

CLOSED SESSION

After both parties presented their motions and responses, Chair Cole made a motion to go into Closed Session to consult with the County attorneys about these issues to receive legal clarity. The motion was seconded by Edward R. Muzzulin and unanimously approved by the Board. The Board moved into the Jury Room to confer with their attorneys.

When the Board returned, Chair Cole explained that, under advice of counsel, the two (2) motions, Motion to Dismiss the Application and Motion to Deny Application for Failure to Meet Burden will be taken up by the whole Board. In light of that, Ms. Cole explained that the Board would move on the Motion for Recusal of Matthew Peeler first. Attorney Campen presented his motion at the September 19, 2016 meeting. Ms. Cole cautioned the public to keep the proceedings orderly and requested Sheriff Eric Tilley to proceed to remove anyone that will disrupt the proceedings. Chair Cole then asked Mr. Essick to present his response to this motion. Attorney Campen responded to Mr. Essick's response. Chair Cole asked Commissioner Peeler if he would like to make a comment. Mr. Peeler did make a short statement. At this point, Chair Cole opened up for discussion from the Board. Comments were made by Chair Cole, Commissioners Leigh, Muzzulin, Nelson, and Jones made their statements. During his comments, Commissioner Nelson asked Mr. Peeler if he could explain how he could be objective after reading some of his comments in these e-mails. Mr. Peeler said that, during his term on this Board, he has voted on four (4) solar farms. Of the four (4) solar farms, he voted for one (1) and against (3) because the one solar farm followed the procedures laid out in the County's Ordinance. After reading the statement read during the first night of hearings in August, she asked the Board to decide whether or not Commissioner Peeler should be recused from these proceedings. After consulting with the County's attorney, she said that Mr. Peeler did provide the information prior to the hearings through the public records request. With that being said, Chair Cole called for a vote on the motion to recuse Commissioner Peeler. The Motion to Recuse Commissioner Peeler was approved by a vote of three (3) to two (2) with Commissioners Nelson and Jones voting against the motion. Commissioner Peeler was recused from the proceedings and he left the table prior to any further action being taken.

Chair Cole then addressed the Motion to Dismiss the Application as Incomplete. Ms. Cole stated that the Board has had an opportunity to read the motion and opened the floor for discussion. Commissioners Jones, Nelson, Muzzulin, and Leigh made some comments. Chair Cole asked if there were any more comments from the Board. There being none, she called for a vote. The Motion to Dismiss the Application as Incomplete was denied with all Commissioners voting against the motion.

Chair Cole then addressed the Motion to Deny Application for Failure to Meet Burden. Ms. Cole again stated that the Board has had an opportunity to read the motion and opened the floor for discussion. Commissioners Jones and Nelson made some comments. Chair Cole asked if there were any more comments from the Board. There being none, she called for a vote. The Motion to Deny Application for Failure to Meet Burden was denied with all Commissioners voting against the motion.

CONTINUED QUASI-JUDICIAL HEARING

Chair Cole asked Mr. Essick if they were ready to proceed with calling their first witness. Mr. Johnson asked if they could take a short break to set up the projector. Attorney Weber asked Chair Cole to take action on their Motion in Limine to Exclude Testimony from Out of State Lay Witnesses before Mr. Essick calls his first out-of-state witness. Mr. Johnson explains that he would like to complete his examination of three witnesses before the end of the night. Chair Cole asked how many witnesses they had. Mr. Essick said five (5) to six (6) individuals. Chair Cole said that she believed that the Motion in Limine was a motion that the Chair could act on. Therefore, Ms. Cole stated that she was going to deny their Motion in Limine to Exclude Testimony from Out of State Lay Witnesses and stated that, once the testimony begins, the applicant's attorney could object stating their grounds for the objection and she could consider it at that time. Chair Cole granted a short recess to allow Mr. Essick to set up his projector.

After the break, Chair Cole asked Mr. Johnson to call his first witness which was Robert W. Rand, Principal Consultant, Rand Acoustics.

ADJOURNMENT

The Continued Quasi-Judicial Hearing was continued to a date and time to be announced.

\_\_\_\_\_  
Janice McKenzie Cole, Chair

\_\_\_\_\_  
Clerk to the Board

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REGULAR MEETING  
October 3, 2016  
6:55 p.m.

The Perquimans County Board of Commissioners met in a regular meeting on Monday, October 3, 2016, at 6:55 p.m. in the Commissioners Room located on the first floor of the Perquimans County Courthouse Annex.

- |                  |                             |                                    |
|------------------|-----------------------------|------------------------------------|
| MEMBERS PRESENT: | Janice McKenzie Cole, Chair | Kyle Jones, Vice Chairman          |
|                  | Fondella Leigh              | Edward R. Muzzulin                 |
|                  | Wallace Nelson              | Matthew Peeler                     |
| MEMBERS ABSENT:  | None                        |                                    |
| OTHERS PRESENT:  | Frank Heath, County Manager | Mary Hunnicutt, Clerk to the Board |
|                  | Will Crowe, County Attorney |                                    |

After the Chair called the meeting to order, Commissioner Nelson gave the invocation and the Chair led the Pledge of Allegiance.

**PUBLIC HEARING: NO WAKE ZONE FOR YEOPIM CREEK**

Chair Cole opened the Public Hearing stating that the Public Hearing to receive citizens' comments on Perquimans County's intent to make application to the North Carolina Wildlife Commission for the investigation into the need for an adoption thereafter, if warranted, of a "NO-WAKE" Zone for the total body of water known as Yeopim Creek located off Yeopim River (adjacent to Heritage Shores North) in Bethel Township. There were thirty-one (31) people present. County Manager Heath explained the error in the public notice. The "No-Wake" Zone would be only on a portion of the water known as Yeopim Creek. With that said, Chair Cole asked if anyone had signed up to speak. The following comments were made:

- **Nancy Whelan:** Ms. Whelan was pleased to hear that the "No-Wake" Zone was only going to be on a portion of Yeopim Creek. Ms. Whelan said that she resides in Albemarle Plantation and is a member of the Osprey Yacht Club. She further stated her disappointment in how this notice was handle and caused a great deal of confusion and wants to make sure that this Board clarifies this in public before the application goes to the State.
- **Victor Burndell:** Mr. Burndell thanked County Manager Heath for clearing up the confusion and supports the "No-Wake" Zone.
- **Frank Heath:** County Manager Heath wanted to let the public know that the Board tonight will be adopting a Resolution for the "No-Wake" Zone which includes the latitude and longitude coordinates of the area that was included in the map with the Notice of Hearing.
- **Jerry Austin:** Mr. Austin lives in Heritage Shores and spoke in favor of the "No-Wake" Zone.
- **Bob Decker:** Mr. Decker lives within the area proposed for a "No-Wake" Zone and supports it.
- **Rosemary Smith:** Ms. Smith lives in Albemarle Plantation and appreciates hearing the information that Mr. Heath clarified tonight. She did express her concern about the way the notification was made and to make changes in the future to notify all residents along the area being considered for a "No-Wake" Zone.
- **Frank Billek:** Mr. Billek spoke in favor of the "No-Wake" Zone.
- **Marjorie & Walker Rayburn:** They provided a letter of support for the proposed "No-Wake" Zone.

There being no further comments, Chair Cole closed the Public Hearing at 7:10 p.m. and proceeded with the regular meeting.

**AGENDA**

On motion made by Matthew Peeler, seconded by Edward R. Muzzulin, the Board unanimously approved the Agenda as amended.

**CONSENT AGENDA**

The following items were considered to be routine and were unanimously approved on motion made by Wallace E. Nelson, seconded by Matthew Peeler.

1. **Approval of Minutes:** September 6, 2016 Regular Meeting, September 19-21, 2016 Continued Quasi-Judicial Hearing Minutes
2. **Tax Release Approvals:**

**PERQUIMANS COUNTY TAX RELEASES:**

|  |                 |
|--|-----------------|
| <b>Fethrman, Barbara</b> -----   | <b>\$446.03</b> |
| In error; didn't receive senior citizens exemption in the amount of \$78,250. Account No. 357700.  |                 |
| <b>Hall, Curtis &amp; Dorothy</b> -----  | <b>\$256.50</b> |
| In error; didn't receive disabled veterans exemption in the amount of \$45,000. Account No. 244938.  |                 |
| <b>Davis, Vernon &amp; Essie</b> -----   | <b>\$142.50</b> |
| In error; didn't receive senior citizens exemption in the amount of \$25,000. Account No. 503240.  |                 |
| <b>Jacobs, Brittany Perry</b> -----  | <b>\$256.50</b> |
| In error; didn't receive disabled veterans exemption in the amount of \$45,000. Account No. 429901.  |                 |
| <b>Parker, David etal</b> -----  | <b>\$206.34</b> |
| Billed at incorrect assessment. Account No. 527084.  |                 |
| <b>Walker, William &amp; Catherine</b> -----   | <b>\$142.50</b> |
| In error; didn't receive senior citizens exemption in the amount of \$25,000. Account No. 517400.  |                 |
| <b>Henry, Mildred A.</b> -----   | <b>\$468.55</b> |
| A new parcel was set out of 2-D070-0101-BF, new parcel number is 2-D070-0101A-BF. Pearson Appraisal did not pick up this change. Bethel Fishing Center was double billed and other improvements were picked up incorrectly. Account Number 256073. |                 |
| <b>Henry, Mildred A.</b> -----   | <b>\$140.79</b> |
| Mrs. Henry's senior citizens discount was applied to the wrong parcel in error. 2-D0700003A-BG. Account No. 256073.  |                 |
| <b>Albemarle Trucking, Inc.</b> -----  | <b>\$328.32</b> |
| Per Mr. Gregory, his 2015 Western Trailer valued at \$57,600 is listed in Maine. Account No. 356608.   |                 |
| <b>Elmore, Jeannette</b> -----   | <b>\$251.64</b> |
| In error; didn't receive senior citizens exemption in the amount of \$46,600. Parcel 5-D040-0216A-W. Account No. 539191.   |                 |
| <b>Elmore, Jeannette</b> -----   | <b>\$265.62</b> |
| In error; didn't receive senior citizens exemption in the amount of \$46,600. Parcel 5-D040-0216A-W. Account No. 539191.   |                 |
| <b>Hepburn, David &amp; Teresa</b> -----   | <b>\$418.64</b> |
| Credit balance on account. Account No. 357170.   |                 |
| <b>Hoffman, Stephen</b> -----  | <b>\$425.50</b> |
| Credit balance on account. Account No. 258880.   |                 |
| <b>Morton, Catherine E.</b> -----  | <b>\$150.16</b> |
| Credit balance on account. Account No. 429702.   |                 |
| <b>Grandinette, Anthony</b> -----  | <b>\$251.08</b> |
| Credit balance on account. Account No. 429729.   |                 |
| <b>Stone, David William</b> -----  | <b>\$107.77</b> |
| CKJ-9753 (2014 Toyota) surrendered on 9/19/16; expires 7/31/17; 10-month refund. Abstract No. 0025359718.  |                 |

3. **Personnel Matters:**

| Employee Name    | Employee Job Title | Action Required | Grade/Step | New Salary | Effective Date |
|------------------|--------------------|-----------------|------------|------------|----------------|
| Richard Copeland | Water Supervisor   | Retirement      |            |            | 12/31/2016     |

4. **Step/Merit Increases:**

| Employee Name    | Employee Job Title         | Grade /Step | New Salary   | Effective Date |
|------------------|----------------------------|-------------|--------------|----------------|
| Zeb Daneker      | Part-Time Telecommunicator | 60/4        | \$13.15/hour | 10/1/2016      |
| Richard Thrasher | EMT-I                      | 66/2        | 33,921       | 10/1/2016      |
| Ernest Swanner   | Code Enforcement Officer   | 61/2        | 27,220       | 10/1/2016      |
| Shawneaka Jordan | Deputy Register of Deeds   | 58/5        | 25,657       | 10/1/2016      |
| LeAnne Hamilton  | Secretary                  | 60/6        | 28,717       | 10/1/2016      |

5. **Board Appointments:** The following Board appointments were approved by the Board:

| NAME                   | BOARD   | ACTION        | TERM   | EFFECTIVE DATE |
|------------------------|---|---------------|--------|----------------|
| Madre, Delphine        | Adult Care Home Advisory Committee                    | Reappointment | 3 yrs. | 10/1/2016      |
| Thompson, Bethany      | Animal Control Board (SPCA Representative)            | Reappointment | 1 yr.  | 10/1/2016      |
| Mathis, Lynn W.        | Board of Adjustments                                  | Reappointment | 3 yrs. | 10/1/2016      |
| Baker, Julian          | Board Trustees for Belvidere/Chappell Hill Fire Dept. | Reappointment | 1 yr.  | 10/1/2016      |
| Winslow, Wade          | Board Trustees for Belvidere/Chappell Hill Fire Dept. | Reappointment | 1 yr.  | 10/1/2016      |
| Hobbs, Benjamin        | Board Trustees for Bethel Fire Dept.                  | Reappointment | 1 yr.  | 10/1/2016      |
| Muzzulin, Edward       | Board Trustees for Bethel Fire Dept.                  | Reappointment | 1 yr.  | 10/1/2016      |
| Chappell, William Wray | Board Trustees for Durant's Neck                      | Reappointment | 1 yr.  | 10/1/2016      |
| Nixon, Mack E.         | Board Trustees for Durant's Neck                      | Reappointment | 1 yr.  | 10/1/2016      |
| Boyce, Jonathan        | Board Trustees for Inter-County Fire Dept.            | Reappointment | 1 yr.  | 10/1/2016      |
| Swayne, Robert D.      | Board Trustees for Inter-County Fire Dept.            | Reappointment | 1 yr.  | 10/1/2016      |
| Swain, Linda           | Nursing Home Advisory Committee                       | Appointment   | 1 yr.  | 10/1/2016      |
| Darden, Kisha          | Nursing Home Advisory Committee                       | Appointment   | 1 yr.  | 10/1/2016      |

6. **Budget Amendments:**

**BUDGET AMENDMENT NO. 2  
GENERAL FUNDS**

| CODE NUMBER   | DESCRIPTION OF CODE            | AMOUNT   |          |
|---|--------------------------------|----------|----------|
|   |                                | INCREASE | DECREASE |
| 10-348-000  | State Grants - Social Services | 24,584   |          |
| 10-610-454  | Child/Daycare                  | 24,584   |          |
| <b>EXPLANATION:</b> To budget actual Daycare Funds to be received in FY 16/17 as approved by the State. |                                |          |          |

**BUDGET AMENDMENT NO. 3  
GENERAL FUNDS**

| CODE NUMBER  | DESCRIPTION OF CODE                                 | AMOUNT   |          |
|--|---|----------|----------|
|  |   | INCREASE | DECREASE |
| 10-348-033   | State Grants - Senior Medicare                      | 3,278    |          |
| 10-615-146   | SHIIP (Senior Health Insurance Information Program) | 3,278    |          |
| <b>EXPLANATION:</b> To budget exact amount (\$3,278) to be received in SHIIP for FY 16/17. |   |          |          |

**BUDGET AMENDMENT NO. 4  
COUNTY CONSTRUCTION FUNDS**

| CODE NUMBER   | DESCRIPTION OF CODE         | AMOUNT   |          |
|---|-----------------------------|----------|----------|
|   |                             | INCREASE | DECREASE |
| 50-348-003  | Ward Bequest                | 600,000  |          |
| 50-000-711  | Capital Ward School/Library | 600,000  |          |
| <b>EXPLANATION:</b> To budget bequest of Charles Ward for FY 16/17. |                             |          |          |

7. **Record Retention Schedules:** The State had forwarded copies of the Amendments to the Record Retention Schedules for County Management and the Sheriff's Office. The Amendments were approved as presented.

**INTRODUCTION OF EMPLOYEE**

- **Eric Tilley:** Mr. Tilley, Sheriff, introduced Brian Gregory who was promoted to a Certified Deputy on August 1, 2016. Mr. Gregory began working as a Bailiff on November 25, 2015. He has completed his BLET training and has been promoted to a Certified Deputy on August 1, 2016. Mr. Gregory made a few comments and Chair Cole welcomed him to the County.
- **Richard Copeland:** Mr. Copeland, Water Supervisor, introduced Roy Alons, Water Plant Operator. Mr. Alons began work on September 1, 2016 and will be an asset to the County's Water Department. Chair Cole welcomed him to the County.
- **Michele Lawrence:** Ms. Lawrence, Librarian, introduced Phenicia Horton and Treasura Sanders, Part-Time Librarian Technicians who began working on September 1, 2016. Chair Cole welcomed them to the County.

**NATALIE PEEL, NORTH CAROLINA COMMUNITY FOUNDATION**

Ms. Peel explained that Donna Jones, Program Director of Perquimans County Mentoring Focus Group, applied for a \$1,000 Grant for her community garden. Ms. Peel presented the \$1,000 to Ms. Hunnicutt, Clerk to the Board. Chair Cole thanked her for the award.

**TOM NASH AND CHARLES WARD'S FAMILY PRESENTATION**

Chair Cole called on Tom Nash and Charles Ward's family members to come forward. Mr. Nash who represents the estate of Charles Ward, was here tonight representing Mr. Ward, his late wife, Alice Jean, and their families. He explained how Mr. Ward was very active in Perquimans County and was generous to many people. Mr. Nash read the following from Mr. Ward's handwritten will, "I would like to donate \$600,000 to Perquimans County to be used for a football field or a library whichever the Commissioners would prefer." He further stated that it was the family's preference to use the funds for a football field. With that being said, Mr. Nash said that, on behalf of Charles Ward, Alice Jean Ward, and their family, he presented the \$600,000 check to Chair Cole. Chair Cole asked for Mr. Nash and the family to come forward for a picture. After the picture was taken, Chair Cole explained that Charles Ward's daughter, Sharon Bockman, thanked the Board for inviting the family to this presentation but could not attend due to her having to attend a commissions meeting. Chair Cole made some personal remarks about Charles and thanked him for this legacy and all the other legacies that he has left Perquimans County.

**COMMISSIONER'S CONCERNS/COMMITTEE REPORTS**

Chair Cole asked if there were any Commissioner's Concerns or Committee Reports. The following reports/concerns were discussed:

- **Commissioner Muzzulin:** Mr. Muzzulin asked County Manager Heath about the preparations being made for Hurricane Matthew. Mr. Heath explained that he had met with Jonathan Nixon, Emergency Management, and reported that Governor McCrory has declared 66 eastern counties under a State of Emergency. It looks like the potential impacts will be sometime this weekend.
- **Chair Cole:** Ms. Cole stated that, with the opposing attorney's having seven witnesses for the Wind Farm Quasi-Judicial Hearings in October, she is very concerned about the time. She does not know if they will be finished by October 18<sup>th</sup>. She recommends that we need to get additional dates set up for these meetings. Since the Board has already scheduled October 22<sup>nd</sup> as a meeting, they could allow the attorneys to complete their testimonies by the end of the 22<sup>nd</sup>. It was the consensus of the Board to proceed with her recommendation.
- **Commissioner Nelson:** Mr. Nelson presented an update on the merger of Trillium. He explained that they are trying to set up a time to meet with the Commissioners to update them on the upcoming merger. Trillium is looking into setting up a Kiosk for individuals to do an assessment on-line. They have just placed one in Camden recently.
- **Commissioner Jones:** Mr. Jones asked if they are still having problems with people dumping trash in Holiday Island. Mr. Heath said that he has not received an update on this matter.

**UPDATES FROM COUNTY MANAGER**

County Manager Heath presented the following updates:

- **Library Project:** Mr. Heath explained that work on the foundation at the Library site has begun.
- **Boat Ramp Project:** Mr. Heath stated that he had talked with Sherry Sherman, Wildlife Engineer, who reported that we are waiting on the Federal Environmental Review to be done which should be completed by this month. Once that happens, she said that the federal funds could be released and we would begin the project then.

**RESOLUTION REQUESTING NO WAKE ZONE FOR YEOPIM CREEK**

County Manager Heath explained that the Public Hearing was held earlier in the meeting and he presented the Resolution that includes the correct coordinates. On motion made by Edward R. Muzzulin, seconded by Matthew Peeler, the Board unanimously approved the following Resolution which will be forwarded to the State for approval:

**NORTH CAROLINA**

**COUNTY OF PERQUIMANS**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF PERQUIMANS COUNTY**

**WHEREAS** under authority of North Carolina General Statutes Section 75A-15(a) any subdivision of the State of North Carolina may at any time, after public notice, make formal application to the Wildlife Resources Commission for special rules and regulations with reference to the safe and reasonable operation of vessels on any water within its territorial limits.

**WHEREAS** the Yeopim Creek in and around the Bethel Township is within the territorial limits of Perquimans County, and

**WHEREAS** the safety for property owners adjacent to the current no-wake zone has come into question by those citizens and other concerned with wakes created by boats and personal watercraft operating at high speeds, and

**WHEREAS** the narrow portion of the Yeopim Creek that flows through the area referenced in this resolution makes it dangerous for canoers and kayakers who use the creek in this area, and swimmers, to be in such close contact with power boaters operating their vessels at higher than necessary speeds, and

**WHEREAS** the Board of Commissioners of Perquimans County has received a signed petition by the residents along the Bethel Creek requesting to establish a no-wake zone, and

**WHEREAS** the Board of Commissioners of Perquimans County wishes to establish the No-Wake zone per the attached map or as described as follows:

To establish a No-Wake Zone for the part of the body of water known at Yeopim Creek located off Yeopim River (adjacent to Heritage Shores North) in Bethel Township starting at N 36° 6.796' W 76° 25.892' (near the mouth of the Yeopim River) to N 36° 6.718' W 76° 25.892'.

**BE IT RESOLVED** that in accordance with G.S. 75A-15, the Board of Commissioners of Perquimans County requests the North Carolina Wildlife Resources Commission to promulgate special rules and regulations with reference to safe and reasonable operation of vessels on the waters of the areas listed above and noted on the attached map located in said County, the pertinent substance of which proposed regulations is as follows: a No-Wake Zone for the part of the body of water known as Yeopim Creek located off Yeopim River (adjacent to Heritage Shores North) in Bethel Township starting at N 36° 6.796' W 76° 25.892' (near the mouth of the Yeopim River [adjacent to Heritage Shores North]) to N 36° 6.718' W 76° 25.892' as shown on the attached map which falls within the limits and regulations of the N.C. Wildlife Commission.

**BE IT FURTHER RESOLVED** that the said Board of Commissioners request that said Commission to promulgate regulations fully implementing the Uniform Waterway Marker System in all of the waters of the said County.

**ADOPTED** this the 3<sup>rd</sup> day of October, 2016.

By: \_\_\_\_\_  
Janice McKenzie Cole, Chair  
Perquimans County Board of Commissioners

**SEAL**

**CERTIFICATION**

This is to certify that the above is a true and exact copy of a resolution adopted by the Perquimans County Board of Commissioners at the regular meeting held in the Perquimans County Courthouse Annex on October 3, 2016. The same appears on record in Minute Book 15, Page 3203 of the said Commission and filed in the Perquimans County Registry.

\_\_\_\_\_  
Clerk to the Board of Commissioners of  
Perquimans County

**RESOLUTION SUPPORTING THE RELOCATION OF THE HERTFORD POST OFFICE**

Chair Cole stated that several people have approached her about the possibility of relocating the Hertford Post Office. For various reasons, the Hertford Post Office needs to be relocated. She has talked to the Postmaster and Ms. Cole feels that we need to adopt this Resolution and send it to our representatives of the U.S. Congress, the Hertford Postmaster, and US Postal Service officials responsible for facilities to let them know of our support for this issue. Edward R. Muzzulin made a motion to adopt the Resolution supporting the relocation of the Hertford Post Office. The motion was seconded by Fondella Leigh. Commissioner Peeler asked if the abandoned building that we are proposing it to be moved to was privately owned. Mr. Heath said that the building was not abandoned just vacant and that it is owned by shopping center group. Mr. Peeler further asked if that group was on board with this request. Ms. Cole said that she had not talked with the shopping center group but had discussed it with the Postmaster and she feels that it would be suitable for her needs. The motion to adopt the following Resolution was unanimously approved:

**RESOLUTION TO SUPPORT THE RELOCATION OF THE HERTFORD, NC POST OFFICE**

**WHEREAS** the Hertford, NC Post Office has been located for many years on Grubb Street in Hertford, North Carolina and is the post office used by the majority of the residents in Perquimans County; and

**WHEREAS** the Post Office is at a location where customers have to back into oncoming traffic which is a traffic hazard; In addition, there is a deep dip in the parking lot that causes damage to vehicles when they pull out into traffic; and

**WHEREAS** they currently have three (3) parking spaces and one (1) handicap parking space. They had to close one parking space in order for the mail truck to get to the rear of the building to pick up the mail; and

**WHEREAS** the mail truck has difficulty maneuvering around the buildings to reach the rear of the post office to pick up the mail. On several occasions, it has damaged the post office building, the CenturyLink building next to the post office, and the walkway in front of the Town of Hertford Administration Building across the street from the post office; and

**WHEREAS**, whenever the town or county have festivals, parades, or special events within the Town of Hertford, the parking lot in front and the receiving area in the rear of the building have to be blocked off in order for the mail truck to deliver or pick up the mail; and

**WHEREAS**, during severe rainstorms, the receiving area behind the post office floods making it necessary for the truck to park in front to pick up and deliver mail. This causes a traffic problem along Grubb Street; and

**WHEREAS**, due to a recent accident, the building has been damaged and requires much renovation making it a good time to move the facility; and

**WHEREAS**, the office hours are not conducive to the working person’s schedule, we would recommend that, after the relocation of the post office, to resume more convenient hours for their customers.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Perquimans County that it does hereby express its support for the relocation of the Hertford Post Office to the vacant building that used to house the State Employees Credit Union off U.S. Highway 17; and

**BE IT FURTHER RESOLVED** that the Hertford Post Office begin an operational schedule more convenient to the Perquimans County residents; and

**BE IT FURTHER RESOLVED** that copies of this resolution are transmitted to our representatives of the U.S. Congress, the Hertford Postmaster and US Post Service officials responsible for facilities to let them know of our support for this issue.

**ADOPTED**, this 3<sup>rd</sup> day of October, 2016 by the Perquimans County Board of Commissioners.

\_\_\_\_\_  
 Janice McKenzie Cole, Chair  
 Perquimans County Board of Commissioners

**ATTEST:**

\_\_\_\_\_  
 Mary P. Hunnicutt, Clerk to the Board

**SEAL**

**PLANNING BOARD VACANCY**

County Manager Heath explained that Donald Manley has decided not to serve on the Planning Board after his current term expires which will be November 30, 2016. This is for information purposes. Commissioner Jones asked if the Board would need to appoint someone. Mr. Heath explained that the Board could appoint someone to replace Mr. Manley effective December 1, 2016. Kyle Jones made a motion to table the appointment until their November meeting. Wallace E. Nelson seconded the motion to table the appointment. Chair Cole asked if the Board would review the volunteer list to determine a replacement. Commissioner Peeler said that, looking at that list, there are a large number of individuals that want to serve on this Board and it would probably require an application/resume process. Chair Cole reminded them that we have their application on file and requested that Mary Hunnicutt, Clerk to the Board, forward copies of the applications of individuals that are interested on serving on the Planning Board. Ms. Hunnicutt said that she would be glad to. It was the consensus of the Board to table the appointment.

**SALE OF SURPLUS VEHICLES**

County Manager Heath reported that we have sold three (3) additional vehicles on GovDeals. The highest bidders were as follows:

| BUYER           | VEHICLE                  | START BID         | SOLD AMOUNT       | GOVDEALS FEE     | NET RESULTS       |
|-----------------|--------------------------|-------------------|-------------------|------------------|-------------------|
| Austin Apperson | 1998 Ford F150 XL Pickup | \$500.00          | \$885.00          | -\$44.25         | \$840.75          |
| Linda Wiggins   | 2004 Ford F150 XL Pickup | \$500.00          | \$685.00          | -\$34.25         | \$650.75          |
| Rock Balool     | 2005 Ford F150 Pickup    | \$500.00          | \$1,420.00        | -\$71.00         | \$1,349.00        |
| <b>TOTALS</b>   |                          | <b>\$1,500.00</b> | <b>\$2,990.00</b> | <b>-\$149.50</b> | <b>\$2,840.50</b> |

On motion made by Matthew Peeler, seconded by Edward R. Muzzulin, the Board unanimously approved Mr. Heath to proceed with the sale of these surplus vehicles.

**PUBLIC COMMENTS**

There were no public comments.

**ADJOURNMENT**

There being no further comments or business to discuss, the Regular Meeting was adjourned at 7:35 p.m. on motion made by Matthew Peeler, seconded by Edward R. Muzzulin.

\_\_\_\_\_  
 Janice McKenzie Cole, Chair

\_\_\_\_\_  
 Clerk to the Board

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