2797

RECREATION ADVISORY BOARD - TOWN OF HERTFORD APPOINTMENT: <u>REPRESENTATIVE</u>

On motion made by Tammy Miller-White, seconded by Matthew Peeler, the Board unanimously approve the reappointment of Pam Hurdle to a three-year term as the Town of Hertford's Representative on the Recreation Advisory Board effective July 1, 2013. County Manager Heath stated that these personnel matters came to us after the Agenda Packet was mailed and could not be included in the Consent Agenda:

BUDGET AMENDMENT NO. 1

On motion made by Matthew Peeler, seconded by Tammy Miller-White, the Board unanimously approved the following Budget Amendment No. 1:

PHASE III FUNDS					
		AMOUNT			
CODE NUMBER	DESCRIPTION OF CODE	INCREASE	DECREASE		
60-397-001	Bank Loan Funds	196,643			
60-500-721	Water Plant/RO Project	52,540			
60-500-040	RO – Engineering	7,726			
60-500-741	Capital Outlay	11,680			
60-500-740	Capital Outlay – Equipment	124,697			
EXPLANATION: To bring forward unspent Escrow Funds for RO Project.					

BUDGET AMENDMENT NO. 1

PUBLIC COMMENTS

There were no public comments.

ADJOURNMENT

There being no further comments or business to discuss, the Regular Meeting was adjourned at 7:50 p.m. on motion made by Matthew Peeler, Edward R. Muzzulin, seconded by Tammy Miller-White.

Janice McKenzie Cole, Chair

Clerk to the Board

SPECIAL CALLED MEETING

July 15, 2013

7:00 p.m.

The Perquimans County Board of Commissioners met in a Special Called Meeting on Monday, July 15, 2013, at 7:00 p.m. in the Commissioners' Room located on the first floor of the Perquimans County Courthouse Annex.

MEMBERS PRESENT:	Janice McKenzie Cole, Chair Benjamin Hobbs Matthew Peeler	Edward R. Muzzulin, Vice Chair Tammy Miller-White Kyle Jones	
MEMBERS ABSENT:	None		
OTHERS PRESENT:	Frank Heath, County Manager/Deputy Clerk to the Board		

After the Chair called the meeting to order, Commissioner Muzzulin gave the invocation and the Chair led the Pledge of Allegiance.

AGENDA

The Agenda was unanimously approved on motion made by Tammy Miller-White, seconded by Matthew Peeler.

CDBG ADMINISTRATION CONTRACT

County Manager Heath explained that Request for Proposals had been sent out a couple of times for the administrator of the CDBG Grant Fund. Carolyn Morris was the only proposal that we received. Therefore, he was recommended that the contract to administer the CDBG Funds be awarded to Carolyn Morris at a total of not to exceed \$29,500. On motion made by Tammy Miller-White, seconded by Edward R. Muzzulin, the Board unanimously approved the CDBG Administration Contract with Carolyn Morris.

JCPC CERTIFICATION FOR FY 2013-14/INTER-AGENCY COUNCIL APPOINTMENTS

County Manager Heath presented the following Juvenile Crime Prevention Council Certification and Council Appointments for FY 2013-14:

> NC Department of Public Safety. Division of Juvenile Justice Juvenile Crime Prevention Council Certification

	Fiscal Year: 2013 -2014		
Cour	County: Perquimans Date: July 2, 2013		
	CERTIFICATION STANDARDS		
	STANDARD #1 - Membership		
A. 1	Have the members of the Juvenile Crime Prevention Council been appointed by county con	nmissioners?	Yes
B. 1	Is the membership list attached?		Yes
С	Are members appointed for two year terms and are those terms staggered?		Yes
D. 1	Is membership reflective of social-economic and racial diversity of the community?		Yes
	Does the membership of the Juvenile Crime Prevention Council reflect the required positions provided by N.C.G.S. §143B-846?	5 as	Yes
]	If not, which positions are vacant and why?		
]	No Chief of Police or Substance Abuse Professional; DA or Juvenile Defense Attorney		

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А.	Does the JCPC have written Bylaws?	STANDARD #2 -	Organization			Yes
д. В.	By laws are \boxtimes attached or \square on fil	e (Select one.)				Yes
C.	Bylaws contain Conflict of Interest section					Yes
D. E.	Does the JCPC have written policies and These policies and procedures \boxtimes a					Yes
F.	Does the JCPC have officers and a JCPC has: 🖾 Chair; 🖾 Vice-Chair	re they elected annual?				Yes
		STANDARD #				
А. В.	JCPC meetings are considered of Is a quorum defined as the majority of	pen and public notice	of meetings is provided.	luct		Yes
с.	business at JCPC meetings? Does the JCPC meeting bi-monthly at		1			Yes Yes
Э. Э.	Are minutes taken at all official meetin Are minutes distributed prior to or du	ngs?				Yes Yes
	The initiates distributed prior to of du	0 1 0	4 DI 1			103
١.	Does the JCPC conduct an annual pla	STANDARD # nning process which inclu	0	ring of		
	programs and funding allocation proce	ess?		0		Yes
3. D.	Is this Annual Plan presented to the B Is the Funding Plan approved by the ful					Yes Yes
		STANDARD #5 - I	Public Awareness			
۱.	Does the JCPC communicate the availab serve children or their families and to oth	ility of funds to all public an	d private nonprofit agencies which			
	article attached)	ter interested community me	mbers? 🖾 KEP, distribution list,	and		Yes
5.	Does the JCPC complete an annual need serve children or their families, and to int		ē	which		Yes
۱.	As recipient of the county DJJ allocation defined by N.C.G.S. §105-243 (1), at the		that it has no overdue tax debt	is, as		Yes
						105
rıe	fly outline the plan for correcting any	areas of standards non-co	ompliance.			
	The JCPC did not hold any funds asi	de for Certification for 20	013-14. All JCPC funds have l	been allocated	to progra	ams.
Bud	get Narrative sheets detailing the expendi	ture budget. The JCPC Cer JCPC Admini SOURCES O	strative Funds	une 30, 2012.		
		DJJ	0			
		Local	0			
		Other	0			
		Total	0			
~~	Gail White				2013	
СР	C Chairperson			D	ate	
'ha	rman, Board of County Commissioners			D	ate	
hie						
	f Deputy Secretary or Designee, Division	n of Juvenile Justice		D	ate	
			ouncil Certification (cont'd)	D	ate	
				D FY <u>2</u> (
rev	Juver Perquimans uctions: N.C.G.S. § 14313-846 specifies ention Councils. In certain categories,	nile Crime Prevention Co Coun s suggested members be ap a designee may be appoin	ty ppointed by county commissione ted to serve. Please indicate th	FY <u>20</u> ers to serve on e person appo	013-14 local Juv	erve in each
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7) Director DSS or designee Susan Chaney Director w 8) County Manager or designee Frank Heath County Manager w 9) Substance Abuse Professional n/a 10) Member of Faith Community Rev. Ann Vaughn HOPE CDC b 11) County Commissioner Kyle Jones Commissioner w Two persons under age 18 tbd (State Youth Council Representative, tbd if available) 13) Juvenile Defense Attorney Vacant 14) Chief District Judge or designee X Hon. Robert Trivette District Court Judge w 15) Member of Business Community Hattie Sharp RHEMA Director b 16) Local Health Director or designee Child Services Jessica Wilson w 17) Rep. United Way/other non-profit Janet Stone- Nielson Albemarle Hope Line w 18) Representative/Parks and Rec. Howard Williams Director w 19) County Commissioner appointee Gail White Dir. Perquimans H/A w

Catherine Harris

Leo Higgins

School Social Worker

Perquimans 20/20

12)

20) County Commissioner appointee

21) County Commissioner appointee

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July 15, 2013 continued

Specified Members (G.S. 147-33.61)	Name	Title	Designee	Race	Gender
22) County Commissioner appointee	Clayton Griffin	Director, Restitution/MF		b	m
23) County Commissioner appointee	Peter Leroy	Chairman, Perquimans 20/20		w	m
24) County Commissioner appointee	Eva Anderson	Court Counselor		b	f
25) County Commissioner appointee					

On motion made by Benjamin C. Hobbs, seconded by Edward R. Muzzulin, the Board unanimously approved the FY 2013-2014 JCPC Certification and the Juvenile Crime Prevention Council Members.

ECONOMIC IMPROVEMENT COUNCIL (EIC) BOARD MEMBER RESIGNATION

County Manager Heath presented the letter of resignation from Virgie Whitehurst effective July 18, 2013. Ms. Whitehurst's three-year term is due to expire on August 31, 2014. The Board will need to accept her resignation and, if possible, appoint someone else to her seat. On motion made by Benjamin C. Hobbs, seconded by Edward R. Muzzulin, the Board unanimously accepted Ms. Whitehurst's resignation from EIC and appointed Tammy Miller-White to complete her term which expires on August 31, 2014.

ADJOURNMENT

There being no further comments or business to discuss, the Special Called Meeting was adjourned and the Regular Work Session began on motion made by Edward R. Muzzulin, seconded by Matthew Peeler.

Janice McKenzie Cole, Chair

Deputy Clerk to the Board

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