

# AGENDA

*All items are for discussion and possible action.*  
Perquimans County Board of Commissioners  
**Perquimans County Library Program Room**  
**December 1, 2025**  
**7:00 p.m.**

## I. Call to Order

## II. Prayer & Pledge

## III. Approval of Agenda

## IV. Consent Agenda

*(Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal of an item or items is made by a Commissioner or Commissioners.)*

- A. Approval of Minutes November 3, 2025, Regular Meeting
- B. Tax Refund & Tax Release Approvals
- C. Personnel Matters
  - 1. Appointment: Administrative Officer I
  - 2. Appointment: Social Worker III Foster Care
  - 3. Appointment: Uncertified Deputy
  - 4. Appointment: Non-Certified Telecommunicator
  - 5. Appointment: PT/FI Paramedic II
  - 6. Reclassification: Certified Deputy
  - 7. Reclassification: Telecommunicator
  - 8. Resignation: Paramedic II
  - 9. Step Increase: Income Maintenance Caseworker II
  - 10. Step Increase: Income Maintenance Technician

**ACTION  
REQUIRED**

- D. Board Appointment
  - 1. Planning Board (2)
- E. Budget Amendment No. 8
- F. Thompson, Price, Scott & Adams & Co., P.A. Contract Amendment

**NO  
ACTION  
REQUIRED**

## V. Introduction of New Employees & Recognition of Service

- 1. Emergency Services

## VI. Scheduled Appointments

- 1. Jamie Johnson – Perquimans County Schools Maintenance Director 7:00 p.m.
- 2. Jonathan Nixon – FY2026 NC 911 Board Grant for Perquimans-Gates 911 Communications Radio Replacement Project 7:05 p.m.

**NO  
ACTION  
REQUIRED**

## VII. Commissioner's Concerns/Committee Reports

- A.

**NO  
ACTION  
REQUIRED**

## VIII. Old Business

- A. Updates from Assistant County Manager

**NO  
ACTION  
REQUIRED**

POSSIBLE  
ACTION  
REQUIRED

IX.

**New Business**

- A. Election of Chair and Vice Chair
- B. Resolution for the Sale of Surplus County Property
- C. Final Plat Review Request for AP Cole Tract Phase I
- D. Bank Resolutions & Signature Stamp, if necessary
- E. Returned Check Policy
- F. Cleaning Contract

NO  
ACTION  
REQUIRED

X.

**Unscheduled Appointments/Public Comments**

*(If you wish to address the Board, please state your name for the record prior to speaking)*

- A.
- B.
- C.

ACTION  
REQUIRED

**Closed Session: Per N.C.G.S. §143-318-11 (3) for attorney-client privilege, and (6) to discuss a personnel matter.**

*(After the Closed Session, the Board is subject to return to Open Session and may take action as needed on any items discussed during the closed session.)*

ACTION  
REQUIRED

XI.

**Adjournment**

FOR INFORMATION ONLY:



DEPARTMENT HEAD REPORTS:

- Plat Log
- Enforced Collections Report
- Building Inspector's Report
- Code Enforcement Report
- Sheriff's Office Report
- 911 Call Volume Report

COMMITTEE WRITTEN REPORTS:

- History Museum



Additions to the Agenda