page thereafter	\$5.00
<u>Copies</u>	
Plat copies	changed from \$3 2025-26 \$5
Regular copies (per page)	\$0.25
<u>Certified copies (instruments & plats)</u>	
1st page	\$5.00
Each additional page	\$2.00
<u>Notary</u>	
Oath	\$10.00
Commission verification	\$5.00
<u>Marriage License</u>	
Issuance of license	\$60.00
<u>Vital Records</u>	
Certified copy (birth, death, marriage)	\$10.00
Delayed birth applications	\$20.00
Amendments	\$15.00
Records search from Vital Records	\$24.00
Plus payable to Vital Records	\$24.00
Legitimations	\$15.00
Plus payable to Vital Records	\$15.00
<u>Tax Department</u>	
Copies	\$0.25
Non-aerial maps	\$0.50
Aerial maps	\$1.20
<u>GIS Mapping Price List</u>	
Plotter	

Size	Black & White	Image Color
8.5 x 11	\$1.00	\$2.00
11 x 17	\$2.00	\$3.00
16 x 20	\$3.00	\$5.00
22 x 34	\$5.00	\$8.00
34 x 46	\$8.00	\$10.00

Desk printer

Size	Black & White	Image Color
8.5 x 11	\$0.50	\$1.25
8.5 x 14	\$0.75	\$1.50
11 x 17	\$1.00	\$1.75

Data Layers

Entire County parcels with aerial images and ownership information (Available on CD & ZIP drive)	\$200.00
Individual Layers	\$50.00 first layer \$25.00 each additional layer

Individual Plotter Maps

Township & Municipality Street Maps	Price based on size/color
Zoning Maps per Township/Municipality	Price based on size/color
Full County Zoning Map	\$12.00
County street maps, subdivision maps, and other maps created without image and little color same as listed under Plotter Black & White	
Flood maps, soil maps, census maps and others created with full color same as listed under Plotter Image/Color	

Availability

Requests can be made Monday through Friday from 8 am to 5 pm except holidays. All efforts will be made to provide information within 5 working days

Payment

Payment is required prior to preparation of CD's, extensive copying requests, maps to be sent by mail and ftp uploads

Custom Work

A fee of \$25.00 per hour will be charged for requests for maps that we do not have the data layers for. For instance, having to go on the internet to download information.

County Manager

Zoning Ordinance	\$15.00
Subdivision Ordinance	\$10.00
Junk Ordinance	\$10.00

Junkyard Ordinance	\$10.00
Manufactured Home Park Ordinance	\$5.00
Minimum charge for copy of any other Ordinance	\$5.00
Copies	\$0.25

Water Department

Rate Schedule

WATER RATES- There is a min. charge of \$17.50 for the first 1000 gallons; each additional thousand gallons will be \$9.00/1000 gal.

Tap-on Fees

Size Meter	Cost of Tap	
¾"	\$1,500.00	
1"	\$2,500.00	
2"	\$5,000.00	
Late Payment Charge	10% of bill	
Renter's Deposit	\$75.00	Proposed \$100 FY 25-26
Reconnection Fee	\$25.00	Proposed \$50 FY 25-26
Water Meter Test Fee	\$100.00	

Water System Development Fee

\$500 per lot for up to and including four lots on main roads, 6 lots on secondary roads
 \$2,500 per lot for any lots over four on main roads, 6 lots on secondary roads
 System Development Fee must be paid before the Final Subdivision Plat is recorded in the Perquimans County Register of Deeds' Office.

Tampering Fees

Cut Lock	(Includes Illegal Turn o	\$50	Proposed FY 25-26
Cut Curb Stop		\$200	
Meter Pull	(for Multiple Offenses)	\$50	

Bulk Water Rates

Fire Hydrant Meter	\$250	Proposed FY 25-26
Water use per 1,000 will be charged at curre rate		

Planning/Zoning

Zoning Permit (Residential/Home Occupation)	\$0.00
Zoning Permit (for Commercial/Industrial)	\$100.00
Certificate of Compliance (after first site visit)	\$100.00
Sign Permit	\$50.00
Certificate of Compliance (after first site visit)	\$50.00
Zoning Map Change (Re-Zoning)	\$450.00
Zoning Text Change	\$500.00
Conditional Zoning District	\$600.00 + atty. & eng. Fees, i/a
Special Use Permit	\$300.00 + atty. & eng. Fees, i/a
Appeal or Interpretation	\$300.00
Zoning Variance Request	\$300.00
Variance to Subdivision Regulations	\$300.00
Subdivision Sketch Plat	\$100.00
Minor or Abbreviated Subdivision Plan	\$50.00
Preliminary Plat	\$100.00 + \$15.00 per lot
Final Plat	\$100.00 + \$15.00 per lot
Wireless Telecommunication Facility	\$500.00 County fee
	+Minimum consultant cost of \$6,500.00
	+Certificate of Zoning Compliance (after first visit): \$100.00
Wireless Telecommunication Facility	
(eligible facilities request applications processed (per NCGS §160D-934)	County fee of \$500.00
	+Minimum consultant cost of \$1000.00
	+Certificate of Zoning Compliance (after first visit): \$100.00 County Fee
	+Certificate of Zoning Compliance (Consultant fee for verification): \$3,000.00

Wind Energy Facilities

County Zoning Permit Fee of \$500.00
+Certificate of Zoning Compliance (after first visit) \$100.00

Effective 1-04-16, Zoning Permit Fees and Escrow Deposits to be paid at the time Zoning Permit Application, Fees and detailed Site Plans are submitted for review. If Escrow Account drops below \$10,000, Applicant shall replenish to the original amount before any further action or consideration is taken on any County Permit. Remaining balance will be refunded upon Applicant receiving approval of As-Built Drawings or if Applicant fails to complete project.

**Fees denoted for a given application do not include fees for subsequent applications and stages of review. Separate fees will apply for building and other permits.*

Standpipe systems (new)	\$50.00
Standpipe systems (existing)	\$25.00
Flammable and Combustible liquids	\$50.00
Hazardous materials	\$75.00
LP Gas (bulk facilities)	\$50.00
Storage tanks	
New installation (per tank)	\$100.00
Removal (per tank)	\$50.00
Temporary membrane structures (tents)	\$25.00
Group Homes/Foster Care Homes	\$0.00
Daycare, Nursing Homes	\$0.00
**All other fire construction permits not listed	\$50.00
Fireworks Initial Inspection Fee - First 2 hours	\$100.00
Fireworks Standby Fees - Additional Hours - per hour	\$50.00
Administrative Fees	
Starting work without a permit	
Re-inspection fees (see below)	\$50.00

There shall be no initial fee for fire inspection of Level I, II, or III properties required under the NC State Fire Code mandatory inspection schedule. Thirty (30) days following the initial fire inspection, a re-inspection shall be conducted by the fire official. If all violations of the fire code have been corrected, no fee shall be imposed. If all violations of the fire code have not been corrected (or a reasonable attempt to correct has not been made), a second notice to comply shall be issued and a fee of \$50.00 shall be imposed. Seven (7) days following the issuance of the second order to comply, the fire official shall return for a re-inspection. If all violations have not been corrected, a final notice shall be issued and an additional fee of \$100.00 shall be imposed. Seven (7) days following the issuance of the final notice, the fire official shall return for a re-inspection. If all violations have not been corrected, and/or all fees have not been paid, the inspector shall issue a one hundred dollar (\$100.00) fee and issue a final notice to comply. After seven (7) additional days, if violations and fees have not been satisfied, the fire inspector shall initiate criminal proceedings, if necessary, in order to bring the establishment into compliance with the NC Fire Code.

PERQUIMANS COUNTY
CAPITAL PROJECTS ORDINANCE
COUNTY CONSTRUCTION FUND

This Capital Projects Ordinance is being authorized for the County Construction Fund.

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in this County Construction Fund beginning July 1, 2025, and ending June 30, 2026

Communications Tower Project	\$ 2,207,914
<u>Shoreline Stabilization</u>	<u>\$ 407,750</u>
TOTAL COUNTY CONSTRUCTION FUND	<u>\$ 2,615,664</u>

Section 2: REVENUES - It is estimated that the following revenues will be available for appropriation in the County Construction Fund beginning July 1, 2025, and ending June 30, 2026.

Communications Tower Project	\$ 2,207,914
<u>Perquimans Marine Park Basin</u>	<u>\$ 407,750</u>
TOTAL COUNTY CONSTRUCTION FUND	<u>\$ 2,615,664</u>

Wallace E. Nelson, Chairman
Perquimans Co. Board of Commissioners

PERQUIMANS COUNTY
CAPITAL PROJECTS RESERVE ORDINANCE
LAND TRANSFER TAX
FOR
CAPITAL PROJECTS

This Capital Projects Ordinance is being authorized to provide a portion of the required funds needed for the School Construction Project and for the other Capital Projects deemed appropriate by the Board of Commissioners.

The following appropriations are being made with revenues, as listed, being available for this fund.

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in this Capital Projects Ordinance beginning July 1, 2025, and ending June 30, 2026

Transfer to General Fund	\$ 960,000
TOTAL CAPITAL RESERVE/LAND TRANSFER TAX	<u>\$ 960,000</u>

Section 2: REVENUES - It is estimated that the following revenues will be available for appropriation in the Capital Projects Reserve Ordinance beginning July 1, 2025, and ending June 30, 2026.

Land Transfer Tax	\$ 730,000
Investment Earnings	10,000
Fund Balance Appropriated	220,000
TOTAL CAPITAL RESERVE/LAND TRANSFER TAX	<u>\$ 960,000</u>

Wallace E. Nelson, Chairman
Perquimans Co. Board of Commissioners

PERQUIMANS COUNTY
CAPITAL PROJECTS ORDINANCE
OPIOID SETTLEMENT FUND

This Capital Projects Ordinance is being authorized for the Opioid Funds.

Section 1: APPROPRIATIONS - The following amounts are hereby appropriated in this Opioid Settlement Fund beginning July 1, 2025, and ending June 30, 2026.

Opioid Settlement Fund	\$ 114,000
TOTAL Opioid Settlement Funds	<u>\$ 114,000</u>

Section 2: REVENUES - It is estimated that the following revenues will be available for appropriation in the Opioid Settlement Funds beginning July 1, 2025, and ending June 30, 2026.

Investment Earnings	\$ 200
Opioid Settlement Fund	113,800
TOTAL ARPA Funds	<u>\$ 114,000</u>

Wallace E. Nelson, Chairman
Perquimans Co. Board of Commissioners

PERQUIMANS COUNTY
CAPITAL PROJECTS ORDINANCE
SCHOOL CONSTRUCTION FUND

This Capital Projects Ordinance is being authorized for the School Construction Fund.

Section 1: REVENUES - The following amounts are hereby appropriated in this School Construction Funds beginning July 1, 2025, and ending June 30, 2026.

State School Funds - Lottery	\$ 18,535,957
Investment Earnings	\$ 200,000
Webster Debt Service	\$ 10,934,700
TOTAL School Construction Funds	\$ 29,670,657

Section 2: APPROPRIATIONS - It is estimated that the following revenues will be available for appropriation in the School Construction Funds beginning July 1, 2025, and ending June 30, 2026.

State School Funds - Lottery	\$ 18,535,957
Webster Loan	\$ 10,934,700
Contingency	\$ 200,000
TOTAL ARPA Funds	\$ 29,670,657

Wallace E. Nelson, Chairman
Perquimans Co. Board of Commissioners

From: Nikia Davenport <ndavenport@perqdss.net>

Sent: Tuesday, June 10, 2025 4:40 PM

To: Candice Mallory <cmallory@perqdss.net>

Cc: Angela Jordan <ajordan@perqdss.net>

Subject: Fw: Resignation - Updated

Good evening Candice and Mrs. Angela,

After speaking with Tracy Mathews in payroll, I was instructed to change my resignation date in order for the county to be able to pay me for my leave that I'm using in June. Please find an updated resignation letter per Tracy's request.

Dear Candice Mallory,

Per our conversation today, I am submitting this letter as formal notice of my resignation from my position at Perquimans County Department of Social Services, effective June 25, 2025. I have accepted another opportunity, and the significant increase in compensation made it an offer I could not turn down.

I want to sincerely thank you for the opportunities, support, and experiences I've had during my time here. I appreciate all that has been offered to me, and I leave with gratitude and respect.

Warm regards,

Nikia Davenport, BSW

Thank you,

Nikia Davenport, BSW

Social Worker III

Perquimans County Department of Social Services

PO Box 107, Hertford, NC 27944

252.426.7373 Ext. 167

252.426.1240 Fax

ndavenport@perqdss.net



PERQUIMANS COUNTY
DEPARTMENT OF SOCIAL SERVICES

P.O. BOX 107
Hertford, North Carolina 27944
Phone 252-426-7373 - Fax 252-426-1240

SOCIAL SERVICES BOARD
Teresa Blanchard, Chair
Charles Woodard
Thelma Finch-Copeland
James Ward
Fondella Leigh

DIRECTOR
Angela S. Jordan

MEMORANDUM

June 5, 2025

To: Mr. Frank Heath, County Manager
Mr. Brandon Shoaf, Assistant County Manager
Mrs. Tracy Mathews, County Finance
Mrs. Casey White, County Human Resources
Mrs. Rebecca Corpew, Clerk to the Board
Ms. Mary Hunnicutt, Part-time/Fill-in Clerk to the Board
Mr. Antonio Williams, Administrative Officer I

From: Mrs. Angela S. Jordan, Director, Perquimans County Department of Social Services

Subject: Employee Resignation

Perquimans County Department of Social Services employee, Nikia Davenport, Social Worker III, Child Protective Services, has submitted her resignation on June 4, 2025, via email. Her last day of employment will be June 13, 2025.

I have attached an Employee Action Form, resignation email/letter, and resignation acceptance letter.

If there are any questions or further information is needed, I can be reached at 426-7373, ext. 128.

Perquimans County's Vision:
To be a community of opportunity in which to live, learn, work, prosper and play.

DATE SUBMITTED: June 5, 2025

COUNTY OF PERQUIMANS

STATUS: NEW EMPLOYEE/PROBATIONARY PERIOD/MERIT RAISE

NAME: Nikia Davenport

SOC. SEC. NO.: 6690

POSITION: Social Worker III

DEPT.: Social Services

NEW EMPLOYEE POSITION EFFECTIVE DATE:_____

GRADE: _____ STEP: _____ SALARY: _____

ENDING DATE OF PROBATIONARY PERIOD: _____

CURRENT: GRADE: _____ STEP: _____ SALARY: _____

☐ JOB PERFORMANCE EVALUATION

YEAR	1	2	3	4	(CIRCLE)
------	---	---	---	---	----------

☐ _____ DATE OF SUCCESSFUL COMPLETION OF PROBATIONARY PERIOD AND
Date RECOMMENDATION BY DEPARTMENT FOR PERMANENT STATUS.
GRADE: _____ STEP: _____ SALARY: _____

☐ _____ DATE OF ANNUAL EVALUATION AND RECOMMENDATION FOR STEP
 Date RAISE. (YEAR 2 3 4)
 GRADE: _____ STEP: _____ SALARY: _____

X 6/13/2025 DATE OF EMPLOYEE TERMINATION/RESIGNATION.
Date

☐ _____ RECOMMENDATION AND EFFECTIVE DATE FOR EMPLOYEE MERIT RAISE.
Date GRADE: _____ STEP: _____ SALARY: _____

THE ABOVE-NAMED COUNTY EMPLOYEE IS BEING RECOMMENDED FOR THE INCREASE IN SALARY LISTED ABOVE BASED ON HIS/HER WORK PERFORMANCE EVALUATION COMPLETED: _____ PER THE COUNTY PERSONNEL POLICY.

DEPARTMENT RECOMMENDATION


COUNTY MANAGER APPROVAL

DATE: June 5, 2025

DATE:

FINANCE OFFICER _____

DATE: _____

 Outlook

Resignation

From Nikia Davenport <tasheema13@icloud.com>

Date Wed 6/4/2025 8:22 PM

To Candice Mallory <cmallory@perqdss.net>

Cc Angela Jordan <ajordan@perqdss.net>

Dear Candice Mallory,

Per our conversation today, I am submitting this letter as formal notice of my resignation from my position at Perquimans County Department of Social Services, effective June 13, 2025. I have accepted another opportunity, and the significant increase in compensation made it an offer I could not turn down.

I want to sincerely thank you for the opportunities, support, and experiences I've had during my time here. I appreciate all that has been offered to me, and I leave with gratitude and respect.

Warm regards,

Nikia Davenport, BSW



PERQUIMANS COUNTY
DEPARTMENT OF SOCIAL SERVICES

P.O. BOX 107
Hertford, North Carolina 27944
Phone 252-426-7373 - Fax 252-426-1240

SOCIAL SERVICES BOARD
Teresa Blanchard, Chair
Charles Woodward
Thelma Finch-Copeland
James Ward
Fondella Leigh

DIRECTOR
Angela S. Jordan

June 5, 2025

Ms. Nikia Davenport
608 Morratock Rd.
Plymouth, NC 27962

Dear Ms. Davenport,

I received your letter notifying of your intent to resign your position with the Perquimans County Department of Social Services effective June 13, 2025. It is with sadness that I accept your resignation. However, I am happy that you have been given the opportunity to embark upon a different career path. Please know that it has been a pleasure working with you.

On behalf of the Perquimans County Department of Social Services, we wish you all the best in your new position!

Sincerely,

Angela S. Jordan, BSW
Director

Cc: personnel file
County Manager

Perquimans County's Vision:
To be a community of opportunity in which to live, learn, work, prosper and play.




Outlook

Request

From Angela Jordan <ajordan@perqdss.net>

Date Thu 6/5/2025 8:22 AM

To Antonio Williams <antonio@perqdss.net>; Brandon Shoaf <brandonshoaf@perquimanscountync.gov>; Casey White <caseywhite@perquimanscountync.gov>; Frank Heath <frankheath@perquimanscountync.gov>; Mary Hunnicutt <MHunnicutt@perquimanscountync.gov>; Rebecca Corprew <rebeccacorprew@perquimanscountync.gov>; Tracy Mathews <tracymathews@perquimanscountync.gov>

 1 attachment (354 KB)
BHaisliprequest652025.pdf;

Good Morning,

I have attached a request for Leave without pay from Brandy Haislip.

Thanks,

Angela Jordan, BSW
Director

Perquimans County Department of Social Services
103 Charles Street/PO Box 107 Hertford, NC 27944
(252) 426-7373 Ext. 128 (Office)
(252) 426-1240 (Fax)
ajordan@perqdss.net

You must never be fearful about what you are doing when it is right.
- Rosa Parks

Pursuant to North Carolina General Statutes Chapter 132, Public Records, this electronic email message and any attachments hereto, as well as any electronic mail messages(s) that may be sent in response to it may be considered public record and as such are subject to request and review by third parties.

****CONFIDENTIALITY NOTICE:**

The information contained in this electronic mail is confidential information intended only for the use of the entity or individual to whom it is addressed. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution, retransmission, or copying of this message is strictly prohibited. If you have received this message in error, please notify the sender immediately and delete all records of this email.



PERQUIMANS COUNTY
DEPARTMENT OF SOCIAL SERVICES

P.O. BOX 107
Hertford, North Carolina 27944
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Teresa Blanchard, Chair
Charles Woodard
Thelma Finch-Copeland
James Ward
Fondella Leigh

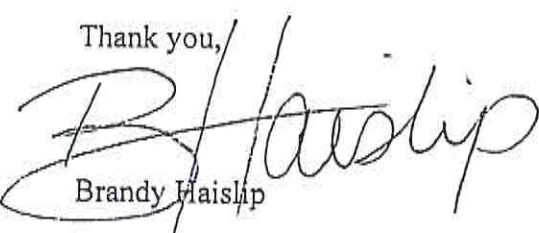
DIRECTOR
Angela S. Jordan

June 4th, 2025

Dear Mr. Heath,

I am writing this letter to request unpaid time off for the time that I missed from 5/5/2025 to 5/16/2025. I had requested shared leave, however when I returned to work on 5/19/2025, time had already gone in for May. Mrs. Jordan informed me that I did receive 8 hours of shared leave. Altogether, I missed 72 hours of work; with the 8 hours I received, and the 7 hours 5 min (Annual) & 10 hours 15 min (Sick) that I had left between May & June, unfortunately I am still short. I would like to request unpaid time off for the total of 54.5 hours. I am giving back my May & June annual and sick time, minus 7.5 hours that I need for appointments this month.

Thank you,


Brandy Haislip

Social Services – FCMA Unit

BUDGET AMENDMENT
PERQUIMANS COUNTY BOARD OF COMMISSIONERS
GENERAL FUND
NO. 38

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE 16th day of June, 2025 PASSED THE FOLLOWING AMENDMENTS TO THE FY 2024 - 2025 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-345-000	LOCAL OPTION 1% SALES TAX	14,700	
10-410-030	GOV BODY - SALARIES	3,500	
10-410-050	GOV BODY - FICA	200	
10-410-140	GOV BODY - TRAVEL/TRAINING	8,000	
10-410-260	GOV BODY - ADVERTISING	3,000	
10-345-000	LOCAL OPTION 1% SALES TAX	69,000	
10-420-040	CO MGR - PROFESSIONAL SERVICES	66,500	
10-420-110	CO MGR - TRAVEL/TRAINING	2,500	
10-430-032	BOE - PT SALARIES		6,984
10-430-030	BOE - PT SALARIES *	6,984	
10-301-001	AD VALOREM TAXES - CURRENT YEAR	2,000	
10-450-281	TAX REFUNDS	2,000	
10-348-026	DRAINAGE FEES - TAX DEPT	2,500	
10-450-434	DRAINAGE FEES	2,500	
10-348-029	MANAGEMENT ENTITY FEES	2,500	
10-450-448	MANAGEMENT ENTITY FEES	2,500	
EXPLANATION: General Funds Year End Budget Amendment for FY24/25 to cover expenses.			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, THIS 16th day of June, 2025.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON THIS 16th day of June, 2025.

Chairman, Board of Commissioners

Finance Officer

BUDGET AMENDMENT
PERQUIMANS COUNTY BOARD OF COMMISSIONERS
GENERAL FUND
NO. 38 Cont'd

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE 16th day of June, 2025 PASSED THE FOLLOWING AMENDMENTS TO THE FY **2024 - 2025** BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-301-011	DMV TAXES - CURRENT YEAR	25,000	
10-470-040	LEGAL - PROFESSIONAL SERVICES	25,000	
10-356-000	REGISTER OF DEEDS FEES	75,400	
10-480-451	ROD - DOMESTIC VIOLENCE	400	
10-480-452	ROD - CONVEYANCE TAX	75,000	
10-301-011	DMV TAXES - CURRENT YEAR	21,000	
10-345-002	LOCAL OPTION B SALES TAX	14,600	
10-500-130	BLDG - UTILITIES	21,000	
10-500-540	BLDG - INSURANCE/BONDS	14,600	
10-345-008	MEDICAID HOLD HARMLESS	101,000	
10-348-008	SRO - SHERIFF	44,000	
10-510-020	SHERIFF - SALARIES	145,000	
10-351-000	OFFICER FEES	2,500	
10-510-431	SHERIFF CONCEALED PERMITS	2,500	
10-360-000	AMBULANCE FEES	100,000	
10-511-020	DISPATCH - FT SALARIES	75,000	
10-511-110	DISPATCH - TELEPHONE/POSTAGE	25,000	

EXPLANATION: General Funds Year End Budget Amendment for FY24/25 to cover expenses.

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, THIS 16th day of June, 2025.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON THIS 16th day of June, 2025.

Chairman, Board of Commissioners

Finance Officer

PERQUIMANS COUNTY BOARD OF COMMISSIONERSGENERAL FUNDNO. 38 Cont'd

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE 16th day of June, 2025 PASSED THE FOLLOWING AMENDMENTS TO THE FY **2024 - 2025** BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-348-018	EM - EOC	9,796	
10-530-020	EM - SALARIES	2,500	
10-530-212	EM - JOPPA TOWER RENT	7,296	
10-360-000	AMBULANCE FEES	58,000	
10-592-030	EMS - PT SALARIES	50,000	
10-592-110	EMS - TELEPHONE/POSTAGE	8,000	
10-360-000	AMBULANCE FEES	6,000	
10-600-040	PROFESSIONAL SERVICES - ME	6,000	
10-348-009	NUT SITE - SENIOR PROGRAMS	421	
10-348-032	SENIOR PROGRAMS - GRANTS	390	
10-660-311	CAL - DONATIONS/GRANTS	411	
10-660-315	SENIOR GAMES	400	
10-345-001	LOCAL OPTION TAX 1/2% A	20,000	
10-682-740	SCHOOL - CAPITAL (30% OF 1/2%)	20,000	
10-345-002	LOCAL OPTION SALES TAX B	6,000	
10-348-015	WHITE GOODS	2,000	
10-348-016	SCRAP TIRE	10,000	
10-690-933	HEALTH DEPT T/ST/WG	18,000	
EXPLANATION: General Funds Year End Budget Amendment for FY24/25 to cover expenses.			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, THIS 16th day of June, 2025.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON THIS 16th day of June, 2025.

Chairman, Board of Commissioners

Finance Officer

PERQUIMANS COUNTY BOARD OF COMMISSIONERSGENERAL FUNDNO. 38 End

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE 16th day of June, 2025 PASSED THE FOLLOWING AMENDMENTS TO THE FY **2024 - 2025** BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-347-000	ABC BOTTLE REVENUE	1,000	
10-690-935	COST SHARE PROGRAM	1,000	
10-345-008	MEDICAID HOLD HARMLESS	6,000	
10-690-935	COST SHARE PROGRAM	6,000	
10-345-008	MEDICAID HOLD HARMLESS	13,000	
10-690-994	TRI CO ANIMAL SHELTER	13,000	
EXPLANATION: General Funds Year End Budget Amendment for FY24/25 to cover expenses.			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, THIS 16th day of June, 2025.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON THIS 16th day of June, 2025.

Chairman, Board of Commissioners

Finance Officer

BUDGET AMENDMENT

PERQUIMANS COUNTY BOARD OF COMMISSIONERS

WATER FUND

NO. 39

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE 16th DAY OF JUNE, 2025, PASSED THE FOLLOWING AMENDMENTS TO THE FY 2024 - 2025 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
35-373-000	WATER - TAPS/CONNECTIONS	6,000	
35-720-020	WATER - SALARIES	6,000	
EXPLANATION: Water Fund Year End Budget Amendment for FY24-25 to cover expenses.			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, THIS 16th DAY OF JUNE, 2025.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON THIS 16th DAY OF JUNE, 2025.

Chairman, Board of Commissioners

Finance Officer

BUDGET AMENDMENTPERQUIMANS COUNTY BOARD OF COMMISSIONERSSOLID WASTE FUNDNO. 40

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE
16th DAY OF JUNE, 2025, PASSED THE FOLLOWING
AMENDMENTS TO THE FY 2024 - 2025 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
38-301-000	LANDFILL FEE - BUDGET YEAR	40,000	
38-750-280	SW FEE REFUNDS	14,000	
38-750-913	HEALTH DEPT LANDFILL	26,000	
EXPLANATION: Solid Waste Fund Year End Budget Amendment for FY24-25 to			
cover expenses.			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY
ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET
AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES
OF SAID BOARD, THIS 16th DAY OF JUNE, 2025.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF
PERQUIMANS COUNTY ON THIS 16th DAY OF JUNE, 2025.

Chairman, Board of Commissioners

Finance Officer

BUDGET AMENDMENT

PERQUIMANS COUNTY BOARD OF COMMISSIONERS

ECONOMIC DEVELOPMENT

NO. 41

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE
16th DAY OF JUNE, 2025, PASSED THE FOLLOWING
AMENDMENTS TO THE FY 2024 - 2025 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
40-660-712	CAPITAL OUTLAY - IMPROVEMENTS		12,500
40-660-110	ECONOMIC DEVELOPMENT/TELEPHONE	300	
40-660-040	ECONOMIC DEVELOPMENT/PRO SERV	12,200	
EXPLANATION: Economic Development Year End Budget Amendment for FY24-25 .			
to cover expenses			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY
ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET
AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES
OF SAID BOARD, THIS 16th DAY OF JUNE, 2025.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF
PERQUIMANS COUNTY ON THIS 16th DAY OF JUNE, 2025.

Chairman, Board of Commissioners

Finance Officer

BUDGET AMENDMENTPERQUIMANS COUNTY BOARD OF COMMISSIONERSTOURISM DEVELOPMENT AUTHORITYNO. 42

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE
16th DAY OF JUNE, 2025, PASSED THE FOLLOWING
AMENDMENTS TO THE FY 2024 - 2025 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
45-329-000	TDA - INTEREST	2,000	
45-385-000	TDA - OCCUPANCY TAX	6,420	
45-682-020	TDA - SALARIES	8,420	
EXPLANATION: Tourism Development Authority Year End Budget Amendment			
for FY24-25 to cover expenses.			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY
ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET
AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES
OF SAID BOARD, THIS 16th DAY OF JUNE, 2025.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF
PERQUIMANS COUNTY ON THIS 16th DAY OF JUNE, 2025.

Chairman, Board of Commissioners

Finance Officer

BUDGET AMENDMENT

PERQUIMANS COUNTY BOARD OF COMMISSIONERS

SCHOOL CONSTRUCTION

NO. 43

THE PERQUIMANS COUNTY BOARD OF COMMISSIONERS AT A MEETING ON THE 16th DAY OF JUNE, 2025, PASSED THE FOLLOWING AMENDMENTS TO THE FY 2024 - 2025 BUDGET.

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
65-348-001	STATE SCHOOL FUNDS LOTTERY	55,371	
65-500-740	SCHOOL CAPITAL OUTLAY	55,371	
EXPLANATION: School Constuction Fund Year End Budget Amendment for FY24-25			
to cover expenses.			

WE, THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY, HEREBY ADOPT AND APPROVE, BY RESOLUTION, THE CHANGES IN THE COUNTY BUDGET AS INDICATED ABOVE, AND HAVE MADE ENTRY OF THESE CHANGES IN THE MINUTES OF SAID BOARD, THIS 16th DAY OF JUNE, 2025.

PASSED BY MAJORITY VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF PERQUIMANS COUNTY ON THIS 16th DAY OF JUNE, 2025.

Chairman, Board of Commissioners

Finance Officer