

A G E N D A

All items are for discussion and possible action.
Perquimans County Board of Commissioners
Perquimans County Library Program Room
January 5, 2026
7:00 p.m.

- I. Call to Order**
- II. Prayer & Pledge**
- III. Approval of Agenda**
- IV. Consent Agenda**

(Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal of an item or items is made by a Commissioner or Commissioners.)

- A. Approval of Minutes December 1, 2025, Regular Meeting and December 15, Special Called Meeting
- B. Tax Refund & Tax Release Approvals
- C. Personnel Matters
 - 1. Reclassification: County Manager
 - 2. Appointment: Deputy Director of Elections
 - 3. Step Increase: Certified Deputy
 - 4. Merit Increase: Water Tech I
 - 5. Merit Increase: Telecommunicator
 - 6. Merit Increase: AEMT I (2)
 - 7. Grade Increase: Uncertified Sworn Deputy
 - 8. Grade Increase: Uncertified Sworn Deputy
 - 9. Resignation: Paramedic II
 - 10. Retirement: County Manager
- D. Board Appointment
 - 1. Agricultural Advisory Committee

**ACTION
REQUIRED**

- V. Introduction of New Employees & Recognition of Service**

- 1. Recognition of Service
 - a. Sheriff (2)
 - b. Water
 - c. Recreation
 - d. Tax
- 2. Introduction of New Employees
 - a. Sheriff
 - b. Social Services

**NO
ACTION
REQUIRED**

- VI. Scheduled Appointments**

- 1. Bill Jennings - KeyStone Tax Software Launch Date 7:00 p.m.

**NO
ACTION
REQUIRED**

- VII. Commissioner's Concerns/Committee Reports**

- A.

**NO
ACTION
REQUIRED**
**NO
ACTION
REQUIRED**

POSSIBLE ACTION REQUIRED

VIII. **Old Business**
A. Updates from Assistant County Manager

IX. **New Business**
A. Bank Resolutions

X. **Unscheduled Appointments/Public Comments**
(If you wish to address the Board, please state your name for the record prior to speaking)
A.
B.
C.

XI. **Closed Session: Per N.C.G.S. §143-318-11 (6), a closed session will be held to discuss a personnel matter.**
(After the Closed Session, the Board is subject to return to Open Session and may take action as needed on any items discussed during the closed session.)

ACTION REQUIRED

XII. **Adjournment**