

# CHECKLIST FOR DEVELOPING A REOPENING PLAN

For businesses and employers during COVID-19 to minimize transmission at facility.

Source: NC Department of Health and Human Services



1

## PRE-PLANNING

Do you have a comprehensive plan and are you aware of all executive orders and recommendations?

2

## SOCIAL DISTANCING

Do you have clearly marked signage and a specific traffic flow? Have you thought about hand sanitizer and touchless payment options? What is your plan for capacity?

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## HYGIENE PROTOCOLS

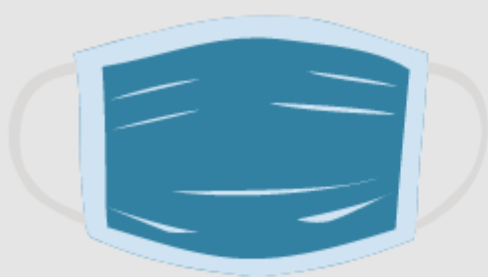
Do you have a plan for routine sanitizing of high touch areas? Do you have a plan for keeping sanitizer in stock? Have you provided EPA approved against SARS-CoV-2 wipes and sprays?



4

## CLOTH FACE COVERINGS

Do you have a plan for cloth face covering requirements for employees and patrons?



5

## MONITOR EMPLOYEE HEALTH

Do you have a plan to monitor employee health each day? Have you thought about educating employees regarding the spread of COVID-19 and do you have a sick policy with revisions for those diagnosed with COVID-19?



6

## ADDITIONAL RECOMMENDATIONS

Have you asked the local health department to review your plan? Does your plan provide adequate ventilation and allow a time for seniors and high-risk populations to access service?

